



Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

JIM MCGOVERN

Constituency

DUNDEE WEST.

Office use only

Cost

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01, 01, 07 to 31, 01, 07

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1500 : 00 p

Food

£ : p

Utilities

£ 1124 : 00 p (SERVICE CHARGE)

Council Tax/Rates

£ 159 : 00 p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p please specify

Other

£ : p please specify

Other

£ : p please specify

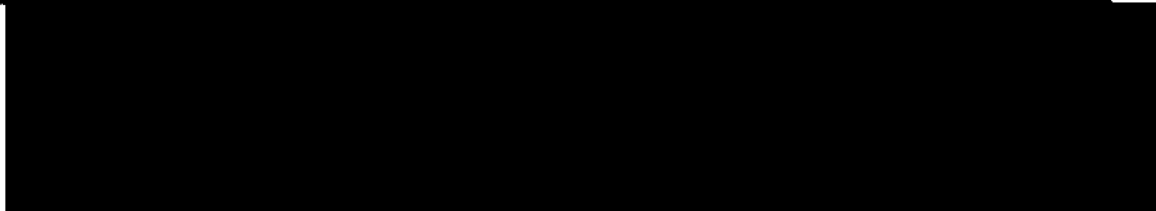
Total

£ 2783 : 00 p

\* Please pay £2702.36

**Details of second home** *if applicable*

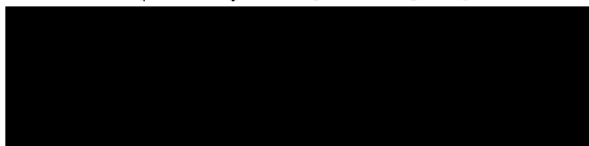
Address of second home  
for Additional Costs Allowance



**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature



MP

Date

09.02/07

**Data protection**

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Send your completed form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

- APPLICATION FOR PAYMENT

To: Mr J C M Govern

Date: 28 Nov 2006

Payment Due	Description	Period	Amount
1 Nov 2006	Service Charge	1 Nov 2006 to 30 Apr 2007	1,162.60
		<b>Total:</b>	<b>£1,162.60</b>
		<b>b/fwd balance:</b>	<b>£-38.30</b>
		<b>Total Due:</b>	<b>£1,124.30</b>



Additional Costs Allowance

ACA2

Member's claim form

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If you have any doubt about whether you can claim for a cost please call 020 7219 1340.

Your details

Name: JIM MCGOVERN
in CAPITAL LETTERS
Constituency: DUNDEE WEST
Office used:
Costs:

Claim details

You can only claim for

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts - except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim: from 01/12/06 to 31/12/06
Total cost of hotel stays: £ : p
Mortgage payments: £ 1500 : 00 p
Food: £ 100 : 00 p
Utilities: £ 30 : 00 p
Council Tax/Rates: £ 159 : 00 p
Telephone and telecommunications: £ : p
Cleaning: £ : p
Service/maintenance: £ : p
Repairs/insurance/security: £ : p
Other: £ : p please specify
Other: £ : p please specify
Other: £ : p please specify
Total: £ 1789 : 00 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

Date

MP

05.01.07

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Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

JIM MCGOVERN

Constituency

DUNDEE WEST.

Office use Cost

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01, 11, 06 to 30, 11, 06

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1500 : 00 p

Food

£ 200 : 00 p

Utilities

£ 30 : 00 p

Council Tax/Rates

£ 159 : 00 p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1889 : 00 p

**Details of second home** *(if applicable)*

Address of second home  
for Additional Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted Signature]

MP

Date

09.12.06.

**Data protection**

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Additional Costs Allowance

AGA2

Member's claim form

13 NOV 2006

About filling in this form

- For details of costs you can claim for, see Green Book section 3.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS
Constituency

JIM MCGOVERN
DUNDEE WEST.

