



Additional Costs Allowance

ACA2

08/09

Member's claim form

30 MAY 2008

About filling in this form

- For details of costs you can claim for, see *Green Book* section
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

JOHN MAPLES

Constituency

STRATFORD - ON - AVON

Office use only

Costs

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £25 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel costs

Please list

Please attach

Period of claim

from 01 / 06 / 08 to 30 / 06 / 08

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1459.99 - 1200.00 = 259.99 p

Food

£ : p

Utilities

£ 280.00 p

Council Tax/Rates

£ 282 : 81 p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1742.80 p

Pay £ 1739.99

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

31/5/08

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's claim form

About filling in this form

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- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

JOHN MAPLER MP

Constituency

STRAFKORD - DM - AUCK.

Office use only

Costs

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01 / 03 / 08

to 31 / 03 / 08

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ : p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and
telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/
security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 634 : 00 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance



Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

3 / 3 / 08

Data protection

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Member's claim form

About filling in this form

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Your details

Name in CAPITAL LETTERS

JOHAN MURRES MP 5812221

Constituency

STRATFORD - DN - HUON.

Office use only

Costs

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01 / 02 / 08 to 29 / 02 / 08.

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 926 : 00 p ✓

Food

£ : p

Utilities

£ 240 : 00 p ✓

Council Tax/Rates

£ 222 : 00 p ✓

Telephone and telecommunications

£ : p

Cleaning

£ 110 : 00 p ✓

Service/maintenance

£ 200 : 00 p ✓

Repairs/insurance/security

£ 150 : 00 p ✓

Other

£ 40 : 00 p ✓ please specify

Other

£ : p please specify

Other

£ : p please specify

Total

£ 1878 : 00 p

£ 1888.00 ✓

Details of second home *If applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

L



MP

Date

L

5/2/08

Data protection

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Member's claim form

About filing in this form

- For details of costs you can claim for, see *Green Book*
- If you have any doubt about whether you can claim for please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

JOHN MAPLES ✓

Constituency

STAMFORD. DN - ADON.

Office use
Costs

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01 / 01 / 08

to 31 / 01 / 08.

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 926 : 00 p

Food

£ : p

Utilities

£ 240 : 00 p

Council Tax/Rates

£ 222 : 00 p

Telephone and telecommunications

£ : p

Cleaning

£ 110 : 00 p

Service/maintenance

£ 200 : 00 p

Repairs/insurance/
security

£ 150 : 00 p

Other

£ 40 : 00 p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1878 : 00 p

£ 1878-00

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

21st December 2007.**Data protection**

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Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



29 NOV 2007

Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

JOHN MAPLES MP

Constituency

STRATFORD ON AVON

Office use only

Costs

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for those for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01 / 12 / 07 to 31 / 12 / 07 ✓

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 926 : 00 p ✓

Food

£ : p

Utilities

£ 240 : 00 p ✓

Council Tax/Rates

£ 222 : 00 p ✓

Telephone and telecommunications

£ : p

Cleaning

£ 110 : 00 p ✓

Service/maintenance

£ 200 : 00 p ✓

Repairs/insurance/security

£ 150 : 00 p ✓

Other

£ 40 : 00 p ✓ please specify

Other

£ : p please specify

Other

£ : p please specify

Total

£ 1878 : 00 p

Please pay £1888.00

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted] MP

Date

30 November 2007.**Data protection**

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Validation Team, Operations Directorate,
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Member's claim form

of 2

About filling in this form

- For details of costs you can claim for, see *Green Book* section 1.1
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

JOHN MAULES MP

Constituency

STRATFORD - ON - AVON

Office use only

Costs

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01 1 10 07

to 31 1 10 07

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 926 : 00 p

Food

£ : p

Utilities

£ 340 : 00 p

Council Tax/Rates

£ 222 : 00 p

Telephone and telecommunications

£ : p

Cleaning

£ 110 : 00 p

Service/maintenance

£ 200 : 00 p

Repairs/insurance/security

£ 150 : 00 p

Other

£ 40 : 00 p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1878 : 00 p

continued on page 2

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

01 OCTOBER 2007

Data protection

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Member's claim form

30 AUG 2007

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
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Your details

Name in CAPITAL LETTERS

JOHN MAPLES MP

Constituency

STRETFORD - DN - HOON

Office use only

Costs



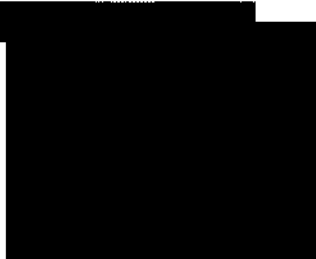
Claim details

You can only claim for

- costs you have actually paid
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- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach



Period of claim

from 01 / 09 / 2007

to 30 / 09 / 2007

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 926 : 00 p ✓

Food

£ : p

Utilities

£ 240 : 00 p ✓

Council Tax/Rates

£ 222 : 00 p ✓

Telephone and telecommunications

£ : p

Cleaning

£ 100 : 00 p ✓

Service/maintenance

£ 200 : 00 p ✓

Repairs/insurance/security

£ 150 : 00 p ✓

Other

£ 40 : 00 p ✓

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£1878 : 00 p ✓

continued on page 2



Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

01 SEPTEMBER 2007.

Data protection

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Send your completed
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Validation Team, Operations Directorate,
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Additional Costs Allowance

ACA2

Member's claim form

01 NOV 2007

About filling in this form

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Your details

Name in CAPITAL LETTERS

JOHN MAUGES MP

Constituency

STRATHORON - ONI - AVON

Office use only

Costs

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for those for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250

