



15 OCT 2007

Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

JOHN LEBBY

Constituency

MANCHESTER WITHINGTON

Office use only

Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from

1, 4, 07

to

30, 8, 07 (x 5)

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments

£ 3186 : 94 p ✓

(interest only) or rent

Food

£ 2000 : 00 p ✓

Utilities

£ 429 : 51 p ✓

Council Tax/Rates

£ 394 : 42 p ✓

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 135 : 50 p ✓

▶ please specify

TV LICENCES

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

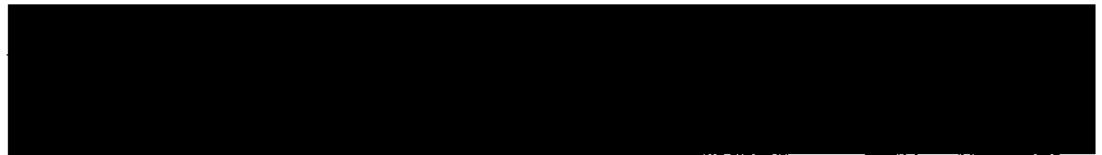
Total

£ 6146 : 37 p ✓

GAS £127.73 ✓  
 Electric 49.33 ✓  
 Water £255.45 ✓

**Details of second home** *if applicable*

**Address of  
second home**  
*for Additional  
Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

**Signature**

MP

**Date**

3/10/07

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

**Send your completed  
form to**

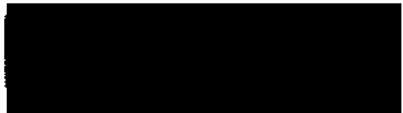
Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Borrower Name : MR JOHN S LEECH

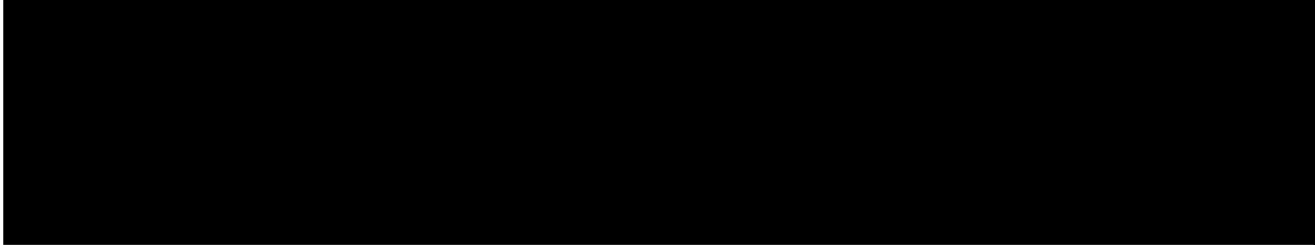
End Date	Balance	Int Rate	No Days	Interest
[REDACTED]				

Total Interest Charged 2716.78



Borrower Name : MR JOHN S LEECH

End Date	Balance	Int Rate	No Days	Interest
----------	---------	----------	---------	----------



			Total Interest Charged	470.16
--	--	--	------------------------	--------

# Council Tax Reminder Notice

MR J LEECH

27-APR-2007

ACCOUNT NUMBER

PROPERTY ADDRESS

PROPERTY REF. NO.

*PAD*

<b>INSTALMENTS DUE</b>	<b>43.42</b>	<b>ACCOUNT BALANCE</b>	<b>394.42</b>
------------------------	--------------	------------------------	---------------

Breakdown of total outstanding on this notice over years:

<u>Billing Year</u>	<u>Outstanding Debt</u>
2007	394.42

This is not a tax invoice

Mr John Leech

Page 1 of 4

## Gas bill

Date of this bill 19 July 2007

Please pay **£124.73**

[REDACTED]

[REDACTED]

[REDACTED]

MR LEECH

[REDACTED]

**electricity**

[REDACTED]

Our reference:

[REDACTED]

14 May 2007

[REDACTED]

**Total due: £49.33**

[REDACTED]

Account Number

24334 000 0

MR J LEECH

Your water services bill for the year 1 April 2007 to 31 March 2008

Current charges

**£255.45**

See below

Amount to pay by 1st April 07

**£127.73**

The remaining £127.72 should be paid by 1st October 07 - we will send you a reminder nearer the time

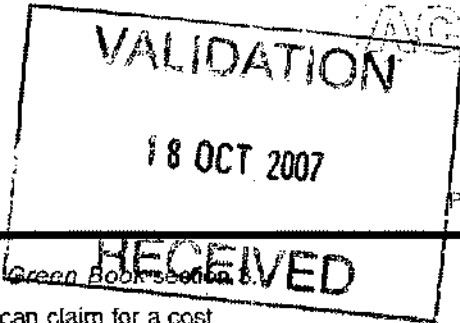
You can pay the whole bill now if you prefer. If making full payment, please change the amount due box on the giro slip to £255.45





Additional Costs Allowance

Member's claim form



About filling in this form

- For details of costs you can claim for, see Green Book section 8.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS
Constituency

JOHN LEECH
MANCHESTER WITHINGTON

Claim details

You can only claim for

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
all items costing £250 or more and include receipts - except for those for which receipts are not required.
receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1, 4, 07 to 30, 9, 07

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 3186 : 94 p

Food

£ 2000 : 00 p

Utilities

£ 429 : 51 p

Council Tax/Rates

£ 594 : 42 p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 135 : 50 p

please specify

TU LICENCE

Other

£ : p

please specify

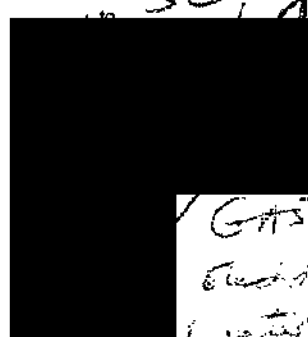
Other

£ : p

please specify

Total

£ 6146 : 37 p



Gas £127.72
Electricity 49.50
Water £25.45

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

17 / 10 / 07

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research. For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

[REDACTED]

[REDACTED]

[REDACTED]

MR LEECH

[REDACTED]

**electricity**

[REDACTED]

14 May 2007

Our reference:

[REDACTED]

[REDACTED]

**Total due: £49.33**

This is not a tax invoice

Mr John Leech

Page 1 of 4

## Gas bill

Date of this bill 19 July 2007

Please pay **£124.73**

Account Number

[REDACTED]

[REDACTED]

[REDACTED]  
MR J LEECH  
[REDACTED]

**Your water services bill for the year 1 April 2007 to 31 March 2008**

Current charges

**£255.45**

See below

Amount to pay by  
1st April 07

**£127.73**

The remaining £127.72 should be paid by 1st October 07 - we will send you a reminder nearer the time

You can pay the whole bill now if you prefer. If making full payment, please change the amount due box on the giro slip to £255.45



Additional Costs Allowance

Member's claim form

02/08  
VALIDATION ACAA2  
13 MAY 2008  
RECEIVED

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

JOHN LEBURN

Constituency

MANCHESTER WITHINGTON

Office use only

Costs

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £25 or more and include receipts – except for food for which receipts are not required.

Please attach

- receipts or invoices for any hotel costs.

Period of claim

from 1 1 9 1 0 7 to 3 1 1 3 1 0 8 (x 7)

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only)

£ 4447 : 55 p ✓

Food

£ 900 : 00 p ✓

Utilities

£ 209 : 25 p ✓ (GAS)

WATER RATES  
Council Tax Rates

£ 134 : 67 p ✓

Telephone and  
telecommunications

£ 114 : 50 p ✓ (ELECTRIC)

Cleaning

£ 95 : 00 p ✓

Service/maintenance

£ 397 : 70 p ✓

Repairs/insurance/  
security

£ 230 : 00 p ✓ REMOVAL OF FLOOR

Other

£ 200 : 00 p ✓ please specify STAMP TREATMENT

Other

£ 118 : 35 p ✓ please specify BOILER SERVICE

Other

£ : p please specify

Total

£ 6847 : 02 p ✓

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

[Redacted]

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted]

MP

Date

12/5/08

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

13 MAY 2008

DUPLICATE

16/01/08

MR J S M LEECH

Your council account number

Invoice number

Invoice date

01/10/07

Address of the property

Service provided:

01/04/06 - 31/03/08

VAT

Charges

ADJUSTMENT TO 2006/07 SERVICE CHARGE

0.0

-61.30

ESTIMATED 01/04/2007 - 31/03/2008 - SERVICE CHARGE

0.0

459.00

VAT registration num

Amount:

397.70

VAT:

.00

Total

397.70