



Direct payment of suppliers

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for, see Green Book section 5.13.1.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

JIM DOWD

Constituency

LEWISHAM WEST

Claim details

Please ensure

- your claim totals more than £100 – this will enable us to process your claim more promptly
- any claims for petty cash do not exceed £250 per month
- you attach all supplier invoices.

You **must** specify

- the Incidental Expenses Provision for costs that include office and surgery accommodation, equipment and supplies, communication

You can specify

- the Incidental Expenses Provision or the Staffing Allowance for costs that include work commissioned or bought in services.

Date of claim

31 / 3 / 06

Allowance year

05 / 06

Incidental Expenses Provision claims

Suppliers

Amount

Item 1

[Redacted]

Item 2

VIKING £ 48 : 45 p

Item 3

£ : p

Item 4

£ : p

Item 5

£ : p

Total

[Redacted]

Claim details continued

Staffing Allowance claims

	Suppliers	Amount
Item 6	_____	£ _____ : _____ p
Item 7	_____	£ _____ : _____ p
Item 8	_____	£ _____ : _____ p
Item 9	_____	£ _____ : _____ p
	Total	£ _____ : _____ p



Authorisation and declaration

I declare that the above information is true and correct in respect of costs incurred wholly, or in part, in the discharge of my Parliamentary duties.

Signature _____ MP

Date 31 / 3 / 06

Data protection

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Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only			
Validation	Initials	Date	
Claims received		/ /	
Signature check		/ /	
Funds check		/ /	
Allowable expenditure		/ /	
Validation	Initials	Date	
Member ID added to form		/ /	
Payment codes added to form		/ /	
Receipts/ documentation present		/ /	
Processing	Initials	Date	
Input		/ /	

Please use margin for comments

Lewisham West & Penge Labour Party

Mr J P Dowd MP

21 March 2006

INVOICE

Contribution to redecoration and refurbishment of office

£1000.00

=====

ACCOUNT No.	DATE	INVOICE No.	YOUR REFERENCE	DATE ENTERED	DATE DESPATCHED
				10/03/06	10/03/06

TERMS: NETT 30 DAYS

Jim Dowd MP

Jim Dowd MP

All goods remain property of Viking Direct until invoice is settled in full

DESCRIPTION	CATALOGUE NUMBER	QTY DESPATCHED	VAT %	LIST PRICE	YOUR COST	NETT COST
NDAY LEATHERCHAIR		1 EA	17.5	250.00	39.990	39.99

TOTAL VALUE AT LIST PRICE	YOU SAVED THIS AMOUNT	NETT TOTAL	CARRIAGE	PROTECTION PLUS	V.A.T.	PAID IN ADVANCE	PLEASE PAY THIS AMOUNT	AMOUNT DUE
250.00	210.01	39.99	FREE	1.24	7.22			48.45



Member's reimbursement form

When to use this form

- Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for, see *Green Book* section 5.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

JIM DOWD

Constituency

LEWISHAM WEST

Claim details

Please ensure

- your claim totals more than £100
- you provide journey details of all taxi journeys
- you attach all receipts or invoices for items of £250 and above
- any claims for petty cash do not exceed £250 per month.

You can only claim for

- costs you have actually paid
- office and surgery accommodation, equipment and supplies, work commissioned, communication and travel.

Period of claim

from 1 / 1

to 31 / 3 / 06

Allowance year

05 / 06

	Description of service or goods	Amount
Item 1	PETTY CASH (FED. MARCH)	£ 500 : 00 p
Item 2	MOBILE PHONE (---)	£ 92 : 39 p
Item 3	CONST. OFFICE EQUIPMENT	£ 1129 : 97 p
Item 4	SOFTWARE	£ 126 : 96 p
Item 5	DPA RENEWAL	£ 35 : 00 p
Item 6		£ : p
Item 7		£ : p
Item 8		£ : p
Item 9		£ : p
Item 10		£ : p

Total

£ 1884 : 32 p

Authorisation and declaration

I declare that the information provided is true and correct wholly, exclusively and necessarily in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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Signature: _____
Date: 31/3/06

Data protection

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Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only

Validation	Initials	Date
Claims received	<input checked="" type="checkbox"/>	/ /
Signature check	<input checked="" type="checkbox"/>	/ /
Funds check	<input checked="" type="checkbox"/>	/ /
Allowable expenditure	<input checked="" type="checkbox"/>	/ /
Member Res ID & Costc	<input checked="" type="checkbox"/>	/ /
Ext type/Cat 5 & subtotals added to form	<input checked="" type="checkbox"/>	/ /
Receipts/ documentation present	<input checked="" type="checkbox"/>	/ /
Processing		
Input		/ /

Input subtotals per Cat 5

£ 627.39
£
£
£ 1129.97
£
£ 126.96
£
£
£ 1,884.32

Comments

Close
Print

Your billing address

MR JAMES DOWD

Your Vodafone bill

Description	Date	Amount
Itemised usage charges	up to 31 Jan	
Calls		£43.67
Calls (VAT at 17.5%)		£1.68
Calls (VAT at 0%)		£41.99
Calls credit		
Messaging, Mobile Browsing + Data		£0.61
Data credit		
Vodafone 60 Other Network	01 Feb to 28 Feb	£18.72
before VAT		£63.00
VAT on this bill - see VAT Charges		£3.67
Total by Direct Debit on or after 08 Mar		£66.67

VAT charges

Invoice date	Account No.	Invoice No.
22 February 2006		
VAT details		
Description	Amount	VAT
VAT at 17.5% on	£21.01	£3.67
VAT at 0% on	£41.99	£0.00
VAT on this bill		£3.67

Your billing address

MR JAMES DOWD

Your Vodafone bill

Description	Date	Amount
Itemised usage charges	up to 28 Feb	
Calls		£3.17
Vodafone 60 Other Network	01 Mar to 31 Mar	£18.72
		£21.89
VAT at 17.5% on £21.89		£3.83
Total by Direct Debit on or after 10 Apr		£25.72

VAT charges

Invoice date	Account No.	Invoice No.
27 March 2006		
VAT details		
Description	Amount	VAT
VAT at 17.5% on	£21.89	£3.83
VAT on this bill		£3.83



SALES RECEIPT

Trans [REDACTED]

Comet Store: [REDACTED]

Manager : [REDACTED]

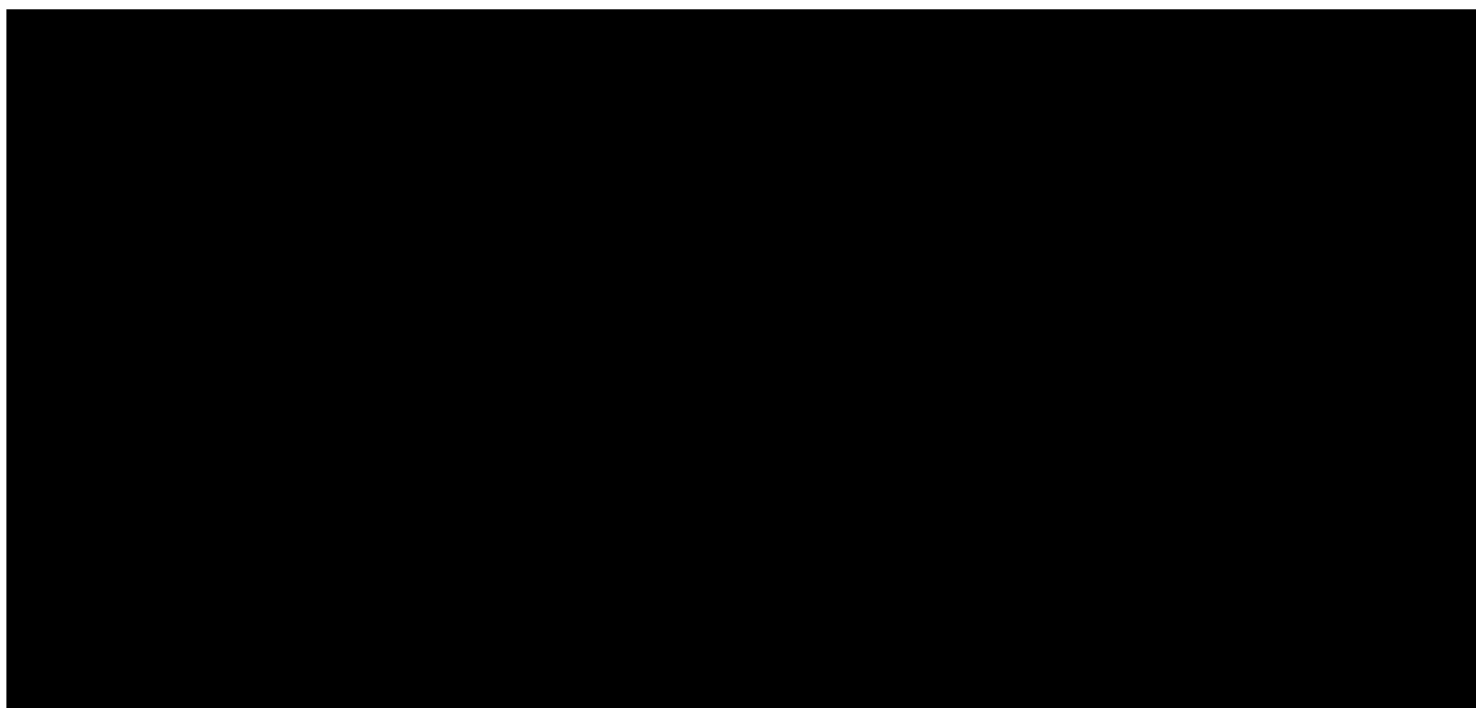
Salesperson: [REDACTED]

Customer Address :
 MR J DOWD
 [REDACTED]

ITEM DETAILS	QTY	VALUE	PAYMENT DETAILS	VALUE
SALE			[REDACTED]	1,129.97
[REDACTED] PHIL DVF3100V/05	1	99.99	[REDACTED]	
[REDACTED] TOSH 27WLT56	1	799.99	[REDACTED]	
[REDACTED] DYSD DC14 ANIMAL	1	229.99	[REDACTED]	

[REDACTED]

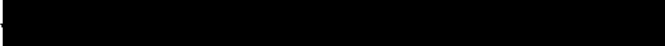
Total £1,129.97 Total Paid £1,129.97



Dear Jim Dowd,

Thank you for your order. The following email is a summary of your order. Please use this as your proof of purchase.

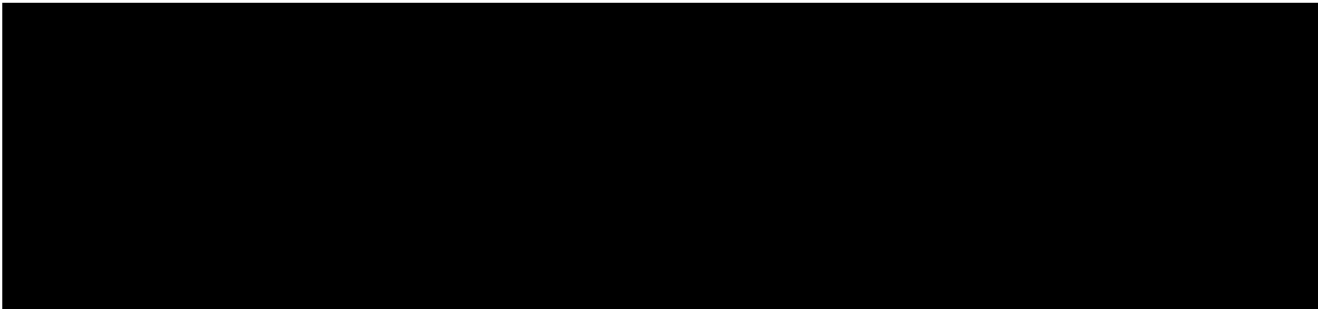
YOUR ORDER AND BILLING INFORMATION


Order Date: 29-MAR-06


Jim Dowd


Product	Qty	Platform	Delivery Method	Price
Norton SystemWorks 2006 Premier <IN>	1	Windows 2000/XP	Digital River	£ 51.06
Symantec Recovery Disk <IN>	1	Windows 2000/XP	Digital River	£ 0.00
Extended Download Service <ENG_test>	1	License Certificate	Digital River	£ 5.10

Sub Total: £ 56.15
81.30 EUR
Tax: £ 9.83
Total: £ 65.98
95.52 EUR





Incidental Expenses Provision

Member's reimbursement form

When to use this form

- Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for, see Green Book section 5.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

JIM DOWD

Constituency

LEWISHAM WEST

Claim details

Please ensure

- your claim totals more than £100
you provide journey details of all taxi journeys
you attach all receipts or invoices for items of £250 and above
any claims for petty cash do not exceed £250 per month.

You can only claim for

- costs you have actually paid
office and surgery accommodation, equipment and supplies, work or communication and travel.

Period of claim

from 1 1 to 15 2 06

Allowance year

05 06

Table with 3 columns: Item number, Description of service or goods, and Amount. Includes entries for MOBILE PHONE and PETTY CASH.

Total

£ 272 : 11 p

Authorisation and declaration

I claim responsibility for this information wholly, exclusively and necessarily in the performance of my duties.

Signature

Date

15/2/06

Data protection

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Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only

Validation	Initials	Date
Claims received		/ /
Signature check		/ /
Funds check		/ /
Allowable expenditure		/ /
Member Res ID & Costc		/ /
Ext type/Cat 5 & subtotals added to form		/ /
Receipts/ documentation present		/ /
Processing		
Input		/ /

Input subtotals per Cat 5

£ 272-11
£
£
£
£
£
£
£
£ 272-11

Comments

Empty box for comments.

Close
Print

Your billing address

MR JAMES DOWD

Your Vodafone bill

Description	Date	Amount
Itemised usage charges	up to 31 Dec	
Calls		£0.99
Calls credit		
Messaging, Mobile Browsing + Data		£0.81
Data credit		
Vodafone 60 Other Network	01 Jan to 31 Jan	£17.02
Total for before VAT		£18.82
VAT at 17.5% on £18.82		£3.29
Total by Direct Debit on or after 07 Feb		£22.11

VAT charges

Invoice date		
24 January 2006		
VAT details		
Description	Amount	VAT
VAT at 17.5% on	£18.82	£3.29
VAT on this bill		£3.29



Member's reimbursement form

When to use this form

- Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for, see *Green Book* section 5.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

JIM DOWD

Constituency

LEWISHAM WEST

Claim details

Please ensure

- your claim totals more than £100
- you provide journey details of all taxi journeys
- you attach all receipts or invoices for items of £250 and above
- any claims for petty cash do not exceed £250 per month.

You can only claim for

- costs you have actually paid
- office and surgery accommodation, equipment and supplies, work commissioned, communication and travel.

Period of claim

from 1 1

to 18 11 06

Allowance year

05 106

	Description of service or goods	Amount
Item 1	MOBILE PHONE	£ 22 : 27 p
Item 2	ISP RENEWAL	£ 19 : 99 p
Item 3	PETTY CASH	£ 250 : 00 p
Item 4		£ : p
Item 5		£ : p
Item 6		£ : p
Item 7		£ : p
Item 8		£ : p
Item 9		£ : p
Item 10		£ : p

Total

£ 292 : 26 p

Authorisation and date

...rred wholly, exclusively and necessarily

Signature

Date

18/1/06

Data protection

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Send your completed form to

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Office use only

Validation

Initials Date

Claims received	<input checked="" type="checkbox"/>	/ /
Signature check	<input checked="" type="checkbox"/>	/ /
Funds check	<input checked="" type="checkbox"/>	/ /
Allowable expenditure	<input checked="" type="checkbox"/>	/ /
Member Res ID & Costc	<input checked="" type="checkbox"/>	/ /
Ext type/Cat 5 & subtotals added to form	<input checked="" type="checkbox"/>	/ /
Receipts/ documentation present	<input checked="" type="checkbox"/>	/ /

Input subtotals per Cat 5

	£292.26
	£
	£
	£
	£
	£
	£
	£292.26

Processing

Input		/ /
-------	--	-----

Comments

Close
Print

Your billing address

MR JAMES DOWD

Your Vodafone bill

Description	Date	Amount
Itemised usage charges	up to 29 Nov	
Calls		£1.84
Calls credit		
Messaging, Mobile Browsing + Data		£0.10
Data credit		
Vodafone 60 Other Network	01 Dec to 31 Dec	£17.02
Total for [REDACTED] before VAT		£18.96
VAT at 17.5% on £18.96		£3.31
Total by Direct Debit on or after 11 Jan		£22.27

VAT charges

Invoice date	Account No.	Invoice No.
28 December 2005	[REDACTED]	[REDACTED]
VAT details		
Description	Amount	VAT
VAT at 17.5% on	£18.96	£3.31
VAT on this bill		£3.31



Incidental Expenses Provision/Staffing Allowance
Direct payment of suppliers

09 DEC 2005

C2

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for, see Green Book section 5.13.1.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

JIM DOWD

Constituency

LEWISHAM WEST

Claim details

Please ensure

- your claim totals more than £100 – this will enable us to process your claim more promptly
- any claims for petty cash do not exceed £250 per month
- you attach all supplier invoices.

You *must* specify

- the Incidental Expenses Provision for costs that include office and surgery accommodation, equipment and supplies, communication and travel.

You can specify

- the Incidental Expenses Provision or the Staffing Allowance for costs that include work commissioned or bought in services.

Date of claim

7 / 12 / 05

Allowance year

05 / 06

Incidental Expenses Provision claims

Suppliers	Amount
Item 1 UNIPRINT LTD	£ 122 : 20 p
Item 2	£ : p
Item 3	£ : p
Item 4	£ : p
Item 5	£ : p
Total	£ 122 : 20 p

Claim details continued

Staffing Allowance claims

	Suppliers	Amount
Item 6	_____	£ _____ : _____ p
Item 7	_____	£ _____ : _____ p
Item 8	_____	£ _____ : _____ p
Item 9	_____	£ _____ : _____ p
Total		£ _____ : _____ p



Authorisation and declaration

I confirm that the above information is true and correct in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature _____

Date

7 12, 05

Data protection

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Claims received		/ /	
Signature check		/ /	
Funds check		/ /	
Allowable expenditure		/ /	
Validation			
Member ID added to form		/ /	
Payment codes added to form		/ /	
Receipts/ documentation present		/ /	
Processing			
Input		/ /	

Please use margin for comments

Uniprint Ltd

Invoice

J. Dowd MP

Invoice No.

Invoice/Tax Date

Order No.

Account No.

29/10/2005

Description

5000 A4 letterheads overprinted PMS355 1 side
on paper supplied

Nett

VAT

104.00

18.20

Total Net Amount

104.00

Total VAT Amount

18.20

Carriage

0.00

Invoice Total

122.20

STATEMENT

REMITTANCE ADVICE

To:

J. Dowd MP

A/c Ref.

Date:

01/11/2005

Page:

From:

J. Dowd MP

A/c Ref.

Date:

01/11/2005

Page:

NOTE: All values are shown in Pound Sterling

Date	Ref.	Details	Debit	Credit
29/10/05		5000 A4 letterheads overprint	122.20	

NOTE: All values are shown in Pound Sterling

Date	Details	Debit	Credit
29/10/05	5000 A4 letterheads ov	122.20	

Current	30 Day	60 Day	90 Day	120+ Day
---------	--------	--------	--------	----------

£ 122.20	£ 0.00	£ 0.00	£ 0.00	£ 0.00
----------	--------	--------	--------	--------

Amount Due

£ 122.20

Amount Due

£ 122.20



Incidental Expenses Provision

Member's reimbursement form

C1

8 9 DEC 2005

When to use this form

- Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for, see *Green Book* section 5
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

JIM DOWD

Constituency

LENISHAM WEST

Claim details

Please ensure

- your claim totals more than £100
- you provide journey details of all taxi journeys
- you attach all receipts or invoices for items of £250 and above
- any claims for petty cash do not exceed £250 per month.

You can only claim for

- costs you have actually paid
- office and surgery accommodation, equipment and supplies, work commissioned, communication and travel.

Period of claim

from 1 / 1

to 7 / 12 / 05

Allowance year

05 / 06

	Description of service or goods	Amount
Item 1	MOBILE PHONE (OCT NOV)	£ 41 : 30 p
Item 2	PETTY CASH (OCT NOV)	£ 500 : 00 p
Item 3		£ : p
Item 4		£ : p
Item 5		£ : p
Item 6		£ : p
Item 7		£ : p
Item 8		£ : p
Item 9		£ : p
Item 10		£ : p

Total

£541 : 30p

Authorisation and declaration

I claim reimbursement for the above expenditure incurred wholly, exclusively and necessarily in the performance of my duties as a Member of the House of Commons

Signature

Date

7/12/05

Data protection

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Send your completed form to

Validation Team, Operations Directorate, Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only

