



Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 1.1.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

JOHN KEID

Constituency

AIRDRIE + SHOTTS

Office use only

Costs

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts for hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from April to 2007

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ : p

Food

£ 250 : 00 p

Utilities

£ 180 : 00 p

Council Tax/Rates

£ 190 : 00 p

Telephone and telecommunications

£ 120 : 00 p

Cleaning

£ 180 : 00 p

Service/maintenance

£ 170 : 00 p

Repairs/insurance/security

£ 200 : 00 p

Other

£ 120 : 00 p

Other

£ 180 : 00 p

Other

£ : p

Total

£ 1590 : 00 p

▶ please specify

▶ please specify

▶ please specify

Repairs receipt attached

pay £ 180-00

# INVOICE



|                      |                             |         |                |                |             |          |
|----------------------|-----------------------------|---------|----------------|----------------|-------------|----------|
| INVOICE DATE         | ORDER No.                   | CARRIER | TYPE OF SUPPLY | DATE OF SUPPLY | INVOICE No. |          |
| 22/03/07             |                             |         |                |                | [Redacted]  |          |
| QUANTITY             | DESCRIPTION                 |         |                | PRICE          | PER         | AMOUNT   |
|                      | SUPPLY AND FIT DOOR HITCHES |         |                |                |             |          |
|                      | TO ATTIC SPACE.             |         |                |                |             |          |
|                      | REFURB MIRROR DOORS.        |         |                |                |             | 180 - 00 |
| SPECIAL INSTRUCTIONS |                             |         |                | GOODS TOTAL    |             |          |
|                      |                             |         |                | VAT            |             | %        |
|                      |                             |         |                | INVOICE TOTAL  |             | 180 00   |



# Member's claim form

## Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 10.
- If you have any doubt about whether you can claim for a cost please call 020 7219 1592.

## Your details

Name  
in CAPITAL LETTERS

JOHN REID

Constituency

ARRDRIG + STOTTIS

## Claim details

### Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from March to 2007

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ : p

Food

£ 200 : p

Utilities

£ 170 : p

Council Tax/Rates

£ 180 : p

Telephone and  
telecommunications

£ 100 : p

Cleaning

£ 160 : p

Service/maintenance

£ 150 : p

Repairs/insurance/  
security

£ 150 : p

Other

£ 100 : p

Other

£ 2770 : p

Other

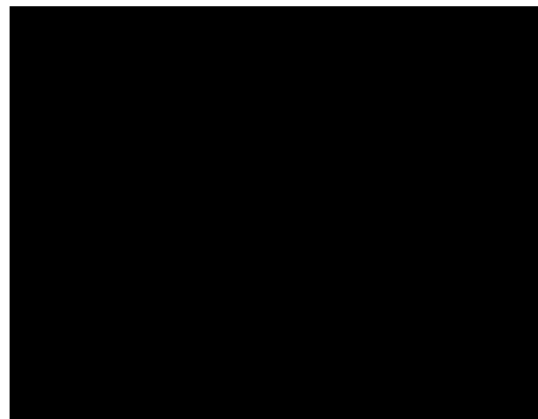
£ 146 : 88 p

Total

£ 4126 : 88 p

4126 : 88 p

4126



3 receipts

Refurbishment ✓  
 please specify £ 790 - 00.  
 please specify £ 240 ✓  
 please specify £ 1300 ✓  
 - £ 440 ✓  
 2770

**Details of second home** *if applicable*

Address of  
second home  
*for Additional  
Costs Allowance*



**Declaration**

[Redacted] usively and necessarily to enable  
[Redacted] home for the purpose of performing

Signature

[Redacted Signature]

MP

Date

[Redacted] 15/3/07

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed  
form to

Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

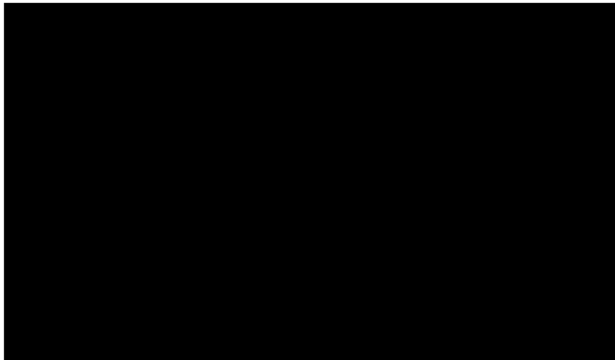
10<sup>th</sup> March 2007.

Bill for work carried out at A-1

AS per Mr Reid

- ① Install two (2) shower circuits
- ② Change light fittings in Bathroom
- ③ Supply Pull wires - cable and circuit breakers to carry-out above job.

Total cost £ 240 ✓



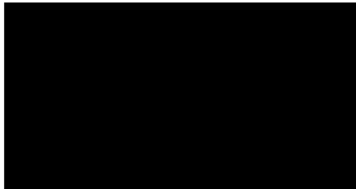
12.03.07 ✓

A  
PUE WORK AT  ✓

THE REMOVAL AND RENEW (3) COMPLETE  
NEW BATHROOM UNITS INCLUDING TWO (2)  
ELECTRIC SHOWERS &  
REMOVAL AND REFIT TWO (2) RADIATORS AND  
REPOSITION ONE (1) RADIATOR,  
ALL ASSOCIATED PIPING & FITTINGS  
SUPPLY AND FIT TWO (2) SECTIONS OF CABLE  
FROM SHOWERS TO LOFT AREA

TOTAL COST ALL IN.

£790.00 ✓



(7.3.07) ✓

To whom this may concern, details of work carried out,

- Work completed: Doors were removed, cut and fitted (6 doors)
- Down takings: skirtings put in place in 4 rooms
- Floors fitted with 6mm plywood in 4 rooms
- 2 baths boxed in, timber was supplied
- Nails and silicone supplied
- Mirrors, towel rails holders, toilet role holders plus 2 cabinets fitted.
- Roof repaired (check roof)

TOTAL COST: £440 exactly ✓

Thank you



# Invoice

Date 22:02:2007 ✓

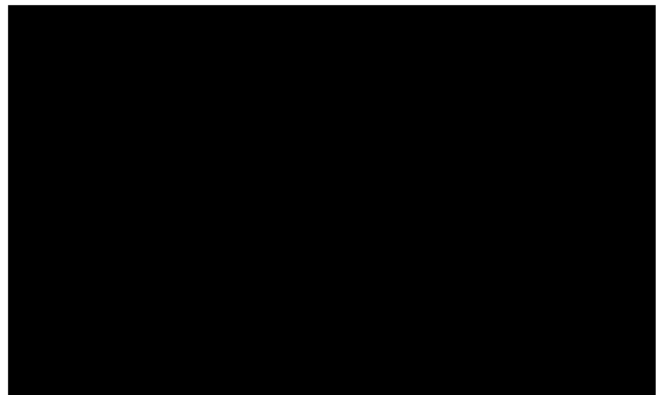
From



To Mr Reid

Description For work carried out on Mr Reids home ✓

|                                  |                  |
|----------------------------------|------------------|
| <i>MASTER BATHROOM</i>           | <i>£ 400.00</i>  |
| <i>KITCHEN WALLS &amp; FLOOR</i> | <i>£ 300.00</i>  |
| <i>EN-SUITE</i>                  | <i>£ 300.00</i>  |
| <i>SMALL TOILET</i>              | <i>£ 250.00</i>  |
| <i>WALL &amp; FLOOR TILES</i>    | <i>£ 50.00</i>   |
| <b>Total....</b>                 | <b>£ 1300.00</b> |



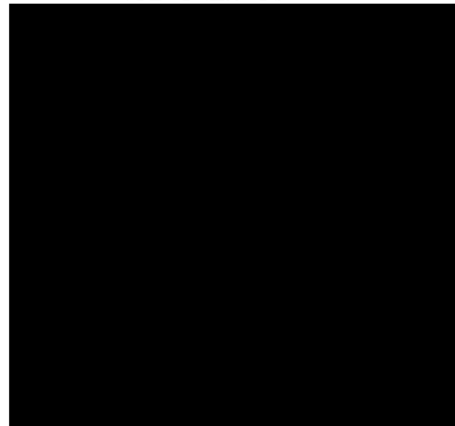




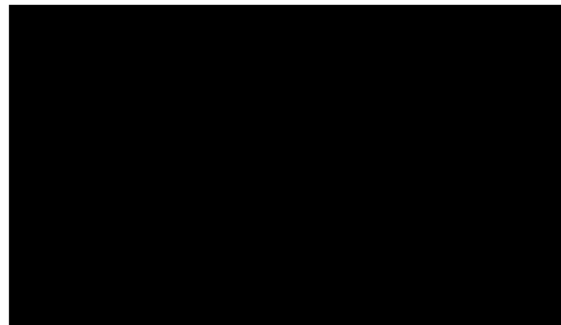
---

|              |       |       |
|--------------|-------|-------|
|              | £     |       |
| STAR PENDANT | 19.97 | A1    |
| CPT COV STRP | 3.98  | A1    |
| CPT COV STRP | 3.98  | A1    |
| CPT COV STRP | 3.98  | A1    |
| CPT COV STRP | 3.98  | A1    |
| <hr/>        |       |       |
| total 5      | Items | 35.89 |

\*\* CUSTOMER CUT



£24.40





Additional Costs Allowance

Member's claim form

About filling in this form

- For details of costs you can claim for, see Gre...
If you have any doubt about whether you can... please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

SOLW REID

Constituency

AIRDRIE + SHUTTS

Office use only

Cost

Claim details

You can only claim for

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts - except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from March to 2007

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ : p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ 1041 : 64 p

Other

£ : p

please specify

Safety Plus replacement

Other

£ : p

please specify

Other

£ : p

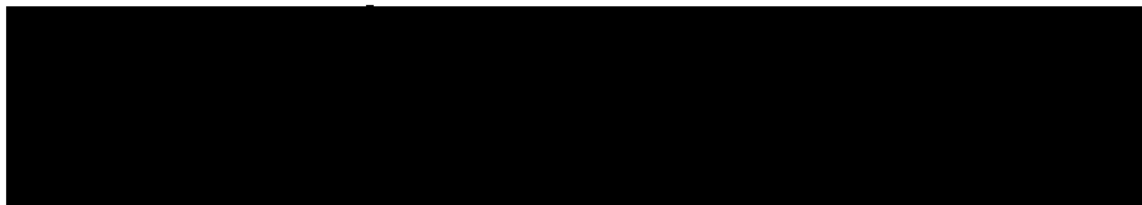
please specify

Total

£ 1041 : 64 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable  
m [redacted] home for the purpose of performing  
m [redacted]

Signature

L [redacted]

MP

Date

[redacted] 15/3/07

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

# INVOICE

DOCTOR JOHN REID ✓  
[Redacted] ✓

Date 15/03/07

Invoice Number [Redacted]

Order No.

Account No [Redacted]

Page 1

To Powerflush 13 radiators in Heating System including draining down,  
refitting and adding inhibitor to system.  
2 litres x 300 Cleanser, 2 litres of 100 inhibitor plus

886.50

[Redacted] (Plumber)

For replacement of  
2 x 2 port pump valves  
2x2 All mid position valves  
1 x Grundfos 15/60 pump

[Redacted] (Gas Engineer)

For Repairing faulty Flue  
Additional work  
2 x 22mm 2 port motorised valves (fitted 06/03/2007)  
1 x 12" IL Flue  
1 x 12" Ads II Flue

[Redacted] (Gas Engineer)

Initial Call Out to assess Flue  
Required 12" Section of 4" twin  
Required 12" adjust section of 4" twinwall

Cost being - £886.50  
Plus VAT @ 17.5% (£155.14)  
Total being - £1041.64

PLEASE NOTE: Accounts can now be settled by Credit/Debit card  
\*\*please note credit cards will incur a charge of 2.5% on all transactions\*\*




|                  |          |
|------------------|----------|
| Total Net Amount | 886.50   |
| Total VAT Amount | 155.14   |
| Invoice Total    | 1,041.64 |

1. TO BE COMPLETED BY DEPARTMENTS

Date of Cheque: 08/03/07

Cheque Number: 

Cheque Payer: John Reid MP.

| Account Code   | Amount<br>£ p |     | Cost C  | Piro  | Who | Exp_Type   | Description    |
|--|---------------|-----|---|-------|-----|--|----------------|
|  | 1886          | 00  |  | 06/07 |     |  | REFUND to ACA. |
|  |               |     |   |       |     |  |                |
|  |               |     |   |       |     |  |                |
|  |               |     |   |       |     |  |                |
| Total  | 1886          | 00. |   |       |     |  |                |

COMPLETED BY:

Signature: 

Name:

Date: 14/3/06.

REMARKS:

Return of 50% of amount claimed for bathroom refurb. for ACA home.

Please send this form together with the cheque and any background documentation (e.g. invoice or request for payment) to the Finance Office for processing.

See overleaf for Finance Office action.



# Member's claim form

## Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

## Your details

Name in CAPITAL LETTERS

SOHW REID

Constituency

ALDRIDGE + SHOTTS

## Claim details

### Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from Feb 1 to 2007 ✓

Total cost of hotel stays  
*attach all receipts*

£ : p

Mortgage payments  
*(interest only)* or rent

£ : p

Food

£ 200 : — p ✓

Utilities

£ 170 : — p ✓

Council Tax/Rates

£ 180 : — p ✓

Telephone and telecommunications

£ 100 : — p ✓

Cleaning

£ 160 : — p ✓

Service/maintenance

£ 3773 : 13 p ✓

Repairs/insurance/security

£ 150 : — p ✓

Other

£ 100 : — p ✓

▶ please specify

Other

£ 200 : — p ✓

▶ please specify

Other

£ : — p

▶ please specify

Total

£ 5033 : 13 p

5033

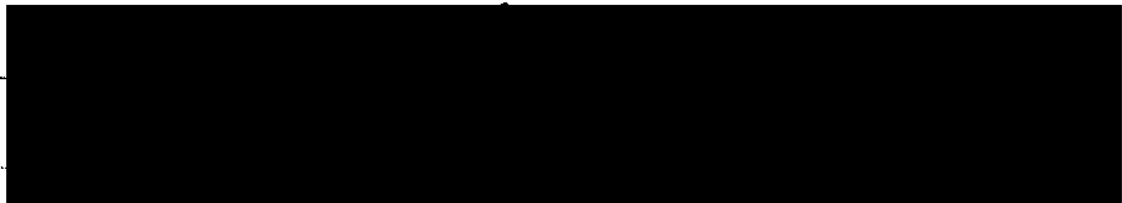
Receipts attached.

Please Pay  
£5033.13 ✓



**Details of second home** *if applicable*

Address of second home  
for Additional Costs Allowance

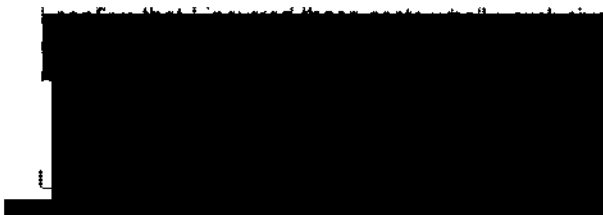


✓

**Declaration**

...and necessarily to enable  
...for the purpose of performing

Signature



MP

Date

3/21 07

✓

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

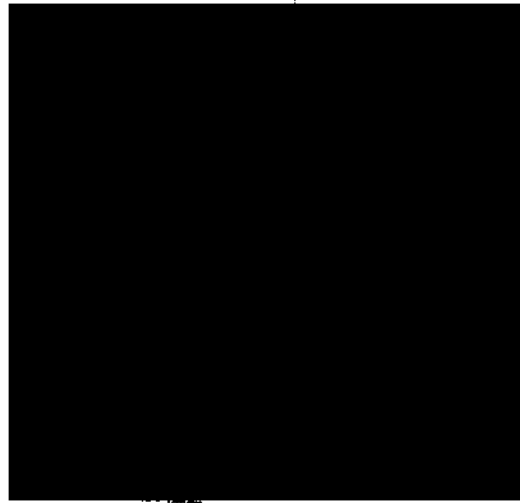
- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

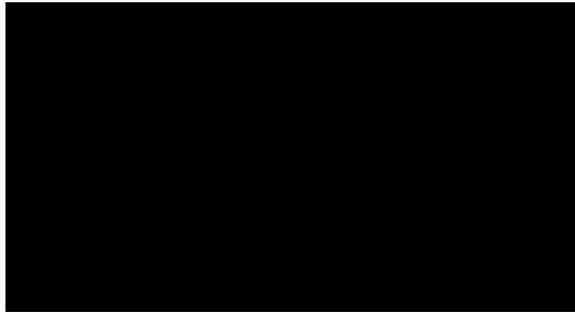
If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed form to

Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



£1328.85 ✓





BRANCH No. 1



SCRIPT NO. 1/6431  
CASHIER NO.

DATE 1/27  
(5:00 PM)



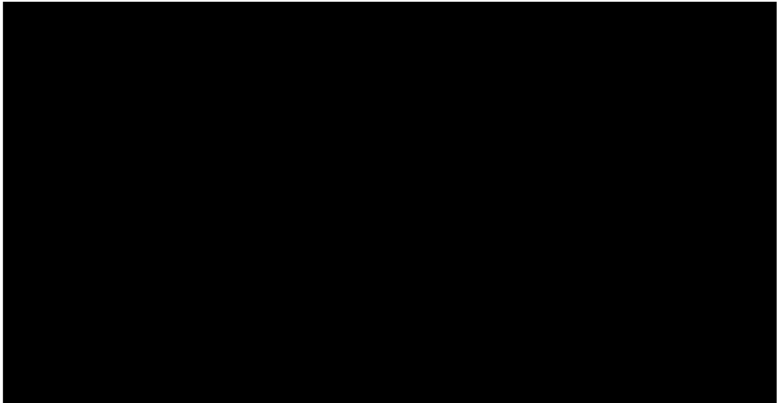
CUP Members Paid 1/27

USD\$

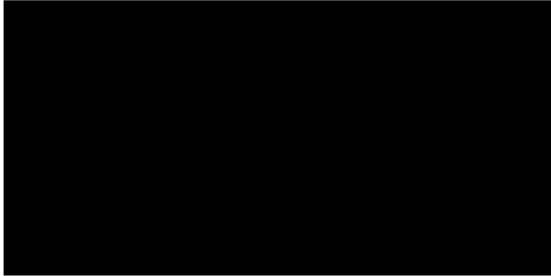
1.99

TOTAL DUE

1.99



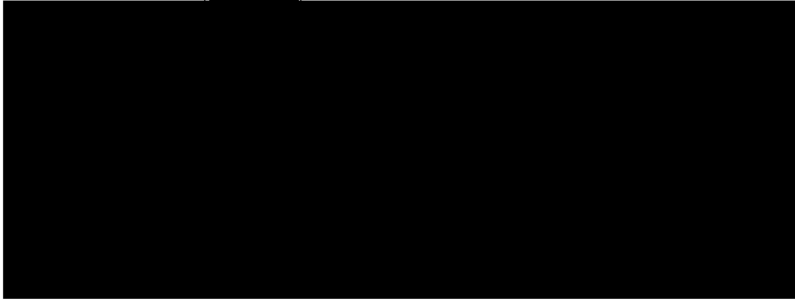
BED LINEN



RECEIPT



|                     |         |
|---------------------|---------|
| Percale Ivory P     | 4.95    |
| Percale Fern Pc     | 1.99    |
| Percale Fern Pc     | 1.99    |
| Essential Fvs I     | 7.99    |
| Malaki Natural      | 24.99   |
| <hr/>               |         |
| Sub-Total : 5 Items | 41.91   |
| <hr/>               |         |
| Paid By :           |         |
| Switch              | 41.91   |
| <hr/>               |         |
| Total : 5 Items     | 41.91 / |



CUSTOMER COPY

PAGE: 1

Store Tel: [REDACTED]

Your Salesperson was [REDACTED]

ORDER

DELIVER TO :

INVOICE :

INVOICE/TAX DATE : 29/12/06

ORDER No. :

Tel [REDACTED]

ACCOUNT No. :

O R D E R

| Product Details | Unit | Description                         | Size      | Price Details        | Total   |
|-----------------|------|-------------------------------------|-----------|----------------------|---------|
| 10 Singles      | (10) | TIA Ncle Std Wall Adhesive (Yellow) | 10LTR     | 10.00 Singles @ 4.95 | 49.50 a |
| 2 Singles       | (2)  | TIA W.J Wall Grout (White)          | 10KG      | 2.00 Singles @ 6.95  | 13.90 a |
| 3 Singles       | (3)  | TIA Ncle 1 Pt Flx Rapid Set (Grey)  | 20KG      | 3.00 Singles @ 13.95 | 41.85 a |
| 6 Singles       | (6)  | Silicon Sealant White               | 310ML     | 6.00 Singles @ 2.79  | 16.74 a |
| 1 Single        | (1)  | TIA W.J Flx Floor Grout (Grey)      | 10KG      | 1.00 Singles @ 6.95  | 6.95 a  |
| 6 Singles       | (6)  | Pvc Trim Reg X Large White          | 2.5m 10MM | 6.00 Singles @ 0.95  | 5.70 a  |

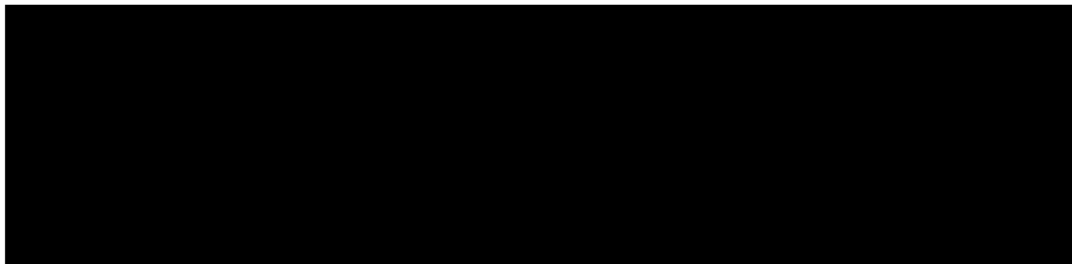
Deposit Received

134.64-

Balance to pay

0.00





1328

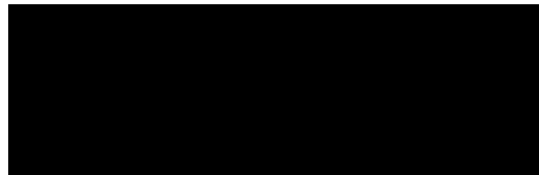
CUSTOMER COPY

PAGE: 1

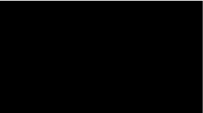
Store Tel: [redacted]

Your Salesperson was [redacted]

ORDER



DELIVER TO :



Tel : [redacted]

INVOICE : [redacted]

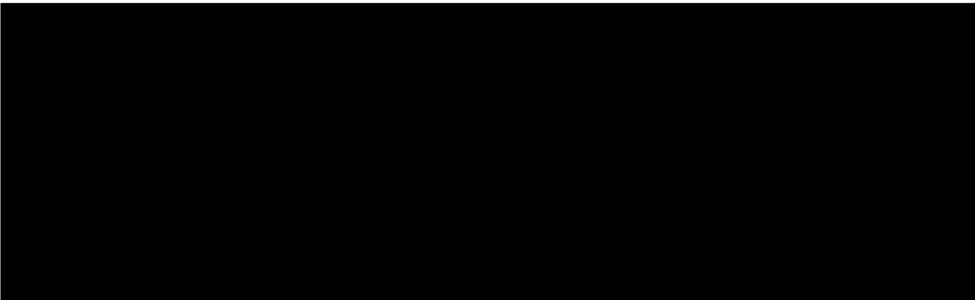
INVOICE/TAX DATE : 29/12/05

ORDER No. : [redacted]

ACCOUNT No. : [redacted]

O R D E R

| Product Details    | Unit  | Description              | Size  | Price Details         | Total    |
|--------------------|-------|--------------------------|-------|-----------------------|----------|
| 37 Boxes 6 Singles | (450) | Rio Blanco (Wall)        | 25X33 | 450.00 Singles @ 1.26 | 395.38 a |
| 3 Boxes 2 Singles  | (56)  | Rio Junco Negro Listello | 25X8  | 56.00 Singles @ 2.44  | 136.64 a |
| 7 Boxes 1 Single   | (64)  | Itaca Negro              | 33X33 | 64.00 Singles @ 1.11  | 70.76 a  |
| 29 Boxes 2 Singles | (350) | Relief White (Wall)      | 25X33 | 350.00 Singles @ 0.91 | 315.17 a |
| 30 Singles         | (30)  | Compac Quartz Azabache   | 30X30 | 30.00 Singles @ 7.19  | 215.70 a |
| 4 Boxes 1 Single   | (45)  | Natural Negro            | 30X30 | 45.00 Singles @ 1.17  | 52.29 a  |
| 3 Singles          | (3)   | Harmonia Blue Decor      | 25X33 | 3.00 Singles @ 2.09   | 6.27 a   |
| Deposit Received   |       |                          |       |                       | 1194.21- |
| Balance to pay     |       |                          |       |                       | 0.00     |



LIGHT SHADE FOR

OLIE CREAM (B)

9.99

TOTAL

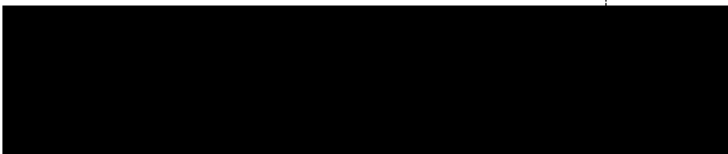
£9.99



Customer Order (A)  
[Redacted] 531.47

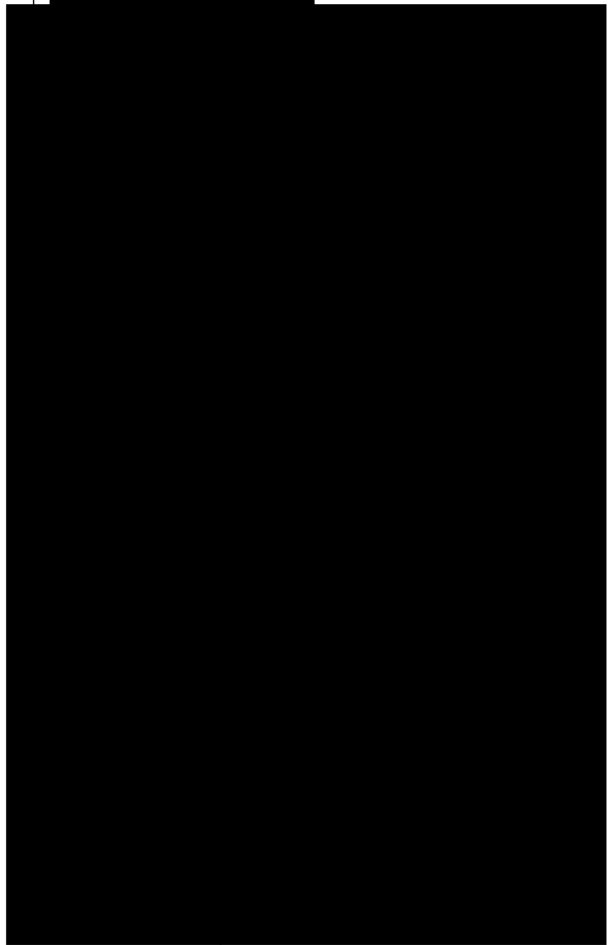
Customer Order (A)  
[Redacted] 855.82

TOTAL £2,387.29





DEBIT  
2,387.29



PAID BY DEPOSIT



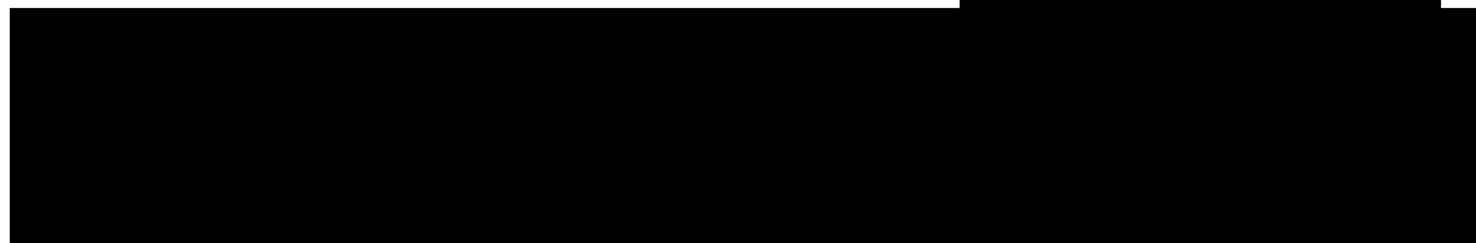
Date: Monday, 11 December 2006 ✓

Mr. Reid

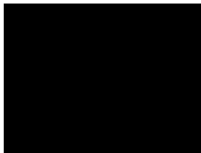
1287

| Article No. | Description  | Qty | Unit   | Total   |
|-------------|--|-----|--------|---------|
|             | Victoriana & Steel Bath/Taps Kit Gold<br>will be delivered direct to your home.    | 2.0 | 539.99 | 1079.98 |
|             | Mahog Effect End Panel for Std.bath<br>will be delivered direct to your home.      | 2.0 | 25.00  | 50.00   |
|             | Shell Toilet & Sink Pack Inc. Shell Seat<br>will be delivered direct to your home. | 1.0 | 159.99 | 159.99  |
|             | Bondi Pivot Door -White F. Victorian GI<br>will be delivered direct to your home.  | 1.0 | 99.00  | 99.00   |
|             | Bondi/Carrns Side Pnl - White Victorian<br>will be delivered direct to your home.  | 1.0 | 67.50  | 67.50   |

Date: Monday, 11 December 2006



| Article No | Description   | Qty | Unit        | Total     |
|------------|---|-----|-------------|-----------|
|            | x760 x 760 x 110mm Tray - Castone<br>to be delivered direct to your home. | 1.0 | 75.00       | 75.00     |
|            | Home Delivery - Bathrooms<br>to be delivered direct to your home.         | 1.0 | 0.00        | 0.00      |
|            |   |     | Grand Total | 1531.47 ✓ |



Date: Monday, 11. December. 2005

Mr. Reid

| Article No. | Description                   | Qty   | Unit   | Total  |
|-------------|-------------------------------|-------|--------|--------|
|             | Black Glitter Toilet Seat     | 1.0 ✓ | 29.99  | 29.99  |
|             | Basin Taps- Chrome            | 1.0 ✓ | 39.99  | 39.99  |
|             | Radius Bathscreen White/Clear | 1.0 ✓ | 49.00  | 49.00  |
|             | T80si 9.5kw electric shower   | 2.0 ✓ | 124.99 | 249.98 |
|             | Vermont T/RING                | 1.0 ✓ | 19.99  | 19.99  |
|             | Vermont MIRROR                | 1.0 ✓ | 49.99  | 49.99  |
|             | Balmoral Toilet Roll Hldr     | 2.0 ✓ | 19.99  | 39.98  |
|             | Balmoral Towel ring           | 3.0 ✓ | 19.99  | 59.97  |

Date: Monday, 11 December 2006

| Article No. | Description                           | Qty   | Unit         | Total    |
|-------------|---------------------------------------|-------|--------------|----------|
|             | Quebec st/steel dbl cbnt              | 2.0 ✓ | 89.99        | 179.98   |
|             | Balmoral Double Towel Rail            | 2.0 ✓ | 39.99        | 79.98    |
|             | 40MM SHWR TRAP T/C GOLD PL            | 1.0 ✓ | 14.99        | 14.99    |
|             | Essentials GU10 50w Mains Voltage Pk6 | 1.0 ✓ | 11.99        | 11.99    |
|             | Taku 3 light wave Q2                  | 1.0 ✓ | 29.99        | 29.99    |
|             |                                       |       | Grand Total: | 855.82 ✓ |



# Member's claim form

## Members' Allowances

About filling in this form

- For details of costs you can claim for, see G
- If you have any doubt about whether you can please call 020 7219 1592.

## Your details

Name  
in CAPITAL LETTERS

JOHN LEWIS

Constituency

ANDRETT STOUTS

## Claim details

### Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from Jan to 2007.

Total cost of hotel stays  
*attach all receipts*

£ : p

Mortgage payments  
*(interest only) or rent*

£ : p

Food

£ 200 : - p

Utilities

£ 170 : - p

Council Tax/Rates

£ 180 : - p

Telephone and telecommunications

£ 100 : - p

Cleaning

£ 160 : - p

Service/maintenance

£ 150 : - p

Repairs/insurance/security

£ 150 : - p

Other

£ 100 : - p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1210 : - p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

[Redacted]

**Declaration**

I confirm [Redacted] and necessarily to enable  
me to sign [Redacted] for the purpose of performing  
my duties [Redacted]

Signature

\_\_\_\_\_

MP

Date

\_\_\_\_\_

2/1/07.

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed  
form to

Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



Additional Costs Allowance

Member's claim form

Members' Allowances

15 DEC 2006

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592

Your details

Name in CAPITAL LETTERS

SOW REWS

Constituency

AIRDRIE + SHOTTS

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from Dec to 2006

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ : p

Food

£ 200 : p

Utilities

£ 170 : p

Council Tax/Rates

£ 180 : p

Telephone and telecommunications

£ 100 : p

Cleaning

£ 160 : p

Service/maintenance

£ 150 : p

Repairs/insurance/security

£ 150 : p

Other

£ 100 : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£1210 : 00 p



**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable  
\_\_\_\_\_ for the purpose of performing

Signature

\_\_\_\_\_

MP

Date

10 / 12 / 06

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed  
form to

Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



Additional Costs Allowance

Member's claim form

09 NOV 2006

Members' Allowances

About filling in this form

- For details of costs you can claim for, see Green Book...
If you have any doubt about whether you can claim, please call 020 7219 1592.

Your details

Name in CAPITAL LETTERS

SOUTH REID

Constituency

AIRDRIE + SHOTTS

Claim details

Notes

You can only claim for

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts - except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from Nov 1 to 2006

Total cost of hotel stays attach all receipts

£ / p

Mortgage payments (interest only) or rent

£ / p

Food

£ 200 / p

Utilities

£ 170 / p

Council Tax/Rates

£ 180 / p

Telephone and telecommunications

£ 100 / p

Cleaning

£ 160 / p

Service/maintenance

£ 150 / p

Repairs/insurance/security

£ 150 / p

Other

£ 100 / p

please specify

Other

£ / p

please specify

Other

£ / p

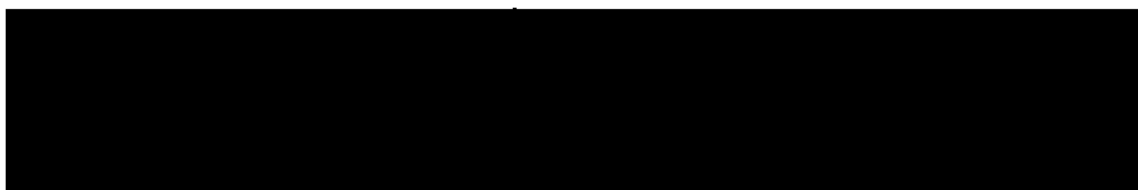
please specify

Total


£ 210 / p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I declare that the information provided is true and necessarily to enable  
me to claim for the purpose of performing

Signature  MP

Date 5<sup>th</sup> Nov. 06

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

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Send your completed  
form to

Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



Member's claim form

Members' Allowances

About filling in this form

- For details of costs you can claim for, s
If you have any doubt about whether yo
please call 020 7219 1592.

Your details

Name in CAPITAL LETTERS

SOUTH REID

Constituency

ANDRETT STRUTTS

Claim details

Notes

You can only claim for

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
all items costing £250 or more and include receipts - except for food, for which receipts are not required.
receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from Oct 1 to 2006

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ : p

Food

£ 200 : 00 p

Utilities

£ 170 : 00 p

Council Tax/Rates

£ 180 : 00 p

Telephone and telecommunications

£ 100 : 00 p

Cleaning

£ 160 : 00 p

Service/maintenance

£ 150 : 00 p

Repairs/insurance/security

£ 150 : 00 p

Other

£ 100 : 00 p

please specify

Other

£ : p

please specify

Other

£ : p

please specify

Total

£ 1210 : 00 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance



**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted Signature]

MP

Date

[Redacted Date] 9/10/06

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed form to

Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



Additional Costs Allowance

Member's claim form

Members' Allowances

About filling in this form

- For details of costs you can claim for, see Green Book section
If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name in CAPITAL LETTERS

John Dew

Constituency

AIRDRIE + SHOTTS

Claim details

Notes

You can only claim for

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
all items costing £250 or more and include receipts - except for food, for which receipts are not required.

Please list

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from Sept

to 2006

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ : p

Food

£ 200 : 00 p

Utilities

£ 170 : - p

Council Tax/Rates

£ 180 : - p

Telephone and telecommunications

£ 100 : - p

Cleaning

£ 160 : - p

Service/maintenance

£ 150 : - p

Repairs/insurance/security

£ 150 : - p

Other

£ 100 : - p

please specify

Other

£ : p

please specify

Other

£ : p

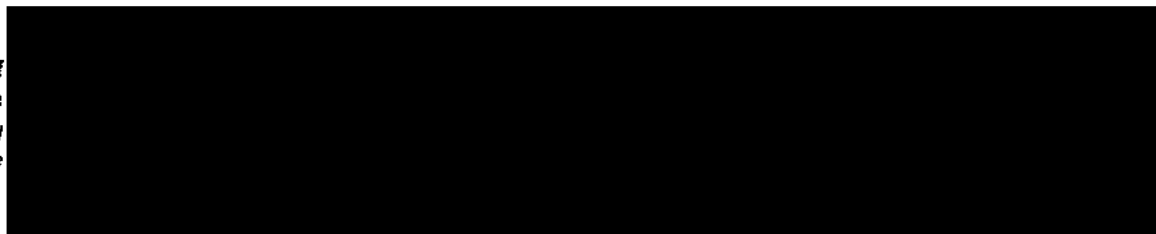
please specify

Total

£ 1210 : - p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to use my second home for the purpose of performing my duties as a Member of the House of Commons.

Signature

MP

Date

9/10/06

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed  
form to

Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



# Member's claim for VALIDATION

10 AUG 2006

Members' Allowances

About filling in this form

- For details of costs you can claim for, see the 'How to fill in' section
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

RECEIVED

## Your details

Name  
in CAPITAL LETTERS

JOHN REID

Constituency

AIRDRIE + SHOTTS

## Claim details

### Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from

August

to

2006

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ : p

Food

£ 200 : 00 p

✓

Utilities

£ 170 : - p

✓

Council Tax/Rates

£ 180 : - p

✓

Telephone and telecommunications

£ 100 : - p

✓

Cleaning

£ 160 : - p

✓

Service/maintenance

£ 150 : - p

✓

Repairs/insurance/security

£ 150 : - p

✓

Other

£ 100 : - p

✓

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

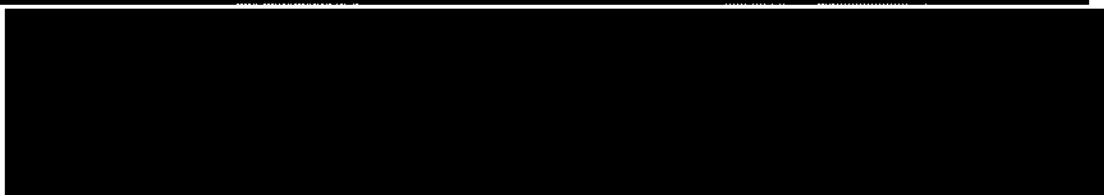
Total

£1210 : - p



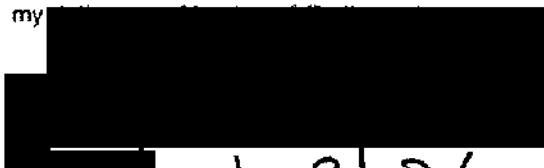
**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my

Signature



MP

Date

4 / 8 / 06

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed  
form to

Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



Member's claim form

10 AUG 2006

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book*
- If you have any doubt about whether you can claim for please call 020 7219 1592.

Your details

Name  
in CAPITAL LETTERS

JOHN REID

Constituency

AIRDRIE + SHOTTS

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from July to 2006

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ : p

Food

£ 200 : - p ✓

Utilities

£ 170 : - p ✓

Council Tax/Rates

£ 180 : - p ✓

Telephone and telecommunications

£ 100 : - p ✓

Cleaning

£ 160 : - p ✓

Service/maintenance

£ 150 : - p ✓

Repairs/insurance/security

£ 150 : - p ✓

Other

£ 100 : - p ✓

▶ please specify \_\_\_\_\_

Other

£ : p

▶ please specify \_\_\_\_\_

Other

£ : p

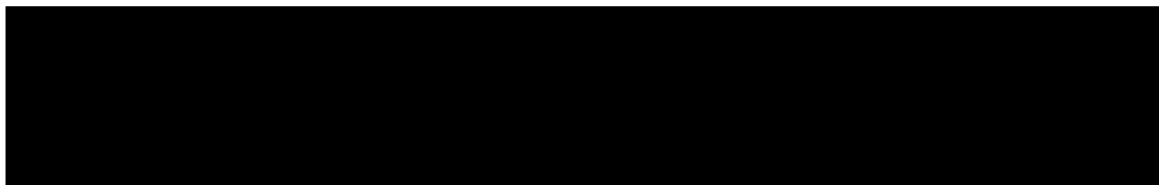
▶ please specify \_\_\_\_\_

Total

£ 1210 : 00 p

**Details of second home** *if applicable*

Address of second home  
for Additional Costs Allowance



**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable [redacted] for the purpose of performing [redacted]

Signature

[Redacted signature]

MP

Date

[Redacted] 4 / 2 / 06

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed form to

Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



# Member's claim form

## Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* s
- If you have any doubt about whether you can claim for a please call 020 7219 1592.

## Your details

Name in CAPITAL LETTERS

SOMER REID

Constituency

ADDLE - STAFFS

## Claim details

### Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from June to 2008.

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ : p

Food

£ 200 : 00 p

Utilities

£ 170 : 00 p

Council Tax/Rates

£ 180 : - p

Telephone and telecommunications

£ 100 : - p

Cleaning

£ 160 : - p

Service/maintenance

£ 150 : - p

Repairs/insurance/  
security

£ 150 : p

Other

£ 100 : p

▶ please specify \_\_\_\_\_

Other

£ : p

▶ please specify \_\_\_\_\_

Other

£ : p

▶ please specify \_\_\_\_\_

Total

£ 1210 : 00 p

**Details of second home** *if applicable*

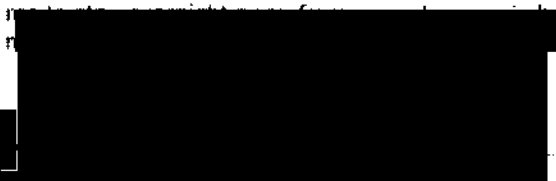
Address of second home  
for Additional Costs Allowance



V

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable  
me for the purpose of performing



Signature

MP

Date

1 / 6 / 06

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

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Send your completed form to

Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



# Member's claim form

## Members' Allowances

About filling in this form

- For details of costs you can claim for, see Green Book section 1.1.
- If you have any doubt about whether you can claim for a cost please call 020 7219 1592.

## Your details

Name  
in CAPITAL LETTERS

SEAN REID

Constituency

ANGUS + SHotts

## Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250

Please list

Please attach

Period of claim

from May to 2006 ✓

Total cost of hotel stays  
*attach all receipts*

£ : p

Mortgage payments  
*(interest only) or rent*

£ : p

Food

£ 200 : p

Utilities

£ 170 : p

Council Tax/Rates

£ 180 : p

Telephone and telecommunications

£ 100 : p

Cleaning

£ 160 : p

Service/maintenance

£ 150 : p

Repairs/insurance/  
security

£ 150 : p

Other

£ 100 : p ▶ please specify \_\_\_\_\_

Other

£ : p ▶ please specify \_\_\_\_\_

Other

£ : p ▶ please specify \_\_\_\_\_

Total

£ 1210 : 00p ✓

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature

\_\_\_\_\_

MP

Date

\_\_\_\_\_

29/5/06.

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

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form to

Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



Additional Costs Allowance

Member's claim form

Members' Allowances

About filling in this form

- For details of costs you can claim for, see Green Book section 3.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name in CAPITAL LETTERS

JOHN REID

Constituency

ANDRIE + SHOTS

Claim details

Notes

You can only claim for

Please list

Please attach

- costs
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
all items costing £250 or more and include receipts - except for food, for which receipts are not required.
receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from April to 2000

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ : p

Food

£ 200 : 00 p

Utilities

£ 170 : 00 p

Council Tax/Rates

£ 180 : 00 p

Telephone and telecommunications

£ 100 : 00 p

Cleaning

£ 160 : 00 p

Service/maintenance

£ 150 : 00 p

Repairs/insurance/security

£ 150 : 00 p

Other

£ 100 : 00 p

please specify

Other

£ : p

please specify

Other

£ : p

please specify

Total

£ 1210 : 00 p



**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable  
me to perform my duties for the purpose of performing

Signature

MP

Date

16/4/2006.

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

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form to

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Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

NOTIFICATION OF CHEQUE RECEIPT - MEMBERS VOTE

| Account Code | Amount<br>£ | p  | Cost C | Piro  | Who | Exp_Type | Description          |
|--------------|-------------|----|--------|-------|-----|----------|----------------------|
|              | 932         | 65 |        | 06_07 |     |          | Refund from supplier |
|              |             |    |        |       |     |          |                      |
|              |             |    |        |       |     |          |                      |
|              |             |    |        |       |     |          |                      |
| Total        | 932         | 65 |        |       |     |          |                      |

COMPLETED BY:



Signature:

Name:

Date:

26/06/07

REMARKS: