



HOUSE OF COMMONS

09/10

PAAE 2

Member's Reimbursement Form

Personal Additional Accommodation Expenditure (PAAE)

20 MAY 2009

Office use only
Costs/Cat2

M MC 90 JDU

Allowance 514602

Supp/Res ID

680501

Member's Name (CAPITAL LETTERS)

JIM MCGOVERN

Constituency (CAPITAL LETTERS)

DUNDEE WEST.

Claim details

Month/period to be claimed

From

01 04 2009 To 30 04 2009

Subsistence

(No receipts required)

Number of nights spent
away from main home

6

@ £25.00 per night

£ 150

Exp type/
Cat5

514637

Cost of accommodation

5887610
JE 3/6

428653 SP
3/6

Mortgage interest

£ ~~1162.80~~

514 631

Hotel

£

514 ---

Rent (inc deposits)

£

514 ---

Doc requested Council Tax/rates

£ ~~134.62~~

514 ---

Fixtures, fittings and furnishings

	£		514
	£		
	£		
	£		
	£		
	£		
Total	£		514 ---

Other household costs

(e.g. service charges, utilities, telecommunications, maintenance and repairs)

SERVICE CHARGE	£	966.74	514636
UTILITIES	Electric	£ 25.00	514636
GROUND REAR.		£ 200.00	514636
CLEANING		£ 20.00	"
LAUNDRY		£ 23.00	"
DRY CLEANING		£ 20.00	"
Total		£ 2501.66 1254.74	514 636

Please securely attach required documentation e.g. invoices, receipts etc. in support of individual items equal to or in excess of £25.00 unless standing documents e.g. mortgage statements, rental agreements etc. have previously been lodged.

Grand Total £ ~~2501.66~~
2567.04 BM

Authorisation and declaration

- ✓ I confirm that the amounts claimed were incurred in respect of my additional home as reported to the Department of Resources.
- ✓ I confirm that the amounts claimed comply with the principles and rules contained in the Green Book.

Member
Signature

Date

19/5/09

Data Protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and HMRC. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research. For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act. Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

About filling

If you have any questions about this form, please call 020 7219 1340

Send your completed form to:
Operations Directorate, Department of Resources
House of Commons, London SW1A 0AA

[REDACTED]

APPLICATION FOR PAYMENT
For

[REDACTED]

To: **Mr J C M Govern**

All Enquiries:
Customer Services Department
Telephone: [REDACTED]
Email: [REDACTED]

Invoice No: [REDACTED]
Date: 1 Apr 2009 ✓
Account No: [REDACTED]

Payment Due	Description	Period	Amount
1 May 2009	Half Yearly Service Charge in advance	1 May 2009 to 31 Oct 2009	966.74
Total:			£966.74
b/fwd balance:			£0.00
Total Due:			£966.74

If you have a current payment arrangement, this invoice is for information purposes only.

Notices to the Landlord (including those in proceedings) may be served at :- [REDACTED]

Where charged, Ground Rent is collected on behalf of the Landlord.

[REDACTED] having its registered office at [REDACTED] Registered in
England with No. [REDACTED]

REMITTANCE ADVICE

Payment methods

Online: Visit Avenue at [REDACTED]
Telephone 24 Hour Automated Payment Line: [REDACTED]
Cheque: Payable to [REDACTED]

Invoice No: [REDACTED]
Date: 1 Apr 2009
Account No: [REDACTED]

We accept Debit & Credit Cards. All Credit Card payments are subject to a 1.75% surcharge. Please note that payments made by Credit/Debit Card will not be shown on your statement of account for up to three working days.

£966.74



Please pay £200.00

Mr J M Govern
or The Current Owner



If you pay your ground rent by standing order or have settled your account in the past 7 days then no further action is necessary.

Invoice

Date of bill: 8 Apr 2009

Account Number: [Redacted]

Property Address: [Redacted]



On-line: Please visit our website, [Redacted] to make payment using a credit or debit card.



By telephone: To make a card payment call [Redacted] selecting option 1, then option 1. Our payment line is now open 24 hours a day, 7 days a week. Please have your debit or credit card along with your account number to hand when telephoning.



By post: Make cheques out to [Redacted] and post to [Redacted]



Any questions? Please see the frequently asked questions section on our website, www.e-... or call us on [Redacted] between 9am and 5pm, Monday to Friday.

Please note: interest may be charged on late payment and a £25 administration charge may be applied to your account.

Statement of Account

Half Yearly Rent in Advance	Due 1 May 2009	£125.00
	Balance brought forward	£75.00
	Total Balance	£200.00

Amounts preceded by a minus sign indicate credits. Where the total balance is preceded by a minus sign no further action is necessary.

Payment slip

BK2

Account Number: [Redacted]

Property Address: [Redacted]



I/We enclose a cheque for £200.00

Your records are incorrect, please make the following amendments (please print clearly in block capitals):

Name

Contact Address

Telephone Email

Other

Signature



Account Number: [REDACTED]

Date of Notice: 8 Apr 2009

Mr J MGovern or The Current Owner
[REDACTED]

RENT DEMAND NOTICE

**COMMONHOLD AND LEASEHOLD REFORM ACT 2002, SECTION 166
NOTICE TO LONG LEASEHOLDERS OF RENT DUE**

To: Mr J MGovern (note 1)

This notice is given in respect of: [REDACTED]

It requires you to pay rent of £125.00 on 1 May 2009. (note 2)

This rent is payable in respect of the period 1 May 2009 to 31 Oct 2009

Payment should be made to [REDACTED] quoting our reference [REDACTED]

.....
This notice is given by [REDACTED]

NOTES FOR LEASEHOLDERS

Read this notice carefully. It sets out the amount of rent due from you and the date by which you must pay. You are advised to seek help immediately, if you cannot pay, or dispute the amount. Those who can help you include a citizens' advice bureau, a housing advice centre, a law centre and a solicitor. Show this notice and a copy of your lease to whoever helps you.

The landlord may be able to claim additional sums from you if you do not pay by the date specified in this notice. You have the right to challenge the reasonableness of any additional sums at a leasehold valuation tribunal.

Section 167 of the Commonhold and Leasehold Reform Act 2002 and regulations made under it prevent your landlord from forfeiting your lease for non-payment of rent, service charges or administration charges (or a combination of them) if the amount owed is £350 or less, or none of the unpaid amount has been outstanding for more than three years.

NOTES FOR LANDLORDS

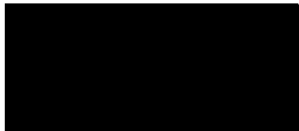
1. If you send this notice by post, address it to the leaseholder at the dwelling in respect of which the payment is due, unless he has notified you in writing of a different address in England and Wales at which he wishes to be given notices under section 166 of the Commonhold and Leasehold Reform Act 2002.
2. This date must not be *either* less than 30 days or more than 60 days after the day on which this notice is given or before that on which the leaseholder would have been liable to make the payment in accordance with the lease.

Yours sincerely

[REDACTED]

PRIVATE AND CONFIDENTIAL

Mr James McGovern MP



Tel : 020 7219 [REDACTED]
Fax : 020 7219 [REDACTED]
Email : [REDACTED]@parliament.uk

2 June 2009

Dear Mr McGovern

Personal Additional Accommodation Expenditure (PAAE) 2009/2010

Thank you for your PAAE claim, dated 19 May 2009, a copy of which is attached for ease of reference.

I refer to our telephone conversation today, in which I informed you that the Department of Resources is required to withhold payment of the amount of £134.62 in respect of 'council tax'. Please let us have a copy of your Council tax bill for our records. Upon receipt of this document, we shall complete payment of your claim.

The remainder of your claim, totalling £2,567.04, has been processed and the funds should reach your account within the next few days.

If you have any questions about this matter please contact me or the Enquiry and Advice team on extension 1340.

Yours sincerely



Assistant Validation Officer

Encl.

DIRECTOR GENERAL OF RESOURCES **ANDREW WALKER CPFA**
DIRECTORATES: **JANET RISSEN** (BUSINESS MANAGEMENT & DEVELOPMENT) **TERRY BIRD** (OPERATIONS)
HEATHER BRYSON MA FCIPD (HUMAN RESOURCE MANAGEMENT & DEVELOPMENT)
CHRIS RIDLEY MBA FCCA (FINANCIAL MANAGEMENT) **BONNIE MOHAN MCIPS** (COMMERCIAL SERVICES)
DEPARTMENT OF RESOURCES HOUSE OF COMMONS LONDON SW1A 0AA





HOUSE OF COMMONS

09/10

PAAE 2

Member's Reimbursement Form
Personal Additional Accommodation Expenditure (PAAE)

20 MAY 2009

Office use only
Costs/Cat2

MMC90JDU
Allowance 514502

Supp/Res ID

Member's Name (CAPITAL LETTERS)

JIM MCGOVERN

Constituency (CAPITAL LETTERS)

DUNDEE WEST.

690509

Claim details

Month/period to be claimed

From 01 04 2009 To 30 04 2009

Subsistence

(No receipts required)

Number of nights spent away from main home

6

@ £25.00 per night £ 150

Exp type/
Cat5

514637

Cost of accommodation

588 94 97

MB 15/6

Mortgage interest

£ 162.80

514 637

Hotel

£

514

Rent (inc deposits)

£

514

Doc requested Council Tax rates

£ 134.62

514 633

Fixtures, fittings and furnishings

430 590

GP 15/6

Total

£

514

Other household costs

(e.g. service charges, utilities, telecommunications, maintenance and repairs)

~~SERVICE CHARGE~~

£ 466.74

514 636

~~UTILITIES~~

Electric

£ 25.00

514 636

~~GROUND RENT~~

£ 200.00

514 636

~~CLEANING~~

£ 20.00

"

~~LAUNDRY~~

£ 23.00

"

~~DRY CLEANING~~

£ 20.00

"

Total

£ 2501.66

514 636

Please securely attach required documentation e.g. invoices, receipts etc. in support of individual items equal to or in excess of £25.00 unless standing documents e.g. mortgage statements, rental agreements etc. have previously been lodged.

Grand Total

£ 134.62

BM

Authorisation and declaration

- ✓ I confirm that the amounts claimed were incurred in respect of my additional home as reported to the Department of Resources.
- ✓ I confirm that the amounts claimed comply with the principles and rules contained in the Green Book.

Member
Signature

[Redacted Signature]

Date

19/5/09

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About filing in this form.

If you have any questions about this form, please call 020 7219 1340

Send your completed form to:

Operations Directorate, Department of Resources
House of Commons, London SW1A 0AA

Council Tax Bill for 2009/10

By Fax 5/6/09

Lambeth

Your Account number

MRS J MCGOVERN & MR J MCGOVERN

Date:
16 March 2009

Account enquiries:
Call 0845 300 0328

Property subject to council tax:

006300

Your PayPoint reference:



This property is in valuation band E. The 2009/10 council tax for this band is £1509.58 (an increase of 0.0% on 2008/09)
The tax comprises: London Borough of Lambeth £1130.91 (an increase of 0.0%)
Greater London Authority £378.67 (an increase of 0.0%)

Council tax for period 01.04.2009 to 31.03.2010	£1509.58
less 10% discount: second home/furnished/unoccupied (01.04.2009 to 31.03.2010)	-£150.96

Amount payable for 2009/2010

£1358.62

Your payment method: **direct debit**. Payments for 2009/2010 will be debited directly from your bank account on, or shortly after, these dates:

<i>pay</i>	→ 01.04.2009	£134.62	01.09.2009	£136.00
	→ 01.05.2009	£136.00	01.10.2009	£136.00
	→ 01.06.2009	£136.00	01.11.2009	£136.00
	→ 01.07.2009	£136.00	01.12.2009	£136.00
	→ 01.08.2009	£136.00	01.01.2010	£136.00

028248

found it. As you can see it's actually £1356.00
Regards

EFFICIENCY
Councils are
An efficiency
By the end of

Forecast eff
Lambeth LE
London Fin

These eff

id
4.5%
1.1%

Sortcode
Statement of
Account for

Account No
MR MCGOVERN
PRIVATE BANK ACCOUNT



MR JAMES MCGOVERN

41330
83664
01321
02

Your Branch
Minicom Number

	Particulars	Withdrawn	Paid In	2089
ADV - Separate Advice	BALANCE FORWARD			
BAC - Automated Pay 1				
BCC - Bank Pay 1				
CHRG - Ch				
C/L - Cr				'R
D/D - Dr				'R
De				'R
DRY - Dr				'R
Fa				'R
Or				'R
FPR - Pr				'R
Ra				'R
RBP - Pr				'R
Pa				'R
SNT - Pr				'R
ITS - Inb				
LST - Lis				
RDC - Rb				
Ca				'R
FOS - Sw				'R
Ma				
S/O - St				
Dr				
SAT - Pa				
Tr				
TSU - Tr				
Dr				'R
DPC - Fr				
Pa				
Pa				'R
Pa				'R
Pa				'PR
Pa				'PR
Pa				'PR
Pa				'LAPR
	D/D	L/B OF LAMBETH	134.62	

CARD USERS
If your card is lost or stolen please contact your branch as soon as possible by telephone: 04705 11 33 58

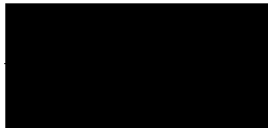
ala



HOUSE OF COMMONS

PRIVATE AND CONFIDENTIAL

Mr James McGovern MP



Tel : 020 7219 [REDACTED]
Fax : 020 7219 [REDACTED]
Email : [REDACTED]@parliament.uk

2 June 2009

Dear Mr McGovern

Personal Additional Accommodation Expenditure (PAAE) 2009/2010

Thank you for your PAAE claim, dated 19 May 2009, a copy of which is attached for ease of reference.

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CHRIS RIDLEY MBA FCCA (FINANCIAL MANAGEMENT) BONNIE MOHAN MCIPS (COMMERCIAL SERVICES)
DEPARTMENT OF RESOURCES HOUSE OF COMMONS LONDON SW1A 0AA



DRIVEN BY PEOPLE