



Member's reimbursement form

When to use this form

- Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for, see *Green Book* section 5.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

JOHN STANLEY

Constituency

Tonbridge & Malling

Claim details

Please ensure

- your claim totals more than £100
- you provide journey details of all taxi journeys
- you attach all receipts or invoices for items of £250 and above
- any claims for petty cash do not exceed £250 per month.

You can only claim for

- costs you have actually paid
- office and surgery accommodation, equipment and supplies, work communication and travel.

Period of claim

from 1 / 3 / 07 to 31 / 3 / 07

Allowance year

06 / 07

	Description of service or goods	Amount
Item 1	Overnighting Hotel stationery	£ 162 : 15 p
Item 2	Telephone calls in constituency constituency	£ 48 : 53 p
Item 3	Constituency Association	£ : p
Item 4	Secretarial services	£ 575 : 00 p
Item 5		£ : p
Item 6		£ : p
Item 7		£ : p
Item 8		£ : p
Item 9		£ : p
Item 10		£ : p

Total


£ 785 : 68 p

Office use only

Allow or Exp/
A/c code Cat 5

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature  MP
Date 14.4.07

Data protection

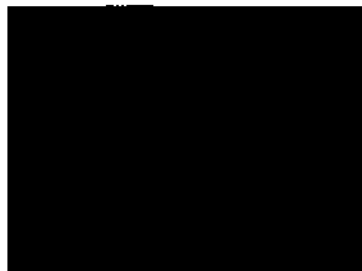
The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research. For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.




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Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Office use only		
Validation	Initials	Date
Claims received	<input type="text"/>	<input type="text"/>
Signature check	<input type="text"/>	<input type="text"/>
Funds check	<input type="text"/>	<input type="text"/>
Allowable expenditure	<input type="text"/>	<input type="text"/>
Member Res ID & Costc	<input type="text"/>	<input type="text"/>
Ext type/Cat 5 & subtotals added to form	<input type="text"/>	<input type="text"/>
Receipts/ documentation present	<input type="text"/>	<input type="text"/>
Processing		
Input	<input type="text"/>	<input type="text"/>

Input subtotals per Cat 5	
	£ 210.68
	£
	£ 575.00
	£
	£
	£
	£
	£ 785.68

Comments



Member's reimbursement form

16 APR 2007

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- For details of costs you can claim for, see *Green Book* section 5.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

JOHN STANLEY

Constituency

TOWN BRIDGE & MALLING

Claim details

Please ensure

- your claim totals more than £100
- you provide journey details of all taxi journeys
- you attach all receipts or invoices for items of £250 and above
- any claims for petty cash do not exceed £250 per month.

You can only claim for

- costs you have actually paid
- office and surgery accommodation, equipment and supplies, work communication and travel.

Period of claim from 1 / 2 / 07 to 28 / 2 / 07

Allowance year 06 / 07 ✓

	Description of service or goods	Amount
Item 1	Office material	£ 49 : 89 p
Item 2		£ : p
Item 3		£ : p
Item 4		£ : p
Item 5		£ : p
Item 6		£ : p
Item 7		£ : p
Item 8		£ : p
Item 9		£ : p
Item 10		£ : p

Total £ 49 : 89 p

Office use only

Allow or Exp/
A/c code Cat 5

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

14.4.07

Data protection

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[Redacted]

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[Redacted]

Office use only		
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Claims received	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Signature check	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Funds check	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Allowable expenditure	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Member Res ID & Costs	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Ext type/Cat 5 & subtotals added to form	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Receipts/ documentation present	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Processing		
Input	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>

Input subtotals per Cat 5	
[Redacted]	£ 49.88
[Redacted]	£
[Redacted]	£
[Redacted]	£
[Redacted]	£
[Redacted]	£
[Redacted]	£
[Redacted]	£ 49.88

Comments



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Your details

Name in CAPITAL LETTERS

JOHN STANLEY

Constituency

TON (RD) OF ERMALING

Claim details

Please ensure

- your claim totals more than £100
- you provide journey details of all taxi journeys
- you attach all receipts or invoices for items of £250 and above
- any claims for petty cash do not exceed £250 per month.

You can only claim for

- costs you have actually paid
- office and surgery accommodation, equipment and supplies, work communication and travel.

