



Additional Costs Allowance

Member's Form

CA2

15 NOV 2006

About filling in this form

- For details of costs you can claim for, see *Green Book* section
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.



Your details

Name in CAPITAL LETTERS

JULIE KIRKBRIDE

Constituency

BROMSGROVE



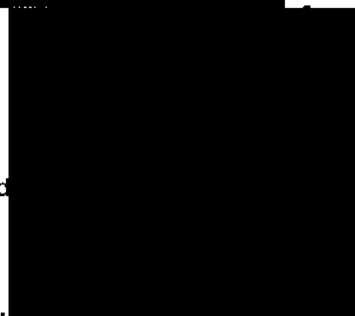
Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach



Period of claim

from 1 / 3 / 06 to 31 / 3 / 06

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 827 : 72 p ✓

Food

£ 335 : - p ✓

Utilities

£ 130 : - p ✓

Council Tax/Rates

£ 123 : - p ✓

Telephone and telecommunications

£ : p

Cleaning

£ 165 : - p ✓

Service/maintenance

£ 210 : - p ✓

Repairs/insurance/security

£ 160 : - p ✓

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

✓

Total

£ 1950 : 72 p



**Details of second home** *if applicable*

**Address of  
second home**  
*for Additional  
Costs Allowance*

[Redacted address information]

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

**Signature**

[Redacted signature]

MP

**Date**

[Redacted date] 15-3-06

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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**Send your completed  
form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Additional Costs Allowance

Member

17 JAN

About filling in this form

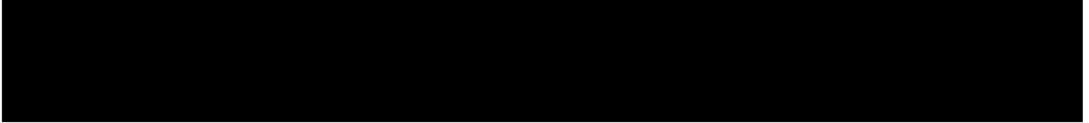
- For details of costs you can claim for, see *Green Book*
- If you have any doubt about whether you can claim for please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

Julie Kirkbride

Constituency



Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1/1/06 to 31/1/06

Total cost of hotel stays attach all receipts

£ 789 : 75 ✓

Mortgage payments (interest only) or rent

£ ~~827~~ : 72 p

Food

£ 335 : — p

Utilities

£ 145 : — p

Council Tax/Rates

£ 123 : — p

Telephone and telecommunications

£ : p

Cleaning

£ 190 : — p

Service/maintenance

£ 235 : — p

Repairs/insurance/security

£ : p

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Total

£ 1877 : 75 p

continued on page 2

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

[Redacted]

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted]

MP

Date

16/1/06

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Additional Costs Allowance

ACA2

Member's Form

16 DEC 2005

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Your details

Name in CAPITAL LETTERS

JULIE KIRKBRIDE

Constituency

BRAINTON

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 12 / 05 to 31 / 12 / 05

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 789 : 75 p ✓

Food

£ 340 : - p

Utilities

£ 110 : - p

Council Tax/Rates

£ 123 : - p

Telephone and telecommunications

£ : p

Cleaning

£ 185 : - p

Service/maintenance

£ 240 : - p

Repairs/insurance/security

£ 145 : - p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

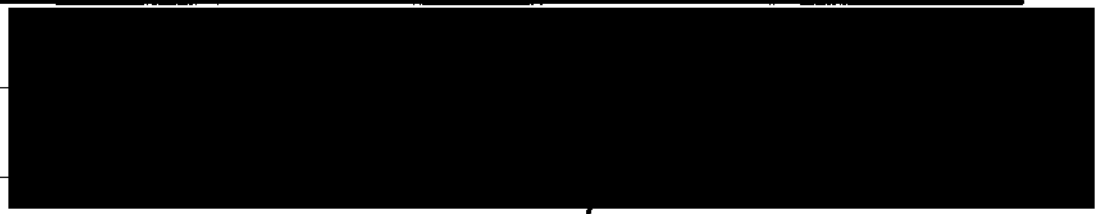
Total

£ 1932 : 75 p

**Details of second home** *if applicable*

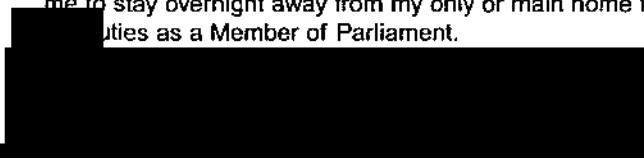
Address of  
second home  
for Additional  
Costs Allowance

┌  
└

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing duties as a Member of Parliament.

Signature



MP

Date

15/12/05

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Department of Finance & Administration, House of Commons, London SW1A 0AA



Addition  
Memorandum

VALIDATION  
15 NOV 2005  
ACA2  
RECEIVED  
Page 1 of 2

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
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Your details

Name in CAPITAL LETTERS

JULIE BRIDGEMAN ✓

Constituency

BLOIS GROVE

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 11 / 05 to 30 / 11 / 05

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 789 : 75 p

Food

£ 340 : - p

Utilities

£ 110 : - p

Council Tax/Rates

£ 123 : - p

Telephone and telecommunications

£ : p

Cleaning

£ 180 : - p

Service/maintenance

£ 200 : - p

Repairs/insurance/security

£ 165 : - p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1967 : 75 p

continued on page 2

**Details of second home** *if applicable*

**Address of  
second home**  
*for Additional  
Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

**Signature**



MP

**Date**

 14/11/05

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Your details

Name in CAPITAL LETTERS

JULIE KIRTSBIDE

Constituency

BROMSGROVE

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 10 / 05 to 31 / 10 / 05

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 789 : 52 p ✓

Food

£ 285 : - p

Utilities

£ 180 : - p

Council Tax/Rates

£ 123 : - p

Telephone and telecommunications

£ : p

Cleaning

£ 195 : - p

Service/maintenance

£ 210 : - p

Repairs/insurance/security

£ 205 : - p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1989 : 52 p

**Details of second home** *if applicable*

Address of  
second home  
*for Additional  
Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

15/10/05

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Additional Costs All

Member's cl

About filling in this form

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Your details

Name in CAPITAL LETTERS

JULIE KIRKBRIDE

Constituency

BLOISGROVE

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 9 / 05 to 30 / 9 / 05

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 827 : 72 p

Food

£ 310 : - p

Utilities

£ 120 : - p

Council Tax/Rates

£ 125 : - p

Telephone and telecommunications

£ : p

Cleaning

£ 175 : - p

Service/maintenance

£ 210 : - p

Repairs/insurance/security

£ 205 : - p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1970 : 72 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

[Redacted]

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted]

MP

Date

[Redacted] 15/9/05

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Your details

Name in CAPITAL LETTERS

JULIE BREBZE

Constituency

SOOTS GROVE

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 8 / 05 to 31 / 8 / 05

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 821 : 72 p

Food

£ 345 : - p ✓

Utilities

£ 65 : - p ✓

Council Tax/Rates

£ 123 : - p ✓

Telephone and telecommunications

£ : p

Cleaning

£ 185 : - p ✓

Service/maintenance

£ 210 : - p ✓

Repairs/insurance/security

£ 235 : - p ✓

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Total

£ 1990 : 72 p ✓

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

15/8/05

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Additional

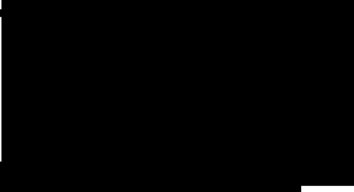
Member

10/11/2005

ACA2

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- For details of costs you can claim for, see *Green Book* section 3.
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Your details

Name in CAPITAL LETTERS

JULIE KIDSGRIDE

Constituency

SOOTS GROVE



Claim details

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- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1/7/05 to 31/7/05

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 827.72 p ✓

Food

£ 320 : - p

Utilities

£ 95 : - p

Council Tax/Rates

£ 123 : - p

Telephone and telecommunications

£ : p

Cleaning

£ 165 : - p

Service/maintenance

£ 198 : - p

Repairs/insurance/security

£ 165 : - p

Other

£ : p ▶ please specify

Other

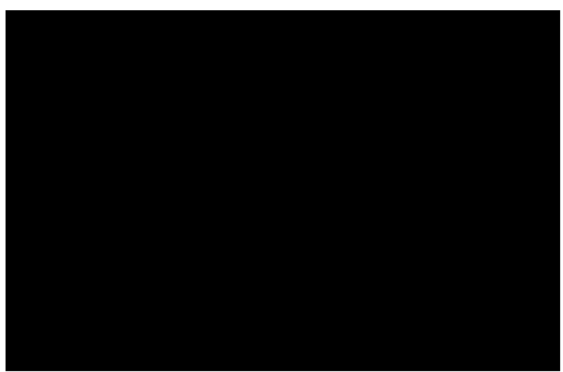
£ : p ▶ please specify

Other

£ : p ▶ please specify

Total

£ 1893 : 72 p



**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

15/7/05

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**Additional Costs**

05/06  
**Member's**

**About filling in this form**

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**Your details**

**Name**  
in CAPITAL LETTERS

JULIE KERRIDGE

**Constituency**

BROTHSGROVE

**Claim details**

*You can only claim for*

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

*Please list*

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

*Please attach*

- receipts or invoices for any hotel cost even if it is less than £250.

**Period of claim**

from 1/6/05 to 30/6/05

**Total cost of hotel stays**  
*attach all receipts*

£ : p

**Mortgage payments**  
*(interest only) or rent*

£ 873 : - p

**Food**

£ 330 : - p

**Utilities**

£ 85 : - p

**Council Tax/Rates**

£ 123 : - p

**Telephone and telecommunications**

£ : p

**Cleaning**

£ 110 : - p

**Service/maintenance**

£ 235 : - p

**Repairs/insurance/security**

£ 65 : - p

**Other**

£ : p

▶ *please specify* \_\_\_\_\_

**Other**

£ : p

▶ *please specify* \_\_\_\_\_

**Other**

£ : p

▶ *please specify* \_\_\_\_\_

**Total**

£ 1821 : - p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

[Redacted]

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted Signature]

MP

Date

15/6/05

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Additional Costs Allowance

05/06.

Member's claim for

ACA2

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Your details

Name in CAPITAL LETTERS

JULIE TETSBIDE

Constituency

BRATSGROVE

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 5 / 5 / 05 to 31 / 5 / 05

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments

£ 800 : 36 p

(interest only) or rent

Food

£ 315 : - p

Utilities

£ 110 : - p

Council Tax/Rates

£ 123 : - p

Telephone and telecommunications

£ : p

Cleaning

£ 165 : - p

Service/maintenance

£ 210 : - p

Repairs/insurance/security

£ 95 : - p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1898 : 36 p

continued on page 2

**Details of second home** *if applicable*

Address of  
second home  
*for Additional  
Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted Signature] MP

Date

16/5/05

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Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

**Send your completed  
form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

Financial Processing }

Transaction No.

Registration No.

**Validation Claim Summary Sheet**

Please write or print clearly & attach to claim

**Member Supplier ID**

**Pay recipient**

(NB Financial Processing to check whether a dedicate

**Text** 11/4/05 - 11/4/05

**Invoice No.**

**Account code / Allowance**

**Members cost centre (Cat1)**

**Financial Year/PIRO (Cat2)**

04\_05 / 05\_06

**Expenditure type (Cat5) :**

\* Validation purposes only (please tick to indicate compliance)

Mortgage documentation held
Addresses comply with central records
Invoices relate to 2 <sup>nd</sup> home address
Budget checked
Claim signed
Claim correctly dated

<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>

\* Financial Processing purposes only

Registered by (initials & date)

22/4

Posted by (initials & date)

22 APR 2005



# Member's claim form

## Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

## Your details

Name  
in CAPITAL LETTERS

JULIE KEBBLE

Constituency

BRISTOL GAVEL

## Claim details

### Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 4 / 05

to 11 / 4 / 05

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 275 : - p

Food

£ 145 : - p

Utilities

£ : p

Council Tax/Rates

£ 55 : - p

Telephone and telecommunications

£ : p

Cleaning

£ 50 : - p

Service/maintenance

£ 75 : - p

Repairs/insurance/  
security

£ : p

Other

£ : p

▶ please specify \_\_\_\_\_

Other

£ : p

▶ please specify \_\_\_\_\_

Other

£ : p

▶ please specify \_\_\_\_\_

Total

£ 600 : - p



**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

11/4/05

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed  
form to

Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



Additional Costs Allowance

ACA2

Member

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

JULIE KIRKBRIDE

Constituency

ROOSTSGROVE

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts -- except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 2 / 06 to 28 / 2 / 06

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 789 : 75 p ✓

Food

£ 305 : - p ✓

Utilities

£ 135 : - p ✓

Council Tax/Rates

£ 123 : - p ✓

Telephone and telecommunications

£ : p

Cleaning

£ 165 : - p ✓

Service/maintenance

£ 210 : - p ✓

Repairs/insurance/security

£ 112 : - p ✓

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Total

£ 1839 : 75 p



**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

15-2-06

**Data protection**

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Send your completed  
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Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA