



Communications Allowance
Direct payment of suppliers

When to use this form

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

JOHN AUSTIN

Constituency

ERITH & THAMESMEAD

Office use only Cost: [redacted]

Claim details

You can only request Please ensure

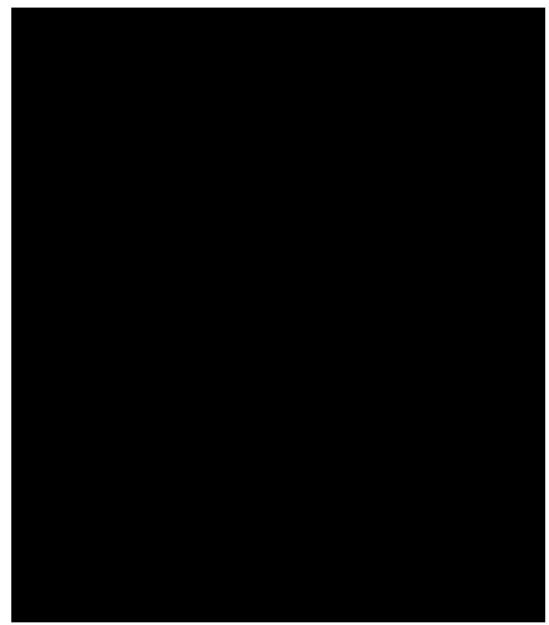
- payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim from 01/03/08 to 31/03/08 Allowance year 2007/2008



Amount

Table with 2 columns: Description (e.g., Royal Mail), Amount (e.g., £ 663.83)



Authorisation and de

I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted signature]

MP

Date

12/05/08

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

Initials / Date

Validation completed

Comments



Invoice number

Invoice date
12 May 2008

Page
1 of 1

VAT registration number: 243 1700 02

Invoice

To
JOHN AUSTIN MP

Account held at
JOHN AUSTIN MP

Customer account number

Terms
10 days

Legal entity number

Please pay by
22 May 2008

Decket no.	Posting date Poster	Sender's ref. Contract no.	Format	Service Quantity	Weight(kg)	Unit cost (£)	Net value	VAT
				DOOR TO DOOR 18,440 18440 ITEMS AT 3.600 PENCE			663.83	E

Total Net	663.83
Total VAT	E = exempt 0.00
Total	663.83





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Comms2

page 1 of 2

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Your details

Name
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Constituency

ERITH & THAMESMEAD

Office use only

Costs

M

Claim details

You can only request

- payment to suppliers for goods and services directly relating to Communications Allowance.

Please ensure

- you attach all supplier invoices.

Period of claim

from 1 / 07 / 07 to 31 / 08 / 07

Allowance year 2007 / 2008

Suppliers

Amount

Office use only

Allow. / Supp ID / Exp Type

Public Impact

£ 134 : 86 p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Authorisation and declaration

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Signature

MP

Date

Data protection

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Initials / Date

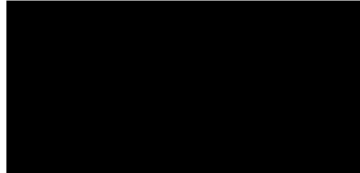
Validation
completed**Comments**



Invoice

Page 1

John Austin MP



Invoice No.



Invoice/Tax Date

31/07/2007

Cust. Order No.

Account Ref.



Quantity Details

	Unit Price	Net	VAT Rate	VAT
1.00 Printing of colour wallet cards, 5K off - offer price	95.00	95.00	17.50	16.63
1.00 Delivery	19.75	19.75	17.50	3.46



Total Net Amount 114.75

Total VAT Amount 20.09

Invoice Terms: 30 Days

Invoice Total 134.84





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2007 NOV 08

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Your details

Name in CAPITAL LETTERS

JOHN AUSTIN

Constituency

ERITH & THAMESMEAD

Office use only Cost

Claim details

You can only request payment to suppliers for goods and services directly relating to Communications Allowance. Please ensure you attach all supplier invoices.

Period of claim

from 1 / 10 / 07 to 29 / 11 / 07

Allowance year 2007, 2008

Suppliers

Amount

Public Impact

£ 1,137.79 p

Office use only

Allow. / Supp ID / Exp. Type (Cat 5)

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

MP

Date

29/11/07

Data protection

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Office use only	
	Initials / Date
Validation completed	<input type="text"/>
Comments	

Invoice

Page 1

John Austin MP ✓
**Invoice No.** **Invoice/Tax Date** 14/11/2007 ✓**Cust. Order No.****Account Ref.** **Quantity Details**

	Disc%	Disc Amount	Net	VAT Rate	VAT
1.00 Leaflets - 2008 Surgery Details 2pp DL Colour 10K	44.55	225.00	280.00	0.00	0.00
3.00 Leaflets - MP Contact Details 2pp DL Colour 10K	67.00	1,015.00	500.00	0.00	0.00
1.00 Posters - How to Contact Your MP 1pp A4 Colour 50	0.00	0.00	195.00	17.50	34.13
1.00 Delivery Scale G	0.00	0.00	109.50	17.50	19.16


10 NOV 2007

Total Net Amount

1,084.50

Total VAT Amount

53.29

Invoice Terms: 30 Days**Invoice Total**1,137.79 ✓


Communications Allowance

Member's reimbursement form

When to use this form Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form For details of costs you can claim for please refer to booklet on Communications Allowance.
 If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

JOHN AUSTIN

Constituency

ERITH + THAMESMEAD

Office use only

Costs M

Claim details

You can only claim for costs you have actually paid.

Please ensure you attach all receipts or invoices for items of £250 and above.

Period of claim from 01 / 12 / 07 to 31 / 12 / 07 Allowance year 2007 / 2008

Description of service or goods

Amount

Description of service or goods	Amount
Surgery Advert	£ 300 : 00 p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p

Total

£ 300 : 00 p

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

MP

Date

16/1/08

Data protection

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Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only

Initials / Date

Input subtotals per Cat 5

Validation completed

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£

£

Comments

INVOICE

Edition: December 2007

John Austin MP

Date: 4th December 2007

Description	Original Price	Discounted Price	Total
Half page	£467	£300	£300
<i>All invoices must be paid within seven working days</i>		Total	£300



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Name in CAPITAL LETTERS
Constituency

JOHN AUSTIN
ERITH & THAMESMEAD

Office use only Cost

Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim from 1/03/07 to 31/03/08 Allowance year 2007/2008

Table with columns: Suppliers, Amount. Rows include Public Impact with handwritten amounts like £2565.03.

Office use only
Allow. / Supp ID / Exp.Type

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, in respect of my Parliamentary duties.

Signature Date

Data protection

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Office use only

Initials / Date

Validation
completed**Comments**



Invoice

Page 1

John Austin MP



Invoice No.



Invoice/Tax Date

28/03/2008

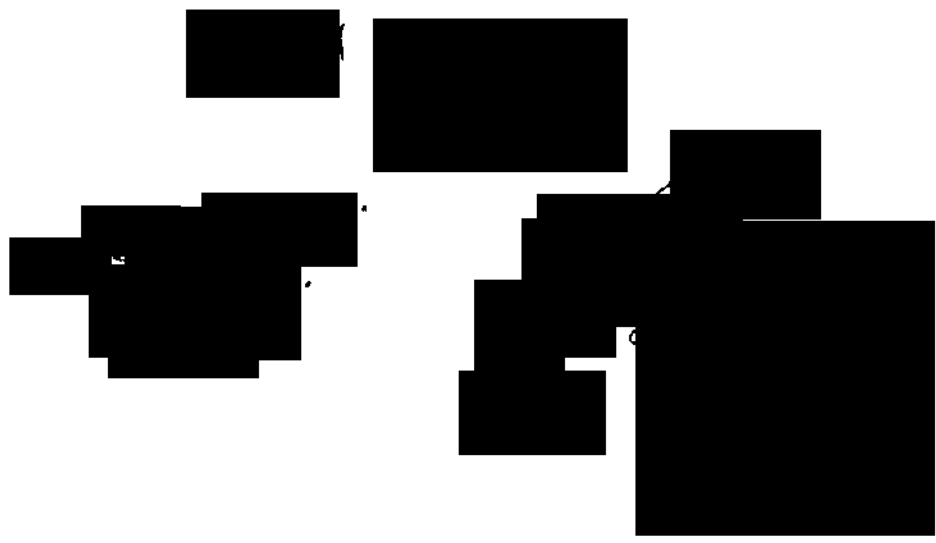
Cust. Order No.

Account Ref.



Quantity Details

	Unit Price	Net	VAT Rate	VAT
1.00 Printing of 40K A4 4pp Parliamentary Report Leaflets	2,565.00	2,565.00	0.00	0.00



Total Net Amount

2,565.00

Total VAT Amount

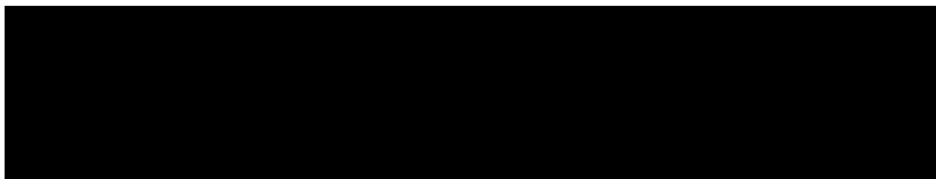
0.00

Invoice Terms: 30 Days

Invoice Total

2,565.00

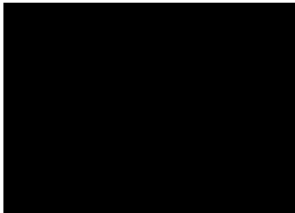




Invoice

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John Austin MP



Invoice No.



Invoice/Tax Date

28/03/2008

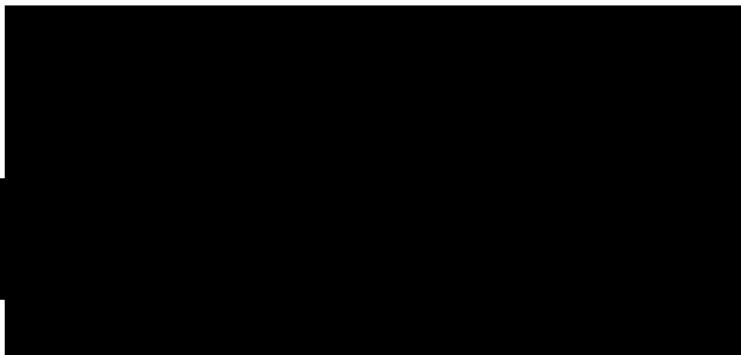
Cust. Order No.

Account Ref.



Quantity Details

	Unit Price	Net	VAT Rate	VAT
1.00 Printing of 10K Letterheads	399.00	399.00	17.50	69.83



Total Net Amount 399.00

Total VAT Amount 69.83

Invoice Total

468.83

Invoice Terms: 30 Days