Period of claim

from 1 / 1 / 07 to 31 / 1 / 07

Allowance year

06 / 07

	Description of service or goods	Amount
Item 1	Hire of rooms for private	£ 102 : 00 p
Item 2	taxi in constituency	£ 8 : 00 p
Item 3	Office materials	£ 65 : 57 p
Item 4		£ : p
Item 5		£ : p
Item 6		£ : p
Item 7		£ : p
Item 8		£ : p
Item 9		£ : p
Item 10		£ : p

Total

£175 : 57 p

Office use only

Allow or Exp/
A/c code Cat 5

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

14. 4. 07

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Signature check	<input type="text"/>	/ /
Funds check	<input type="text"/>	/ /
Allowable expenditure	<input type="text"/>	/ /
Member Res ID & Costc	<input type="text"/>	/ /
Ext type/Cat 5 & subtotals added to form	<input type="text"/>	/ /
Receipts/ documentation present	<input type="text"/>	/ /
Processing Input	<input type="text"/>	/ /

Input subtotals per Cat 5

<input type="text"/>	£167.57
<input type="text"/>	£8.00
<input type="text"/>	£
<input type="text"/>	£
<input type="text"/>	£
<input type="text"/>	£
<input type="text"/>	£
<input type="text"/>	£175.57

Comments

[Empty Comments Box]



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Your details

Name in CAPITAL LETTERS

JOHN STANLEY

Constituency

TOWN & COUNTRY MALLING

Claim details

Please ensure

- your claim totals more than £100
- you provide journey details of all taxi journeys
- you attach all receipts or invoices for items
- any claims for petty cash do not exceed £50

You can only claim for

- costs you have actually paid
- office and surgery accommodation, equipment, communication and travel.

Period of claim

from 1 / 12 / 06 to 31 / 12 / 06 ✓

Allowance year

06 / 07

Item	Description of service or goods	Amount
Item 1	Townbridge and Enbridge Association	£ : p
Item 2	Secretarial Services	£ 575 : 00 p
Item 3	Town & Country	£ 162 : 15 p
Item 4	Office materials	£ 36 : 63 p
Item 5		£ : p
Item 6		£ : p
Item 7		£ : p
Item 8		£ : p
Item 9		£ : p
Item 10		£ : p

Total


£ 873 : 78 p

Office use only

Allow or Exp/
A/c code Cat 5

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature  MP)
Date 13.1.07


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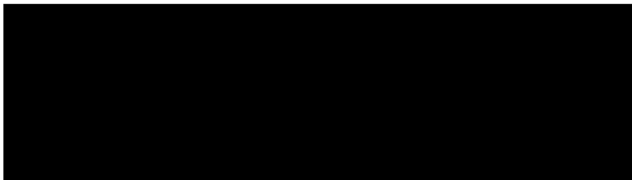
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Send your completed form to Validation Team, Operations Directorate,
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Office use only		
Validation	Initials	Date
Claims received	<input type="text"/>	<input type="text"/>
Signature check	<input type="text"/>	<input type="text"/>
Funds check	<input type="text"/>	<input type="text"/>
Allowable expenditure	<input type="text"/>	<input type="text"/>
Member Res ID & Costc	<input type="text"/>	<input type="text"/>
Ext type/Cat 5 & subtotals added to form	<input type="text"/>	<input type="text"/>
Receipts/ documentation present	<input type="text"/>	<input type="text"/>
Processing		
Input	<input type="text"/>	<input type="text"/>

Input subtotals per Cat 5	
	£298.78
	£
	£
	£
	£
	£
	£ 575.00
	£
	£873.78

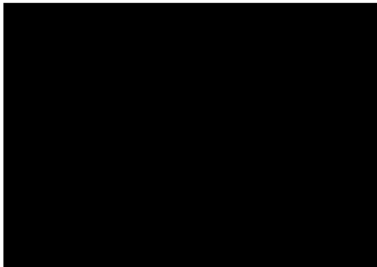
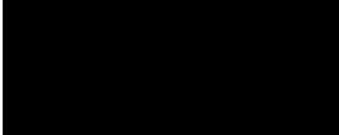
Comments



Invoice

Invoice To:

House of Commons
Sir John Stanley



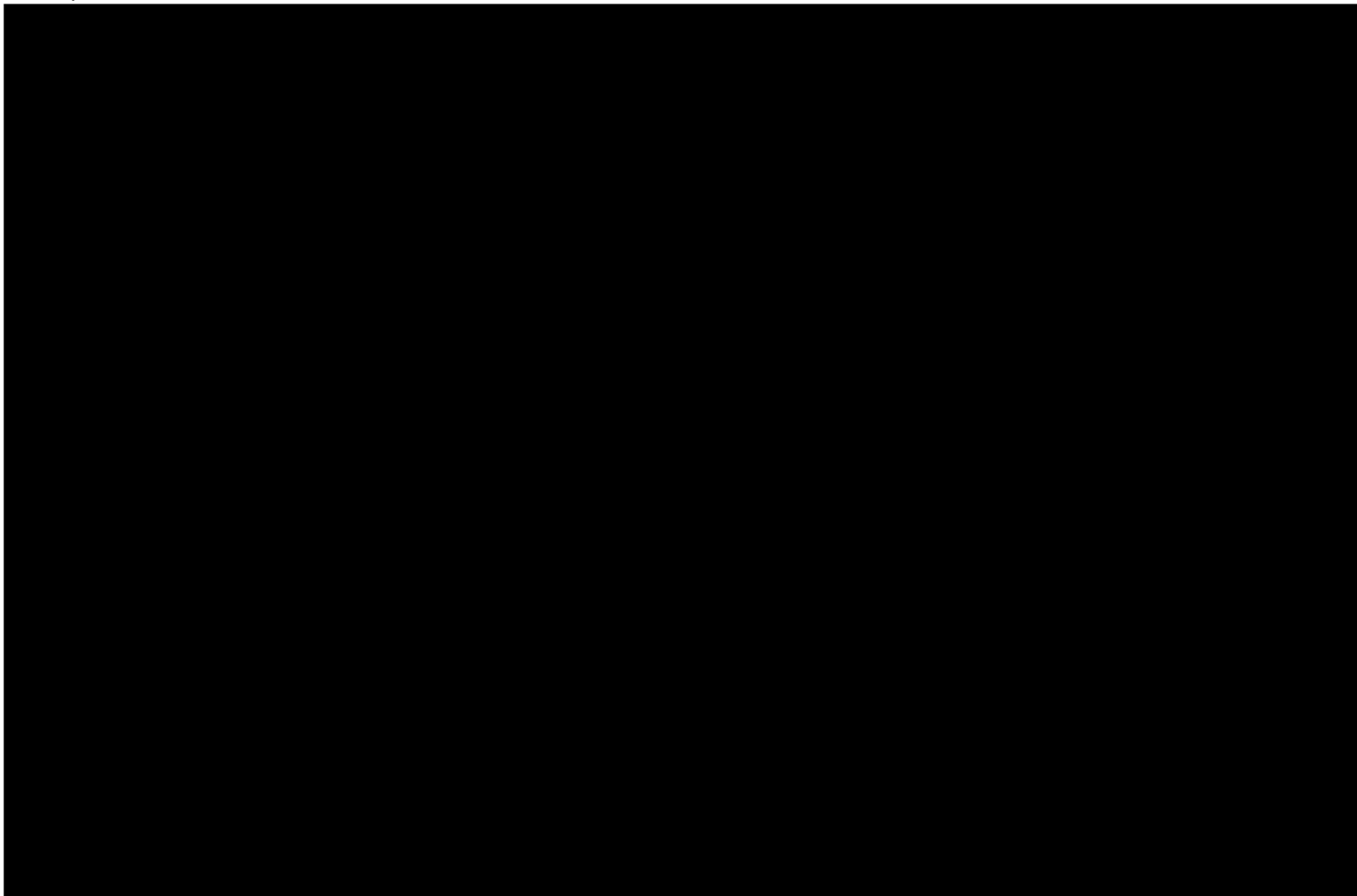
Invoice No: [Redacted] Customer No: [Redacted] Dell Order No: [Redacted] Page 1 of 1

Your Ref/PO No.	[Redacted]	Booking Reference:	[Redacted]
Despatch Note No.	0	Account Manager	[Redacted]
Despatch Date	15/12/2006	Account Manager Tel	01344 373748
Payment Terms	45 Days Inv.	Account Manager Fax	01344 373749
Invoice Date	15/12/2006	Account Manager Email	[Redacted]

Item No.	Description	Quantity	Unit Price	Net
593-10100	High Capacity Black Toner Cartridge for Dell Laser Printer 1710/n - Kit	2	69.00	138.00
990-10283	Standard Freight - Toner	1	0.00	0.00
800-10709	Info - Laser Standard Consumables Delivery	1	0.00	0.00

VAT Summary				GBP	
VAT Rate	GBP	GBP	Subtotal	138.00	
%	Total Net £	VAT £	Freight	0.00	
17.5	138.00	24.15	VAT £	24.15	
			Total	162.15	

Tag Nos.