Validation

Initials Date

Input subtotals per Cat 5

Claims received

Initials and Date boxes for Claims received

£ 541.30

Signature check

Initials and Date boxes for Signature check

£

Funds check

Initials and Date boxes for Funds check

£

Allowable expenditure

Initials and Date boxes for Allowable expenditure

£

Member Res ID & Costc

Initials and Date boxes for Member Res ID & Costc

£

Ext type/Cat 5 & subtotals added to form

Initials and Date boxes for Ext type/Cat 5 & subtotals added to form

£

Receipts/ documentation present

Initials and Date boxes for Receipts/ documentation present

£

Processing

Input

Initials and Date boxes for Processing Input

Comments

Large empty box for comments

Close
Print

MR JAMES DOWD

Description	Date	Amount
Itemised usage charges	up to 31 Oct	
		£0.63
Calls credit		
		£0.40
Data credit		
Vodafone 60 Other Network	01 Nov to 30 Nov	£17.02
Total		£18.05
VAT at 17.5% on £18.05		£3.15
Total by Direct Debit on or after 08 Dec		£21.20

Invoice date	Account No.	Invoice No.
24 November 2005		
VAT details		
Description	Amount	VAT
VAT at 17.5% on	£18.05	£3.15
VAT on this bill		£3.15

Close
Print

Your billing address

MR JAMES DOWD

Company bills - quick breakdown

Used by MR JAMES DOWD		
Description	Date	Amount
Itemised usage charges	up to 30 Sep	
Calls		CR £0.01
Messaging, Mobile Browsing + Data		£0.10
Vodafone 60 Other Network	01 Oct to 31 Oct	£17.02
Total for	before VAT	£17.11
VAT at 17.5% on £17.11		£2.99
Total by Direct Debit on or after 08 Nov		£20.10

VAT charges

Invoice date		
25 October 2005		
VAT details		
Description	Amount	VAT
VAT at 17.5% on	£17.11	£2.99
VAT on this bill		£2.99

Financial Processing }

Transaction No.

Registration No.

Validation Claim Summary Sheet

Please write or print clearly & attach to claim

Supplier ID

Text

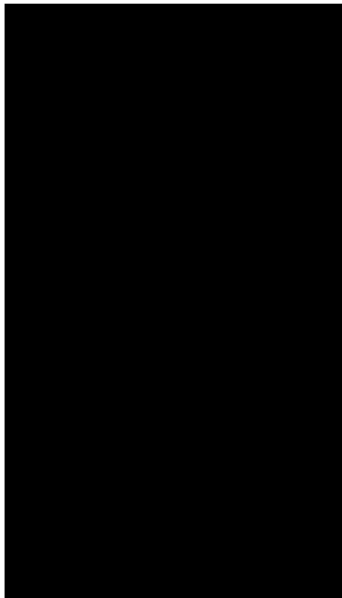
Invoice No.

Account code / Allowance

Members cost centre (Cat1)

Financial Year/PIRO (Cat2)

Expenditure type (Cat5) :



TOTAL

£.....

£.....

£.....

£.....

£.....

£.....

£.....

£.....

£.....

£.....

190.29

~~04_05~~ / 05_06

Comments:

* Financial Processing purposes only
Registered by (initials & date)

Posted by (initials & date)



14 OCT 2005

Financial Processing }

Transaction No. . .

Registration No. . .

Validation Claim Summary Sheet

Please write or print clearly & attach to claim

Supplier ID

Text

Invoice No.

Account code / Allowance

Members cost centre (Cat1)

Financial Year/PIRO (Cat2)

Expenditure type (Cat5) :



TOTAL

£.....

£.....

£.....

£.....

£.....

£.....

£.....

£.....

£.....

£.....

275.00

Comments:

* Financial Processing purposes only
Registered by (initials & date)

..... [Redacted]

Posted by (initials & date)

..... [Redacted] 14 OCT 2005

14 OCT 2005

04-05 / 05_06



Direct payment of suppliers

5002 130 2 0

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for, see Green Book section 5.13.1.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

JIM DOWD

Constituency

LENISHAM WEST

Claim details

Please ensure

- your claim totals more than £100 – this will enable us to process your claim more promptly
- any claims for petty cash do not exceed £250 per month
- you attach all supplier invoices.

You must specify

- the Incidental Expenses Provision for costs that include office and surgery accommodation, equipment and supplies, communication and travel.

You can specify

- the Incidental Expenses Provision or the Staffing Allowance for costs that include work commissioned or bought in services.