Period of claim

from 01 / 11 / 07 to 30 / 11 / 07 ✓

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 926 : 00 p ✓

Food

£ : p

Utilities

£ 340 : 00 p ✓

Council Tax/Rates

£ 222 : 00 p ✓

Telephone and telecommunications

£ : p

Cleaning

£ 110 : 00 p ✓

Service/maintenance

£ 200 : 00 p ✓

Repairs/insurance/security

£ 150 : 00 p ✓

Other

£ 40 : 00 p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1878 : 00 p

Pay! £1888.00

continued on page

Details of second home *If applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

01 November 2007

Data protection

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20 AUG 2007

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Your details

Name in CAPITAL LETTERS

JOHN MAPLES MP

Constituency

STRATFORD - ON - AVON

Office use only

Costs

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01 10 8 1 07

to 31 10 8 1 07

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 926 : 00 p ✓

Food

£ : p

Utilities

£ 240 : 00 p

Council Tax/Rates

£ 992 : 00 p

Telephone and telecommunications

£ : p

Cleaning

£ 100 : 00 p

Service/maintenance

£ 200 : 00 p

Repairs/insurance/security

£ 150 : 00 p

Other

£ 40 : 00 p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1878 : 00 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

01 AUGUST 2007.

Data protection

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06 JUL 2007

Member's claim form

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Your details

Name in CAPITAL LETTERS

JOHN MAPLES MP.

Constituency

STRATFORD. IN. AVON.

Office use only

Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01 107 107 to 31 107 107

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 926 : 00 p ✓

Food

£ : p

Utilities

£ 240 : 00 p ✓

Council Tax/Rates

£ 222 : 00 p ✓

Telephone and telecommunications

£ : p

Cleaning

£ 100 : 00 p ✓

Service/maintenance

£ 200 : 00 p ✓

Repairs/insurance/security

£ 150 : 00 p ✓

Other

£ 40 : 00 p ✓ please specify MISC

Other

£ : p please specify

Other

£ : p please specify

Total

£ 1878 : 00 p ✓

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

L



MP

Date

07 July 2007.

Data protection

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Member's claim form

27 JUN 2007

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

JOHAN MARRIOTT MP

Constituency

STURTEWANT - ON - AVON.

Office use only

Cost/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01 / 07 / 07

to 31 / 07 / 07 ✓

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments (interest only) or rent

£ 926 : 00 p ✓

Food

£ : p

Utilities

£ 260 : 00 p ✓

Council Tax/Rates

£ 222 : 00 p ✓

Telephone and telecommunications

£ : p

Cleaning

£ 100 : 00 p ✓

Service/maintenance

£ 200 : 00 p ✓

Repairs/insurance/security

£ 150 : 00 p ✓

Other

£ 40 : 00 p ✓

▶ please specify

Misc.

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1598 : 00 p

continued on page 2

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

[Redacted]

✓

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted]

MP

Date

30 June 2007.

✓

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Additional Costs Allowance

ACA2

01 JUN 2007

Member's claim form

About filling in this form

- For details of costs you can claim for, see Green Book section 3.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

JOHN HUNTER MP

Constituency

STRETTON - ON AON

Office use only

Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts - except for those for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01 1 06 1 07 to 30 1 06 1 07

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 926 : 00 p

Food

£ : p

Utilities

£ 260 : 00 p

Council Tax/Rates

£ 222 : 00 p

Telephone and telecommunications

£ : p

Cleaning

£ 100 : 00 p

Service/maintenance

£ 200 : 00 p

Repairs/insurance/security

£ 150 : 00 p

Other

£ 40 : 00 p

please specify Miscellaneous

Other

£ : p

please specify

Other

£ : p

please specify

Total

£ 1898 : 00 p

Details of second home *if applicable*

**Address of
second home**
*for Additional
Costs Allowance*

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

31 MAY 2007 ✓

Data protection

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Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's claim form

04 MAY 2007

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

JOHN MURALE JMP

Constituency

STANTON - ON - MOON

Office use only

Cost/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01 / 05 / 07 to 31 / 10 / 07

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments (interest only) or rent

£ 926 : 00 p ✓

Food

£ : p

Utilities

£ 960 : 00 p ✓

Council Tax/Rates

£ 222 : 00 p ✓

Telephone and telecommunications

£ : p

Cleaning

£ 175 : 00 p ✓

Service/maintenance

£ 130 : 10 p ✓

Repairs/insurance/security

£ 150 : 10 p ✓

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Total

£ 1903 : 00 p

Details of second home *if applicable*

Address of
second home
*for Additional
Costs Allowance*

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

30 April 2007.**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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Additional Costs Allowance

07/08

ACA2

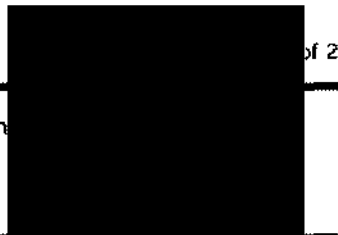
Member's claim form

02 APR 2007

of 2

About filling in this form

- For details of costs you can claim for, see *Green Book* section
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.



Your details

Name in CAPITAL LETTERS

JOHN MAPLES MP

Constituency

STRATFORD - ON - AVON

Office use only
Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01 / 04 / 07 to 30 / 04 / 07.

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments (interest only) or rent

£ 926 : 00 p



Food

£ : p

Utilities

£ 260 : 00 p

Council Tax/Rates

£ 222 : 00 p

Telephone and telecommunications

£ : p

Cleaning

£ 175 : 00 p

Service/maintenance

£ 130 : 00 p

Repairs/insurance/security

£ 150 : 00 p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1903 : 00 p

continued on page 2

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

29 March 2007.**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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