Ryman



MAILTUFF ENVS H/5 WHITEx5 0508053963	£ 4.49
MAILTUFF ENVS H/5 WHITEx5 0508053963	4.49
S/A LABEL REF 80120 WHITE 0750185216	2.99
S/A LABEL REF 80120 WHITE 0750185216	2.99
S/A LABEL REF 80120 WHITE 0750185216	2.99
S/A LABEL REF 80120 WHITE 0750185216	2.99
SELLQ PARCEL TAPE 50x66 0601044131	1.99
SCOTCH MAGIC TAPE DISP. 0810903403	5.99
MAGIC TAPE 0605023343	4.99
STABILO SWING - YELL 0855054017 12 x 0.85	10.20
UNI EYE R/B UB150 BL 0825124001 6 x 0.99	5.94
UNI EYE R/B UB157 BL 0825144001 6 x 0.99	5.94
INK CARTRIDGES 0864014501 5 x 1.79	8.95
INK CARTRIDGES 0864014701 10 x 2.99	29.90
<hr/>	
Total 48 Items	£94.84
Mastercard	£94.84



Ryman

0123456789

WHITE ENVS P/S C5 PK 25	2.39
0502201149	
WHITE ENVS P/S DL PK 200	8.49
0502200956	
UNI EYE R/B UB150 BLACKx3	4.99
0825124301	
UNI EYE R/B UB150 BLACKx3	4.99
0825124301	
INK CARTRIDGES	10.74
0864014501 6 x 1.79	
STABILO SWING - YELL	5.10
0855054017 6 x 0.85	
MAPED FIX MAX TAPE DISP.	4.99
0610049999	

Total 17 Items	£41.69
Mastercard	£41.69

VAT Analysis VAT NO. 648759673

VAT Code	Trans Amount	VAT
1 17.5%	35.48	6.21



Member's reimbursement form

15 JAN 2007

When to use this form

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About filling in this form

- For details of costs you can claim for, see *Green Book* section 5.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

JOHN STANLEY

Constituency

TOWN RAILWAY and MALLING



Claim details

Please ensure

- your claim totals more than £100
- you provide journey details of all taxi journeys
- you attach all receipts or invoices for items of £250 and above
- any claims for petty cash do not exceed £250 per month.

You can only claim for

- costs you have actually paid
- office and surgery accommodation, equipment and supplies, telephone, communication and travel.

Period of claim

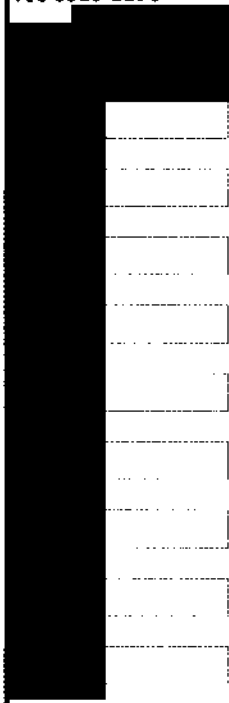
from 1 / 11 / 06 to 30 / 11 / 06 ✓

Allowance year

06 / 07

	Description of service or goods	Amount
Item 1	Plastic bottles	£ 493 : 50 p
Item 2		£ : p
Item 3		£ : p
Item 4		£ : p
Item 5		£ : p
Item 6		£ : p
Item 7		£ : p
Item 8		£ : p
Item 9		£ : p
Item 10		£ : p

Office use only
Allow or Exp/
A/c code Cat 5



Total

£493 : 50 p

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

13.1.07

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Send your completed form to

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Office use only

Validation	Initials	Date
Claims received		/ /
Signature check		/ /
Funds check		/ /
Allowable expenditure		/ /
Member Res ID & Costc		/ /
Ext type/Cat 5 & subtotals added to form		/ /
Receipts/ documentation present		/ /
Processing		
Input		/ /

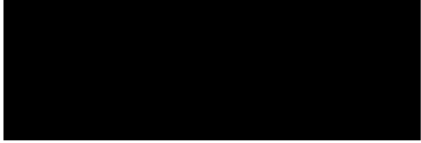
Input subtotals per Cat 5

£493.50
£
£
£
£
£
£
£
£493.50

Comments

[Empty Comments Box]

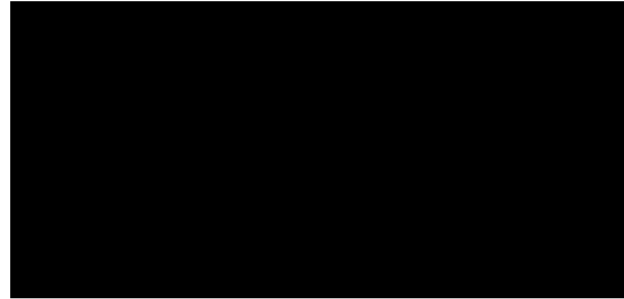
DELIVER TO
THE RT HON SIR JOHN STANLEY MP



INVOICE

INVOICE TO

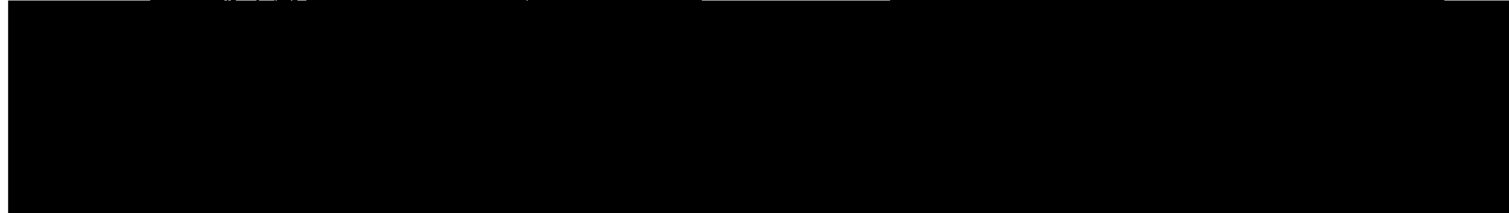
THE RT JOHN STANLEY MP



ACCOUNT No.	REP.	C. ORDER No.	DEL. DATE	INVOICE DATE	INVOICE No.	TRANSACTION		
	H		23/11/06	28/11/06				
PRODUCT	DESCRIPTION			QUANTITY	PRICE	DISCOUNT	NET VALUE	VAT CODE
1186	ECP1/GC/297A as previously supplied			1000	0.420		420.00	1

VAT CODE	GOODS	VAT RATE	VAT AMOUNT
1	420.00	17.50	73.50

INVOICE GOODS	INVOICE VAT	INVOICE TOTAL
420.00	73.50	493.50





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Your details

Name in CAPITAL LETTERS

JOHN STANLEY

Constituency

TONBRIDGE & MALLING

Claim details

Please ensure

- your claim totals more than £100
- you provide journey details of all taxi journeys
- you attach all receipts or invoices for items of £250 and above
- any claims for petty cash do not exceed £250 per month.

You can only claim for

- costs you have actually paid
- office and surgery accommodation, equipment and supplies, work commission, communication and travel.

Period of claim

from 1 / 10 / 06 to 31 / 10 / 06

Allowance year

06 / 07

	Description of service or goods	Amount
Item 1	Office materials	£ 139 : 66 p
Item 2	Hot stationery	£ 173 : 90 p
Item 3	constituencies } news paper subscription	£ : p
Item 4	constituencies } Tonbridge Courier	£ 156 : 00 p
Item 5	constituencies } news paper subscription	£ : p
Item 6	constituencies } Ederbridge Courier	£ 156 : 00 p
Item 7	Taxi in constituency	£ 6 : 00 p
Item 8	Hire of room for surgery	£ 28 : 75 p
Item 9		£ : p
Item 10		£ : p

Total

£ 660 : 31 p

Office use only

Allow or Exp/
A/c code Cat 5

cont.

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted signature]

[Handwritten signature]

Date

11. 11. 06

Data protection

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Claims received		/ /
Signature check		/ /
Funds check		/ /
Allowable expenditure		/ /
Member Res ID & Costs		/ /
Ext type/Cat 5 & subtotals added to form		/ /
Receipts/ documentation present		/ /
Processing		
Input		/ /

Input subtotals per Cat 5

[Redacted]	£600.31
[Redacted]	£
[Redacted]	£
[Redacted]	£
[Redacted]	£
[Redacted]	£
[Redacted]	£
[Redacted]	£

Comments

[Empty comments box]



Member's reimbursement form

C1

13 NOV 2006

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- Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

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- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

JOHN STANLEY
TON BRIDGEMAN

Constituency

Claim details

Please ensure

- your claim totals more than £100
- you provide journey details of all taxi journeys
- you attach all receipts or invoices for items of £250 and above
- any claims for petty cash do not exceed £250 per month.

You can only claim for

- costs you have actually paid
- office and surgery accommodation, equipment and supplies, work commissioned, communication and travel.

Period of claim from 1 / 9 / 06 to 30 / 9 / 06

Allowance year 06 / 07

	Description of service or goods	Amount
Item 1	Office materials	£ 99 : 79 p
Item 2	Constituency ? Newspaper	£ : p
Item 3	subscription Kent Messenger	£ 150 : 80 p
Item 4	Constituency ? Association	£ : p
Item 5	secretarial services	£ 575 : 00 p
Item 6		£ : p
Item 7		£ : p
Item 8		£ : p
Item 9		£ : p
Item 10		£ : p

Office use only
Allow or Exp/
A/c code Cat 5

Total **£825 : 59 p**

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

11. 11. 06

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Send your completed form to

Validation Team, Operations Directorate, Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only

Validation	Initials	Date
Claims received		/ /
Signature check		/ /
Funds check		/ /
Allowable expenditure		/ /
Member Res ID & Costc		/ /
Ext type/Cat 5 & subtotals added to form		/ /
Receipts/ documentation present		/ /
Processing		
Input		/ /

Input subtotals per Cat 5

[Redacted]	£250.59
[Redacted]	£
[Redacted]	£
[Redacted]	£
[Redacted]	£
[Redacted]	£
[Redacted]	£
[Redacted]	£
[Redacted]	£575.00

Comments

£825.59



Member's reimbursement form

When to use this form

- Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for, see *Green Book* section 5.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

JOHN STANLEY

Constituency

TONBRIDGE & MALLING

Claim details

Please ensure

- your claim totals more than £100
- you provide journey details of all taxi journeys
- you attach all receipts or invoices for items of £250 and above
- any claims for petty cash do not exceed £250 per month.

You can only claim for

- costs you have actually paid
- office and surgery accommodation, equipment and supplies, work communication and travel.

Period of claim

from 1 / 8 / 06

to 31 / 8 / 06

Allowance year

06 / 07

	Description of service or goods	Amount
Item 1	Constituency Newspapers subscription	£ 127 : 40 p
Item 2	Chronicle	£ 49 : 57 p
Item 3	Telephone calls in constituency	£ 62 : 76 p
Item 4	Office materials	£ 13 : 50 p
Item 5	Special Delivery postage	£ 34 : 00 p
Item 6	Taxis in constituency	£ 216 : 20 p
Item 7	(Maidstone hospital meeting)	£ 54 : 05 p
Item 8	East Coast	
Item 9	Plastics - plastic folder	
Item 10	receipts attached	
	Total	£557 : 48 p

Office use only

Allow or Exp/
A/c code Cat 5

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily

Signature

[Redacted Signature]

Date

16. 9. 06

Data protection

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Allowable expenditure		/ /
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Ext type/Cat 5 & subtotals added to form		/ /
Receipts/ documentation present		/ /
Processing		
Input		/ /

Input subtotals per Cat 5

£ 523.48
£ 34.00
£
£
£
£
£
£

Total £ 557.48

Comments

[Empty Comments Box]

DELIVER TO
THE RT HON JOHN STANLEY MP



INVOICE

East Coast Plastics Ltd.



INVOICE TO

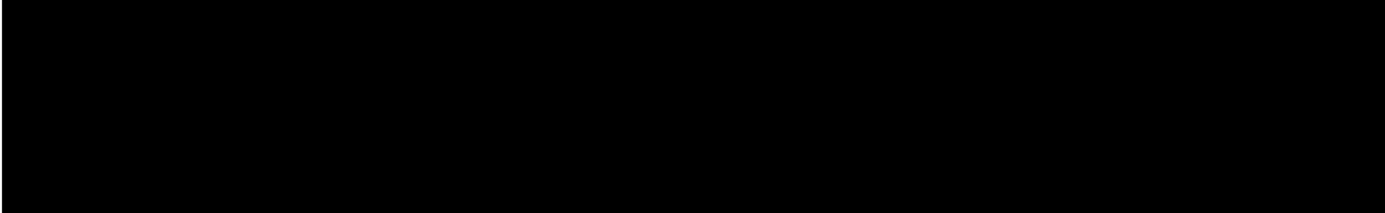
THE RT JOHN STANLEY MP



ACCOUNT No.	REP.	C. ORDER No.	DEL. DATE	INVOICE DATE	INVOICE No.	TRANSACTION		
	H		25/07/06	31/07/06				
PRODUCT	DESCRIPTION			QUANTITY	PRICE	DISCOUNT	NET VALUE	VAT CODE
1186	ECP1/GC/297A ** Back-order to follow: 020135/1 **			400	0.460		184.00	1

VAT CODE	GOODS	VAT RATE	VAT AMOUNT
1	184.00	17.50	32.20

INVOICE GOODS	INVOICE VAT	INVOICE TOTAL
184.00	32.20	216.20

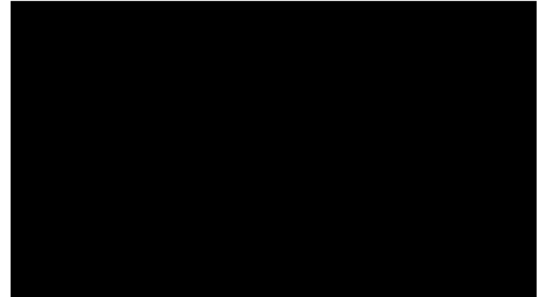


DELIVER TO
THE RT HON JOHN STANLEY MP



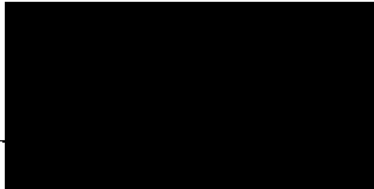
INVOICE

East Coast Plastics Ltd.



INVOICE TO

THE RT JOHN STANLEY MP

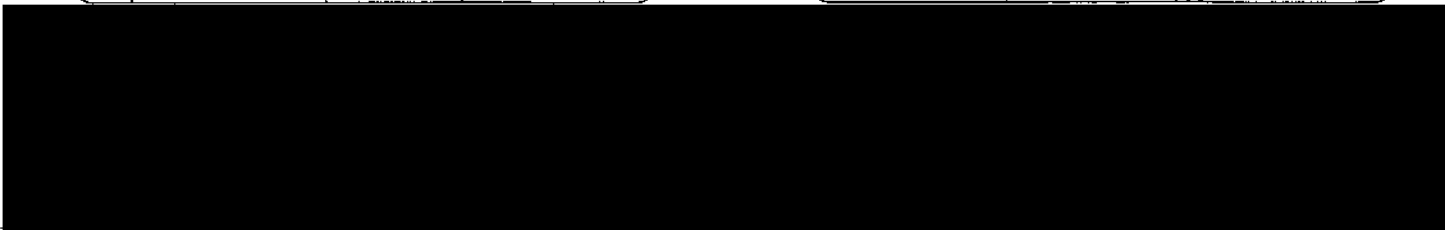


ACCOUNT No.	REP.	C. ORDER No.	DEL. DATE	INVOICE DATE	INVOICE No.	TRANSACTION
	H		11/08/06	22/08/06		

PRODUCT	DESCRIPTION	QUANTITY	PRICE	DISCOUNT	NET VALUE	VAT CODE
1186	ECP1/GC/297A	100	0.460		46.00	1

VAT CODE	GOODS	VAT RATE	VAT AMOUNT
1	46.00	17.50	8.05

INVOICE GOODS	INVOICE VAT	INVOICE TOTAL
46.00	8.05	54.05





Member's reimbursement form

When to use this form

- Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for, see *Green Book* section 5.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

JOHN STANLEY

Constituency

TONBRIDGE & MALLING

Claim details

Please ensure

- your claim totals more than £100
- you provide journey details of all taxi journeys
- you attach all receipts or invoices for items of £250 and above
- any claims for petty cash do not exceed £250 per month.

You can only claim for

- costs you have actually paid
- office and surgery accommodation, equipment and supplies, communication and travel.

Period of claim

from 1 / 7 / 06 to 31 / 7 / 06

Allowance year

06 / 07

	Description of service or goods	Amount
Item 1	Data Protection Act Registration	£ 35 : 00 p
Item 2	Hire of rooms for surgeries	£ 14 : 50 p
Item 3	Office materials	£ 238 : 22 p
Item 4		£ : p
Item 5		£ : p
Item 6		£ : p
Item 7		£ : p
Item 8		£ : p
Item 9		£ : p
Item 10		£ : p

Office use only

Allow or Exp/
A/c code Cat 5

Total

£ 287 : 72 p

continued on page 2

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

Date

16.9.06

Data protection

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Office use only

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Claims received		/ /
Signature check		/ /
Funds check		/ /
Allowable expenditure		/ /
Member Res ID & Costc		/ /
Ext type/Cat 5 & subtotals added to form		/ /
Receipts/ documentation present		/ /
Processing		
Input		/ /

Input subtotals per Cat 5

[Redacted]	£287.72
[Redacted]	£
[Redacted]	£
[Redacted]	£
[Redacted]	£
[Redacted]	£
[Redacted]	£
[Redacted]	£

Total £287.72

Comments

[Empty Comments Box]



Member's reimbursement form

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About filling in this form

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Your details

Name in CAPITAL LETTERS

JOHN STANLEY

Constituency

TONBRIDGE & MALLING

Claim details

Please ensure

- your claim totals more than £100
- you provide journey details of all taxi journeys
- you attach all receipts or invoices for items of £250 and above
- any claims for petty cash do not exceed £250 per month.

