



Member's reimbursement form

8 APR 2006

When to use this form

- Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for, see *Green Book* section 5.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

JOHN F SPILLAN

Constituency

WARLEY

Claim details

Please ensure

- your claim totals more than £100
- you provide journey details of all taxi journeys
- you attach all receipts or invoices for items of £250 and above
- any claims for petty cash do not exceed £250 per month.

You can only claim for

- costs you have actually paid
- office and surgery accommodation, equipment and supplies, work commissioned, communication and travel.

Period of claim

from 2 12 06

to

1 1

Allowance year

05/06

Description of service or goods

Amount

Item 1

HANGFORD PRINTERS

£ 253 : 80 P ✓

Item 2

BANNER

£ 452 : 38 P ✓

Item 3

BT OFFICE

£ 242 : 69 P

Item 4

BT SHARE HOME PHONE

£ 30 : 00 P

Item 5

METAS SECURITY

£ 107 : 20 P

Item 6

PC WORLD

£ 59 : 99 P

Item 7

O2

£ 62 : 26 P

Item 8

BANNER

£ 22 : 62 P

Item 9

DELL

£ 158 : 63 P

Item 10

BANNER

£ 222 : 26 P ✓

Total

£ 1721 : 87 P

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

27/4/06

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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Send your completed form to

Validation Team, Operations Directorate, Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only

Validation

Initials Date

Claims received

[Initials] [Date: / /]

Signature check

[Initials] [Date: / /]

Funds check

[Initials] [Date: / /]

Allowable expenditure

[Initials] [Date: / /]

Member Res ID & Costc

[Initials] [Date: / /]

Ext type/Cat 5 & subtotals added to form

[Initials] [Date: / /]

Receipts/ documentation present

[Initials] [Date: / /]

Processing

Input

[Date: / /]

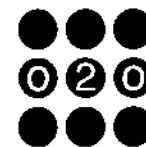
Input subtotals per Cat 5

[Redacted] £ 442.15  
£ 1,121.03  
£  
£  
£ 158.63  
£  
£  
£ 1,721.81

Comments

[Empty Comments Box]

# Invoice



office2office

**Banner Business Supplies Ltd**

Invoice To :

Rt Hon John Spellar MP

Charge To :

Rt Hon John Spellar MP

Delivered To :

Rt Hon John Spellar MP

Customer Services

Telephone No : [REDACTED]

Fax No : [REDACTED]

Page

1 Of

1

Date 15/03/2006

Order Date 09/03/2006

C.A.R.

Sales Order No [REDACTED]

Line No.	Line Ref.	Product Code	Product Description	Quantity	U.O.M.	Unit Price	Tax Date	Line Total excl VAT	VAT Rate	Line VAT
1		6006115	HP LASERJET 2420 MONO LASER PRINTER	1	EACH	385.0000	09/03/06	385.00	17.50	67.38

### V.A.T. Summary

Rate	Taxable Sum	V.A.T. Amount
17.50	385.00	67.38

Sales Order Total (VAT excl) 385.00

INVOICE GOODS	385.00
INVOICE V.A.T.	67.38
<b>INVOICE TOTAL</b>	<b>452.38</b>

Settlement : None  
Discount Terms :

# Invoice



Banner Business Supplies Ltd

\*\*\*\*\*  
 [Redacted]  
 \*\*\*\*\*

Invoice To :

Rt Hon John Spellar MP

Charge To :

Rt Hon John Spellar MP

[Redacted]

[Redacted]

Delivered To :

Rt Hon John Spellar MP

Customer Services

Telephone No : [Redacted]

Fax No : [Redacted]

[Redacted]

Page 1 Of 1 Date 22/03/2006

Order Date 17/03/2006

[Redacted]

[Redacted]

C.A.R.

Line No.	Line Ref.	Product Code	Product Description	Quantity	U.O.M.	Unit Price	Tax Date	Line Total excl VAT	VAT Rate	Line VAT
1		0981004	HP DJET 850C/820CXI CART 51645A BK	1	CRTRDG	19.2600	17/03/06	19.26	17.50	3.37
2		0984522	TONER HP LASERJET 2430/2340DTN REF: HPO6511A	3	EACH	72.3500	21/03/06 21/03/06	217.05	17.50	37.98
3		0984086	HP C5011DE No14 PRINT CARTRIDGE BK	2	EACH	10.0000	17/03/06	20.00	17.50	3.50
4		0984087	HP C5010DE No14 PRINT CART COLOUR	2	EACH	13.2700	17/03/06	26.54	17.50	4.64

V.A.T. Summary

Rate	Taxable Sum	V.A.T. Amount
17.50	282.85	49.49

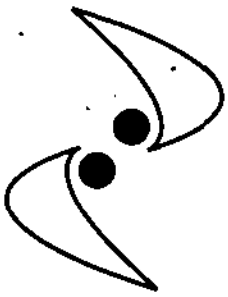
Sales Order Total (VAT excl)

282.85

INVOICE GOODS	282.85
INVOICE V.A.T.	49.49
<b>INVOICE TOTAL</b>	<b>332.34</b>

Settlement : None  
 Discount Terms :

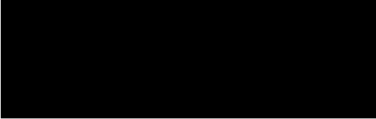
[Redacted]



# LANGFORD PRINTERS

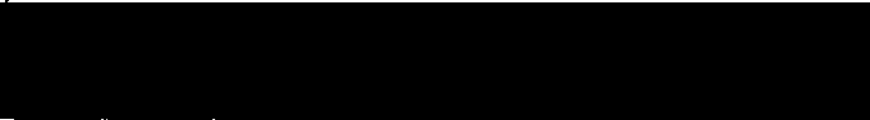


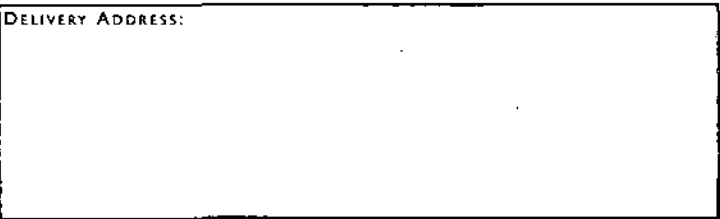
Invoice

The Rt. Hon. John Spellar MP  


INVOICE NUMBER   
DATE / TAX POINT 

ACCOUNT NUMBER 

DETAILS	NET PRICE	VAT
5000 x A4 Green House of Commons Letterheads	106.00	18.55
New Plate and Artwork Charge	20.00	3.50
		

DELIVERY ADDRESS:  


TOTAL NET	126.00
TOTAL VAT	22.05
INVOICE TOTAL £	148.05



# LANGFORD PRINTERS



Invoice

The Rt. Hon. John Spellar MP  
[Redacted]

INVOICE NUMBER [Redacted]  
DATE / TAX POINT [Redacted]

ACCOUNT NUMBER [Redacted]

DETAILS	NET PRICE	VAT
1000 x Black on White HOC Visiting Cards	70.00	12.25
New Plate and Artwork Charge	20.00	3.50
[Redacted]		

DELIVERY ADDRESS:  
[Redacted]

TOTAL NET	90.00
TOTAL VAT	15.75
INVOICE TOTAL £	105.75





# Member's reimbursement form

14 FEB 2006

C1

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- Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

**About filling in this form**

- For details of costs you can claim for, see *Green Book* section 5.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

## Your details

Name  
in CAPITAL LETTERS

JOHN F SPURRIER

Constituency

WARRICK

## Claim details

Please ensure

- your claim totals more than £100
- you provide journey details of all taxi journeys
- you attach all receipts or invoices for items of £250 and above
- any claims for petty cash do not exceed £250 per month.

You can only claim for

- costs you have actually paid
- office and surgery accommodation, equipment and supplies, work commissioned, communication and travel.

20 FEB 2006

Period of claim

from 1 / 1 / 06

to 1 / 2 / 06

Allowance year

05/06

	Description of service or goods	Amount
Item 1	DEVELOP. OFF SUPPLIES	£ 233 : 61 p
Item 2	BT	£ 605 : 71 p
Item 3	POSTAGE DOWNLOAD	£ 350 : 00 p ✓
Item 4	OFFICE RENT	£ 3300 : 00 p ✓
Item 5	XEROX	£ 55 : 29 p
Item 6	ON MOBILE	£ 31 : 13 p
Item 7	BANINGR	£ 134 : 58 p
Item 8	[REDACTED]	£ <del>110</del> : 32 p
Item 9	[REDACTED]	£ : p
Item 10	[REDACTED]	£ : p

Total

£ 4210 : 32 p

continued on page 2

**Authorisation and declaration**

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

10/2/06

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Send your completed form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only		
Validation	Initials	Date
Claims received	<input checked="" type="checkbox"/>	/ /
Signature check	<input checked="" type="checkbox"/>	/ /
Funds check	<input checked="" type="checkbox"/>	/ /
Allowable expenditure	<input checked="" type="checkbox"/>	/ /
Member Res ID & Costc	<input checked="" type="checkbox"/>	/ /
Ext type/Cat 5 & subtotals added to form	<input checked="" type="checkbox"/>	/ /
Receipts/ documentation present	<input checked="" type="checkbox"/>	/ /
<b>Processing</b>		
Input		/ /

Input subtotals per Cat 5	
[Redacted]	£3,786.84
[Redacted]	£423.48
[Redacted]	£
[Redacted]	£
[Redacted]	£
[Redacted]	£
[Redacted]	£
[Redacted]	£4,210.32

**Comments**



**INVOICE**

**DESKTOP OFFICE SUPPLIES**

Mr. John Spellar

INVOICE DATE	ORDER No.	CARRIER	TYPE OF SUPPLY	DATE OF SUPPLY	INVOICE No.	
27-1-06						
QUANTITY	DESCRIPTION			PRICE	PER	AMOUNT
3	Sharp thermal transfer ribbons bk			9 99	each	29 97
3	"	"	"	9 99	"	29 97
SPECIAL INSTRUCTIONS				<b>GOODS TOTAL</b>		59 94
30 days net from invoice date				VAT 17.5 %		10 49
				<b>INVOICE TOTAL</b>		70 43

THE HUMAN TOUCH

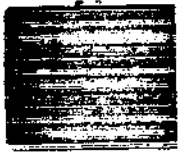
Mr John Spellar

INVOICE DATE	ORDER NO.	CARRIER	TYPE OF SUPPLY	DATE OF SUPPLY	INVOICE No.
19-1-06					

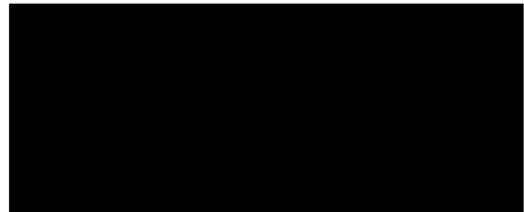
QUANTITY	DESCRIPTION	PRICE	PER	AMOUNT
2	HP Laserjet Smart cartridges Bk	54 95	each	109 90
2	Boxes A4 white copier paper	14 49	Box	28 98

SPECIAL INSTRUCTIONS  30 days net from invoice date	<b>GOODS TOTAL</b>	138 88
	<b>VAT 17.5 %</b>	24 30
	<b>INVOICE TOTAL</b>	£163 18

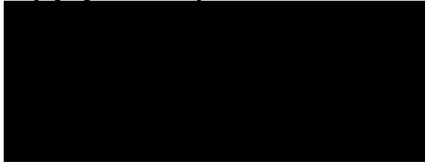
[Redacted]



**Val Beech**



To John Spellar MP



**Invoice**

Dated 10th January 2006

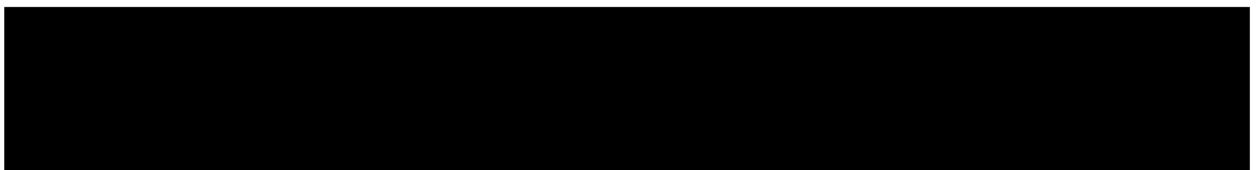


Invoice Total £350.00

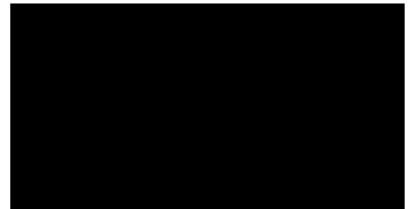
**Analysis**

To Convert Dec 2005 Electoral Register to EDIF and update historical data

£350.00



**Brandhall Labour Club Limited**



# ***invoice***

Mr John Spellar MP



6<sup>th</sup> February 2006

## **Room Rent**

Room Rent for the use of ground floor office facility  
(including services)

1<sup>st</sup> January 2006 to 31<sup>st</sup> December 2006

**Total** **£ 3,300.00**

**Balance Due** **£ 3,300.00**



O<sub>2</sub>

[REDACTED]

MR JOHN SPELLAR

[REDACTED]

BILL  
BILL DATE  
ACCOUNT  
MOBILE  
PAGE

[REDACTED]

**Bill for O<sub>2</sub> Products and Services**

	(£)
Previous Balance - 01 Jan 06	31.13
Payments Received - Thank You	-31.13
<b>Balance Brought Forward</b>	<b>0.00</b>
<b>New Charges</b>	<b>26.50</b>
VAT @ 17.50% of £26.50	4.63

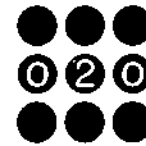
**Total Amount Due** **£31.13**

[REDACTED]

[REDACTED]

—  
—  
—  
—

# Invoice

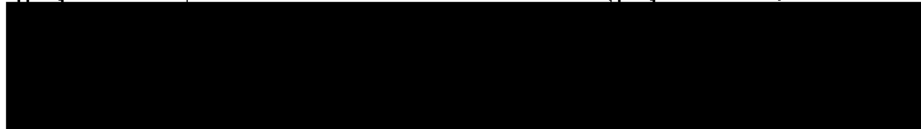
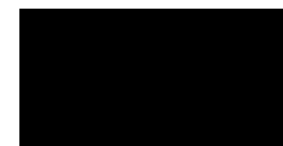


office2office

**Banner Business Supplies Ltd**

Invoice To :  
Rt Hon John Spellar MP

Charge To :  
Rt Hon John Spellar MP



Delivered To :  
Rt Hon John Spellar MP

Customer Services  
Telephone No :  
Fax No :

Page 1 Of 1 Date 11/01/2006  
Order Date 10/01/2006



C.A.R.

Line No.	Line Ref.	Product Code	Product Description	Quantity	U.O.M.	Unit Price	Tax Date	Line Total excl VAT	VAT Rate	Line VAT
1		0981004	HP DJET 850C/820CXI CART 51645A BK	2	CRTRDG	19.2600	10/01/06	38.52	17.50	6.74

### V.A.T. Summary

Rate	Taxable Sum	V.A.T. Amount
17.50	38.52	6.74

### Sales Order Total (VAT excl)

38.52	
INVOICE GOODS	38.52
INVOICE V.A.T.	6.74
<b>INVOICE TOTAL</b>	<b>45.26</b>

Settlement : None  
Discount Terms :



# Invoice

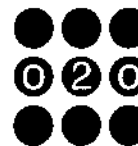
\*\*\*\*\*  
\* INVOICE NO. [REDACTED] \*  
\*\*\*\*\*

Invoice To :

Rt Hon John Spellar MP

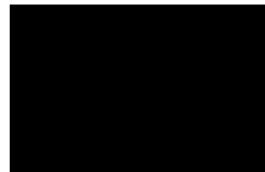
Charge To :

Rt Hon John Spellar MP



office2office

**Banner Business Supplies Ltd**



Customer Services

Telephone No : [REDACTED]

Fax No : [REDACTED]



Page 1 Of 1 Date 03/02/2006

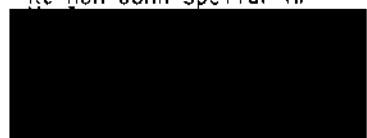
Acc.No [REDACTED] Order Date 02/02/2006

Order [REDACTED]

C.A.R. [REDACTED]

Delivered To :

Rt Hon John Spellar MP



Line No.	Line Ref.	Product Code	Product Description	Quantity	U.O.M.	Unit Price	Tax Date	Line Total excl VAT	VAT Rate	Line VAT
1		0980396	HP LJ2100 TONER CARTRIDGE C4096A BK	1	CRTRDG	72.2400	02/02/06	72.24	17.50	12.64

### V.A.T. Summary

Rate	Taxable Sum	V.A.T. Amount
17.50	72.24	12.64

Sales Order Total (VAT excl)

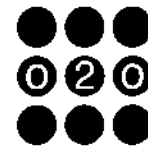
72.24

INVOICE GOODS	72.24
INVOICE V.A.T.	12.64
<b>INVOICE TOTAL</b>	<b>84.88</b>

Settlement : None  
Discount Terms :



# Invoice



office2office

**Banner Business Supplies Ltd**

Invoice To :

Rt Hon John Spellar MP

Charge To :

Rt Hon John Spellar MP

Delivered To :

Rt Hon John Spellar MP

Customer Services

Telephone No :

Fax No :

Page

1 Of

1

Date 25/01/2006

Order Date 24/01/2006

Line No.	Line Ref.	Product Code	Product Description	Quantity	U.O.M.	Unit Price	Tax Date	Line Total excl VAT	VAT Rate	Line VAT
1		0030111	CONCORD RLD RECORD CARD 102x152 AS	2	PCK100	1.8900	24/01/06	3.78	17.50	0.66

### V.A.T. Summary

Rate	Taxable Sum	V.A.T. Amount
17.50	3.78	0.66

Sales Order Total (VAT excl)

3.78

INVOICE GOODS	3.78
INVOICE V.A.T.	0.66
<b>INVOICE TOTAL</b>	<b>4.44</b>

Settlement : None  
Discount Terms :

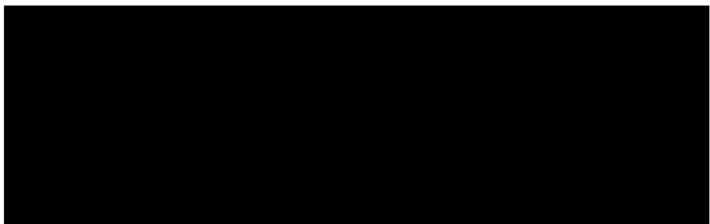




# Invoice

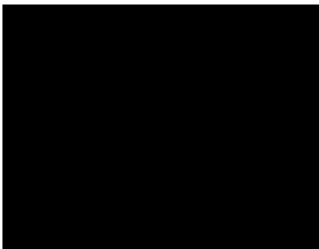
Invoice date / tax point *30 Jan 2006*

Page 1 of 1



## Reference information

Account number  
Invoice number  
Customer reference  
Customer VAT number  
Xerox Ref.  
Product  
Serial no.



Location Code  
Installation Address



## Basic Charge *for the period 30 Jan 2006 to 29 Apr 2006*

	Amount	Total excl VAT	VAT %	VAT amount	Total amount
Rental	£37.49				
Basic Charge		£37.49	17.5%	£6.56	£44.05

## Copy Charge *for the period 30 Oct 2005 to 29 Jan 2006*

Current reading	Previous reading	Usage	Copies included	Service credits	Chargeable copies	Amount					
65776	64332	1444			1444 @ 0.663p	£9.57	£9.57	17.5%	£1.67	£11.24	
Total charges								£47.06		£8.23	£55.29

**Amount due now £55.29**

More connections.  
More possibilities.



MR JOHN SPELLAR MP

Date  
**11 January 2006**

If you have a query  
please see reverse for  
our contact details.

## Internet Services

Bill for account number [REDACTED]

Service charges	£ 89.97
VAT	£ 15.74

**Total now due**                    **£ 105.71**

*Please make sure we receive the total now due by  
22 January 2006*



Member's reimbursement form

20 JAN 2006

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JOHN P SPELLAR

Constituency

WARLEY

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You can only claim for

- costs you have actually paid
- office and surgery accommodation, equipment and supplies, work commissioned, communication and travel.

Period of claim

from 1 / 11 / 2005

to 31 / 12 / 2005

Allowance year

05/06

	Description of service or goods	Amount
Item 1	Xerox	£ 59 : 26 p
Item 2	BT [Share of phone]	£ 40 : 00 p
Item 3	02	£ 69 : 95 p
Item 4	Banner	£ 70 : 10 p
Item 5	Staples	£ 42 : 10 p
Item 6	BT [office]	£ 238 : 89 p
Item 7	02	£ 31 : 13 p
Item 8	Banner	£ 76 : 40 p
Item 9		£ : p
Item 10		£ : p

Total

£ 697 : 58 p

continued on page 2

627.63

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

16 / 1 / 06

Data protection

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Validation Team, Operations Directorate, Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only

Validation	Initials	Date
Claims received		/ /
Signature check		/ /
Funds check		/ /
Allowable expenditure		/ /
Member Res ID & Costc		/ /
Ext type/Cat 5 & subtotals added to		/ /
Receipts/ documentation pres		/ /
Processing		
Input		/ /

Input subtotals per Cat 5

£	379.77
£	247.86
£	
£	
£	
£	
£	
£	627.63

Comments

[Empty Comments Box]

# Invoice



Banner Business Supplies Ltd

Invoice To :

Charge To :

Rt Hon John Spellar MP

Rt Hon John Spellar MP

Page 1 of 1 Date 08/12/2005

Delivered To :

Rt Hon John Spellar MP

Customer Services

Telephone No :

Fax No :

Order Date 07/12/2005

C.A.R.

Line No.	Line Ref.	Product Code	Product Description	Quantity	U.O.M.	Unit Price	Tax Date	Line Total excl VAT	VAT Rate	Line VAT
1		0981004	HP DJET 850C/820CXI CART 51645A BK	1	CRTRDG	19.2600	07/12/05	19.26	17.50	3.37
2		0405118	CRYSTALFILE FS SUSP FILE V GREEN	1	BOX50	28.6600	07/12/05	28.66	17.50	5.02

### V.A.T. Summary

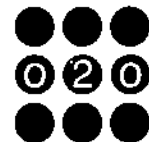
Sales Order Total (VAT excl) 47.92

Rate	Taxable Sum	V.A.T. Amount
17.50	47.92	8.39

INVOICE GOODS	47.92
INVOICE V.A.T.	8.39
<b>INVOICE TOTAL</b>	<b>56.31</b>

Settlement : None  
Discount Terms :

# Invoice

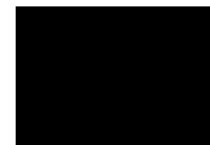


office2office

**Banner Business Supplies Ltd-**

Invoice To :  
Rt Hon John Spellar MP

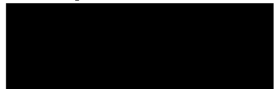
Charge To :  
Rt Hon John Spellar MP



Delivered To :  
Rt Hon John Spellar MP

Customer Services  
Telephone No :  
Fax No :

Page 1 Of 1 Date 18/12/2005  
Order Date 16/12/2005



C.A.R.



Line No.	Line Ref.	Product Code	Product Description	Quantity	U.O.M.	Unit Price	Tax Date	Line Total excl VAT	VAT Rate	Line VAT
1		1320328	VARTA RECHARGEABLE BATTERY AA	2	PACK2	8.5500	16/12/05	17.10	17.50	2.99
			PRODUCT CODE 132 0328 HAS BEEN WITHDRAWN AND THERE IS NO LONGER ANY STOCK AVAILABLE				16/12/05 16/12/05 16/12/05 16/12/05 16/12/05 16/12/05 16/12/05			

V.A.T. Summary

Rate	Taxable Sum	V.A.T. Amount
17.50	17.10	2.99

Sales Order Total (VAT excl)

17.10

INVOICE GOODS	17.10
INVOICE V.A.T.	2.99
<b>INVOICE TOTAL</b>	<b>20.09</b>

Settlement : None  
Discount Terms :



O<sub>2</sub>

MR JOHN SPELLAR

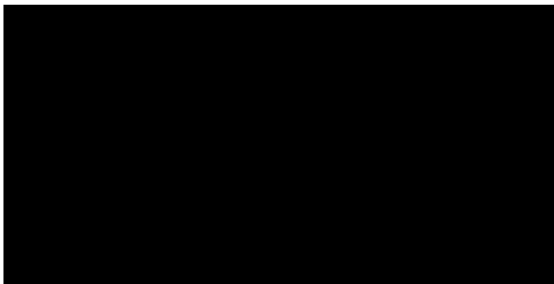
BILL  
BILL DATE  
ACCOUNT  
MOBILE  
PAGE

Bill for O<sub>2</sub> Products and Services

	(£)
Previous Balance - 01 Nov 05	69.95
Payments Received - Thank You	-69.95
<b>Balance Brought Forward</b>	<b>0.00</b>
<b>New Charges</b>	<b>26.50</b>
VAT @ 17.50% of £26.50	4.63

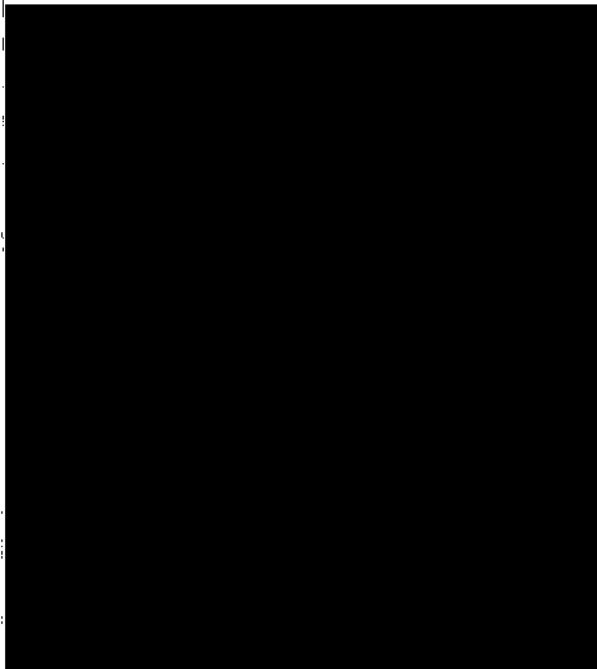
**Total Amount Due** £31.13

STAPLES



1	STPS 10 BOK 100 BOK 3 P			
	5025879105903	7	59	1
1	GM 89 100P 8000 P			
	5010356901507	9	59	1
2	PARKER RBAL REF ICE BLUE			
	5011247338110	6	55	1
4	PARKER RBAL REF ICE BLUE			
	5011247338127	13	56	1
1	*1100 102210 STY 100			
	0722868491299	5	18	1
	SUBTOTAL	42	10	

GR Code	1 - 001	001	TOTAL
1	17 58	35 82	53 40
TOTAL			102 10







More connections.  
More possibilities.



[REDACTED] (JOHN SPELLAR)  
[REDACTED]

[REDACTED]

Date  
**18 December 2005**

If you have a query  
please see reverse for  
our contact details.

## BT Commitment

Bill for [REDACTED]

Cost of calls	£ 21.68
Package benefits	£ 0.00
BT Commitment	
Service charges	£ 41.15
VAT	£ 10.99

**Total now due £ 73.82**

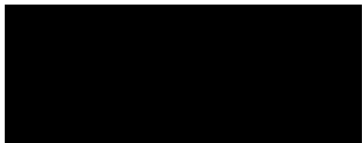
*Please make sure we receive the total now due by  
3 January 2006*

[REDACTED]

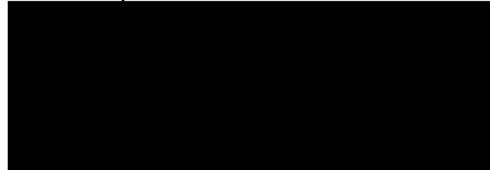
[REDACTED]



More connections.  
More possibilities.



[REDACTED] (MR JOHN  
SPELLAR)



Date  
**18 December 2005**

If you have a query  
please see reverse for  
our contact details.

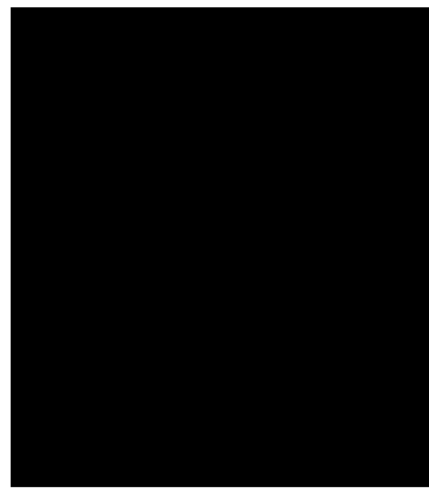
## BT Commitment

Bill for [REDACTED]

Cost of calls	£ 58.02
Package benefits	£ 0.00
BT Commitment	
Service charges	£ 41.15
VAT	£ 17.35

**Total now due £ 116.52**

*Please make sure we receive the total now due by  
3 January 2006*





More connections.  
More possibilities.

MR JOHN SPELLAR MP



Date  
**13 December 2005**

If you have a query  
please see reverse for  
our contact details.

## BT Commitment

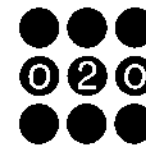
Bill for

Package benefits	£ 0.00
BT Commitment	
Service charges	£ 41.15
VAT	£ 7.20

**Total now due £ 48.35**

*Please make sure we receive the total now due by  
29 December 2005*

# Invoice



office2office

**Banner Business Supplies Ltd**

Invoice To :

Rt Hon John Spellar MP

Charge To :

Rt Hon John Spellar MP

Delivered To :

Rt Hon John Spellar MP

Customer Services

Telephone No

Fax No

Page

1 of

1

Date 11/11/2005

Order Date 10/11/2005

C.A.R.

Line No.	Line Ref.	Product Code	Product Description	Quantity	U.O.M.	Unit Price	Tax Date	Line Total excl VAT	VAT Rate	Line VAT
1		9420071	BANNER FS SQUARE CUT FLDR 290gsm BF	1	PCK100	16.1290	10/11/05	16.12	17.50	2.87
2		0405136	CRYSTALILE EX FS SUSP FILE V GREEN	1	BOX25	29.9000	10/11/05	29.90	17.50	5.23

V.A.T. Summary

Sales Order Total (VAT excl)

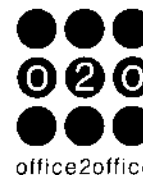
46.02

Rate	Taxable Sum	V.A.T Amount
17.50	46.02	8.05

INVOICE GOODS	46.02
INVOICE V.A.T.	8.05
<b>INVOICE TOTAL</b>	<b>54.07</b>

Settlement : None  
Discount Terms :

# Invoice



office2office

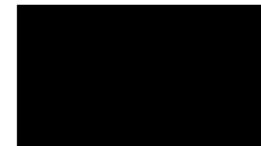
**Banner Business Supplies Ltd**

Invoice To :

Charge To :

Rt Hon John Spellar MP

Rt Hon John Spellar MP



Delivered To :

Customer Services

Telephone No :

Fax No :

Page 1 of 1 Date 15/11/2005

Rt Hon John Spellar MP

Acc.No. [redacted] Order Date 14/11/2005

Order [redacted]

C.A.R. [redacted]

Line No.	Line Ref.	Product Code	Product Description	Quantity	U.O.M.	Unit Price	Tax Date	Line total excl VAT	VAT Rate	Line VAT
1		2402618	COLLINS DAILY BLOCK CALENDAR 2006	1	EACH	3.6900	14/11/05	3.69	17.50	0.65

### V.A.T. Summary

Sales Order Total (VAT excl) 3.69

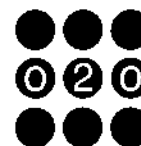
Rate	Taxable Sum	V.A.T. Amount
17.50	3.69	0.65

INVOICE GOODS	3.69
INVOICE V.A.T.	0.65
<b>INVOICE TOTAL</b>	<b>4.34</b>

Settlement : None  
Discount Terms :



# Invoice



office2office

\*\*\*\*\*  
\* INVOICE NO. [REDACTED]  
\*\*\*\*\*

Invoice To :

Charge To :

Rt Hon John Spellar MP  
[REDACTED]

Rt Hon John Spellar MP  
[REDACTED]

**Banner Business Supplies Ltd**  
[REDACTED]

Page 1 Of 1 Date 03/11/2005

Delivered To :

Rt Hon John Spellar MP  
[REDACTED]

Customer Services

Telephone No : [REDACTED]

Fax No : [REDACTED]

Order Date 02/11/2005  
[REDACTED]

C.A.R.

Line No.	Line Ref.	Product Code	Product Description	Quantity	U.O.M.	Unit Price	Tax Date	Line Total excl VAT	VAT Rate	Line VAT
1		0984086	HP C5011DF No14 PRINT CARTRIDGE BK	1	EACH	10.0000	02/11/05	10.00	17.50	1.75

### V.A.T. Summary

Sales Order Total (VAT excl) 10.00

Rate	Taxable Sum	V.A.T. Amount
17.50	10.00	1.75

INVOICE GOODS	10.00
INVOICE V.A.T.	1.75
INVOICE TOTAL	11.75

Settlement : None  
Discount Terms :

# O<sub>2</sub>

MR JOHN SPELLAR

BILL  
BILL DATE  
ACCOUNT  
MOBILE  
PAGE

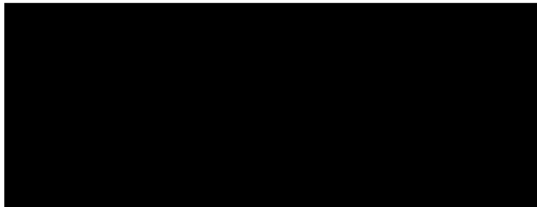
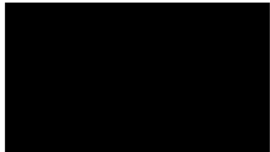
**Bill for O<sub>2</sub> Products and Services**

	(£)
Previous Balance - 01 Oct 05	33.51
Payments Received - Thank You	-33.51
<b>Balance Brought Forward</b>	<b>0.00</b>
<b>New Charges</b>	<b>65.32</b>
VAT @ 17.50% of £26.50	4.63
VAT @ 0.00% of £38.82	0.00

**Total Amount Due** £69.95



More connections.  
More possibilities.



Date  
**14 November 2005**

If you have a query  
please see reverse for  
our contact details.

## BT Together

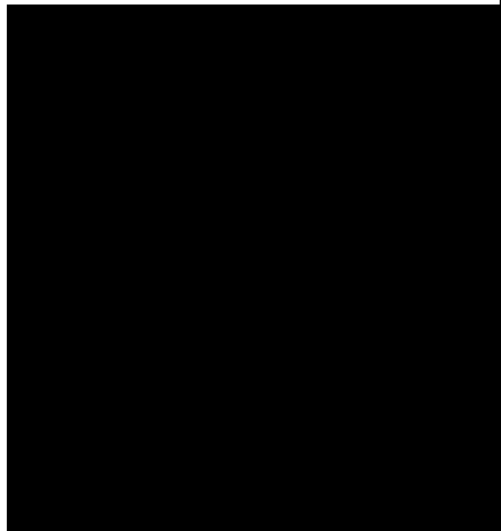
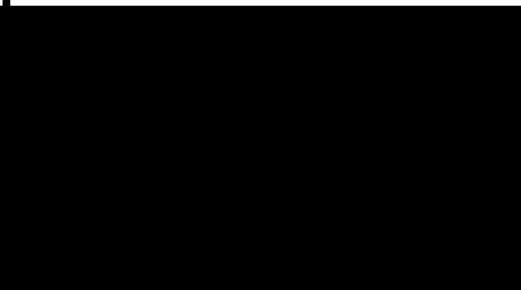
Bill for 

---

**Total now due** **£ 96.32**

---

*Please make sure we receive the total now due by  
25 November 2005*



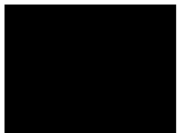
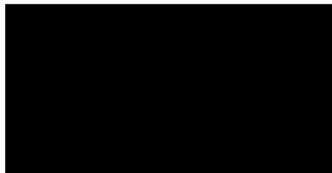




# Invoice

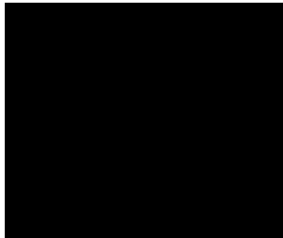
Invoice date / tax point *31 Oct 2005*

Page 1 of 1

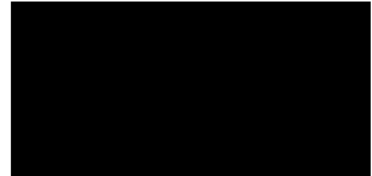


## Reference information

Account number  
Invoice number  
Customer reference  
Customer VAT number  
Xerox Ref.  
Product  
Serial no.



Location Code  
Installation Address



## Basic Charge *for the period 30 Oct 2005 to 29 Jan 2006*

	Amount	Total excl VAT	VAT %	VAT amount	Total amount
Rental	£37.49				
Basic Charge		£37.49	17.5%	£6.56	£44.05

## Copy Charge *for the period 30 Jul 2005 to 29 Oct 2005*

	Current reading	Previous reading	Usage	Copies included	Service credits	Chargeable copies	Amount				
	64332	62371									
TOTAL COPIES from 30 Jul 2005 to 30 Sep 2005			1340			1340 @ 0.642p	£8.60	£8.60	17.5%	£1.51	£10.11
TOTAL COPIES from 1 Oct 2005 to 29 Oct 2005			654			654 @ 0.663p	£4.34	£4.34	17.5%	£0.76	£5.10
Total charges								£50.43		£8.83	£59.26

**Amount due now £59.26**



Member's reimbursement form

9997 11 70

When to use this form

- Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for, see *Green Book* section 5.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

JOHN SCUMER ✓

Constituency

WARLEY

Claim details

Please ensure

- your claim totals more than £100
- you provide journey details of all taxi journeys
- you attach all receipts or invoices for items of £250 and above
- any claims for petty cash do not exceed £250 per month.

You can only claim for

- costs you have actually paid
- office and surgery accommodation, equipment and supplies, work commissioned, communication and travel.

Period of claim

from 1 / 9 / 2005 to 31 / 10 / 2005

Allowance year

2005 / 2006

Description of service or goods

Amount

Item 1

DESKTOP OFFICE SUPPLIES

£ 206 : 52 p

Item 2

STATION

£ 58 : 28 p

Item 3

O<sup>2</sup>

£ 65 : 42 p

Item 4

DATA PROTECTION

£ 35 : 00 p

Item 5

BANNER

£ 132 : 06 p

Item 6

ELC ADAPTOR

£ 13 : 95 p

Item 7

BT

£ 261 : 94 p

Item 8

BT

£ 105 : 71 p

Item 9

£ : p

Item 10

£ : p

12 NOV 2005

Total

£ 870 : 48 p

continued on page 2

**Authorisation and declaration**

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature



MP

Date

31/10/07

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).


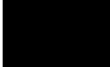
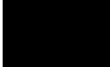
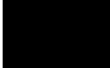
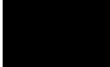
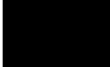

Send your completed form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

**Office use only**

Validation	Initials	Date
Claims received	/	/ /
Signature check	/	/ /
Funds check	/	/ /
Allowable expenditure	/	/ /
Member Res ID & Costc	/	/ /
Ext type/Cat 5 & subtotals added to form	/	/ /
Receipts/ documentation present	/	/ /
<b>Processing</b>		
Input		/ /

**Input subtotals per Cat 5**

	£ 468.07
	£ 408.81
	£
	£
	£
	£
	£ 876.88

**Comments**

# INVOICE

Mr John Spellar

INVOICE DATE	ORDER No.	CARRIER	TYPE OF SUPPLY	DATE OF SUPPLY	INVOICE No.	
19-8-05						
QUANTITY	DESCRIPTION			PRICE	PER	AMOUNT
4	Sharp ink film ribbons			9 99	each	39 96
2	HP laserjet smart cartridges			49 95	"	99 90
2	Boxes Datacopy A4 80g white			17 95	"	35 90
30 days net from invoice date				<b>GOODS TOTAL</b>		175 76
				<b>VAT 17.5 %</b>		30 76
				<b>INVOICE TOTAL</b>		206 52

SU:



# Invoice

Invoice date / tax point 1 Feb 2006

Page 1 of 1

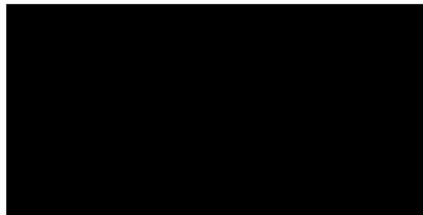


## Reference information

Account number  
 Invoice number  
 Customer reference  
 Customer VAT number  
 Xerox Ref.  
 Product  
 Serial no.



Location Code  
 Installation Address



### Basic Charge for the period 30 Jan 2005 to 29 Apr 2005

	Amount	Total excl VAT	VAT %	VAT amount	Total amount
Rental	£37.49				
Basic Charge		£37.49	17.5%	£6.56	£44.05

### Copy Charge for the period 30 Oct 2004 to 29 Jan 2005

Current reading	Previous reading	Usage	Copies included	Service credits	Chargeable copies	Amount				
57964	56343	1621			1621 @ 0.642p	£10.41	£10.41	17.5%	£1.82	£12.23

Total charges		£47.90		£8.38	£56.28
---------------	--	--------	--	-------	--------

**Amount due now £56.28**

O<sub>2</sub>

MR JOHN SPELLAR

BILL  
BILL DATE  
ACCOUNT  
MOBILE  
PAGE

**Bill for O<sub>2</sub> Products and Services**

	(£)
Previous Balance - 01 Aug 05	61.17
Payments Received - Thank You	-61.17
<b>Balance Brought Forward</b>	<b>0.00</b>
<b>New Charges</b>	<b>27.16</b>
VAT @ 17.50% of £27.16	4.75

**Total Amount Due** **£31.91**

# O<sub>2</sub>

[REDACTED]

MR JOHN SPELLAR  
[REDACTED]

BILL  
BILL DATE  
ACCOUNT  
MOBILE  
PAGE

[REDACTED]

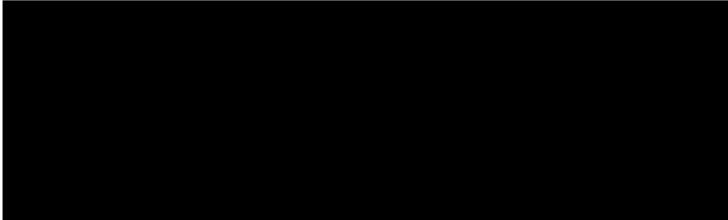
**Bill for O<sub>2</sub> Products and Services**

	(£)
Previous Balance - 01 Sep 05	31.91
Payments Received - Thank You	-31.91
<b>Balance Brought Forward</b>	<b>0.00</b>
<b>New Charges</b>	<b>28.52</b>
VAT @ 17.50% of £28.52	4.99

**Total Amount Due** **£33.51**

[REDACTED]

[REDACTED]



CASH SALE RECEIPT

6W Block.	12.95
2W ADAPTOR	1.00
	<hr/>
	13.95

*[Handwritten signature]*  
VAT 10

Received with thanks

Date: 16.6.05





More connections.  
More possibilities.

MR JOHN SPELLAR MP



Date  
**11 October 2005**

If you have a query  
please see reverse for  
our contact details.