Date of claim

6 / 10 / 05

Allowance year

05 / 06

Incidental Expenses Provision claims

	Suppliers	Amount
Item 1	VIKING DIRECT	£ 190 : 29 P
Item 2	K R MORTON IFR	£ 275 : 00 P
Item 3		£ : P
Item 4		£ : P
Item 5		£ : P
Total		£ 465 : 29 P

Claim details continued

Staffing Allowance claims

	Suppliers	Amount
Item 6	_____	£ _____ : _____ p
Item 7	_____	£ _____ : _____ p
Item 8	_____	£ _____ : _____ p
Item 9	_____	£ _____ : _____ p
Total		£ _____ : _____ p

Authorisation and declaration

I declare that the above is a true and correct statement of the amount of my claim in respect of costs incurred wholly, or in part, in the performance of my Parliamentary duties.

Signature _____

Date 6 / 10 / 05

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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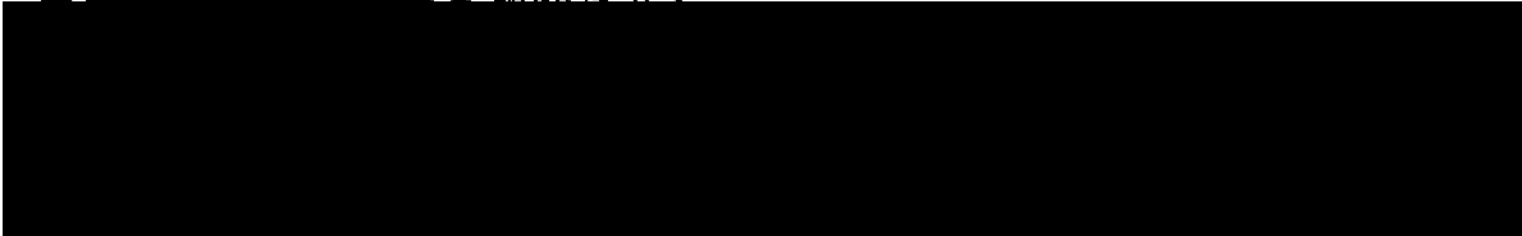
Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only			
Validation	Initials	Date	
Claims received		/ /	Member ID added to form
Signature check		/ /	Payment codes added to form
Funds check		/ /	Receipts/ documentation present
Allowable expenditure		/ /	Processing
			Input

Please use margin for comments



ACCOUNT No.	DATE	INVOICE No.	YOUR REFERENCE	DATE ENTERED	DATE DESPATCHED
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	12/08/05	12/08/05

