



FINANCE &
ADMINISTRATION
HOUSE OF COMMONS

Communications Allowance

31 MAR 2008

Comms2

page 1 of 2

Direct payment of suppliers

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

KEVAN JONES

Constituency

NORTH DURHAM

Office use only

Costs

M



Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from 1 / 2 / 08 to 31 / 3 / 08

Allowance year 2007 / 2008

Suppliers

Amount

MAGWEB SOLUTIONS

£ 37 : 50 p

£ : p

£ : p

£ : p

£ : p

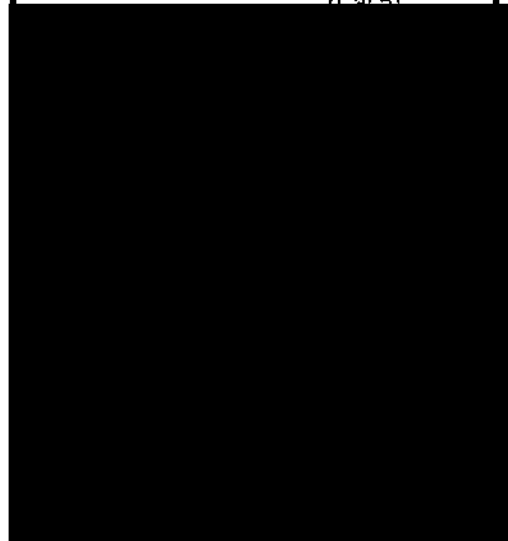
£ : p

£ : p

£ : p

Office use only

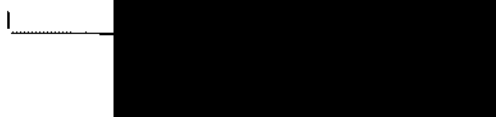
Allow. / Supp ID / Exp.Type
(Cat 5)



Signature and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, exclusively in the course of my Parliamentary duties.

Signature



MP

Date

28/3/08

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only	
	Initials / Date
Validation completed	<input type="text"/>
Comments	

fax: Kevan Jones MP

web design | mag web solutions
invoice

date: 27/03/08

client: Kevan Jones MP [REDACTED]

work: Website updates: 0.5 hr @ £25/hr - February 2008 £12.50
Website updates: 1.0 hr @ £25/hr - March 2008 £25.00

charge: £37.50 [REDACTED]

payment: Please make cheques payable to [REDACTED]

Online payments can be made via PayPal to [REDACTED]

For wire transfers: Bank name:
Bank address:

Acc. number:
Sort code:

we thank you for your custom

[REDACTED]

[REDACTED]



Communications Allowance Direct payment of suppliers

30 JUL 2007

When to use this form

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Your details

Name
in CAPITAL LETTERS

KEVAN JONES

Constituency

NORTH DURHAM

Office use only

Costs



Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from 1 / 4 / 07 to 31 / 7 / 07

Allowance year 2007 / 2008

Suppliers

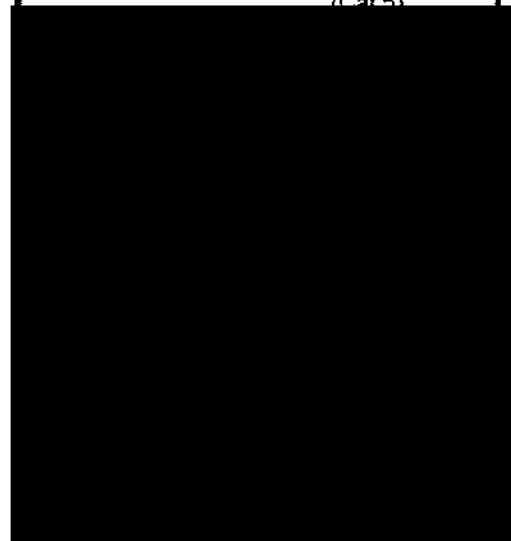
Amount

MAGWEB SOLUTIONS

125 : 00 p

Office use only

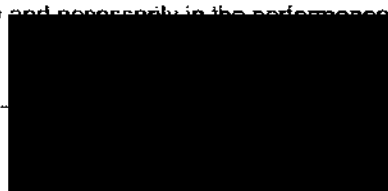
Allow. / Supp ID / Exp.Type (Cat 5)



Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature



MP

Date

30/7/07

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Send your completed form to Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only	
	Initials / Date
Validation completed	<input type="text"/>
Comments	

to: Kevan Jones MP

web design | mag web solutions

invoice

date: 30/07/07

client: Kevan Jones MP [REDACTED]

work:

Website updates: 1 hr @ £25/hr – April 2007	£25
Website updates: 1 hr @ £25/hr – May 2007	£25
Website updates: 2 hrs @ £25/hr – June 2007	£50
Website updates: 1 hr @ £25/hr – July 2007	£25

charge: £125.00

payment: Please make cheques payable to [REDACTED]

Online payments can be made via PayPal to [REDACTED]

For wire transfers: Bank name: [REDACTED]
Bank address: [REDACTED]

[REDACTED]

Acc. number: [REDACTED]
Sort code: [REDACTED]

Thank you for your custom

[REDACTED]



Communications Allowance
Direct payment of suppliers

14 FEB 2008

Comms2

page 1 of 2

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Your details

Name in CAPITAL LETTERS

KEVAN JONES

Constituency

NORTH DURHAM

Office use only

Costs



Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from 01 / 11 / 07 to 08 / 02 / 08

Allowance year

2007, 2008

Suppliers	x2	Amount
JOHN BRWIN, PHOTOGRAPHER - PHOTOS FOR WEBSITE		£ 1060.00 p
MAGWEB SOLUTIONS		£ 37.50 p
		£ : p
		£ : p
		£ : p
		£ : p
		£ : p
		£ : p

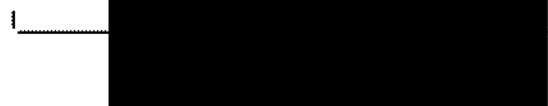
Office use only

Allow. / Supp ID / Exp.Type

Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, exclusively in respect of my Parliamentary duties.

Signature



MP

Date

8/2/08

Data protection

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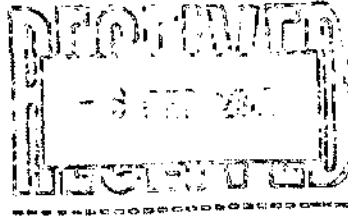
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Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only	
	Initials / Date
Validation completed	<input type="text"/>
Comments	



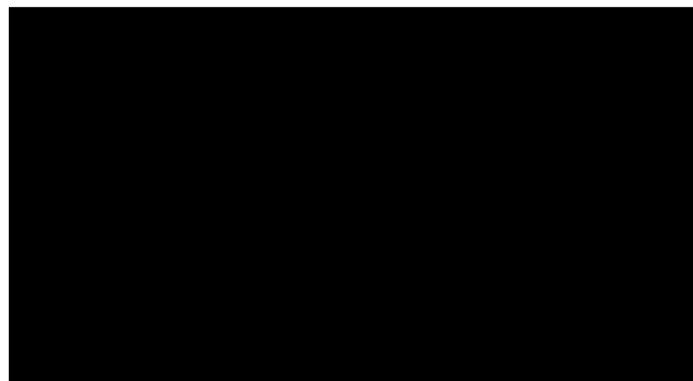
INVOICE

DATE: 05/02/2008 ✓

TO:
Kevan Jones MP ✓

DESCRIPTION	Price Each	Number	AMOUNT
Commissioned Photographs of Constituency for Website			£1060
		TOTAL	1060 ✓

Please make all cheques payable to



Fao: Kevan Jones MP

web design | mag web solutions₂₀₀₇
invoice

date: 06/02/08 ✓

client: Kevan Jones MP

work:	Website updates: 0.5 hr @ £25/hr – November 2007	£12.50
	Website updates: 0.5 hr @ £25/hr – December 2007	£12.50
	Website updates: 0.5 hr @ £25/hr – January 2008	£12.50

charge: £37.50 ✓

payment: Please make cheques payable to

Online payments can be made via PayPal to

For wire transfers: Bank name:
Bank address:

Acc. number:
Sort code:

we thank you for your custom

[Redacted]



FINANCE & ADMINISTRATION HOUSE OF COMMONS

Communications Allowance Direct payment of suppliers

VALIDATION Comms2 15 JAN 2008 RECEIVED

When to use this form

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Your details

Name in CAPITAL LETTERS

KEVAN JONES

Constituency

NORTH DURHAM

Office use only Costc [redacted]

Claim details

You can only request Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance. you attach all supplier invoices.

Period of claim from 11 / 01 / 08 to 11 / 01 / 08 Allowance year 2007 / 2008

Table with columns Suppliers and Amount. Entries include GRAPHIC PRINT (£3675.00 p) and AMARO - PICK UP FROM GRAPHIC PRINT (£47.01 p).

Office use only Allow. / Supp ID / Exp.Type (Cat 5) [redacted]

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, exclusively in the performance of my Parliamentary duties.

Signature

[redacted signature]

MP

Date

11/1/08

Data protection

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Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

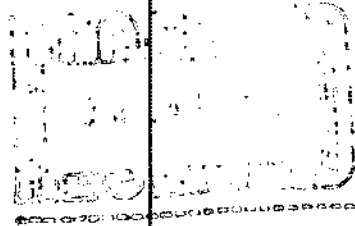
Initials / Date

Validation
completed**Comments**

Graphic Print

Invoice

Kevan Jones MP



INVOICE No. [REDACTED]

DATE

27/12/07

ACCOUNT [REDACTED]

Product Description

Net Amount

VAT Amount

41,000 Parliamentary Reports

3,625.00

0.00

THIS ACCOUNT IS NOW DUE

NET AMOUNT

3,625.00

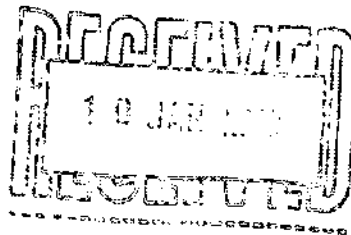
VAT AMOUNT

0.00

INVOICE TOTAL

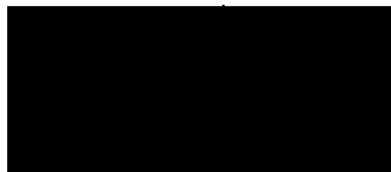
3,625.00

REMITTANCE SLIP



Invoice

Accounts
Kevan Jones MP



09 January 2008

FAO: 

Our Reference: 

Our Invoice: 

Your Purchase Order: .

Distribution Area(s): North East Map(s)

