



Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book*
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

JOHN HAYES MP

Constituency

S. HULLAND & THE DEEPINGS

Office use only

Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01/01/08 to 31/10/08

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1894 : 88 p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1894 : 88 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

01/01/08

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

# C&G Cheltenham & Gloucester

Mr J H [REDACTED] Hayes

December 2007

Dear Mr [REDACTED] Hayes

Mortgage account number [REDACTED]

I am writing to let you know about a mortgage interest rate change.

This change means that your new total monthly payment from 01 January 2008 will be £1894.88. We have shown the revised interest rate, date of change and details of your new payment in the table below.

If there is more than one part to your mortgage the table lists all your mortgage sub-accounts, including any which are not affected by the rate change, as your monthly payment covers them all.

Mortgage sub-account	Date new interest rate applies	Revised interest rate	Change in rate (+/-)	Payment effective from	Monthly payment
01	No Change	5.34%	No Change	No Change	£1765.94
02	01 January 2008	6.19%	-0.25%	January 2008	£128.94

As you pay by direct debit, there is no need to take any action following this change. The new amount will be collected from your bank when it is due.

In case you have any questions about this rate change, or any aspect of your mortgage, you may find the following section of some help.

**If I am already in the process of converting all or part of my mortgage to another product will I have to take any action following receipt of this letter?**

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Continued overleaf



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3 - DEC 2007

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- receipts or invoices for any hotel cost even if it is less than £250

Please list

Please attach

Period of claim

from 01/12/07 to 31/12/07

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1900 : 09 p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

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**Details of second home** *if applicable*

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second home  
for Additional  
Costs Allowance

**Declaration**

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Signature

MP

Date

1/12/07

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form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

Mr J H [redacted] Hayes

July 2007

Dear Mr [redacted] Hayes

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Continued overleaf

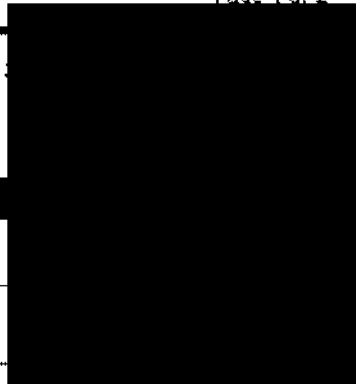


02 NOV 2007

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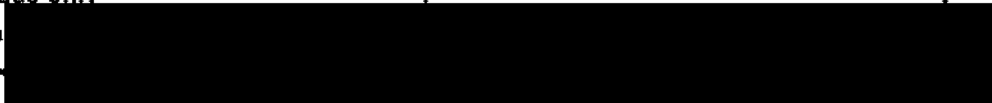
JOHN HAYES MP

Constituency

S. HOLLAND & THE DEEPINGS

Office use only

Costs/Ca



Claim details

You can only claim for

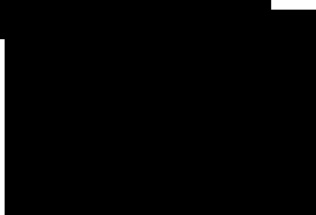
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Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.



Period of claim

from 01/11/07 to 30/11/07 ✓

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1900 : 09 p ✓

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1900 : 09 p ✓

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament

Signature

MP

Date

1/11/07

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# C&G Cheltenham & Gloucester

Mr J [REDACTED] Hayes

July 2007

Dear Mr [REDACTED] Hayes

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Member's claim form

2

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Constituency

S. HOLLAND & THE DEERINGS

Office use only

Costs/Cat 2

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Please list

Please attach

Period of claim

from 01/10/07 to 31/10/07

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1900 : 09 p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 825 : 00 p

please specify

service charges

Other

£ 375 : 99 p

please specify

water rates

Other

£ : p

please specify

Total

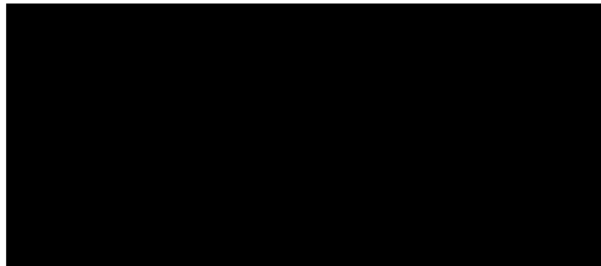
£ 3101 : 08 p

**Details of second home** *if applicable*

**Address of  
second home**  
*for Additional  
Costs Allowance*

**Declaration**

**Signature**



ly and necessarily to enable  
me for the purpose of performing

MP

**Date**

01/10/07

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form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

Date  
29th August 2007

Water Services

Account Number

MR JOHN HAYES

## Reminder

The second instalment of your water services charges is due on 1st October 2007.  
(For full details please refer to your original bill)

If you have paid your second instalment in the last seven days, please ignore the rest of this reminder.

Amount due on 1st October 2007

375.99

# REQUEST FOR PAYMENT

Mr J Hayes

Date 18/09/2007

Document No.

