



Additional Costs Allowance

ACA2

05/06

Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section [redacted]
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

JOHN HORAM

Constituency

ORPINGTON

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 3 / 2006 to 31 / 3 / 2006

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 215 : 48 p ✓

Food

£ 70 : 00 p ✓

Utilities

£ 141 : 92 p ✓
148 : 35 p ✓
Leather gas

Council Tax/Rates

£ 1,160 : 28 p ✓

Telephone and telecommunications

£ : p

Cleaning

£ 60 : 00 p ✓

Service/maintenance

£ 210 : 00 p ✓
9thly service charge

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

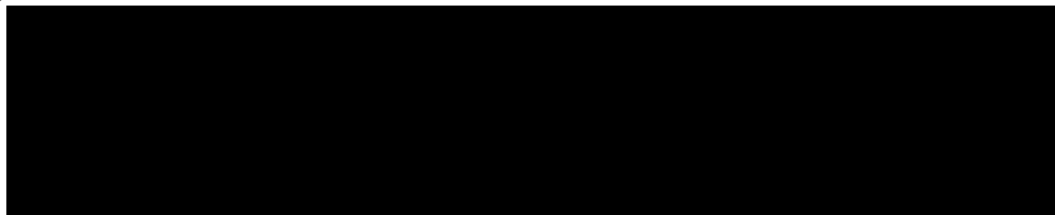
▶ please specify

Total

£2,006 : 03 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

1.4.2006

Data protection

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

MR J R HORAM



Address to which this notice applies.

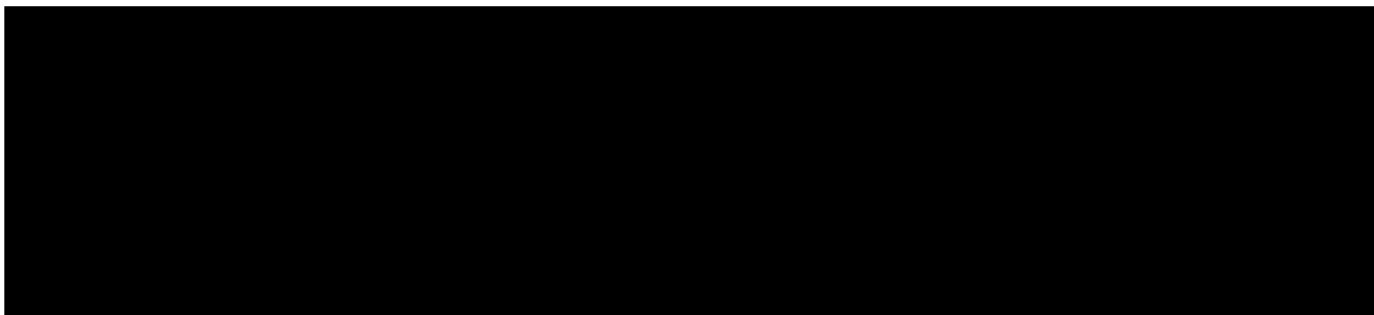
Your property is in Council Tax band The 2006/2007 charge for this band is £1160.28, an increase of 6.1% on the previous year. The tax is made up as follows:-



£871.67 (increase of 3.9% on last year)
£288.61 (increase of 13.3% on last year)

Further details are shown in the enclosed leaflet together with information on exemptions, discounts, other reductions, benefits and appeals.

ACCOUNT DETAILS	AMOUNT
Council Tax for period 01.04.2006 to 31.03.2007	£1160.28
Long Term Empty Property Reduction	£0.00
	AMOUNT PAYABLE £1160.28





07 MAR 2006

Member Form

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Your details

Name in CAPITAL LETTERS

JOHN HORAM

Constituency

ORPINGTON

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / FEB / 2006 to 28 / FEB / 2006

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments

£ 215 : 48 p ✓

(interest only) or rent

Food

£ 80 : 00 p ✓

Utilities

£ 141 : 92 p ✓ water

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ 60 : 00 p ✓

Service/maintenance

£ : p

Repairs/insurance/security

£ 194 : 56 p ✓ insurance (contents)

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

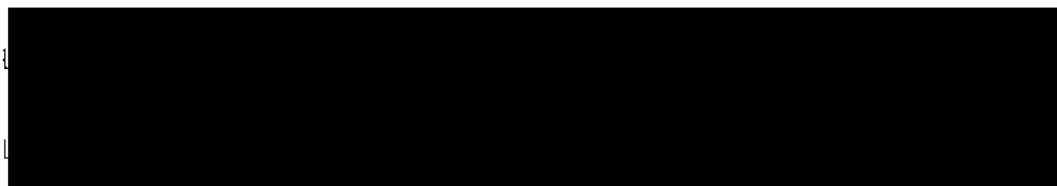
£ : p ▶ please specify

Total

£ 691 : 96 p

Details of second home *if applicable*

**Address of
second home**
*for Additional
Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

4 March 2006

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**Send your completed
form to**

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

China, glassware and porcelain Included within contents sum insured

Antique Furniture Included within contents sum insured

VALUABLES

Excess You will have to pay the first £250 of most claims, for exceptions see your policy wording.

Unspecified personal possessions Not Insured

Items in bank - total Not Insured

Specified items – total Not Insured

FAMILY LEGAL PROTECTION

Sum insured Not Insured

SECOND HOME

BUILDINGS

Buildings of

Excess You will have to pay the first £250 of most claims, for exceptions see your policy wording.

Sum insured Not Insured

Domestic Outbuildings Not Insured

CONTENTS

Contents of

Excess You will have to pay the first £250 of most claims, for exceptions see your policy wording.

Sum insured £18,282

Outdoor items Included within contents sum insured

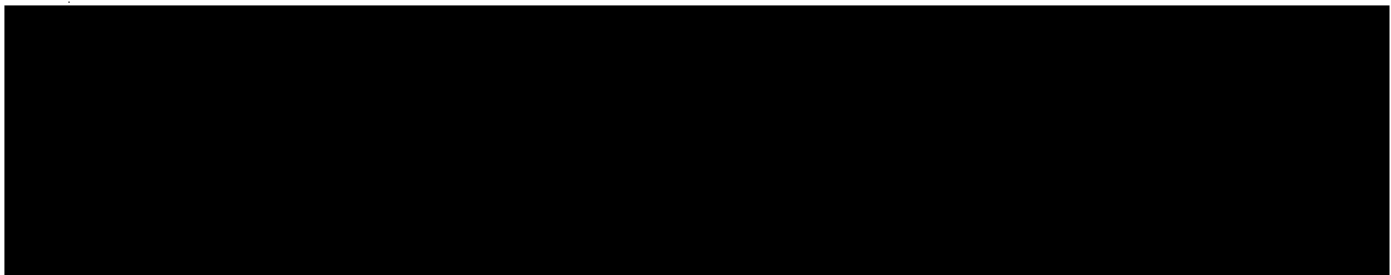
FINE ART AND ANTIQUES

Situated at

Excess You will have to pay the first £250 of most claims, for exceptions see your policy wording.

Gold silver jewellery and the like Included within contents sum insured

Paintings, drawings and the like Included within contents sum insured



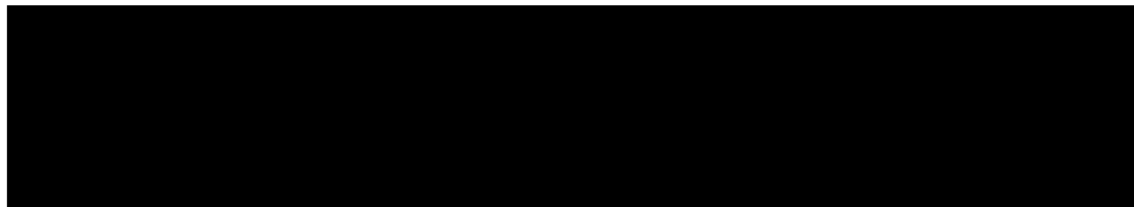
Clocks, curios and collections	Included within contents sum insured
China, glassware and porcelain	Included within contents sum insured
Antique Furniture	Included within contents sum insured
TOTAL PREMIUM	£ 194.56 including £ 9.26 Insurance Premium Tax Insurance Premium Tax is included at the current rate except for properties in the Channel Islands or the Isle of Man.

There are no additional fees, charges or taxes.

REASON FOR ISSUE OF SCHEDULE: Renewal of Policy

MEMORANDA

SECOND HOME Memorandum No 1 - Amended policy excess - £50 all sections. Deleted renewal 2003.



ENDORSEMENTS APPLICABLE

(SECOND HOME)



Additional Costs Allowance

ACA2

Member [redacted] [redacted] m

02 FEB 2006

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

JOHN HORAM

Constituency

ORPINGTON

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / JAN / 2006 to 31 / JAN / 2006 ✓

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 215 : 48 p ✓

Food

£ 75 : 00 p

Utilities

£ 34 : 13 p (electricity)

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 14 : 54 p

Cleaning

£ 60 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ 200 : 00 p ✓ insurance (building) / mediator

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Total

£ 928 : 15 p ✓

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

[Redacted]

✓

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted]

MP

Date

1 FEB 2006

Data protection

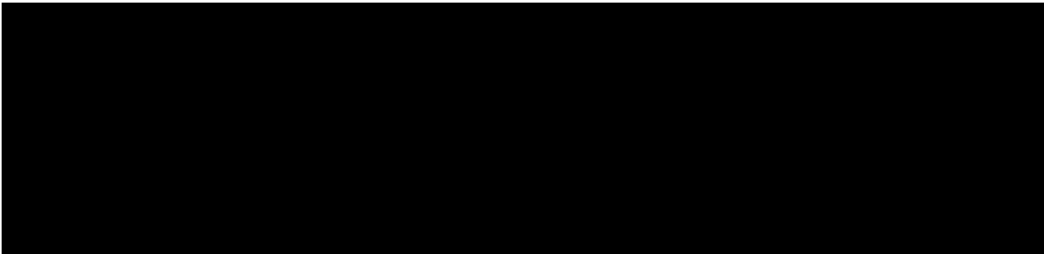
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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



NAME <i>Mr. Horan</i>		DATE/TAX POINT <i>11-1-6</i>	
ADDRESS 		Telephone Number 	
QTY.	DESCRIPTION.	PRICE	AMOUNT
	<i>S/F NEW RAD PARTS + LABOUR</i>		<i>280 -</i>
TERMS/SPECIAL INSTRUCTIONS		SUB-TOTAL	<i>280 -</i>
ORDER N°		VAT	<i>49 -</i>
		TOTAL	<i>329 -</i>

INVOICE



(21)

[Redacted]

29.12.05

Dear Resident,

I am writing on behalf of the Committee to inform you that the cost per flat of the buildings insurance premium for the period 24.12.05 - 23.12.06 will be £200.

Your cheque for £200.00 should be made payable to [Redacted] and forwarded to [Redacted] or to myself in [Redacted] before January 31st 2006.

Please put your flat number on the back of the cheque.

On behalf of the Committee, I hope you had a happy Christmas and have a great New Year.

Yours sincerely

[Redacted]

[Redacted]



Additional Costs Allowance

ACA2

514602

Member's claim form

03 JAN 2006

About filling in this form

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- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

JOHN HORAM

Constituency

ORPINGTON

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 12 / 2005 to 31 / 12 / 2005

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 215 : 48 p ✓

Food

£ 70 : 00 p ✓

Utilities

£ 77 : 71 p ✓ (gas)

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ 60 : 00 p ✓

Service/maintenance

£ 210 : 00 p ✓ gth service charge

Repairs/insurance/security

£ : p

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Total

£ 633 : 19 p

Details of second home *if applicable*

Address of second home
for Additional Costs Allowance

[Redacted]

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted Signature]

MP

Date

17 JAN 2006

Data protection

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Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's claim form

02 NOV 2005

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Your details

Name in CAPITAL LETTERS

JOHN HORAM

Constituency

ORPINGTON

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 10 / 05 to 31 / 10 / 05 ✓

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 215 : 48 p ✓

Food

£ 50 : 00 p ✓

Utilities

£ 31 : 55 p ✓ electricity

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 19 : 20 p ✓

Cleaning

£ 60 : 00 p ✓

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Total

£ 376 : 23 p ✓

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

[Redacted address]

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

[Redacted signature]

Signature

MP

Date

1 Nov 2015

Data protection

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Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Additional Costs Allowance

10 OCT 2005

Member's claim form

ACA2

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Your details

Name in CAPITAL LETTERS

JOHN HORAM

Constituency

ORPINGTON

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 9 / 05 to 30 / 9 / 05

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 215 : 48 p

Food

£ 45 : 00 p

Utilities

£ 217 : 77 p

gas, water

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ 60 : 00 p

Service/maintenance

£ 210 : 00 p

gfh from claim

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 748 : 25 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

[Redacted]

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature

[Redacted Signature]

MP

Date

7 Oct 2005

Data protection

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Validation Team, Operations Directorate,
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Member's claim form 01 SEP 2005

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Your details

Name in CAPITAL LETTERS

JOHN HORAM

Constituency

ORPINGTON

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 8 / 2005 to 31 / 8 / 2005

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 190 : 75 p

Food

£ 70 : 00 p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ 60 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

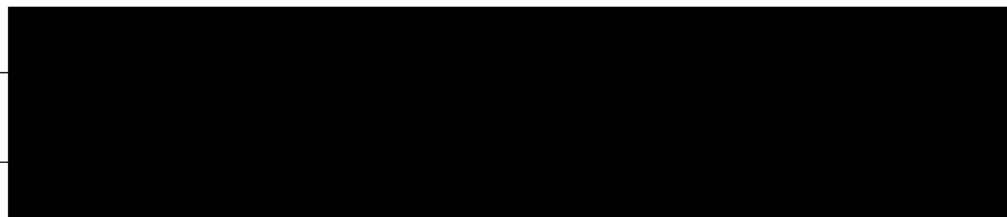
▶ please specify

Total

£ 320 : 75 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature



MP

Date

1st Sept 2005**Data protection**

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Additional Costs Allowance [REDACTED]

ACA2

02 AUG 2005

Member's claim form

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Your details

Name in CAPITAL LETTERS

JOHN HOBAM

Constituency

ORPINGTON



Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / JULY / 2005 to 31 / JULY / 2005

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 190 : 75 p ✓

Food

£ 60 : 00 p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 42 : 03 p

Cleaning

£ 60 : 80 p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

Total

£ 352 : 78 p

continued on page 2 ▶

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

[Redacted]

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted]

MP

Date

1 August 2005

Data protection

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Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Add[redacted]ance [redacted]

ACA2

Member's claim form

06 JUL 2005

05/06

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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 JUNE 2005 to 30 JUNE 2005

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 190 : 75 p ✓

Food

£ 60 : 00 p

Utilities

£ 26 : 58 p electricity

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ 60 : 00 p

Service/maintenance

£ 210 : 00 p gas service charge

Repairs/insurance/security

£ : p

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Total

£ 547 : 33 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

[Redacted address information]

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted signature]

MP

Date

2 JULY 2005

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Additional Costs Allowance

05/05

Member's claim form

16 JUN 2005

ACA2

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

JOHN HORAN

Constituency

ORPINGTON

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts - except for food, for which receipts are not required.

Please list

Please attach

- receipts for items costing £250.

Period of claim

from 6 MAY 2005 to 31 MAY 2005

Total cost of hotel stays attach all receipts

£ 190 : 75 p ²⁶/₃₁ = £ 159.98

Mortgage payments (interest only) or rent

£ 75 : 00 p ✓

Food

Utilities

£ 106 : 15 p ✓ (gas/electricity)

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 30 : 18 p ✓

Cleaning

£ 60 : 00 p ✓

Service/maintenance

£ : p

Repairs/insurance/security

£ 141 : 00 p ✓ (garage/boiler)

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Total

£ 603 : 08 p Pay £512.31

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

[Redacted]

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature

[Redacted Signature]

MP

Date

13 June 2005

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