You can only claim for

- costs you have actually paid
- office and surgery accommodation, equipment and supplies, work commissioned, communication and travel.

Period of claim

from 1 / 6 / 06

to 30 / 6 / 06

Allowance year

06 / 07

Item	Description of service or goods	Amount
Item 1	Hired rooms for surgeries	£ 102 : 00 p
Item 2	Telephone calls from abroad	£ 45 : 33 p
Item 3	Constituency Association	£ : p
Item 4	Secretarial services	£ 575 : 00 p
Item 5	receipt attached	£ : p
Item 6		£ : p
Item 7		£ : p
Item 8		£ : p
Item 9		£ : p
Item 10		£ : p

Office use only

Allow or Exp/ A/c code Cat 5

Total

£ 722 : 33 p

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

16-1-06

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Member Res ID & Costc		/ /
Ext type/Cat 5 & subtotals added to form		/ /
Receipts/ documentation present		/ /
Processing		
Input		/ /

Input subtotals per Cat 5

[Redacted]	£ 147.33
[Redacted]	£ 575
[Redacted]	£
[Redacted]	£
[Redacted]	£
[Redacted]	£
[Redacted]	£
[Redacted]	£
Total	£ 722.33

Comments

[Empty box for comments]



Member's reimbursement form

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About filling in this form

- For details of costs you can claim for, see *Green Book* section 5.
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Your details

Name in CAPITAL LETTERS

JOHN STANLEY

Constituency

TOWNSHIP & MALLING

Claim details

Please ensure

- your claim totals more than £100
- you provide journey details of all taxi journeys
- you attach all receipts or invoices for items of £250 and above
- any claims for petty cash do not exceed £250 per month.

You can only claim for

- costs you have actually paid
- office and surgery accommodation, equipment and supplies, communication and travel.

Period of claim

from 1 / 5 / 06 to 31 / 5 / 06

Allowance year

06 / 07

	Description of service or goods	Amount
Item 1	Office materials	£ 110 : 53 p
Item 2	Telephone calls in constituency	£ 52 : 34 p
Item 3		£ : p
Item 4		£ : p
Item 5		£ : p
Item 6		£ : p
Item 7		£ : p
Item 8		£ : p
Item 9		£ : p
Item 10		£ : p

Office use only

Allow or Exp/
A/c code Cat 5

Total

£162 : 87 p

continued on page 2

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

MP

Date

16.9.06**Data protection**

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Validation	Initials	Date
Claims received	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Signature check	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Funds check	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Allowable expenditure	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Member Res ID & Costc	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Ext type/Cat 5 & subtotals added to form	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Receipts/ documentation present	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Processing		
Input	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>

Input subtotals per Cat 5

<input type="text"/>	£162.87
<input type="text"/>	£
<input type="text"/>	£
<input type="text"/>	£
<input type="text"/>	£
<input type="text"/>	£
<input type="text"/>	£
Total	£162.87

Comments



Member's reimbursement form

18 SEP 2006

When to use this form

- Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for, see *Green Book* section 5.
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Your details

Name in CAPITAL LETTERS

JOHN STANLEY

Constituency

TOWNRIIDGE & MALLING

Claim details

Please ensure

- your claim totals more than £100
- you provide journey details of all taxi journeys
- you attach all receipts or invoices for items of £250 and above
- any claims for petty cash do not exceed £250 per month.

You can only claim for

- costs you have actually paid
- office and surgery accommodation, equipment and supplies, work communication and travel.

Period of claim from 1 / 4 / 06 to 30 / 4 / 06

Allowance year 06 / 07

	Description of service or goods	Amount
Item 1	Hot letterheads	£ 124 : 55 p
Item 2	Office materials	£ 41 : 05 p
Item 3		£ : p
Item 4		£ : p
Item 5		£ : p
Item 6		£ : p
Item 7		£ : p
Item 8		£ : p
Item 9		£ : p
Item 10		£ : p

Total

£165 : 60 p

Office use only

Allow or Exp/
A/c code Cat 5

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

MP

Date

16.9.06

Data protection

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Member Res ID & Costc		/ /
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Receipts/ documentation present		/ /
Processing		
Input		/ /

Input subtotals per Cat 5

	£ 165.60
	£
	£
	£
	£
	£
	£
Total	£ 165.60

Comments