



Member's claim form

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name
in CAPITAL LETTERS

JIM MARSHALL

Constituency

LEICESTER SOUTH

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 1 to 1 1 5 1 0 4

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 911 : p ✓

Food

£ 400 : p

Utilities

£ 20 : p

Council Tax/Rates

£ 50 : p

Telephone and
telecommunications

£ 20 : p

Cleaning

£ 100 : p

Service/maintenance

£ : p

Repairs/insurance/
security

£ : p

Other

£ 100 : p

▶ please specify

Laundry & Dry cleaning

Other

£ 9 : p

▶ please specify

TV licence

Other

£ : p

▶ please specify

Total

£ 1610 : p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

1/5/04**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

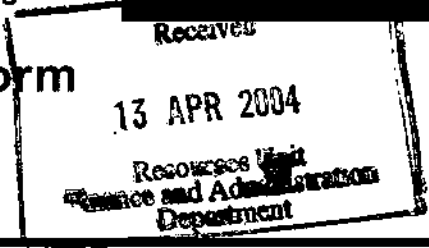
If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed
form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



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▶ please specify

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Other

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▶ please specify

TV Licence

Other

£ : p

▶ please specify

Total

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**Address of
second home**
*for Additional
Costs Allowance*

Declaration

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Signature

MP

Date

8/12/04

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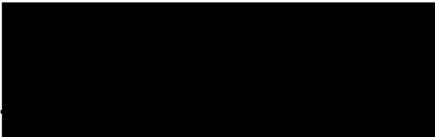
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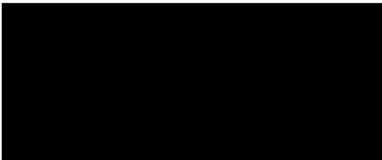
Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



Ref:



Mr J Marshall

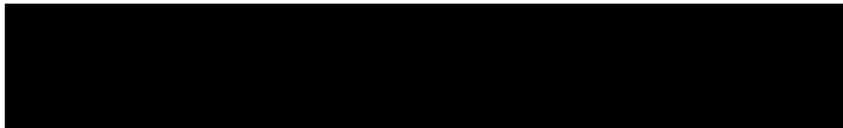


7th June 2004

Dear Sir/Madam

Re: the late Mr Jim Marshall MP

Rent:



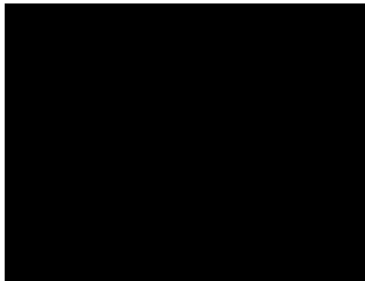
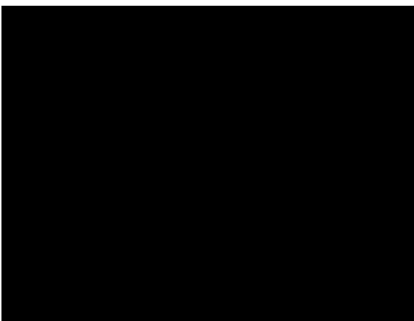
Rent is due on the above property for the months of:

APR/MAY/JUNE 2004

The total amount due is £1440.00

Would you kindly give this matter your immediate attention.

Yours sincerely



More connections.
More possibilities.

Your account and bill number

EXEC OF ESTATE FOR
MR JIM MARSHALL

Date
27 July 2004

BT Commitment

Bill for

Cost of calls	£ 67.84
Package benefits	£ 0.00
BT Commitment	
VAT	£ 11.87
Total now due	£ 79.71

More connections.
More possibilities.

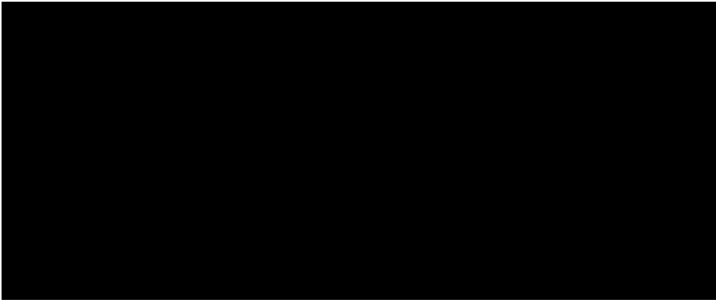
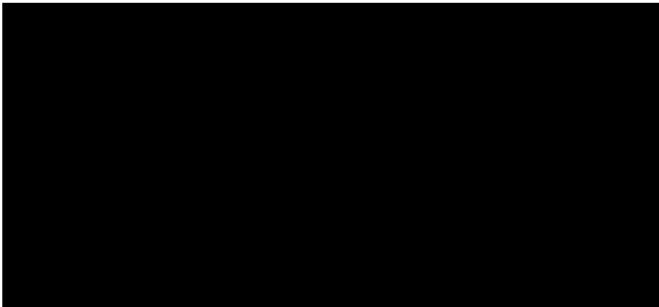
Your account and bill number

EXEC OF MR JIM MARSHALL MP

Date
22 July 2004

Bill for

Cost of calls	£ 5.68
Package benefits BT Commitment	£ 0.00
VAT	£ 0.99
Total now due	£ 6.67



Customer

Mr Jim Marshall :



Account No

14181

Page

1

Date

30-JUN-04

Reference

Type

Trx Date

Total

Disputed

Balance

Outstanding

Invoice
Payment
NSF

30-APR-04
01-JUN-04
01-JUN-04

51.34
-51.34
51.34

0.00
0.00
0.00

51.34

51.34

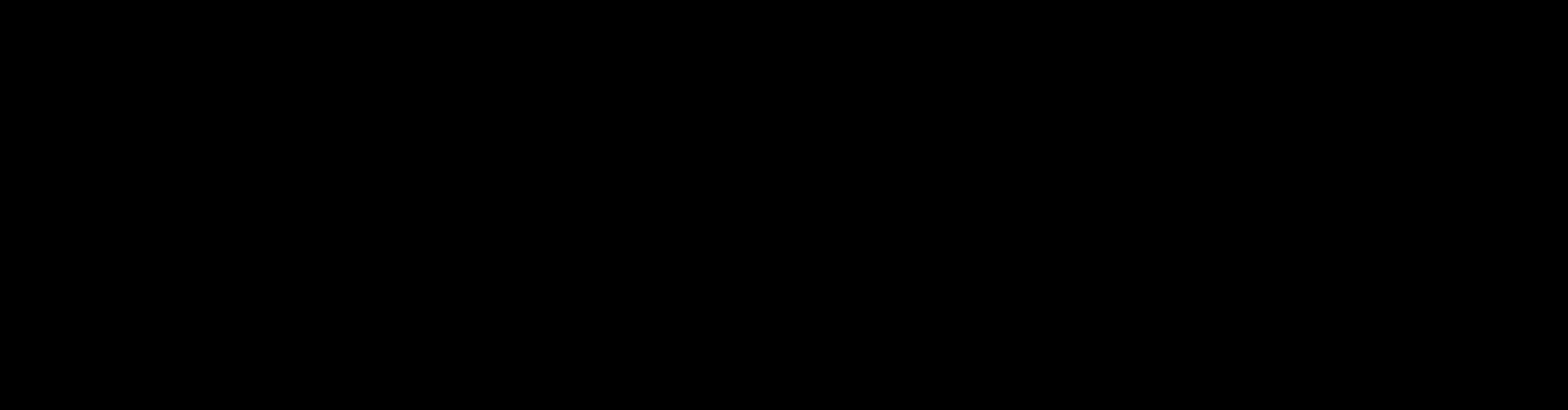
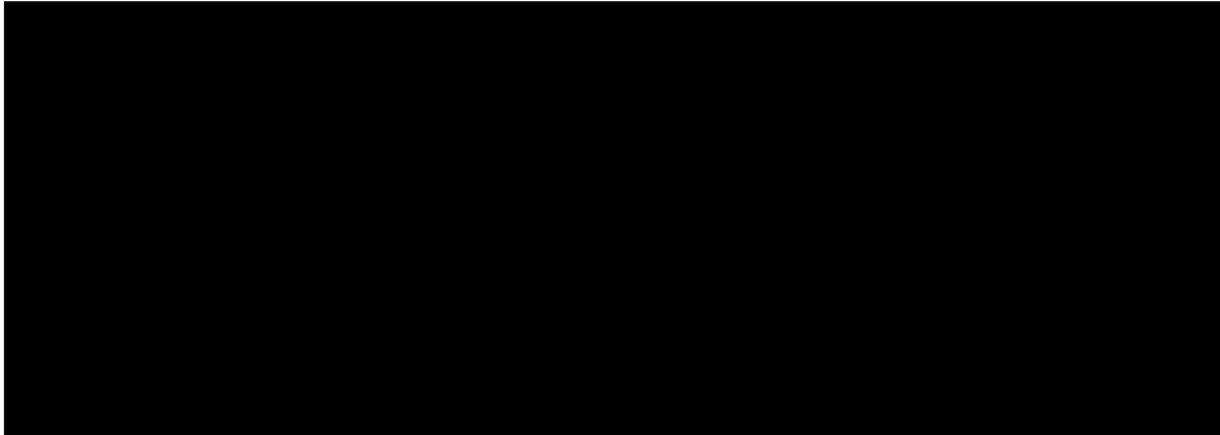
Total

GBP

51.34



Please return the Remittance Advice with the full payment due.



[REDACTED]

[REDACTED]

[REDACTED]

SITE ADDRESS - [REDACTED]

Interior Decoration

2 Offices, Hallway, toilet etc

Full internal decoration carried out

Fill all cracks to ceiling, walls and woodwork

Clean all surfaces

Apply two coats of emulsion to all areas

Spot prime all bare woodwork

Undercoat and gloss all paintwork throughout

Total price for all labour and materials s - £1460.00