



Additional Costs Allowance

09/10

25 MAR 2009

PAGE 2  
ACA2

Member's claim form

ME

417 542 SP 6/4/9

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About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

INV. A

514602  
514500

Your details

Name in CAPITAL LETTERS

LINDSAY ROY

Constituency

GLENROTHES

Office use only

Costc

MROYLQLE

Supp/Res ID

[Redacted]

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £25 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel costs.

Please list

Please attach

Period of claim

from 1 / 4 / 09 to 30 / 4 / 09

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 1863 : 33 p

✓ 5877324  
Je  
B/4

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1863 : 33 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

[Redacted address] \_\_\_\_\_  
Postcode

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted signature] \_\_\_\_\_ MP

Date

20/3/09 \_\_\_\_\_

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Resources, House of Commons, London SW1A 0AA



HOUSE OF COMMONS

430343  
SP126

09/10

PAAE 2

**Member's Reimbursement Form**

Personal Additional Accommodation Expenditure (PAAE)

Office use only

Costs/Cat2

Supp/Res ID

M ROY L9LE

Allowance 514602

03 JUN 2009

Member's Name (CAPITAL LETTERS)

Constituency (CAPITAL LETTERS)

685200

LINDSMY ROY

GROVRTHES

**Claim details**

Month/period to be claimed

From 01062009 To 30062009

**Subsistence**

(No receipts required)

Number of nights spent away from main home

@ £25.00 per night £

Exp type/Cat5

**Cost of accommodation**

Mortgage interest £

514

Hotel £

514

✓ Rent (inc deposits) £

1365

514 632

Council Tax/rates £

514

5000 on file

**Fixtures, fittings and furnishings**

*[Handwritten scribbles]*

£  
£  
£  
£  
£

Total

£

514

**Other household costs**

(e.g. service charges, utilities, telecommunications, maintenance and repairs)

Not allowable claim received after 1/6/09 Mr. Speaker's statement.

ADMIN COST.

TREASURY DOCUMENTATION.

£ 28.75

£ 57.50

Total

£ 86.25

514

Please securely attach required documentation e.g. invoices, receipts etc. in support of individual items equal to or in excess of £25.00 unless standing documents e.g. mortgage statements, rental agreements etc. have previously been lodged.

Grand Total £ 1365.00  
~~1451.25~~

**Authorisation and declaration**

- ✓ I confirm that the amounts claimed were incurred in respect of my additional home as reported to the Department of Resources.
- ✓ I confirm that the amounts claimed comply with the principles and rules contained in the Green Book.

Member's Signature

*[Redacted signature]*

Date 3/6/09

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LINDSAY ROY MP  
GLENROTHES & CENTRAL FIFE



HOUSE OF COMMONS  
LONDON SW1A 0AA

As from 30<sup>th</sup> May 2009, I will be renting a property through [REDACTED]  
[REDACTED] London [REDACTED]. The rental is £1365 per month. I understand that a new  
limit has been placed on rental of property and I will discuss rental claims with you once  
the matter has been clarified.

I trust that the above is in order. Please contact me on [REDACTED] or [REDACTED] if  
you wish to discuss this matter further. I am keen to ensure that this is processed before  
the deadline date for 2008-09 so that there is an accurate reflection of cost incurred.  
Thanks for your help and support in dealing with this matter

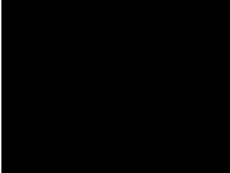
Yours sincerely

Lindsay A Roy

MP for Glenrothes and Central Fife

**PRIVATE AND CONFIDENTIAL**

Mr Lindsay A Roy CBE MP



Tel : 0207 219 [REDACTED]  
Fax : 0207 219 [REDACTED]  
Email : [REDACTED]@parliament.uk

12 June 2009

Dear Mr Roy

**Personal Additional Accommodation Expenditure (PAAE) 2009/2010**

Thank you for your PAAE claim dated 3 June 2009, a copy of which is enclosed for ease of reference.

I refer to your new rental agreement for [REDACTED]

I can confirm, that because your rental agreement was in place prior to 19 May 2009, you will be able to claim the rent at the full amount of £1,365.00 per month.

Your letter dated 3 June, which is attached to your claim stated that you do not intend to claim for the holding deposit of £630.00, although you would be entitled to do so if you wish.

We are, however, unable to reimburse the administration charges totalling £86.25 as your claim was received after 1 June and the new rules, which came into effect from 20 May, make no allowance for such items.

We have therefore, processed the remainder of your claim totalling £1,365.00 and the funds should reach your account within the next three days.

If you have any questions concerning this matter then please do not hesitate to contact me on the number shown above.

Yours sincerely

[REDACTED]  
**Validation Officer**

DIRECTOR GENERAL OF RESOURCES **ANDREW WALKER CPFA**  
DIRECTORATES: **JANET RISSEN** (BUSINESS MANAGEMENT & DEVELOPMENT) **TERRY BIRD** (OPERATIONS)  
**HEATHER BRYSON MA FCIPD** (HUMAN RESOURCE MANAGEMENT & DEVELOPMENT)  
**CHRIS RIDLEY MBA FCCA** (FINANCIAL MANAGEMENT) **BONNIE MOHAN MCIPS** (COMMERCIAL SERVICES)  
DEPARTMENT OF RESOURCES HOUSE OF COMMONS LONDON SW1A 0AA

