Financial	Processing	}
1 HIGHCIGH	i roccasiiig	5

Transaction No
Registration No

Validation Claim Summary Sheet

ACA

Please write or print clearly & attach to claim

Member Supplier ID



Pay recipient

(NB Financial Processing to check whether a dedicated a/c exists)

Text MAROS

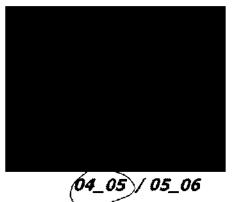
Invoice No.

Account code / Allowance

Members cost centre (Cat1)

Financial Year/PIRO (Cat2)

Expenditure type (Cat5):



* Financial Processing purposes only

Registered by (initials & date)

Posted by (initials & date)





Member's claim form

05 APR 2005

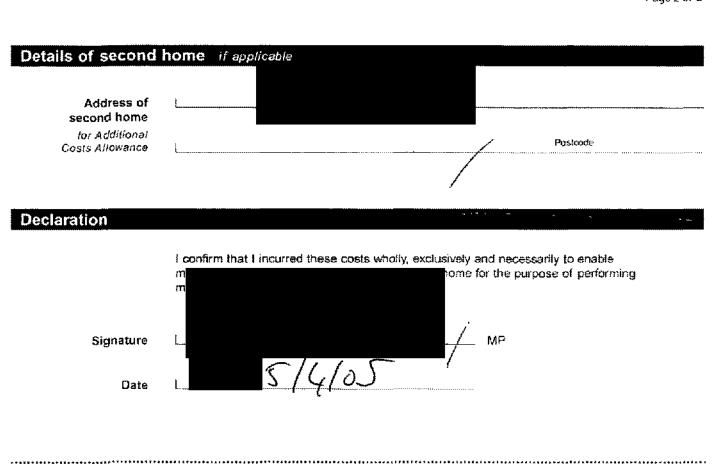
Form ACA2 Page 1 of 2

Members' Allowances

About filling in this form

- © For details of costs you can claim for see Green Book section 3
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details Name in CAPITAL LETTERS Constituency	BATIFTIM
Claim details	
Notes	
You can only claim for	 costs you have actually paid additional expenses wholly exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
Please iist	all items costing £250 or more and include receipts – except for food, for which receipts are not required.
Please attach	maceipts or involces for any hotel cost even if it is less than £250.
Períod of claim	from 1/3/05 to 3/3/05
Total cost of hotel stays attach all receipts	; <u>p</u>
Mortgage payments (interest only) or rent	£ 600 : - p
Food	E LOV: TP
Utilities	£ ; p
Council Tax/Rates	<u>£</u> <u>p</u>
Telephone and telecommunications	$\frac{E}{\sqrt{80}} = \frac{p}{\sqrt{1-p}}$
Cleaning	$\frac{\varepsilon}{\varepsilon}$
Service/maintenance	<u>£</u> : p
Repairs/insurance/ security	<u>2</u> : <u>p</u>
Other	E / C): p please specify
Other	£ : p please specify
Other	£ : p please specity
Total	£ //.80 : // p



Data protection The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form. The information you give will be seen by: Staff who are responsible for processing Members' Additional Costs Allowance

claims and travel claims

National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

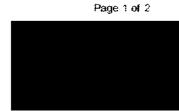
Send your completed form to

Members' Allowances Section, Operations Directorate, Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 CAA



Form ACA2

Member's claim form 2005



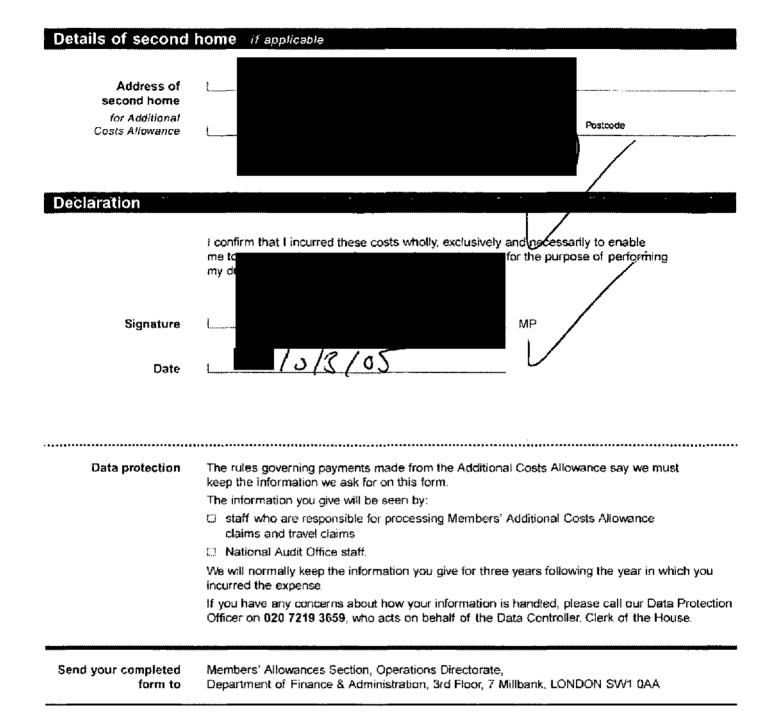
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Members' Allowances

About filling in this form

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Your details	
Name in CAPITAL LETTERS	PARCEDA
Constituency	67437 10 W
Claim details	
Notes	
You can only claim for	costs you have actually paid additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
Please list	all items costing £250 or more and include receipts – except for food, for which receipts are not required.
Please attach	
Period of claim	from 1 12 105 to 28 12 DS
Total cost of hotel stays attach all receipts	£
Mortgage payments (interest only) or rent	£ 600: p
Food	£ 250 :- p
Utilities	£ : p
Council Tax/Rates	<u>£</u> :p
Telephone and telecommunications	£ 100: p
Cleaning	£ 160 : p
Service/maintenance	£ ; p
Repairs/insuraŋće/ sec/irity	<u>£</u> P
Other	£ / (): p piease specify
Other	£ : p please specify
Other	E : p please specify



Additi

Member's claim form

Form ACA2 Page 1 of 2

Members' Allowances

About filling in this form

Total

- ® For details of costs you can claim for, see Green Book section 3
- if you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

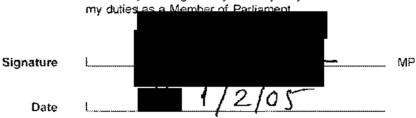
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	prodec (an usu is is is as.
Your details	And the second of the second o
Name in CAPITAL LETTERS Constituency	BAJATIA
Claim details	
Notes You can only claim for	costs you have actually paid additional expenses wholly exclusively and necessarily incurred to enable you to stay overnight
Please list	away from your only or main home for the purpose of performing your Parliamentary duties. all items costing £250 or more and include receipts – except for food, for which receipts are not required.
Please attach	receipts or invoices for any hotel cost even if it is less than £250.
Period of claim	from 1 1 (105 to 3(1 (105
Total cost of hotel stays attach all receipts Mortgage payments (interest only) or rent	£ 600:00 p
Food	£ 300:00 p
Utilities	<u>£</u> : p
Council Tax/Rates	£ : p
Telephone and telecommunications	£ /79 99, p
Cleaning	E (60:00 p
Service/maintenance	<u>£</u> : p
Repairs/Insurance/ security	<u>£</u> : p
Other	£ /40 : 00 p ▶ please specify
Other	£ : p please specify
Other	£ : p please specify

Address of second home if applicable Address of second home for Additional Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing



Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

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Send your completed form to

Members' Allowances Section, Operations Directorate,

Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



Members' Allowances

Additional

Form ACA2 Page 1 of 2

Member's claim form



continued on page 2

About filling in this form

- ☐ For details of costs you can claim for, see Green Book section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

	please cali (120 7219 159	2.				
Your details							
Name in CAPITAL LETTERS Constituency		to Ro) 1837	MAN The			
Claim details							
Notes							
You can only claim for		penses wholl	y, exclusiv			able you to stay overnight. Parliamentary duties.	
Please list	all items cos are not requ	_	more and	include receipts -	except for food.	for which receipts	
Please attach	receipts or in	woices for an	ny hatel co	st even if it is less	s than £250.		
Period of claim	from (1)	12 10	ς	150	112 10	· ·	I
Total cost of hotel stays attach all receipts	£	:	р				
Mortgage payments (interest only) or rent	£ 600	· · · · · · ·) p				
Food	£ 250	9,00) p				
Utilities	£	,	р				
Council Tax/Rates	£	:	p				
Telephone and telecommunications	£		P				
(andy) Cleaning	E 140	ن ن	Þ				
Service/maintenance	£	:	<u>p</u>				
Repairs/insurance/ security	£	:- -,	p Y				
Other	£ (6c) ; 0 0	, <u>Б</u>	please spec			
Other	£		p	please spacn	у		
Other	<u>.</u> £	*	p	please specif	ý <u> </u>		

Details of second home if applicable Address of second home for Additional Costs Allowance Declaration i confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties a Signature MP 20/12/04 Date Data protection The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

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Send your completed form to

Members' Allowances Section, Operations Directorate,

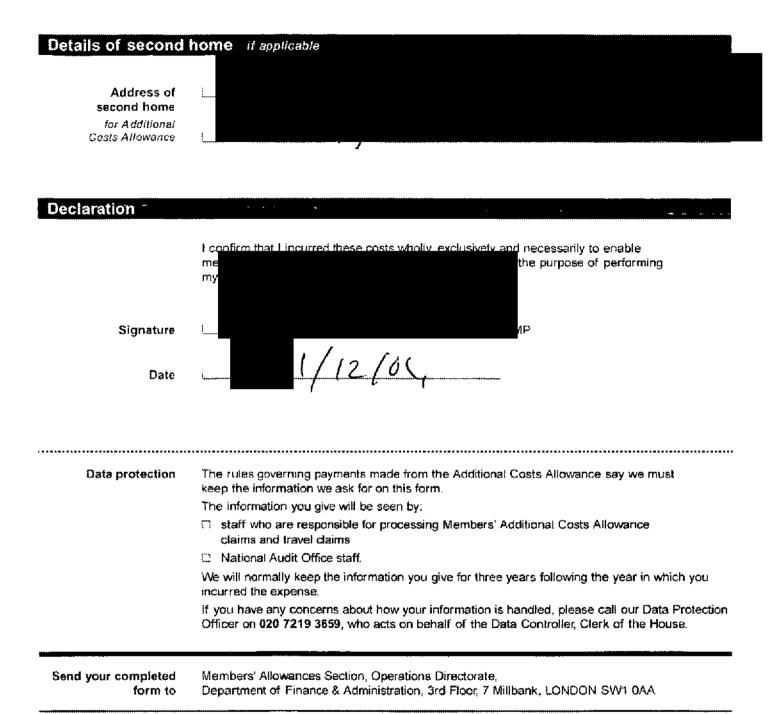
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

Form ACA2 Page 1 of 2

Member's claim form 02 DEC 2004

Members' Allowances

About filling in this form	☐ For details of costs you can claim for, see <i>Green Book</i> section 3.
this torm	If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.
Your details	
Name in CAPITAL LETTERS	JOHN MANN
Constituency	L_ BASSETIAN
Claim datails	
Claim details	
Notes You can only claim for	□ costs you have actually paid
	additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
Please list	all items costing £250 or more and include receipts – except for food, for which receipts are not required.
Piease attach	■ receipts or invoices for any hotel cost even if it is less than £250.
Period of claim	fom / 1/0 104 10 30 111 104,
Total cost of hotel stays attach all receipts	(2 MONTHS)
Mortgage payments (interest only) or rent	1200:00 p
Food	£ 500:00 p
Utilities	<u> </u>
Council Tax/Rates	£ ; p
Telephone and telecommunications	i E /
Cleaning	£ 320:00 p
Service/maintenance	<u>£</u> : <u>p</u>
Repairs/insurance/	<u>£</u> : p
Other	E 2PU: CU p - please specify
Other	£ : p please specify
Other	£ : p please specify
Total	$\left[\mathbf{E} \left[2300 : 0 \right] \right] \mathbf{p}$





Form ACA2

Page 1 of 2

Member's claim form

Member's Claim Torn

Received

23 SEF 2004

About filling in

For details of costs you can claim for, see Green Book sections the

this form	If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.
Your details	
Name in CAPITAL LETTERS Constituency	BAGJETLAN
Claim details	
Notes	
You can only claim for	 costs you have actually paid additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
Please list	all items costing £250 or more and include receipts – except for food, for which receipts are not required.
Please attach	## receipts or involces for any hotel cost even if it is less than £250.
Period of claim	from 119104 to 3019164
Total cost of hotel stays attach all receipts	<u>£</u> : p
Mortgage payments (interest only) or rent	£ 700 : p
Food	£ 400: p
Utilities	£ ' ; p
Council Tax/Rates	£ : p
Telephone and telecommunications	£ ; p
Laudy Cleaning	£ (60: p
Service/maintenance	<u>£</u> : p
Repairs/insurance/ security	. £ ; p
Other	£ /(): p please specify
Other	£ 60: p please specify

please specify

Total

Other

1360:00p

continued on page 2

Details of second ho Address of second home for Additional Costs Allowance Declaration I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties Signature MP Date The rules governing payments made from the Additional Costs Allowance say we must Data protection keep the information we ask for on this form. The information you give will be seen by: 🗇 staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims National Audit Office staff. We will normally keep the information you give for three years following the year in which you incurred the expense. If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House. Send your completed Members' Allowances Section, Operations Directorate.

Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

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Form ACA2 Page 1 of 2

Member's claim form

RECEIVED 0 7 SEP 2004

Members' Allowances

About filling in this form

- Us For details of costs you can claim for see Green Book section
- ₩ If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details	
Name in CAPITAL LETTERS	BUHN MANN
Constituency	LHUFFLAW
Claim details	
Notes	
You can only claim for	 costs you have actually paid additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
Please list	all items costing £250 or more and include receipts – except for food, for which receipts are not required.
Please aitach	receipts or invoices for any hotel cost even if it is less than £250.
Period of claim	from / 18 100 to 3018 100
Total cost of hotel stays attach ait receipts	<u>: p</u>
Mortgage payments (interest only) or rent	£ 700 : p
Food	£ <u>C</u> 6 0 : p
Utilities	£ ; p
Council Tax/Rates	<u>£</u> : p
Telephone and telecommunications	£ ; p
Cleaning	£ /60 : p
Service/maintenance	£ ; p
Repairs/insurance/ security	£ : p
Other	E 140: p please specify NEW USTET
Other	£ 14 D : p please specify NEW 415 THE
Other	£ : p please specify
Total	£ /440:00 p continued on page 2

Details of second home if applicable Address of second home for Additional Costs Allowance Declaration I confirm that I incurred these costs wholly, exclusively and necessarily to enable pome for the purpose of performing my Signature MP 6/4/04 Date Data protection The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form. The information you give will be seen by: staff who are responsible for processing Members' Additional Costs Allowance

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Send your completed form to Members' Allowances Section, Operations Directorate,

Department of Finance & Administration, 3rd Floor, 7 Milibank, LONDON SW1 0AA



Members' Allowances

Additional Costs Allowance

Member's claim form



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About filling in this form	if you have any doubt about whether you can claim for a cost, please call 020 7219 1592.	
Your details		
Name in CAPITAL LETTERS Constituency	BAUTTAW	
Claim details		
Notes		
You can only claim for	🤊 costs you have actually paid	
·	additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnig away from your only or main home for the purpose of performing your Parliamentary duties.	ght
Please list	all items costing £250 or more and include receipts – except for food, for which receipts are not required.	
Please attach	receipts or invoices for any hotel cost even if it is less than £250.	
Period of claim	from 1 6 104 to 31 17 105	•••
Total cost of hotel stays attach all receipts	<u>£</u> : p	
Mortgage payments (interest only) or rent	£ /400: - p	
Food	2 (CO: - p	
Utilities	<u>£</u> : p	_
Council Tax/Rates	£ : p	
Telephone and telecommunications	£ : p	
Cleaning	£ 320:- p	
Service/maintenance	<u>£</u> : p	
Repairs/Insurance/ security	£ p	
MM Other	£ (20: p) please specify	
	£ 2 p please specify	
Other	£ : p please specify	

Total

£ 2923:03 p

Details of second	home if applicable
Address of second home for Additional Costs Allowance	
Declaration	
Signature Date	I confirm that I incurred these cests wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament. MP 22/7/66
Data protection	The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.
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Members' Allowances

Additional Costs Allowance

Member's claim form

Form ACA2

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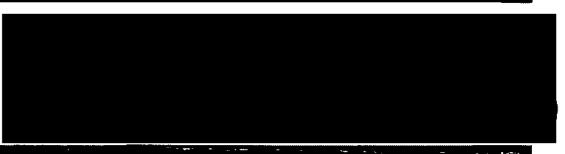
Your details		the state of the s
Name in CAPITAL LETTERS	FOHN N	19m
Constituency	1 BATTIET	LATU
/Claim details	<u> </u>	
Notes		
You can only claim for		sively and necessarily incurred to enable you to stay overnight ne for the purpose of performing your Parliamentary duties.
, Pfease list	at items costing £250 or more ar are not required.	nd include receipts - except for food, for which receipts
Please attach	🛱 receipts or invoices for any hotel	cost even if it is less than £250.
Period of claim	from (15104	10311510G
Total cost of hotel stays attach all receipts	<u>£</u> : p	
Mortgage payments (interest only) a r rent	£ 700:00 p	
Food	£ 4-00:00 p	
Utilities	£ ; p	
Council Tax/Rates	<u>£</u> : р	
Telephone and telecommunications	£ : p	
Cleaning	E DOALD P	
Service/maintenance	£ ; p	
Repairs/insurance/ security	<u>\$</u> p	, д
Other	£ /40 : p	please specify Laundy
Other	£ 60: p	please specify newsperfer
Other	£ 120: p	please specify Requester

£ /420:00 p

Details of second home if applicable

Address of second home

for Additional Costs Allowance



Declaration

l confirm that I incurred these costs wholly, exclusively and necessarily to enable me my increase of performing my increa

Data protection

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