



Member's reimbursement form

13 MAR 2008

When to use this form

- Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for, see *Green Book* section 5.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

RT HON JOHN PRESCOTT MP

Constituency

KINGSTON UPON HULL EAST

Claim details

Please ensure

- your claim totals more than £100
- you provide journey details of all taxi journeys
- you attach all receipts or invoices for items of £250 and above
- any claims for petty cash do not exceed £250 per month.

You can only claim for

- costs you have actually paid
- office and surgery accommodation, equipment and supplies, work commissioned, communication and travel.

Period of claim

from 01 / 12 / 07

to 31 / 03 / 08 ✓

Financial year

07 / 08

Description of service or goods

Amount

Item 1

PLEASE REFER

£ : p

Item 2

TO ATTACHED

£ : p

Item 3

NOTE

£ 2800: - p

Item 4

£ : p

Item 5

£ : p

Item 6

£ : p

Item 7

£ : p

Item 8

£ : p

Item 9

£ : p

Item 10

£ : p

Total

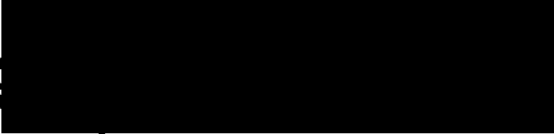
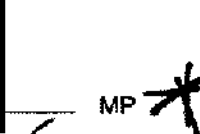
£2,800: 00 p

Office use only

Allow or Exp/
A/c Code Cat 5

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties

Signature  MP 

Date 10 MARCH 2008 ✓

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only

Validation	Initials	Date
Claims received		/ /
Signature check		/ /
Funds check		/ /
Allowable expenditure		/ /
Member Res ID & Costc		/ /
Ext type/Cat 5 & subtotals added to form		/ /
Receipts/ documentation present		/ /
Processing		/ /
Input		/ /

Input subtotals per Cat 5

£ 2800.00 ✓
£
£
£
£
£
£
£

Comments

Empty box for comments.



Member's reimbursement form

When to use this form

- Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for, see *Green Book* section 5.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

RT HON JOHN PRESCOTT MP

Constituency

KINGSTON UPON HULL EAST

Office use only

Cost/Cat 2

Claim details

Please ensure

- your claim totals more than £100
- you provide journey details of all taxi journeys
- you attach all receipts or invoices for items of £250 and above
- any claims for petty cash do not exceed £250 per month.

You can only claim for

- costs you have actually paid
- office and surgery accommodation, equipment and supplies, work commissioned, communication and travel.

Period of claim

from 01 / 10 / 07

to 12 / 11 / 07

Allowance year

07 / 08

Description of service or goods

Amount

Item 1

PLEASE REFER

£ 1,500 : 00 p

Item 2

TO ATTACHED

£ : p

Item 3

NOTE

£ : p

Item 4

£ : p

Item 5

£ : p

Item 6

£ : p

Item 7

£ : p

Item 8

£ : p

Item 9

£ : p

Item 10

£ : p

Total

£ 1,500 : 00 p

Office use only

Allow or Exp/
A/c code Cat 5

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily
 es.

Signature 



MP 

Date 14 NOVEMBER 07

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,
 Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only		
Validation	Initials	Date
Claims received	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Signature check	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Funds check	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Allowable expenditure	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Member Res ID & Costc	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Ext type/Cat 5 & subtotals added to form	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Receipts/ documentation present	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Processing	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Input	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>

Input subtotals per Cat 5
<input type="text"/> £ 1500.00
<input type="text"/> £
<input type="text"/> £
<input type="text"/> £
<input type="text"/> £
<input type="text"/> £
<input type="text"/> £
<input type="text"/> £
<input type="text"/> £ 1500.00

Comments



The Office of
The Rt Hon John Prescott MP

12th November 2007

C1 REIMBURSEMENT 2007/08

After various calculations, which include standing orders and cheque payments, my office costs continue to run on average to £750.00 per month to include the following:

Printing
Stationary
Insurance
Staff Mobile Costs
Office Machinery Consumables
Postage
Newspapers
Periodicals
Other miscellaneous items

I therefore attach a C1 reimbursement claim form for £1,500.00 from the 2007/08 financial year, (2 months) from October 2007 up to the end of November 2007.

I would be grateful if the amount could be paid into the following account:



Direct payment of suppliers

28 SEP 2007

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for, see Green Book section 5.13.1.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

RT HON JOHN PRESCOTT MP

Constituency

KINGSTON UPON HULL EAST

Office use only

Cost/Cat 2

Supp/Res ID

Claim details

Please ensure

- your claim totals more than £100 – this will enable us to process your claim more promptly
- any claims for petty cash do not exceed £250 per month
- you attach all supplier invoices.

You must specify

- the Incidental Expenses Provision for costs that include office and surgery accommodation, equipment and supplies, communication and travel.

You can specify

- the Incidental Expenses Provision or the Staffing Allowance for costs that include work commissioned or bought in services.

Date of claim

27 / 09 / 07

Allowance year

07 / 08 ✓

Incidental Expenses Provision claims

Suppliers	Amount
Item 1 COMTEL	£ 107 : 75 p
Item 2	£ : p
Item 3	£ : p
Item 4	£ : p
Item 5	£ : p

Total £ 107 : 75 p

Office use only

Allow or A/c code Supplier ID Exp/ Cat 5 ✓

Claim details continued

Staffing Allowance claims

	Suppliers	Amount
Item 6	_____	£ _____ : _____ p
Item 7	_____	£ _____ : _____ p
Item 8	_____	£ _____ : _____ p
Item 9	_____	£ _____ : _____ p
	Total	£ _____ : _____ p

Office use only		
Allow or A/c code	Supplier ID	Exp/ Cat 5
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, my Parliamentary duties.

Signature



MP



Date

27 / 09 / 07

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

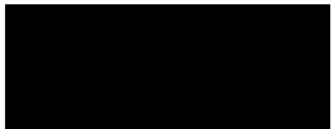
Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only			
Validation	Initials	Date	
Claims received	_____	____/____/____	
Signature check	_____	____/____/____	
Funds check	_____	____/____/____	
Allowable expenditure	_____	____/____/____	
Member ID added to form	_____	____/____/____	
Payment codes added to form	_____	____/____/____	
Receipts/ documentation present	_____	____/____/____	
Processing Input	_____	____/____/____	

Please use margin for comments



INVOICE



DATE: 07/09/2007 ✓
Invoice Number [Redacted] ✓
Account Mr John Prescott

Bill To:
Mr John Prescott ✓

[Redacted]
John Prescott MP



DESCRIPTION	AMOUNT
Line Rental for Period 01/09/07 - 30/09/07	£ 11.75
Call Charges	£ 79.95
[Redacted]	
Sub Total	£ 91.70
Vat@ 17.5%	£ 16.05
Total	£ 107.75 ✓

Vat Number [Redacted]



HOUSE OF COMMONS

The Office of
The Rt Hon John Prescott MP

26th September 2007 ✓

Dear [REDACTED]

C1 REIMBURSEMENT 2007/08

A number of years ago, an agreement was reached with [REDACTED] that my office would complete C1 Forms with this attached letter.

The current figure of £500.00 office running costs has not changed during this time. However, due to increased costs, mainly staff mobiles/blackberries and machine consumables this figure now needs to be slightly increased as the current amount does not adequately cover the outgoings.

After various calculations, which include standing orders and cheque payments, my office costs now run on average to £750.00 per month to include the following:

Printing
Stationary
Insurance
Staff Mobile Costs
Office Machinery Consumables
Postage
Newspapers
Periodicals
Other miscellaneous items

I therefore attach a C1 reimbursement claim form for £1,500 from the 2007/08 financial year, (2 months) from August 2007 up to the end of September 2007.



Member's reimbursement form

When to use this form

- Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for, see *Green Book* section 5.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

RT HON JOHN PRESCOTT MP

Constituency

KINGSTON UPON HULL EAST

Office use only

Costs/Cat 2

Claim details

Please ensure

- your claim totals more than £100
- you provide journey details of all taxi journeys
- you attach all receipts or invoices for items of £250 and above
- any claims for petty cash do not exceed £250 per month.

You can only claim for

- costs you have actually paid
- office and surgery accommodation, equipment and supplies, work commissioned, communication and travel.

Period of claim

from 01 / 08 / 07

to 30 / 09 / 07 ✓

Allowance year

07 / 08 ✓

Office use only
Allow or Exp/
A/c code Cat 5

	Description of service or goods	Amount
Item 1	PLEASE REFER	£ : p
Item 2	TO THE	£ : p
Item 3	ATTACHED	£ : p
Item 4	NOTE	£ : p
Item 5		£ : p
Item 6		£ : p
Item 7		£ : p
Item 8		£ : p
Item 9		£ : p
Item 10		£ : p

Total

£1,500:00p

continued on page 2

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily

Signature 



MP 

Date

26 SEPT 2007 ✓

Data protection


The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only			Input subtotals per Cat 5	
Validation	Initials	Date		
Claims received		/ /		£
Signature check		/ /		£
Funds check		/ /		£
Allowable expenditure		/ /		£
Member Res ID & Costs		/ /		£
Ext type/Cat 5 & subtotals added to form		/ /		£
Receipts/ documentation present		/ /		£
Processing				
Input		/ /		



The Office of
The Rt Hon John Prescott MP

Dear Georgie

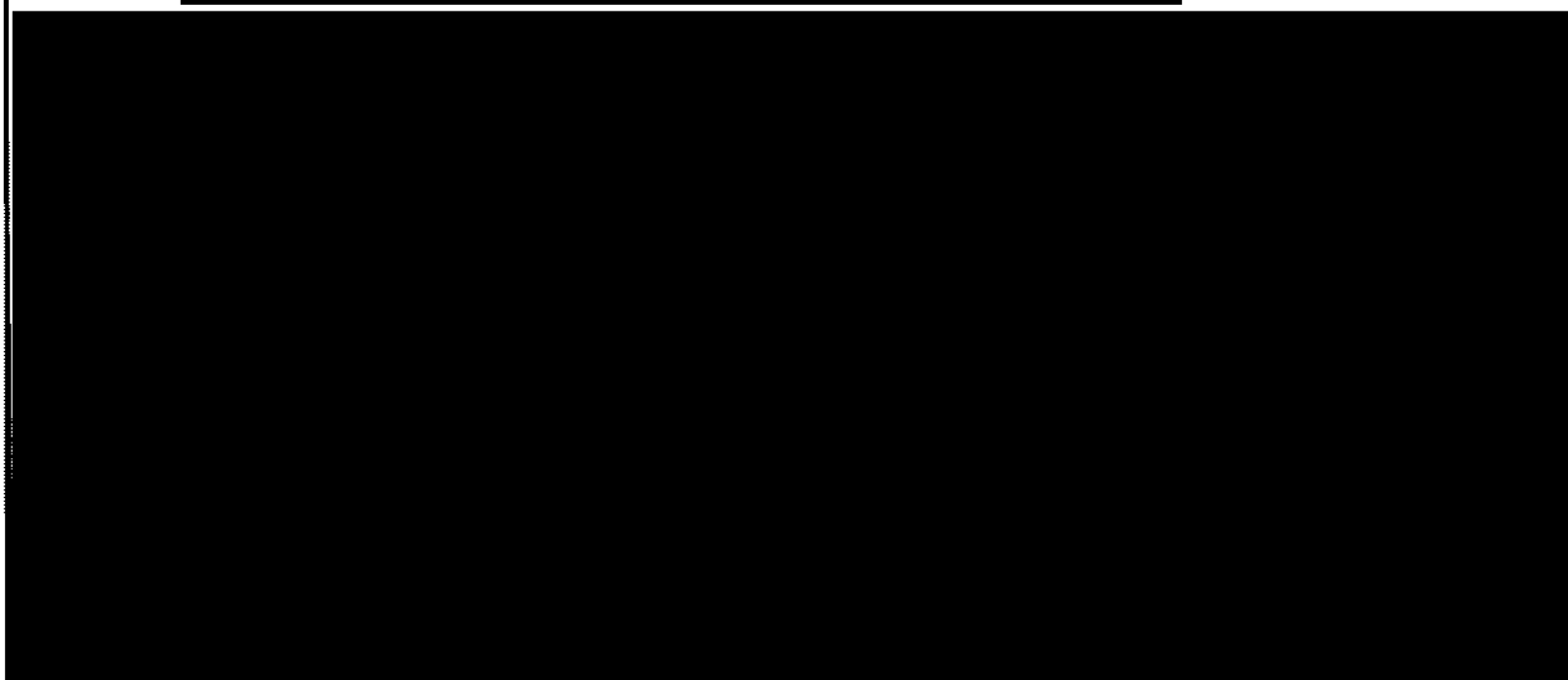
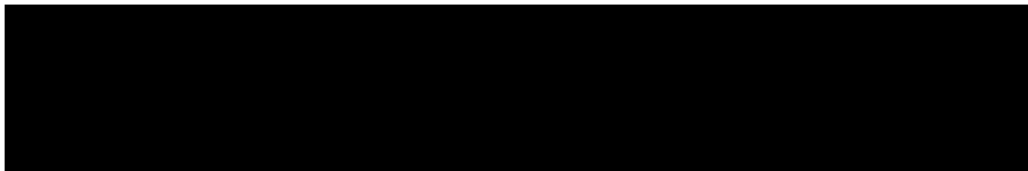
C1 REIMBURSEMENT 2007/08

After various calculations, which include standing orders and cheque payments, my office costs continue to run on average to £500.00 per month to include the following:

- Printing
- Stationary
- Insurance
- Staff Mobile Costs
- Office Machinery Consumables
- Postage
- Newspapers
- Periodicals
- Other miscellaneous items

I therefore attach a C1 reimbursement claim form for £1,500 from the 2007/08 financial year, (4 months) from April 2007 up to the end of July 2007.

I would be grateful if the amount could be paid into the following account:





Member's reimbursement form

When to use this form

- Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for, see *Green Book* section 5.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

RT HON JOHN PRESCOTT MP

Constituency

KINGSTON UPON HULL EAST

Office use only

Costs/Cat 2

Supp/Res ID

Claim details

Please ensure

- your claim totals more than £100
- you provide journey details of all taxi journeys
- you attach all receipts or invoices for items of £250 and above
- any claims for petty cash do not exceed £250 per month.

You can only claim for

- costs you have actually paid
- office and surgery accommodation, equipment and supplies, work communication and travel.

Period of claim

from APR / 07 /

to JUL / 07 /

Allowance year

07 / 08

	Description of service or goods	Amount
Item 1	PLEASE REFER	£ : p
Item 2	TO ATTACHED	£ : p
Item 3	NOTE	£ : p
Item 4		£ : p
Item 5		£ : p
Item 6		
Item 7		
Item 8		
Item 9		£ / : p
Item 10		£ 1500.00 p

Office use only

Allow or Exp/ A/c code Cat 5

Total

~~£2,000.00~~ p

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in relation to the following activities:

[Redacted]

Signature 

MP 

Date 12 July 2007

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only

Validation	Initials	Date
Claims received		/ /
Signature check		/ /
Funds check		/ /
Allowable expenditure		/ /
Member Res ID & Costs		/ /
Ext type/Cat 5 & subtotals added to form		/ /
Receipts/documentation present		/ /
Processing		
Input		/ /

Input subtotals per Cat 5

[Redacted]	£ 2000.00
[Redacted]	£
[Redacted]	£
[Redacted]	£
[Redacted]	£
[Redacted]	£
[Redacted]	£
[Redacted]	£ 2000.00

Comments

[Empty box for comments]



Member's reimbursement form

When to use this form

- Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for, see *Green Book* section 5.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

RT HON JOHN PRESCOTT MP

Constituency

KINGSTON UPON HULL EAST

Office use only	
Costs/Cat 5	Supp/Res ID
[Redacted]	[Redacted]

Claim details

Please ensure

- your claim totals more than £100
- you provide journey details of all taxi journeys
- you attach all receipts or invoices for items of £250 and above
- any claims for petty cash do not exceed £250 per month.

You can only claim for

- costs you have actually paid
- office and surgery accommodation, equipment and supplies, work commissioned, communication and travel.

Period of claim

from APR / 07 /

to JUL / 07 /

Allowance year

07 / 08

	Description of service or goods	Amount
Item 1	PLEASE REFER	£ : p
Item 2	TO ATTACHED	£ : p
Item 3	NOTE	£ : p
Item 4		£ : p
Item 5		£ : p
Item 6		
Item 7		
Item 8		
Item 9		£ / : p
Item 10		£ 1500.00 p

Office use only
Allow or Exp/ A/c code Cat 5
[Redacted]

Total

~~£2,000:00p~~

500 00 BACS

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my duties.

Signature  MP 

Date 12 July 2007

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only

Validation	Initials	Date
Claims received	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Signature check	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Funds check	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Allowable expenditure	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Member Res ID & Costc	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Ext type/Cat 5 & subtotals added to form	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Receipts/ documentation present	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Processing		
Input	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>

Input subtotals per Cat 5

<input type="text"/>	£ 2000.00	500.00
<input type="text"/>	£	
<input type="text"/>	£	
<input type="text"/>	£	
<input type="text"/>	£	
<input type="text"/>	£	
<input type="text"/>	£	
<input type="text"/>	£ 2000.00	500.00

Comments



Member's reimbursement form

When to use this form

- Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for, see *Green Book* section 5.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

RT HON JOHN PRESCOTT MP

Constituency

KINGSTON UPON HULL EAST

Office use only

Costo/Cat 2

Supp/Res ID

Claim details

Please ensure

- your claim totals more than £100
- you provide journey details of all taxi journeys
- you attach all receipts or invoices for items of £250 and above
- any claims for petty cash do not exceed £250 per month.

You can only claim for

- costs you have actually paid
- office and surgery accommodation, equipment and supplies, work commissioned, communication and travel.

Period of claim

from APR / 07 /

to JUL / 07 /

Allowance year

07 / 08

Item 1

PLEASE REFER

£ : p

Item 2

TO ATTACHED

£ : p

Item 3

NOTE

£ : p

Item 4

£ : p

Item 5

£ : p

Item 6

£ : p

Item 7

£ : p

Item 8

£ : p

Item 9

£ : p

Item 10

£ : p

Total

£2,000: 00p

Office use only

Allow or Exp/
A/c code Cat 5



Direct payment of suppliers

22 AUG 2007

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for, see Green Book section 5
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

RT HON JOHN PRESCOTT MP ✓

Constituency

KINGSTON UPON HULL EAST

Office use only

Cost/Cat 2

Supp/Res ID

Claim details

Please ensure

- your claim totals more than £100 – this will enable us to process your claim more promptly
- any claims for petty cash do not exceed £250 per month
- you attach all supplier invoices.

You must specify

- the Incidental Expenses Provision for costs that include office and surgery accommodation, equipment and supplies, communication and travel.

You can specify

- the Incidental Expenses Provision or the Staffing Allowance for costs that include work commissioned or bought in services.

Date of claim

13 / 08 / 07

Allowance year

07 / 08

Incidental Expenses Provision claims

	Suppliers	Amount
Item 1	COMTEL	£195 : 78 p
Item 2		£ : p
Item 3		£ : p
Item 4		£ : p
Item 5		£ : p

Total £195 : 78 p

Office use only

Allow or A/c code	Supplier ID	Exp/ Cat 5
[Redacted]		

Claim details continued

Staffing Allowance claims

	Suppliers	Amount
Item 6	_____	£ _____ : _____ p
Item 7	_____	£ _____ : _____ p
Item 8	_____	£ _____ : _____ p
Item 9	_____	£ _____ : _____ p
Total		£ _____ : _____ p

Office use only		
Allow or A/c code	Supplier ID	Exp/ Cat 5
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, exclusively in the performance of my Parliamentary duties.

Signature 



MP 

Date 13 / 08 / 07

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research. For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only			
Validation	Initials	Date	
Claims received	_____	____/____/____	Validation
Signature check	_____	____/____/____	Member ID added to form
Funds check	_____	____/____/____	Payment codes added to form
Allowable expenditure	_____	____/____/____	Receipts/ documentation present
			Processing input

Please use margin for comments

Comtel ✓

INVOICE

DATE: 10/08/2007 ✓
Invoice Number [REDACTED] ✓
Account Mr John Prescott

Bill To:
Mr John Prescott

[REDACTED]

[REDACTED]

[REDACTED]

DESCRIPTION	AMOUNT
Line Rental for Period 01/07/07 - 31/07/07	£ 11.75
Call charges	£ 154.87
Sub Total	£ 166.62
Vat @ 17.5%	£ 29.16
Total	£ 195.78 ✓

[REDACTED]