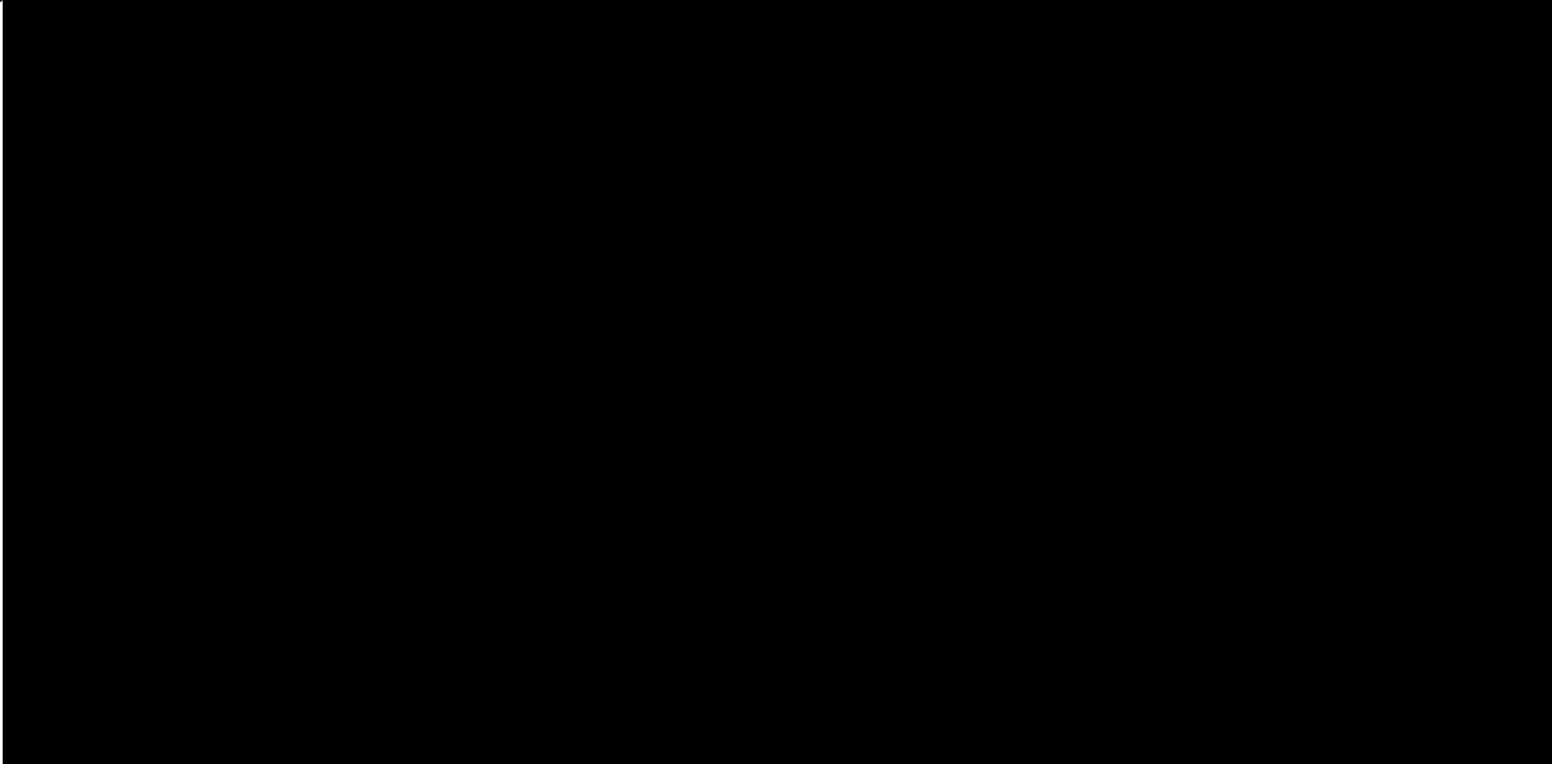
Reference



Service Charge	29/09/2007 - 24/12/2007	825.00
Service Charge in Advance		

Total of this demand 825.00

*See Remittance Advice and/or Statement for Account Balance Details*



Mr J H [redacted] Hayes

July 2007

Dear Mr [redacted] Hayes

Mortgage account number [redacted]

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03 SEP 2007

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JOHN HAYES MP

Constituency

S. HOLLAND & THE DEBINGS

Office use only

Costs/Cat 2

Claim details

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Please list

- all items costing £250 or more and include receipts -- except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01 10 07 to 30 10 07 ✓

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1900 : 09 p ✓

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1900 : 09 p ✓

**Details of second**

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable  
for the purpose of performing

Signature

MP

Date

1/9/07

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Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01/08/07 to 31/08/07

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1900 : 09 p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

please specify

Other

£ : p

please specify

Other

£ : p

please specify

Total

£ 1900 : 09 p

**Details of second home** *if applicable*

**Address of  
second home**  
*for Additional  
Costs Allowance*

**Declaration**

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**Signature**



**Date**

01/08/07

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Please attach

Period of claim

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Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1894 : 89 p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 931 : 04 p

▶ please specify Service charges

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 2825 : 93 p

**Details of second home** *if applicable*

Address of  
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Costs Allowance

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MP

Date

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John Henry Hayes

Date	Tax Point	Details	Amount	VAT	Code
24/06/2007		Rent in Advance FROM 24/06/2007 TO 28/09/2007	100.00	0.00	
24/06/2007		Service Charge in Advance FROM 24/06/2007 TO 28/09/2007	824.98	0.00	
06/06/2007		Interest on S/C FROM 25/03/2007 TO 22/04/2007	6.06	0.00	

NET  
ADD VAT

931.04

AMOUNT DUE

Mr J H [redacted] Hayes

May 2007

Dear Mr [redacted]

Mortgage account number [redacted]

I am writing to let you know about a mortgage interest rate change.

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07/08

04 JUN 2007

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Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01/06/07

to 30/06/07

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 18 94 : 89 p ✓

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and  
telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/  
security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

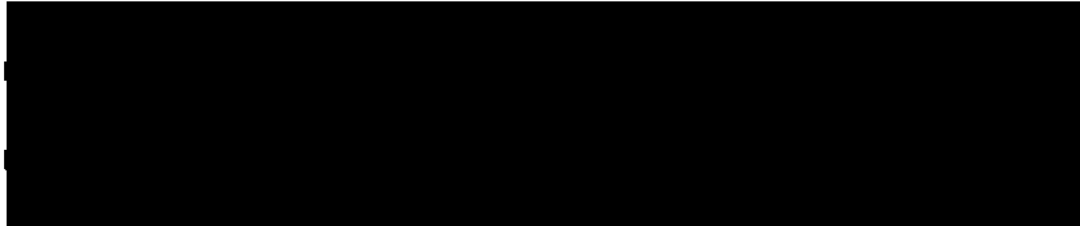
▶ please specify

Total

£ 18 94 : 89 p

**Details of second home** *if applicable*

**Address of  
second home**  
*for Additional  
Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable  
[redacted] home for the purpose of performing

**Signature**



MP

**Date**

01/06/07

**Data protection**

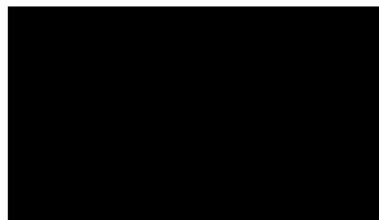
The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

**Send your completed  
form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA





Mr J H [redacted] Hayes

May 2007

Dear Mr [redacted] Hayes

Mortgage account number [redacted]

I am writing to let you know about a mortgage interest rate change.

This change means that your new total monthly payment from 01 June 2007 will be £1894.89. We have shown the revised interest rate, date of change and details of your new payment in the table below.

If there is more than one part to your mortgage the table lists all your mortgage sub-accounts, including any which are not affected by the rate change, as your monthly payment covers them all.

Mortgage sub-account	Date new interest rate applies	Revised interest rate	Change in rate (+/-)	Payment effective from	Monthly payment
01	No Change	5.34%	No Change	No Change	£1765.94
02	01 June 2007	6.19%	+0.25%	June 2007	£128.95

As you pay by direct debit, there is no need to take any action following this change. We will collect the new amount from your bank when it is due.

In case you have any questions about this rate change, or any aspect of your mortgage, you may find the following section of some help.

**If I am already in the process of converting all or part of my mortgage to another product will I have to take any action following receipt of this letter?**

No action is necessary as we will advise you about your new product and monthly payment in a separate letter.



Member's claim for

About filling in this form

- For details of costs you can claim for, see *Green Book* section 2
- If you have any doubt about whether you can claim for a cost please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

JOHN HAYES

Constituency

S. HOLLAND & THE DEERINGS

Office use  
Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01 / 05 / 07 to 31 / 05 / 07

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 1889 : 69 p ✓

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/  
security

£ : p

Other

£ 77 : 54 p ▶ please specify electricity

Other

£ 205 : 16 p ▶ please specify gas

Other

£ : p ▶ please specify

Total

£ 2172 : 39 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

Date

01/05/07

**Data protection**

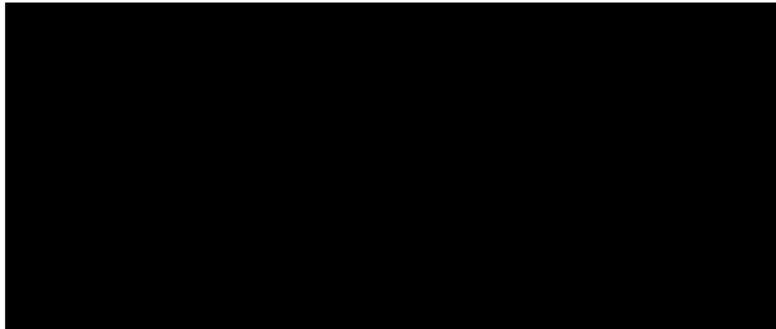
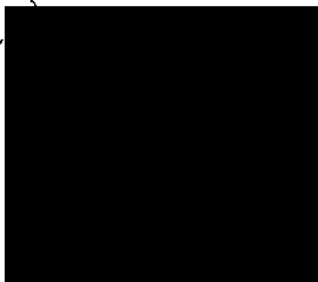
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**Send your completed form to**

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Department of Finance & Administration, House of Commons, London SW1A 0AA



Page 2 of 2

10 April 2007

**Electricity bill**

MR J HAYES

Please pay

**£77.54**



**ESTIMATED  
Gas bill**

18 April 2007

MR J HAYES

Please pay

**£205.16**

# C&G Cheltenham & Gloucester

Hayes

Date: 20 March 2007

Our Ref

Hayes

Your Mortgage Account Number

Following the completion of your mortgage account on 19 March 2007, I would like to take this opportunity to thank you for choosing a C&G mortgage.

To help you understand how your mortgage has been set up, a schedule of the main details is shown below. Interest is due from the date of completion to the end of the current month ('initial interest'). This will mean that your first payment will be higher than your normal monthly payment.

Interest rates may have changed between the date we sent your Loan Agreement to you and the date your mortgage began. The initial interest and payments shown take any interest rate changes into account.

Sub account number	Balance	Interest Rate	Repayment method	First payment			Normal monthly payment	
				Amount	Including initial interest	Date	Amount	Date each month
01	£396513.31	5.34%	Interest Only	£1765.94			£1765.94	1 st
02	£25052.89	5.94%	Interest Only	£176.64	£52.89	2 April 2007	£123.75	1 st
<b>Total Monthly Payments</b>				<b>£1942.58</b>			<b>£1889.69</b>	



Member's claim form

- 2 APR 2007

About filling in this form

- For details of costs you can claim for, see *Green Book* section 1.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

JOHN HAYES

Constituency

S. HOLLAND & THE DEEPINGS

Office use only

Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01/04/07 to 30/04/07

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 1942 : 58 p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 924 : 98 p

▶ please specify

Service charges

Other

£ 376 : 00 p

▶ please specify

Water rates

Other

£ : p

▶ please specify

Total

£ 3243 : 56 p

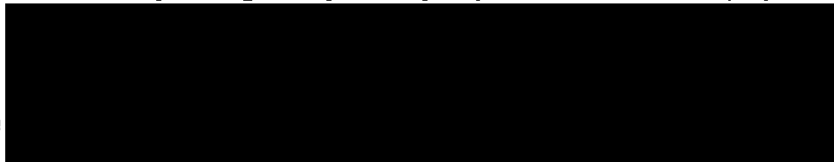
**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature



Date

01/04/07

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# C&G Cheltenham & Gloucester

Mr J H [redacted] Hayes [redacted]  
[redacted]

Our Ref [redacted]

Date: 20 March 2007

Dear Mr [redacted] Hayes

Your Mortgage Account Number [redacted]

Following the completion of your mortgage account on 19 March 2007, I would like to take this opportunity to thank you for choosing a C&G mortgage.

To help you understand how your mortgage has been set up, a schedule of the main details is shown below. Interest is due from the date of completion to the end of the current month ('initial interest'). This will mean that your first payment will be higher than your normal monthly payment.

Interest rates may have changed between the date we sent your Loan Agreement to you and the date your mortgage began. The initial interest and payments shown take any interest rate changes into account.

Sub account number	Balance	Interest Rate	Repayment method	First payment			Normal monthly payment	
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02	£25052.89	5.94%	Interest Only	£176.64	£52.69	2 April 2007	£123.75	1 st
<b>Total Monthly Payments</b>				<b>£1942.58</b>			<b>£1889.69</b>	

**Water Services Bill**

Account Number

MR JOHN HAYES

**Your water services bill for the year 1 April 2007 to 31 March 2008**

Current charges

**£751.99**

Amount to pay by 1st April 07

**£376.00**

The remaining £375.99 should be paid by 1st October 07 - we will send you a reminder nearer the time

Your Ref: 018345

John Henry Hayes

VAT Registration No

Due Date	Doc Point	Detail	Amount	VAT	Code
25/03/2007		Rent in Advance FROM 25/03/2007 TO 23/06/2007	100.00	0.00	E
25/03/2007		Service Charge in Advance FROM 25/03/2007 TO 23/06/2007	824.98	0.00	E

NET  
ADD VAT

924.98

AMOUNT DUE

924.98