



**Communications Allowance**  
**Member's reimbursement form**

09/11/2007

**When to use this form** Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

**About filling in this form** For details of costs you can claim for please refer to booklet on Costs. If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

**Your details**

Name in CAPITAL LETTERS

JIM DOWD

Constituency

LEWISHAM WEST

Office use only

Costs

**Claim details**

You can only claim for costs you have actually paid.

Please ensure you attach all receipts or invoices for items of £250 and above.

Period of claim from \_\_\_/\_\_\_/\_\_\_ to 8/11/07 Allowance year 07/08

Description of service or goods	Amount
COMPUTER SOFTWARE	£ 305.05
— " — " — (\$163.27)	£ 78.93
	£ : P
	£ : P
	£ : P
	£ : P
* US DOLLARS	£ : P

(25 per  
xe.com  
12/11/07)

Office use only  
 Allow / Exp Type (cat5)

Total £ : P

**Authorisation and declaration**

I declare that the above costs were wholly, exclusively and necessarily incurred in the course of my Parliamentary duties.

Signature

MP Date

*[Signature]*

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

**Send your completed form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

**Office use only**

	Initials / Date		Input subtotals per Cat 5
Validation completed	<input type="text"/>	514500	<input type="text"/>
		514525	<input type="text"/>

**Comments**



**Thank You!**

Order Confirmation

Order Date

Order Num

Order Total

Billing Address:

**Jim Dowd**

Shipping Address

**Jim Dowd**

Payment Method:

Visa

Card Number

Expiration Date

The charges will appear on your credit card as "DRI\* Microsoft Office "

You will be sent an email with your order detail at the email address you provided.

Qty.	Product	Activation Key	Price	Total
1	Microsoft® Office Professional 2007 Version Upgrade License - English		£246.18	£246.18
1	Optional: Licence Lock Box and Physical back-up disc		£19.08	£19.08
			VAT:	£39.79
			Shipping & Handling:	£00.00
			<b>Total Due:</b>	<b>£305.05</b>



**From:** [Redacted]  
**To:** [Redacted]  
**Sent:** 05 November 2007 02:46  
**Attach:** [Redacted]  
**Subject:** [Redacted]



## Thank you for your order

Dear **Jim Dowd**,

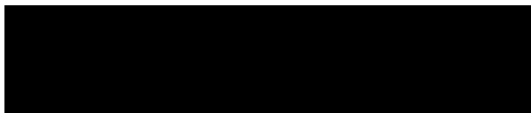
Thank you for ordering from the [Redacted]. We hope that you had a pleasant shopping experience.

Below is a summary of the order that we are currently processing for you. **Please retain this email as your proof of purchase.**



Download Now	Product Name	File Size	Est Download Time
Start Download	<b>Norton 360 Upgrade</b>	49 MB	Dial-up: 125 min Cable/DSL: 13 min T1: 5 min

## Order Summary



Product Name	Delivery Method	Qty Ordered	Amount
Norton 360 Upgrade	Download	1	\$119.98
Product Key: [Redacted] Product Serial: [Redacted]			
Extended Download Service	SERVICE	1	\$21.99
PC Jump Start	Download	1	\$0.00
			<b>SubTotal:</b> \$141.97
			Shipping Cost: \$0.00
			Discount:
			Tax: \$21.30
			<b>Grand Total:</b> \$163.27
			<b>Total Discount:</b> \$113.99

### Shipping and Billing Information

**Billing Address:**  
Jim Dowd

**Shipping Address:**  
Jim Dowd





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18 SEP 2007

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this form

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Name  
in CAPITAL LETTERS

JIM DOWD ✓

Constituency

LEWISHAM WEST

Office use only

Costs

Claim details

You can only claim for

costs you have actually paid.

Please ensure

you attach all receipts or invoices for items of £250 and above.

24 SEP 2007

Period of claim

from \_\_\_/\_\_\_/\_\_\_ to 30/8/07

Allowance year

07/08

Description of service or goods

Amount

COMPUTER EQUIPMENT  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

£ 771 : 45 p  
£ \_\_\_\_\_ : \_\_\_\_\_ p  
£ \_\_\_\_\_ : \_\_\_\_\_ p  
£ \_\_\_\_\_ : \_\_\_\_\_ p  
£ \_\_\_\_\_ : \_\_\_\_\_ p  
£ \_\_\_\_\_ : \_\_\_\_\_ p  
£ \_\_\_\_\_ : \_\_\_\_\_ p

Office use only

Allow / Exp. Type (cat5)

Total

£ 771 : 45 p

Authorisation and declaration

I claim

only, exclusively and necessarily

Signature

Date

20/9/07

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**Office use only**

	Initials / Date		Input subtotals per Cat 5
Validation completed	<input type="text"/>	514500	<input type="text" value="£"/>
	<input type="text"/>	514525	<input type="text" value="£"/>

**Comments**

The electronics specialist

# maplin



## Till Receipt

=====

Date	Time	Asst	Till	Trans
------	------	------	------	-------



1	A94BF	USB to Parallel 1.8m	GOOD	
	1 @	24.99		24.99

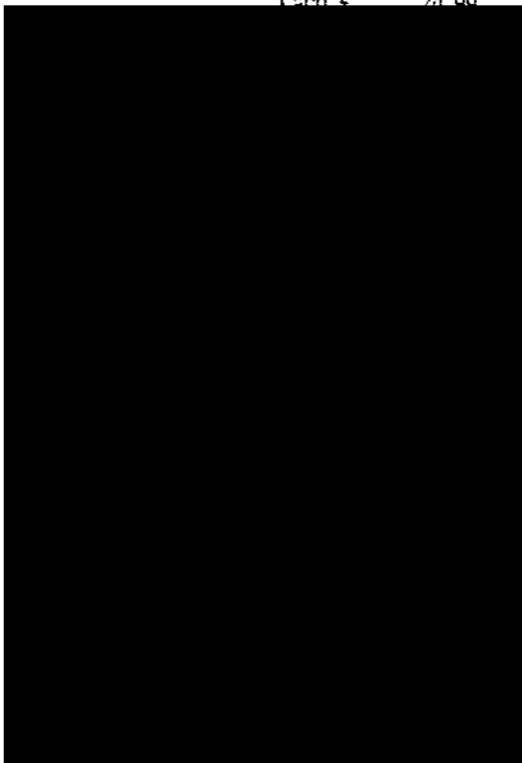
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Nett Total	£	21.27
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Tax Total	£	3.72
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Total	£	24.99
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Card	£	24.99
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# PC WORLD

The Computer Superstore



Till: 14 Receipt: [REDACTED] Date: 09/08/07  
 Operator: [REDACTED] Time: 19:23

Thank you for shopping with PC World  
 Advice & Support

available 24 hours a day

contact

[www.peworld.co.uk/support](http://www.peworld.co.uk/support)

or call

0870 242 0444

SALE

Assistant: [REDACTED]

COMPAQ PRESARIO SR5125	✓	£550.00
1 x 0000756219 @ £550.00		
NETGEAR 108 MOD R USB ADP	✓	£89.99
1 x 0000757871 @ £89.99		
MICROSOFT WL LZR DSK6000	✓	£79.99
1 x 0000660221 @ £79.99		
PHILIPS DVD+RW 25 PK	✓	£12.99
1 x 0000769528 @ £12.99		
Discount: Promotion - Head Office Voucher		-£6.60

AMOUNT DUE

£726.47