## Internet Services

Bill for account number [REDACTED]

Service charges £ 89.97

VAT £ 15.74

**Total now due £ 105.71**

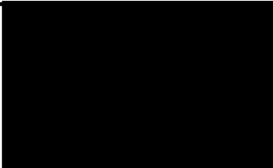
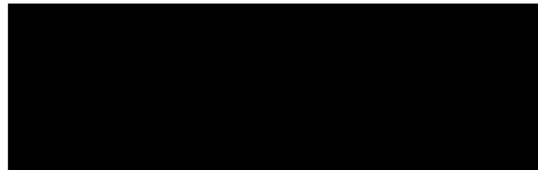
*Please make sure we receive the total now due by  
22 October 2005*



More connections.  
More possibilities.



[Redacted]  
MR JOHN SPELLAR MP



Date  
**14 September 2005**

If you have a query  
please see reverse for  
our contact details.

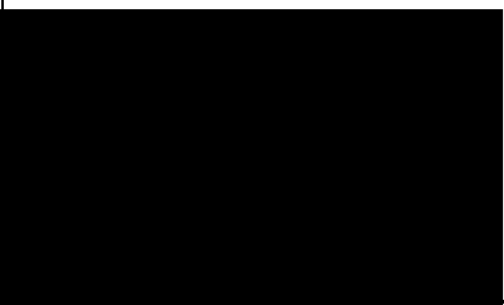
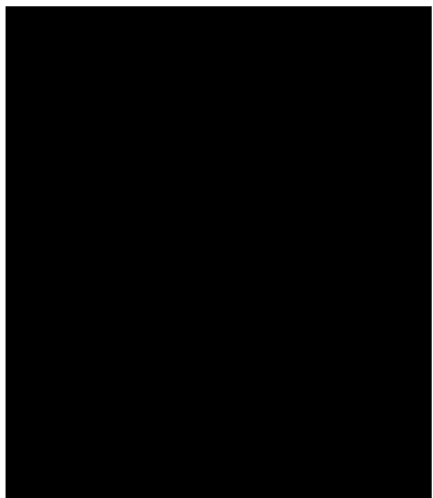
## BT Commitment

Bill for [Redacted]

.....	
Package benefits	£ 0.00
BT Commitment	
.....	
Service charges	£ 41.15
.....	
VAT	£ 7.20

**Total now due £ 48.35**

*Please make sure we receive the total now due by  
25 September, 2005*

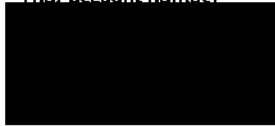




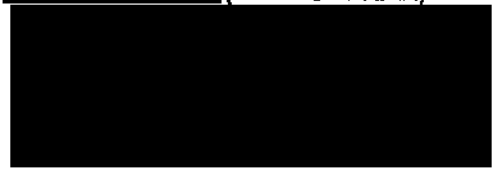
More connections.  
More possibilities.



Your account number



(JOHN SPELLAR)



Date

18 September 2005

If you have a query  
please see reverse for  
our contact details.

## BT Commitment

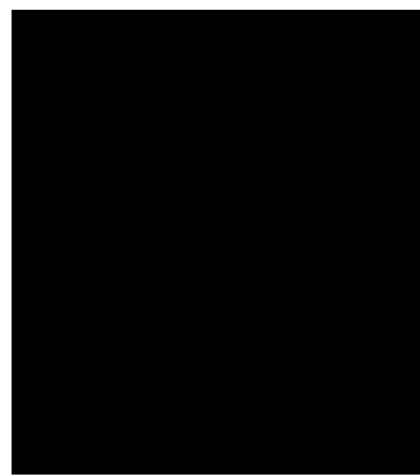
Bill for



Cost of calls	£ 34.99
Package benefits	£ 0.00
BT Commitment	
Service charges	£ 41.15
VAT	£ 13.32

**Total now due**                      **£ 89.46**

*Please make sure we receive the total now due by  
29 September, 2005*



More connections.  
More possibilities.



[REDACTED] (MR JOHN  
SPELLAR)

Date  
**18 September 2005**

If you have a query  
please see reverse for  
our contact details.

## BT Commitment

Bill for [REDACTED]

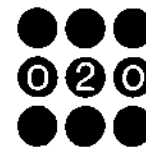
Cost of calls	£ 64.50
Package benefits	£ 0.00
BT Commitment	
Service charges	£ 41.15
VAT	£ 18.48

**Total now due £ 124.13**

*Please make sure we receive the total now due by  
29 September 2005*

[REDACTED] 28/9/05

# Invoice



office2office

**Banner Business Supplies Ltd**

\*\*\*\*\*  
 \*\*\*\*\*  
 \*\*\*\*\*

Invoice To :

Rt Hon John Spellar MP

Charge To :

Rt Hon John Spellar MP

[Redacted Address Block]

[Redacted Address Block]

Delivered To :

Rt Hon John Spellar MP

Customer Services

Telephone No :

Fax No :

Page 1 Of 1 Date 26/08/2005

Order Date 25/08/2005

C.A.R.

Line No.	Line Ref.	Product Code	Product Description	Quantity	U.O.M.	Unit Price	Tax Date	Line Total excl VAT	VAT Rate	Line VAT
1		0981991	HP 990XCI No78 TNR 19ml C6578D TRI HP 990XCI NO.78 TONER 19ml C6578D	1	EACH	15.4500	25/08/05	15.45	17.50	2.70
2		0981004	TRI-COLOUR C6578D HP DJET 850C/820CXI CART 51645A BK	2	CRTRDG	19.2600	25/08/05	38.52	17.50	6.74

V.A.T. Summary

Rate	Taxable Sum	V.A.T. Amount
17.50	53.97	9.44

Sales Order Total (VAT excl)

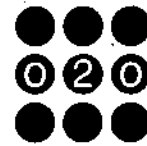
53.97

INVOICE GOODS	53.97
INVOICE V.A.T.	9.44
<b>INVOICE TOTAL</b>	<b>63.41</b>

Settlement : None  
 Discount Terms :

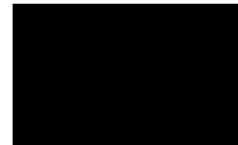
[Redacted Footer]

# Invoice



office2office

**Banner Business Supplies Ltd**

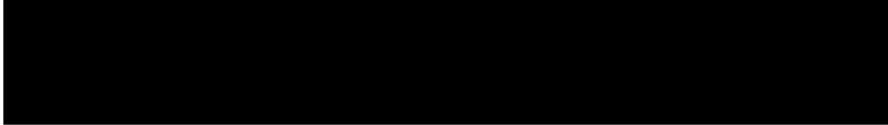


Invoice To :

Rt Hon John Spellar MP

Charge To :

Rt Hon John Spellar MP



Delivered To :

Rt Hon John Spellar MP

Customer Services

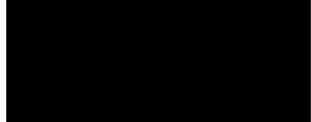
Telephone No :

Fax No :



Page 1 Of 1 Date 13/10/2005

Order Date 12/10/2005



Sales Order No : D2085822

C.A.R.

Line No.	Line Ref.	Product Code	Product Description	Quantity	U.O.M.	Unit Price	Tax Date	Line total excl VAT	VAT Rate	Line VAT
1		9290053	BANNER METAL HALF STRIP STAPLER RED	1	EACH	4.5300	12/10/05	4.53	17.50	0.79

### V.A.T. Summary

Rate	Taxable Sum	V.A.T. Amount
17.50	4.53	0.79

Sales Order Total (VAT excl)

4.53

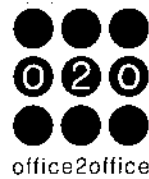
INVOICE GOODS	4.53
INVOICE V.A.T	0.79
<b>INVOICE TOTAL</b>	<b>5.32</b>

Settlement : None  
Discount Terms :



# Invoice

\*\*\*\*\*  
 \* INVOICE NO. [REDACTED]  
 \*\*\*\*\*



office2office

Invoice To :

Charge To :

Rt Hon John Spellar MP

Rt Hon John Spellar MP

[REDACTED]

**Banner Business Supplies Ltd**

[REDACTED]

Delivered To :

Page 1 of 1 Date 14/10/2005

Rt Hon John Spellar MP

Customer Services  
 Telephone No : [REDACTED]  
 Fax No : [REDACTED]

Order Date 13/10/2005

C.A.R.

Line No.	Line Ref.	Product Code	Product Description	Quantity	U.O.M.	Unit Price	Tax Date	Line Total excl VAT	VAT Rate	Line VAT
1		0970107	AVERY LSR LABEL 99.1x38.1mm 14/S WH	2	PCK100	17.9100	13/10/05	35.82	17.50	6.27
2		0470050	PLASTIC PAPERCLIPS 25mm ASSORTED	2	TUB500	4.0300	13/10/05	8.96	17.50	1.41
3		0470051	PLASTIC PAPERCLIPS 35mm ASSORTED	2	TUB200	3.7700	13/10/05	3.77	17.50	0.65
4		0030111	CONCORD RLD RECORD CARD 102x152 AS	2	PCK100	1.7900	13/10/05	3.58	17.50	0.63
5		9380022	BANNER PLN RECORD CARD 102x152mm WH	2	PCK100	1.2900	13/10/05	2.58	17.50	0.45

V.A.T. Summary

Rate	Taxable Sum	V.A.T. Amount
17.50	53.81	9.42

Sales Order Total (VAT excl)

53.81

INVOICE GOODS	53.81
INVOICE V.A.T.	9.42
<b>INVOICE TOTAL</b>	<b>63.23</b>

Settlement : None  
 Discount Terms :

[REDACTED]



Direct payment of suppliers

5007 APR 14 0

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for, see Green Book section 5.13.1.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

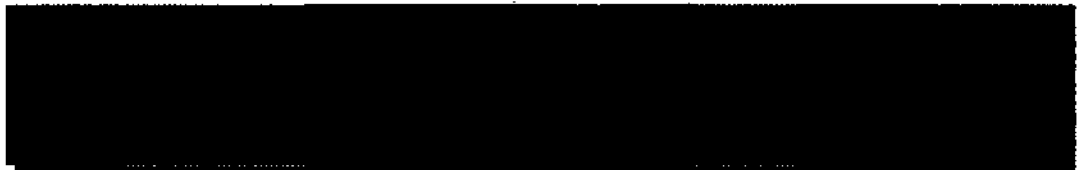
Your details

Name in CAPITAL LETTERS

JOHN BRIDGES

Constituency

WARLEY



Claim details

Please ensure

- your claim totals more than £100 – this will enable us to process your claim more promptly
- any claims for petty cash do not exceed £250 per month
- you attach all supplier invoices.

You must specify

- the Incidental Expenses Provision for costs that include office and surgery accommodation, equipment and supplies, communication and travel.

You can specify

- the Incidental Expenses Provision or the Staffing Allowance for costs that include work commissioned or bought in services.

Date of claim

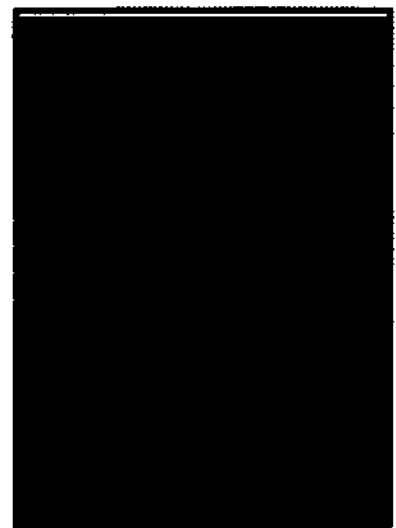
31 / 10 / 05

Allowance year

2005 / 2006

Incidental Expenses Provision claims

	Suppliers	Amount
Item 1	HW FISHER	£ 564 : 00 p
Item 2		£ : p
Item 3		£ : p
Item 4		£ : p
Item 5		£ : p



Signature box



**Claim details continued**

**Staffing Allowance claims**

	Suppliers	Amount
Item 6	_____	£ _____ : _____ p
Item 7	_____	£ _____ : _____ p
Item 8	_____	£ _____ : _____ p
Item 9	_____	£ _____ : _____ p
<b>Total</b>		£ _____ : _____ p

Office use only		
Allow or A/c code	Supplier ID	Exp/ Cat 5
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Authorisation and declaration**

I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature  MP

Date 31 / 10 / 2005

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

**Send your completed form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only			
Validation	Initials	Date	
Claims received	_____	____/____/____	
Signature check	_____	____/____/____	
Funds check	_____	____/____/____	
Allowable expenditure	_____	____/____/____	
Validation			
Member ID added to form	_____	____/____/____	
Payment codes added to form	_____	____/____/____	
Receipts/ documentation present	_____	____/____/____	
<b>Processing</b>			
Input	_____	____/____/____	

Please use margin for comments

INVOICE NUMBER

OUR REFERENCE

DATE

27 October 2005

J Spellar Esq MP

H.W.FISHER & COMPANY  
CHARTERED ACCOUNTANTS

REQUEST FOR PAYMENT  
THIS IS NOT A VAT INVOICE

£

In connection with our ongoing services to provide taxation and accountancy advice, including the preparation of your Tax Return for the year ended 5 April 2005:-

For a fee of

450.00

Disbursements

30.00

480.00

VAT @ 17.5%

84.00

564.00

1 & NOV 2005

WITH COMPLIMENTS

Financial Processing }

Transacti

Registrati

**Validation Claim Summary Sheet**

Please write or print clearly & attach to claim

**Member Supplier ID**

**Pay recipient**

(NB Financial Processing to check whether a dedicated a/c exists)

**Text**

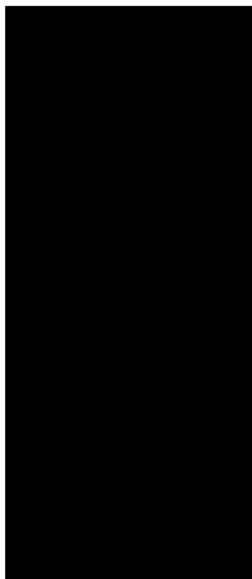
**Invoice No.**

**Account code / Allowance**

**Members cost centre (Cat1)**

**Financial Year/PIRO (Cat2)**

**Expenditure type (Cat5) :**



£ 925 - 99 ..

£ 440 - 79 ..

£ 122 - 09 ..

£ 129 - 00 ..

£ ..... - ..

£ ..... - ..

£ ..... - ..

£ ..... - ..

£ ..... - ..

£ 1617 - 87 ..

**TOTAL**

**Comments:**

\* Financial Processing purposes only  
Registered by (initials & date)



Posted by (initials & date)

11 SEP 2005





Member's reimbursement form

09 SEP 2005

When to use this form

- Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for, see *Green Book* section 5.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

JOHN P SARGENT

Constituency

WARRLEY

Claim details

Please ensure

- your claim totals more than £100
- you provide journey details of all taxi journeys
- you attach all receipts or invoices for items of £250 and above
- any claims for petty cash do not exceed £250 per month.

You can only claim for

- costs you have actually paid
- office and surgery accommodation, equipment and supplies, work commissioned, communication and travel.

Period of claim

from 5 / 5 / 05

to 31 / 8 / 05

Allowance year

1

	Description of service or goods	Amount
Item 1	XEROX	£ 122 : 09 p
Item 2	BANNER	£ 405 : 10 p
Item 3	DATA PROTECTION	£ 35 : 00 p
Item 4	PERSONAL INSURANCE	£ 475 : 00 p
Item 5	LOCAL TECHNOLOGY SCREEN	£ 129 : 00 p
Item 6	SHARE OF PHONE PHONE	£ 80 : 00 p
Item 7	KETTLE	£ 5 : 70 p
Item 8	PC WORLD MEMORY STICK	£ 29 : 99 p
Item 9	BT	£ 211 : 42 p
Item 10	O2 MOBILE	£ 124 : 57 p

Total

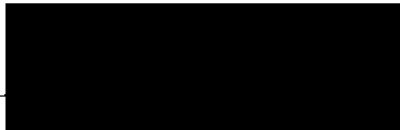
£ 1617 : 87 p

continued on page 2

**Authorisation and declaration**

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature



MP

Date

8/9/05

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

**Office use only****Validation**

Initials Date

Claims received

	/	/
--	---	---

Signature check

	/	/
--	---	---

Funds check

	/	/
--	---	---

Allowable expenditure

	/	/
--	---	---

Member Res ID  
& Costc

	/	/
--	---	---

Ext type/Cat 5 &  
subtotals added to form

	/	/
--	---	---

Receipts/  
documentation present

	/	/
--	---	---

**Processing**

Input

	/	/
--	---	---

**Input subtotals per Cat 5**

£

£

£

£

£

£

£

£

£

**Comments**

--

More connections.  
More possibilities.



MR JOHN SPELLAR MP

Date  
**12 July 2005**

If you have a query  
please see reverse for  
our contact details.

## Internet Services

Bill for account number [REDACTED]

Service charges	£ 89.97
VAT	£ 15.74

**Total now due                    £ 105.71**

*Please make sure we receive the total now due by  
23 July 2005.*

[REDACTED] 19/7/05



More connections.  
More possibilities.



MR JOHN SPELLAR MP

Date  
**12 April 2005**

If you have a query  
please see reverse for  
our contact details.

## Internet Services

Bill for account number [REDACTED]

Service charges	£ 89.97
VAT	£ 15.74

**Total now due**                    **£ 105.71**

*Please make sure we receive the total now due by  
23 April 2005.*

**Big**  
4 insurance

J.F.SPELLAR M.P



Dear Mr Spellar

**Re: Commercial Combined Insurance**

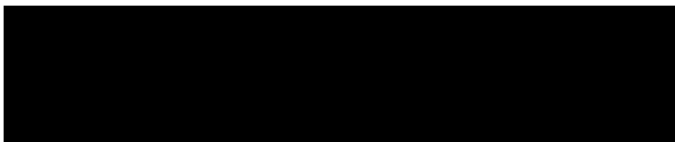
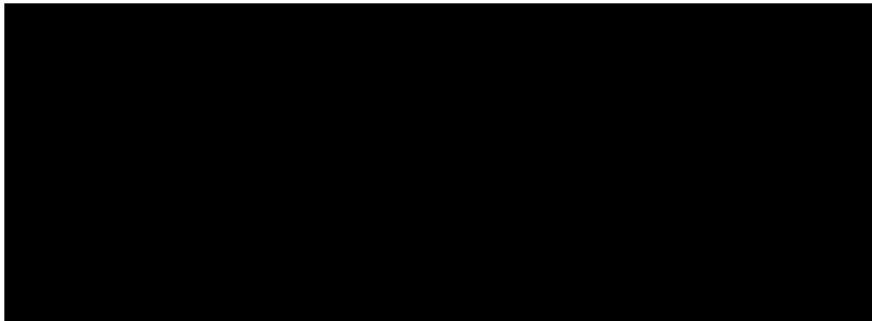
I would draw your attention to the renewal of the Combined Office Insurance on 24/07/2005.

The existing covers are as follows;-

- 1)Tenants Improvements £1000
- 2)Office Fixtures& Fittings £5750
- 3)Computer/Electronic Equipment £2500

I am pleased to advise that the premium payment required is unchanged from last year at £475.00.If you require any increases in the figures shown above I confirm that the premium will not be increased.

I shall be pleased to discuss the matter with you as necessary otherwise I await your payment in the envelope provided.





# SALES INVOICE

[Redacted]	[Redacted]
[Redacted]	[Redacted]
[Redacted]	[Redacted]
[Redacted]	[Redacted]
[Redacted]	[Redacted]
[Redacted]	[Redacted]
[Redacted]	[Redacted]
[Redacted]	[Redacted]

**Invoice Address**

JOHN SPELLAR MP

[Redacted]

**Delivery Address**

JOHN SPELLAR MP

[Redacted]

Qty	Stock Code	Description	Unit £	Total £
1	MONIT297	VIDEO 7 L17PS 17" BLACK/ SILVER TFT PANEL	129.00	129.00
		<small>Serial #: MDRBAC29006</small>		

**Payment Information**

Cash: 0.00    Cheque: 0.00    Credit Card: 151.58    Account: 0.00

Charged to:                      Card #:                      Auth:

**Sub Total £    129.00**

**VAT@17.5% £    22.58**

**Total Amount £    151.58**

**Delivery by: COLLECT**

O<sub>2</sub>

MR JOHN SPELLAR

BILL  
BILL DATE  
ACCOUNT  
MOBILE  
PAGE

**Bill for O<sub>2</sub> Products and Services**

(£)

Previous Balance - 01 Jul 05 31.13  
Payments Received - Thank You -31.13

**Balance Brought Forward 0.00**

**New Charges 56.54**

VAT @ 17.50% of £26.50 4.63  
VAT @ 0.00% of £30.04 0.00

**Total Amount Due £61.17**

O<sub>2</sub>

MR JOHN SPELLAR

BILL  
BILL DATE  
ACCOUNT  
MOBILE  
PAGE

**Bill for O<sub>2</sub> Products and Services**

	(£)
Previous Balance - 01 Jun 05	32.27
Payments Received - Thank You	-32.27
<b>Balance Brought Forward</b>	<b>0.00</b>
<b>New Charges</b>	<b>26.50</b>
VAT @ 17.50% of £26.50	4.63

**Total Amount Due** **£31.13**

# O<sub>2</sub>

MR JOHN SPELLAR

BILL  
BILL DATE  
ACCOUNT  
MOBILE  
PAGE

**Bill for O<sub>2</sub> Products and Services**

	(£)
Previous Balance - 01 May 05	29.99
Payments Received - Thank You	-29.99
<b>Balance Brought Forward</b>	<b>0.00</b>
<b>New Charges</b>	<b>27.47</b>
VAT @ 17.50% of £27.47	4.80

**Total Amount Due** **£32.27**



DISGO 256MB USB 2 LITE £29.24

Vat Code 'A'

1 x 0000659018 @ £29.99

Card handling charge £0.75

---

Total £29.99

REGOS



WORKS KETTLE

105.70

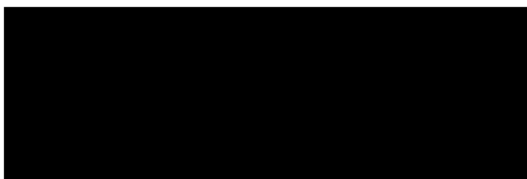
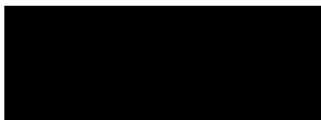
5.70

---

TOTAL      1 Items      5.70



More connections.  
More possibilities.