Volume not applicable to this Quotation

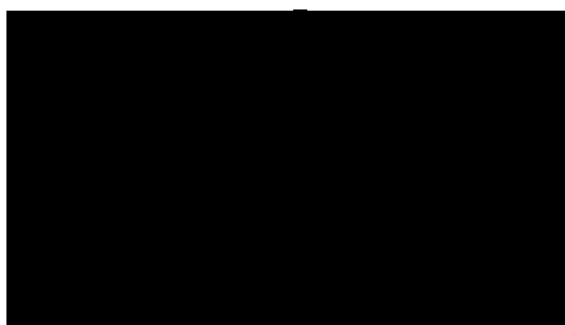
Fixed Price @ £0.01 £0.01

Pickup Cost £40.00

Total (ex VAT) £40.01

VAT @ 17.50% £7.00

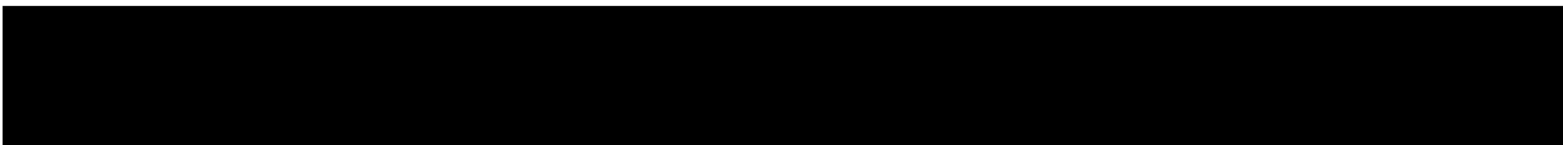
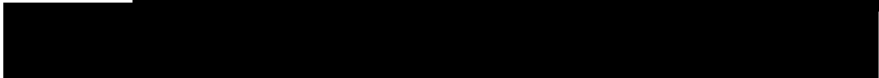
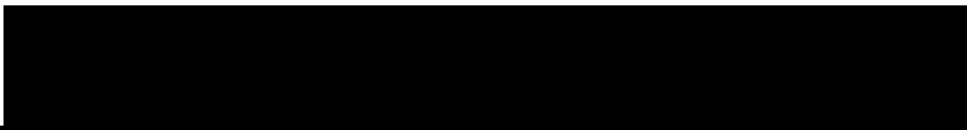
Invoice Total £47.01



Job due to start week commencing: 07 January 2008

Payment Terms: Payment in Advance

Please pay this invoice now





Communications Allowance
Direct payment of suppliers

10 DEC 2007

Comms2

page 1 of 2

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this form

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Your details

Name
in CAPITAL LETTERS

KEVAN JONES

Constituency

NORTH DURHAM

Office use only

Costs

Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from 3 / 12 / 07 to 7 / 12 / 07

Allowance year 2007 / 2008

Suppliers

Amount

Office use only

Allow. / Supp ID / Exp. Type

AMARO - distribution of newsletter

£ 2291.41 p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, ex performance of my Parliamentary duties.

Signature

MP

Date

7/12/07

Data protection

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Send your completed form to

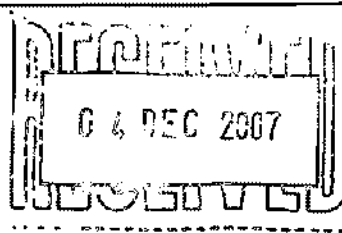
Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

Initials / Date

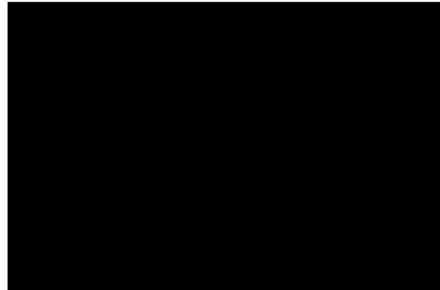
Validation completed

Comments



Invoice

Accounts
Kevan Jones MP



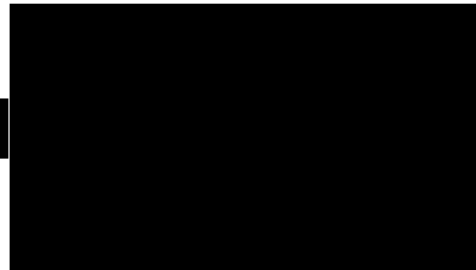
03 December 2007

FAO:

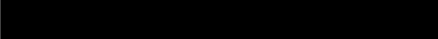
Our Reference:

Our Invoice:

Your Purchase Order: .



Distribution Area(s):

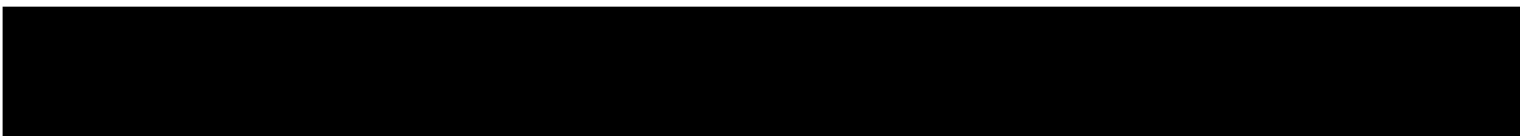
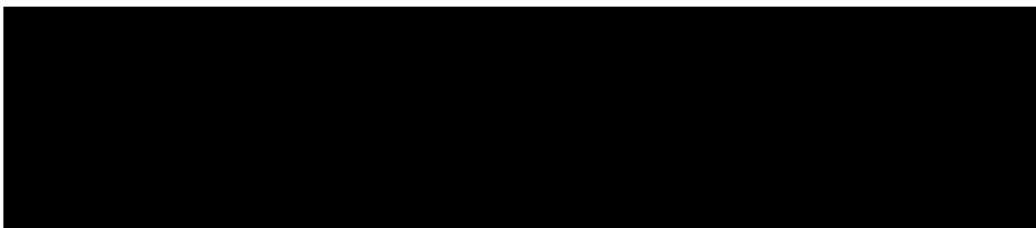


40,209 @ £48.50 per thousand	£1,950.14
Total (ex VAT)	£1,950.14
VAT @ 17.50%	£341.27
Invoice Total	£2,291.41

Job due to start week commencing: 07 January 2008

Payment Terms: Payment in Advance

Please note that payment must be received by: 31 December 2007





FINANCE &
ADMINISTRATION
HOUSE OF COMMONS

Communications Allowance

Direct payment of suppliers

15/10/2007

Comms2

page 1 of 2

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Name
in CAPITAL LETTERS

KEVAN JONES

Constituency

NORTH DURHAM

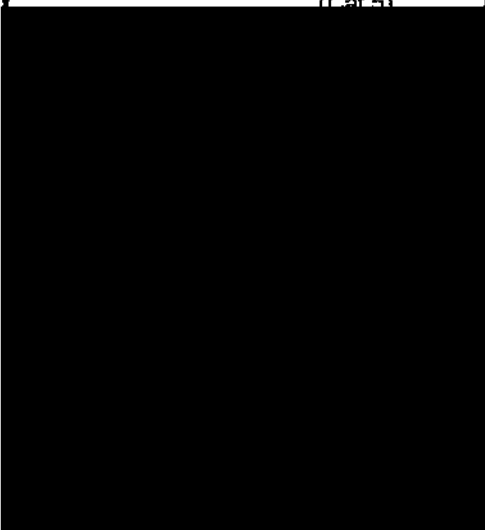
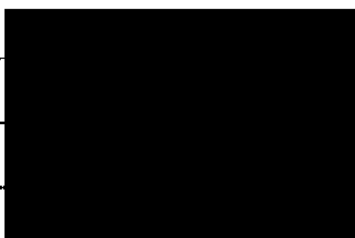
Office use only	Costs	
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Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim from 01 / 08 / 2007 to 31 / 10 / 2007 Allowance year 2007 / 2008

Suppliers	Amount	Office use only Allow. / Supp ID / Exp.Type (Cat 5)
MAG WEB SOLUTIONS	£ 50 : 00 p	
website OR.	£ : p	
	£ : p	
	£ : p	
	£ : p	
	£ : p	
	£ : p	

Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature



MP

Date

9/11/07

Data protection

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**Send your completed
form to**

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only	
	Initials / Date
Validation completed	<input type="text"/>
Comments	

fax: Kevan Jones MP

web design | mag web solutions
invoice

date: 08/11/07

client: Kevan Jones MP [REDACTED]

work:	Website updates: 0.5 hr @ £25/hr – August 2007	£12.50
	Website updates: 0.5 hr @ £25/hr – September 2007	£12.50
	Website updates: 1.0 hr @ £25/hr – October 2007	£25.00

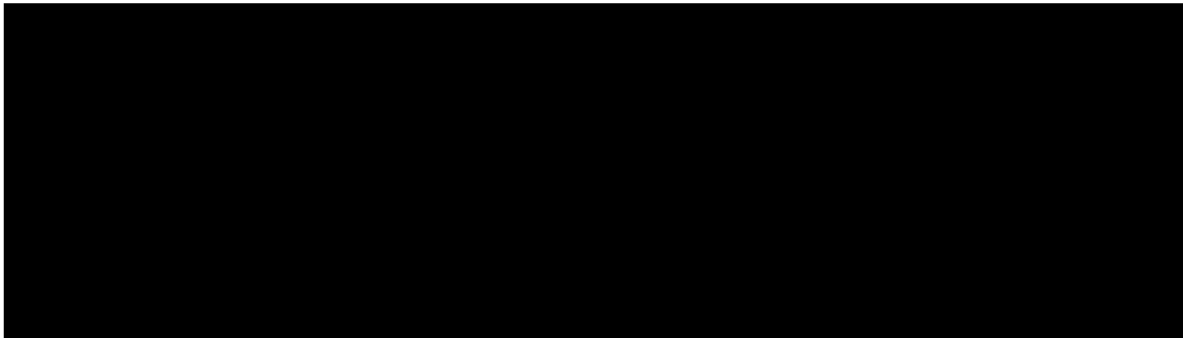
charge: £50.00

payment: Please make cheques payable to [REDACTED]

Online payments can be made via PayPal to [REDACTED]

For wire transfers: Bank name: [REDACTED]
Bank address: [REDACTED]
Acc. number: [REDACTED]
Sort code: [REDACTED]

we thank you for your custom



10



Communications Allowance
Direct payment of suppliers

Comms2

page 1 of 2

17 APR 2008

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in CAPITAL LETTERS

KEVAN JONES

Constituency

NORTH DURHAM

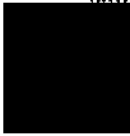
Office use only Costc [REDACTED]

Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim from ___ / ___ / ___ to 21 / 3 / 08 Allowance year 2007 / 2008



Suppliers	Amount
GRAPHIC PRINT	£ 326.15 p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p

Office use only
Allow. / Supp ID / Exp.Type
[REDACTED]

Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[REDACTED]

MP

Date

4 / 4 / 08

Data protection

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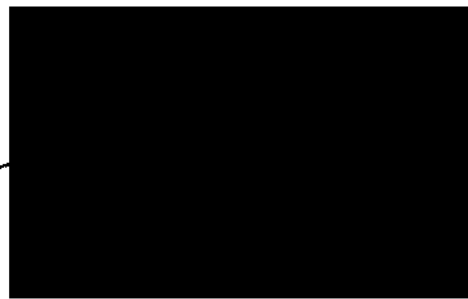
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Department of Finance & Administration, House of Commons, London SW1AA

Office use only	
	Initials / Date
Validation completed	<input type="text"/>
Comments	

Graphic Print



Invoice

V.A.T. N. [REDACTED]

Kevan Jones MP

[REDACTED]

[REDACTED]

INVOICE No. [REDACTED]

DATE 21/03/08

ACCOUNT [REDACTED]

Product Description	Net Amount	VAT Amount
2,000 Contact Cards	98.00	17.15
4,000 On Street Leaflets, 2 sided	211.00	0.00
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]

THIS ACCOUNT IS NOW DUE

Interest at 6% per month will be charged from the date of issue if this account



NET AMOUNT	309.00
VAT AMOUNT	17.15
INVOICE TOTAL	326.15

REMITTANCE SLIP