Claim details

You can only claim for

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts - except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01, 10, 06 to 31, 10, 06

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 1500 : 00 p

Food

£ 200 : 08 p

Utilities

£ 30 : 00 p

Council Tax/Rates

£ 159 : 00 p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

please

Other

£ : p

please specify

Other

£ : p

please specify

Total

£ 1889 : 00 p

continued on page 2



13 NOV 2006

ACA2

Page 2 of 2

**Details of second home** *if applicable*

**Address of second home**  
*for Additional Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

**Signature**

MP

**Date**

09.11.06

**Data protection**

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Your details

Name in CAPITAL LETTERS

JIM MCGOVERN

Constituency

DUNDEE WEST.

Office use  
Costs

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01, 09, 06 to 30, 09, 06 ✓

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 1500 : 00 p ✓

Food

£ : p ✓

Utilities

£ 30 : 00 p

Council Tax/Rates

£ 159 : 00 p ✓

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p ▶ please specify \_\_\_\_\_

Other

£ : p ▶ please specify \_\_\_\_\_

Other

£ : p ▶ please specify \_\_\_\_\_

Total

£ 1689 : 00 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

[Redacted]

✓

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted]

MP

Date

[Redacted]

03.10.06

✓

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Member's claim form

05 SEP 2006

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Your details

Name in CAPITAL LETTERS

JIM MCGOVERN

Constituency

DUNDEE WEST

Office use  
Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01/08/06 to 31/08/06 ✓

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 1500 : 00 p ✓

Food

£ ~~1000~~ : ~~00~~ p

Utilities

£ 30 : 00 p ✓

Council Tax/Rates

£ 159 : 00 p ✓

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/  
security

£ : p

Other

£ : p ▶ please specify \_\_\_\_\_

Other

£ : p ▶ please specify \_\_\_\_\_

Other

£ : p ▶ please specify \_\_\_\_\_

Total

£ 1689 : 00 p


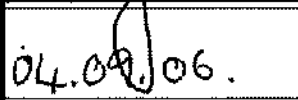
**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

04.09.06.

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Your details

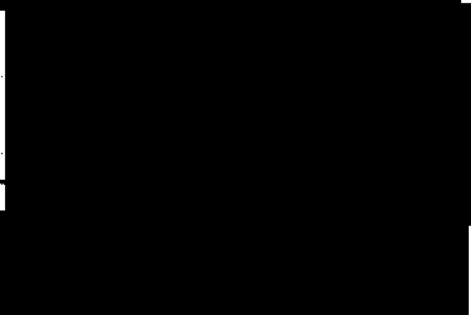
Name in CAPITAL LETTERS

JIM MCGOVERN

Constituency

DUNDEE WEST

Office use only  
Costs/Cat 2



Claim details

You can only claim for

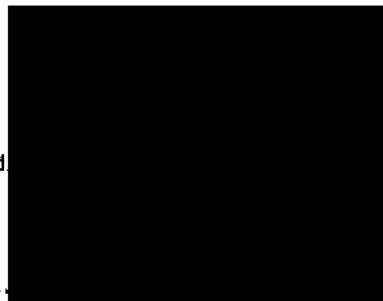
- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.



Period of claim

from 01 / 07 / 06 to 31 / 10 / 06 ✓

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 1500 : 00 p ✓

Food

£ 100 : 00 p ✓

Utilities

£ 30 : 00 p ✓

Council Tax/Rates

£ 159 : 00 p ✓

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/  
security

£ : p

Other

£ : p ▶ please specify

Other

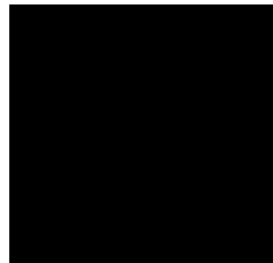
£ : p ▶ please specify

Other

£ : p ▶ please specify

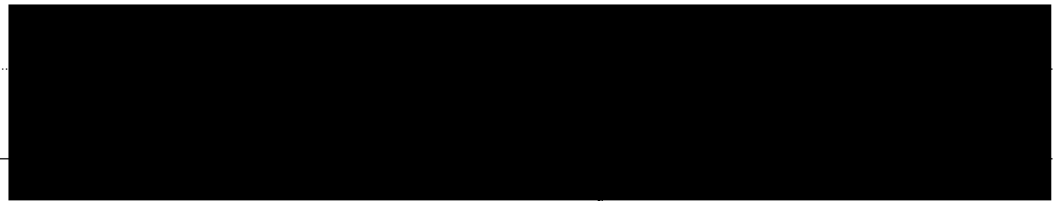
Total

£ 1789 : 00 p



**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

03.08.08.

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Member's claim form

About filling in this form

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Your details

Name in CAPITAL LETTERS

JIM MCGOVERN

Constituency

DUNDEE WEST.

Office use only

Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts - except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01, 06, 06 to 30, 06, 06

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments

£ 1500 : 00 p

(interest only) or rent

Food

£ 100 : 00 p

Utilities

£ 30 : 00 p

Council Tax/Rates

£ 159 : 00 p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

please specify

Other

£ : p

please specify

Other

£ : p

please specify

Total

£ 1789 : 00 p



**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**


I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

 10.07.06**Data protection**

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Member's claim form

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- If you have any doubt about whether you can claim for please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

JIM MCGOVERN

Constituency

DUNDEE WEST.

Office use Cost/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01, 05, 06 to 31, 05, 06

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1450 : 00 p

Food

£ 200 : 00 p

Utilities

£ 25 : 00 p

Council Tax/Rates

£ 159 : 00 p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1834 : 00 p

**Details of second home** *If applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

09.06.06.

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Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Additional Costs All

ACA2

# Member's claim form

13 APR 2006

About filling in this form

- For details of costs you can claim for, see *Green Book* section 1.1.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

## Your details

Name in CAPITAL LETTERS

JIM MCGOVERN

Constituency

DUNDEE WEST.

Office use only

Costo/Cat 2

## Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts — except for food for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01 / 04 / 06 to 30 / 04 / 06 ✓

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 1450 : 00 / p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/  
security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1450 : 00 p

continued on page 2

**Details of second home** *If applicable*

Address of  
second home  
*for Additional  
Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

11.04.06.

**Data protection**

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For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's claim form

04 MAY 2006

About filling in this form

- For details of costs you can claim for, see *Green Book* section 1.1
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

JIM MCGOVERN

Constituency

DUNDEE WEST.

Office use only

Costo/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01 / 04 / 06 to 30 / 04 / 06

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments

£ 1450 : 00 p ✓

(interest only) or rent

Food

£ 200 : 00 p ✓

Utilities

£ 24 : 00 p ✓

Council Tax/Rates

£ 159 : 00 p ✓

Telephone and telecommunications

£ : p

Cleaning

£ 1,767 : 64 p ✓

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 3,600 : 64 p

**Details of second home** *If applicable*

Address of  
second home  
for Additional  
Costs Allowance


**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

  
1st of May 2006.

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Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

**APPLICATION FOR PAYMENT**

To: **Mr J C M Govern**

Date: 3 Apr 2006

<b>Description</b>	<b>Period</b>	<b>Amount</b>
Service Charge Year End Adjustment b/fwd	to	75.00
Service Charge b/fwd	1 Nov 2005 to 30 Apr 2006	808.82
Ground Rent	1 May 2006 to 31 Oct 2006	75.00
Service Charge	1 May 2006 to 31 Oct 2006	808.82
	<b>Total:</b>	<b>£1,767.64</b>
	<b>b/fwd balance:</b>	<b>£0.00</b>
	<b>Total Due:</b>	<b>£1,767.64</b>



**I. TO BE COMPLETED BY DEPARTMENTS**

Date of Cheque: 21 06 06

Cheque Number: [REDACTED]

Cheque Payee: MR JAMES C. MCGOVERN

Account Code	Amount		Cost C	Piro	Who	Exp_Type	Description
	£	p					
<span style="background-color: black; color: black;">[REDACTED]</span>	12	90	<span style="background-color: black; color: black;">[REDACTED]</span>	<span style="background-color: black; color: black;">[REDACTED]</span>	<span style="background-color: black; color: black;">[REDACTED]</span>	<span style="background-color: black; color: black;">[REDACTED]</span>	Refund from MP
Total	12	90					

**COMPLETED BY:**

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_

**REMARKS:**

Please send this form together with the cheque and any background documentation (e.g. invoice or request for payment) to the Finance Office for processing.

See overleaf for Finance Office action.