Date  
**14 August 2005**

If you have a query  
please see reverse for  
our contact details.

## BT Together

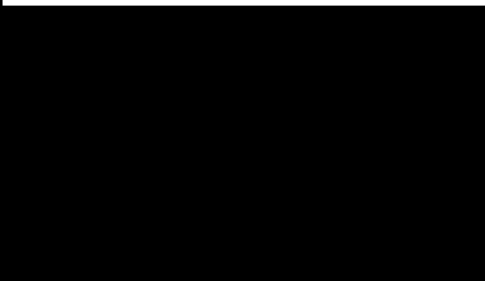
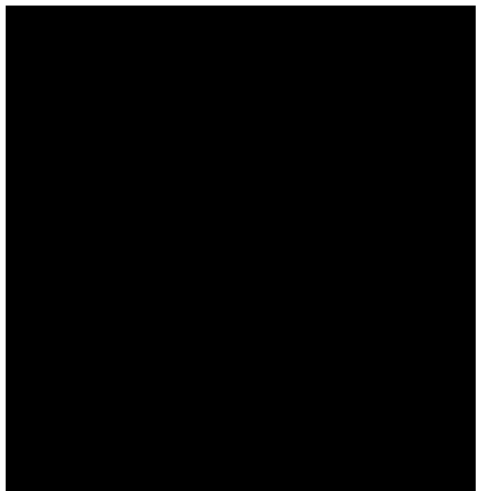
Bill for



**Total now due**

**£ 98.28**

*Please make sure we receive the total now due by  
25 August 2005*



More connections.  
More possibilities.



Date  
**15 May 2005**

If you have a query  
please see reverse for  
our contact details.

## BT Together

Bill for [REDACTED]

---

**Total now due** **£ 82.27**

---

*Please make sure we receive the total now due by  
26 May 2005.*

[REDACTED]  
16/5/05






JOHN SPELLAR MP




02 June 2005

Data Controller Name: **JOHN SPELLAR MP**

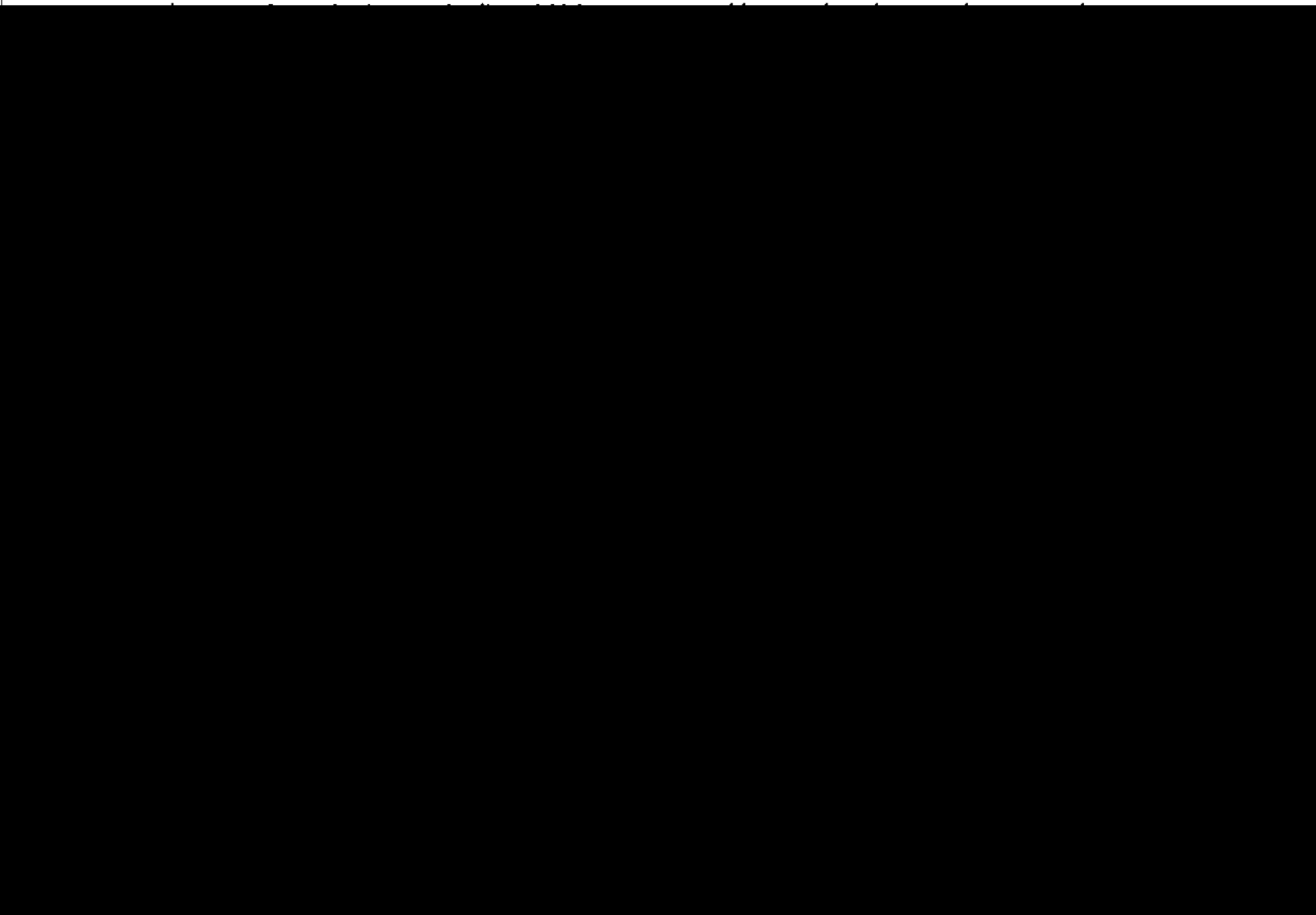
Registration Number: 

For the attention of: **JOHN SPELLAR MP**

**Data Protection Act 1998 – Reminder to Renew**

Your register entry  has an expiry date of **14 July 2005**.

The fee for renewal of the entry is £ 35.00 (VAT nil). The payment options are listed below. You may find that the most



# Invoice



**Banner Business Supplies Ltd**

Invoice To :

Charge To :

Rt Hon John Spellar MP

Rt Hon John Spellar MP

Page 1 of 1 Date 22/07/2005  
Order Date 21/07/2005

Delivered To :  
Rt Hon John Spellar MP

Customer Services  
Telephone No :  
Fax No :

C.A.R.

Line No.	Line Ref.	Product Code	Product Description	Quantity	U.O.M.	Unit Price	Tax Date	Line Total excl VAT	VAT Rate	Line VAT
1		0340207	PHILIPS LFH233 STANDARD HEADSET	1	EACH	13.5000	21/07/05	13.50	17.50	2.36

### V.A.T. Summary

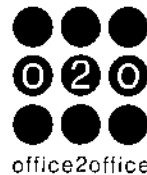
Rate	Taxable Sum	V.A.T. Amount
17.50	13.50	2.36

Sales Order Total (VAT excl) 13.50

INVOICE GOODS	13.50
INVOICE V.A.T.	2.36
<b>INVOICE TOTAL</b>	<b>15.86</b>

Settlement : None  
Discount Terms :

# Invoice



**Banner Business Supplies Ltd**

\*\*\*\*\*  
 [Redacted]  
 \*\*\*\*\*

Invoice To : Rt Hon John Spellar MP  
 Charge To : Rt Hon John Spellar MP

[Redacted]

[Redacted]

Delivered To : Rt Hon John Spellar MP

Page 1 Of 1 Date 20/07/2005  
 Order Date 19/07/2005

Customer Services  
 Telephone No : [Redacted]  
 Fax No : [Redacted]

[Redacted]

[Redacted]

[Redacted]

C.A.R.

Line No.	Line Ref.	Product Code	Product Description	Quantity	U.O.M.	Unit Price	Tax Date	Line Total excl VAT	VAT Rate	Line VAT
1		0981004	HP DJET 850C/820CXI CART 51645A BK	2	CRTRDG	19.2600	19/07/05	38.52	17.50	6.74
2		0080092	POST-IT NOTES 76x127mm YELLOW	1	PACK12	9.2200	19/07/05	9.22	17.50	1.61
3		0600291	SCOTCH FIXED CORE DISPENSER BLUE	1	EACH	5.3400	19/07/05	5.34	17.50	0.93

V.A.T. Summary

Rate	Taxable Sum	V.A.T. Amount
17.50	53.08	9.28

Sales Order Total (VAT excl)

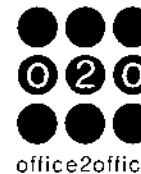
53.08

INVOICE GOODS	53.08
INVOICE V.A.T.	9.28
<b>INVOICE TOTAL</b>	<b>62.36</b>

Settlement : None  
 Discount Terms :

[Redacted]

# Invoice



**Banner Business Supplies Ltd**

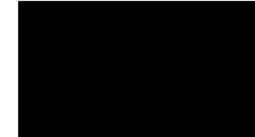
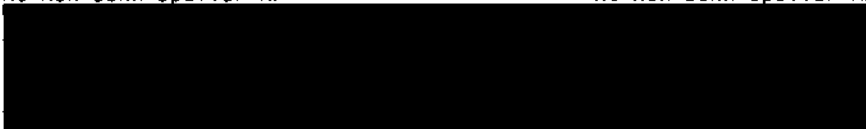


Invoice To :

Rt Hon John Spellar MP

Charge To :

Rt Hon John Spellar MP



Delivered To :

Rt Hon John Spellar MP

Customer Services

Telephone No :

Fax No :

Page 1 Of 1 Date 22/06/2005

Acc.No. [Redacted] Order Date 21/06/2005

Order [Redacted]

C.A.R. [Redacted]

Line No.	Line Ref.	Product Code	Product Description	Quantity	U.O.M.	Unit Price	Tax Date	Line Total excl VAT	VAT Rate	Line VAT
1		0600121	SELLOTAPE REMOVABLE STICKY FIXERS	2	WLLT10	2.0800	21/06/05	4.16	17.50	0.73
2		0070107	AVERY LSR LABEL 95.1x38.1mm 14/S WH	1	PCK100	17.9100	21/06/05	17.91	17.50	3.13

**V.A.T. Summary**

Rate	Taxable Sum	V.A.T. Amount
17.50	22.07	3.86

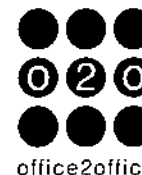
Sales Order Total (VAT excl) 22.07

INVOICE GOODS	22.07
INVOICE V.A.T.	3.86
<b>INVOICE TOTAL</b>	<b>25.93</b>

Settlement : None  
Discount Terms :

[Redacted] 23/6/05

# Invoice



Banner Business Supplies Ltd

Invoice To :

Charge To :

Rt Hon John Spellar MP

Rt Hon John Spellar MP



Delivered To :

Page 1 of 1 Date 25/05/2005

Rt Hon John Spellar MP

Customer Services

Telephone No :

Fax No :

Order Date 24/05/2005

C.A.R.

Line No.	Line Ref.	Product Code	Product Description	Quantity	U.O.M.	Unit Price	Tax Date	Line Total excl VAT	VAT Rate	Line VAT
1		0341005	PHILIPS MINI CASSETTE 30 MINUTES	1	BOX10	40.5000	24/05/05	40.50	17.50	7.09
2		0984086	HP C5011DE No14 PRINT CARTRIDGE BK	1	EACH	10.0000	24/05/05	10.00	17.50	1.75

### V.A.T. Summary

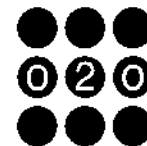
Sales Order Total (VAT excl) 50.50

Rate	Taxable Sum	V.A.T. Amount
17.50	50.50	8.84

INVOICE GOODS	50.50
INVOICE V.A.T.	8.84
<b>INVOICE TOTAL</b>	<b>59.34</b>

Settlement : None  
Discount Terms :

# Invoice



office2office

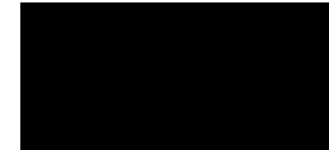
**Banner Business Supplies Ltd**

Invoice To :

Rt Hon John Spellar MP

Charge To :

Rt Hon John Spellar MP



Customer Services

Telephone No :

Fax No :



Page 1 Of 1 Date 25/05/2005

Order Date 24/05/2005

Delivered To :

Rt Hon John Spellar MP

C.A.R.

Line No.	Line Ref.	Product Code	Product Description	Quantity	U.O.M.	Unit Price	Tax Date	Line Total excl VAT	VAT Rate	Line VAT
1		0981991	HP 990XCI No78 TNR 19ml C6578D TRI HP 990XCI NO.78 TONER 19ml C6578D TRI-COLOUR C6578D	1	EACH	15.4500	24/05/05 24/05/05 24/05/05	15.45	17.50	2.70

### V.A.T. Summary

Rate	Taxable Sum	V.A.T. Amount
17.50	15.45	2.70

Sales Order Total (VAT excl)

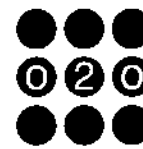
15.45

INVOICE GOODS	15.45
INVOICE V.A.T.	2.70
<b>INVOICE TOTAL</b>	<b>18.15</b>

Settlement : None  
Discount Terms :



# Invoice



office2office

\*\*\*\*\*  
 \* INVOICE NO. [REDACTED]  
 \* \*\*\*\*\*

Invoice To :

Charge To :

Rt Hon John Spellar MP

Rt Hon John Spellar MP

[REDACTED]

**Banner Business Supplies Ltd**

[REDACTED]

Delivered To :

Page 1 Of 1 Date 26/05/2005

Rt Hon John Spellar MP

Acc.N [REDACTED] Order Date 25/05/2005

Order [REDACTED]

C.A.R.

Customer Services

Telephone No : [REDACTED]

Fax No : [REDACTED]

[REDACTED]

Line No.	Line Ref.	Product Code	Product Description	Quantity	U.O.M.	Unit Price	Tax Date	Line Total excl VAT	VAT Rate	Line VAT
1		0600121	SELLOTAPE REMOVABLE STICKY FIXERS	1	WLLT10	2.0800	25/05/05	2.08	17.50	0.36

V.A.T. Summary

Rate	Taxable Sum	V.A.T. Amount
17.50	2.08	0.36

Sales Order Total (VAT excl)

2.08

INVOICE GOODS	2.08
INVOICE V.A.T.	0.36
<b>INVOICE TOTAL</b>	<b>2.44</b>

Settlement : None  
 Discount Terms :

[REDACTED]

# Invoice



**Banner Business Supplies Ltd**

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 \*\*\*\*\*  
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Invoice To :

Charge To :

Rt Hon John Spellar MP

Rt Hon John Spellar MP

[Redacted]

[Redacted]

Delivered To :

Page 1 Of 1 Date 13/05/2005

Rt Hon John Spellar MP

Customer Services  
 Telephone No [Redacted]  
 Fax No [Redacted]

Order Date 12/05/2005

C.A.R.

Line No.	Line Ref.	Product Code	Product Description	Quantity	U.O.M.	Unit Price	Tax Date	Line Total excl VAT	VAT Rate	Line VAT
1		1320328	VARTA RECHARGEABLE BATTERY AA	4	PACK2	8.5500	12/05/05	34.20	17.50	5.99

V.A.T. Summary

Rate	Taxable Sum	V.A.T. Amount
17.50	34.20	5.99

Sales Order Total (VAT excl) 34.20

INVOICE GOODS	34.20
INVOICE V.A.T.	5.99
<b>INVOICE TOTAL</b>	<b>40.19</b>

Settlement : None  
 Discount Terms :

ES/5/05



# Invoice



Banner Business Supplies Ltd

Invoice To :

Charge To :

Rt Hon John Spellar MP

Rt Hon John Spellar MP

Delivered To :

Page

1 Of

1 Date 11/05/2005

Rt Hon John Spellar MP

Order Date 10/05/2005

Customer Services

Telephone No :

Fax No :

C.A.R.

Line No.	Line Ref.	Product Code	Product Description	Quantity	U.O.M.	Unit Price	Tax Date	Line Total excl VAT	VAT Rate	Line VAT
1		0980396	HP LJ2100 TONER CARTRIDGE C4096A BK	1	CRTRDG	96.1700	10/05/05	96.17	17.50	16.83

### V.A.T. Summary

Rate	Taxable Sum	V.A.T. Amount
17.50	96.17	16.83

Sales Order Total (VAT excl)

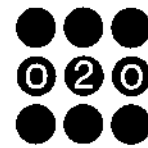
96.17

INVOICE GOODS	96.17
INVOICE V.A.T.	16.83
<b>INVOICE TOTAL</b>	<b>113.00</b>

Settlement : None  
Discount Terms :

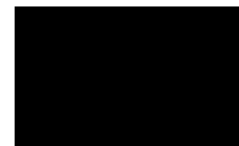
13/5/05

# Invoice



office2office

**Banner Business Supplies Ltd**



Invoice To :

Rt Hon John Spellar MP

Charge To :

Rt Hon John Spellar MP



Delivered To :

Rt Hon John Spellar MP

Customer Services

Telephone No : [Redacted]

Fax No : [Redacted]

Page 1 Of 1 Date 19/01/2005

Order Date 18/01/2005

C.A.R.

Line No.	Line Ref.	Product Code	Product Description	Quantity	U.O.M.	Unit Price	Tax Date	Line Total excl VAT	VAT Rate	Line VAT
1		0981004	HP DJET 850C/820CXI CART 51645A BK	3	CRTRDG	19.2600	18/01/05	57.78	17.50	10.11

### V.A.T. Summary

Rate	Taxable Sum	V.A.T. Amount
17.50	57.78	10.11

Sales Order Total (VAT excl)

57.78

INVOICE GOODS	57.78
INVOICE V.A.T.	10.11
<b>INVOICE TOTAL</b>	<b>67.89</b>

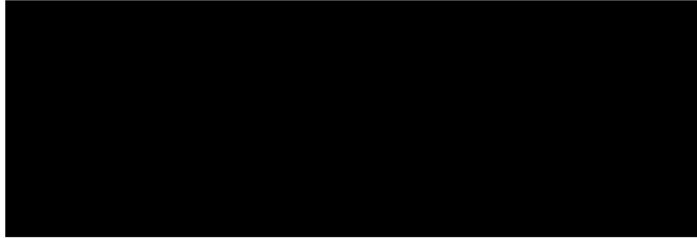
Settlement : None  
Discount Terms :



## Invoice

Invoice date / tax point **2 Aug 2005**

Page 1 of 1



### Reference information

Account number  
Invoice number  
Customer reference  
Customer VAT number  
Xerox Ref.  
Product  
Serial no.

Location Code  
Installation Address

### Basic Charge *for the period 30 Jul 2005 to 29 Oct 2005*

	<i>Amount</i>	<i>Total excl VAT</i>	<i>VAT %</i>	<i>VAT amount</i>	<i>Total amount</i>
30 Jul 2005 to 30 Sep 2005					
Rental	£25.62				
Basic Charge		£25.62	17.5%	£4.48	£30.10
<hr/>					
1 Oct 2005 to 29 Oct 2005					
Rental	£12.50				
Basic Charge		£12.50	17.5%	£2.19	£14.69

### Copy Charge *for the period 30 Apr 2005 to 29 Jul 2005*

<i>Current reading</i>	<i>Previous reading</i>	<i>Usage</i>	<i>Copies included</i>	<i>Service credits</i>	<i>Chargeable copies</i>	<i>Amount</i>				
62371	59867	2504			2504 @ 0.642p	£16.08	£16.08	17.5%	£2.81	£18.89
<hr/>							Total charges	£54.20	£9.48	£63.68

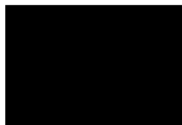
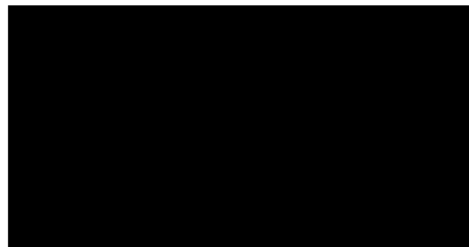
8/8/05

**Amount due now £63.68**



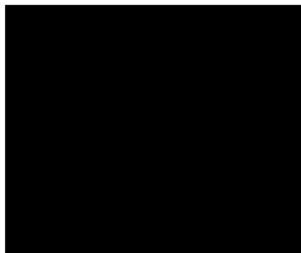
# Invoice

Invoice date / tex point **30 Apr 2005**  
Page 1 of 1

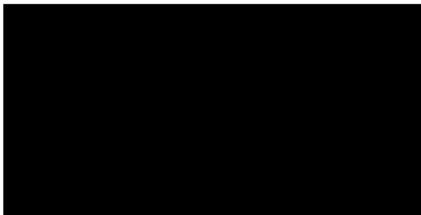


## Reference information

Account number  
Invoice number  
Customer reference  
Customer VAT number  
Xerox Ref.  
Product  
Serial no.



Location Code  
Installation Address



## Basic Charge *for the period 30 Apr 2005 to 29 Jul 2005*

	<i>Amount</i>	<i>Total excl VAT</i>	<i>VAT %</i>	<i>VAT amount</i>	<i>Total amount</i>
Rental	£37.49				
Basic Charge		£37.49	17.5%	£6.56	£44.05

## Copy Charge *for the period 30 Jan 2005 to 29 Apr 2005*

<i>Current reading</i>	<i>Previous reading</i>	<i>Usage</i>	<i>Copies included</i>	<i>Service credits</i>	<i>Chargeable copies</i>	<i>Amount</i>				
59867	57964	1903			1903 @ 0.642p	£12.22	£12.22	17.5%	£2.14	£14.36
Total charges							£49.71		£8.70	£58.41

**Amount due now £58.41**