TERMS: NETT 30 DAYS

Jim Dowd MP

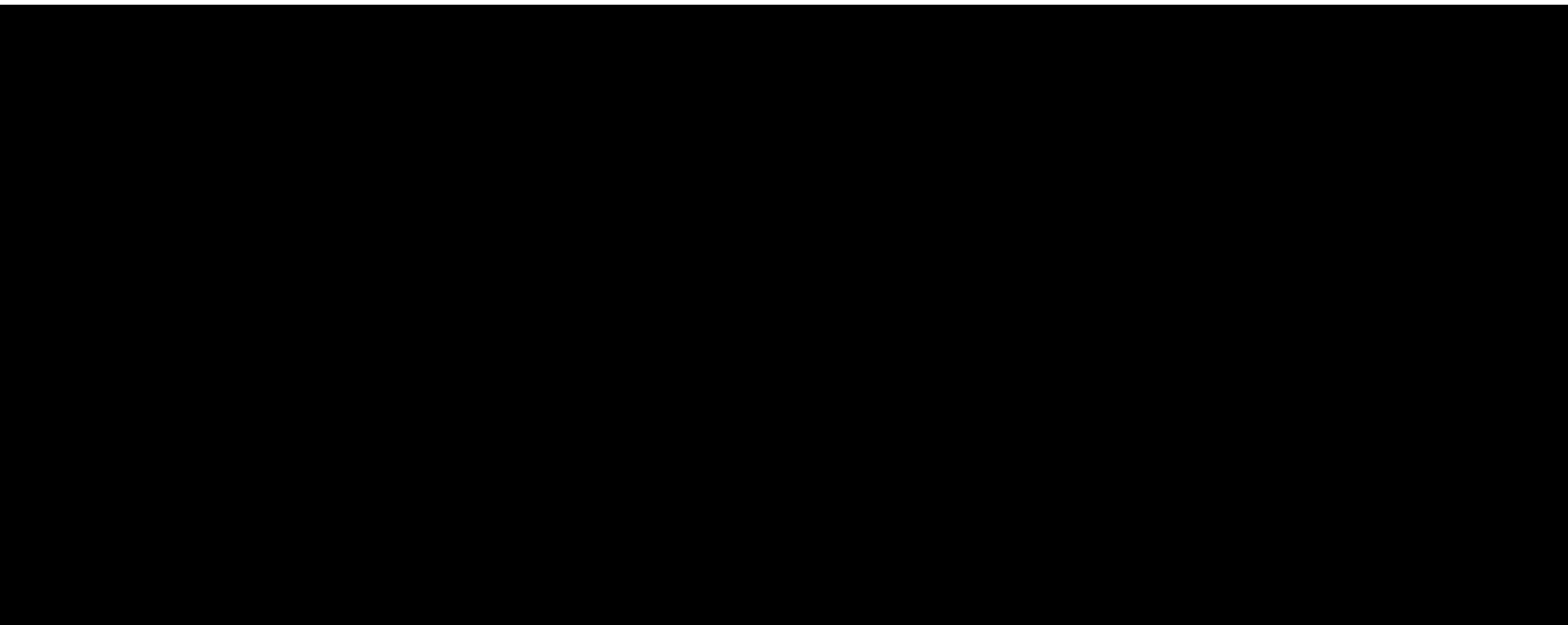
Jim Dowd MP



All goods remain property of Viking Direct until invoice is settled in full

DESCRIPTION	CATALOGUE NUMBER	QTY DESPATCHED	VAT %	LIST PRICE	YOUR COST	NETT COST
FELLOWES SB85C SHREDDER	Q28-SB85C	1 EA	17.5	389.99	159.990	159.99
[REDACTED]						

TOTAL VALUE AT LIST PRICE		YOU SAVED THIS AMOUNT		NETT TOTAL	CARRIAGE	PROTEC-TION PLUS	V.A.T.	PAID IN ADVANCE	PLEASE PAY THIS AMOUNT	AMOUNT DUE
389.99	230.00	159.99	FREE	159.99	FREE	1.96	28.34		190.29	



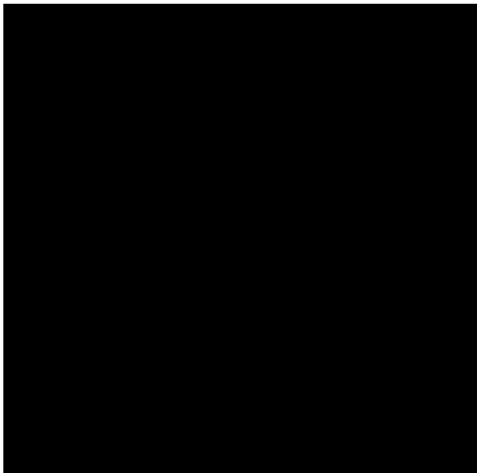
Work on completing Tax Return for the year ended 5th April 2005

20-Jul-05	Meeting at the House of Commons	2hrs	£60
29-Aug-05	Calculation and drafting return	3hrs	£90
15-Sep-05	Meeting at Sunderland Road	3hrs	£90
17-Sep-05	Completion and submission	1hr	£30
	Travel expenses		£5
	TOTAL		<u>£275</u>

Financial Processing }

Transaction No.

Registration No.



Validation Claim Summary Sheet

Please write or print clearly & attach to claim

Member Supplier ID

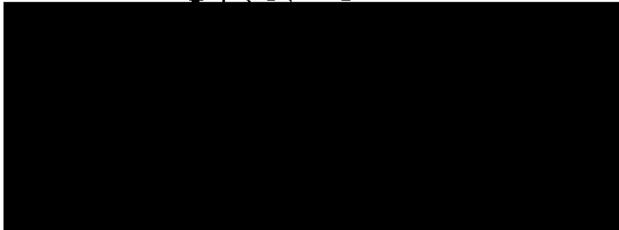
Pay recipient

(NB Financial Processing to check whether a dedicated a/c exists)

Text

6/10/05

Invoice No.



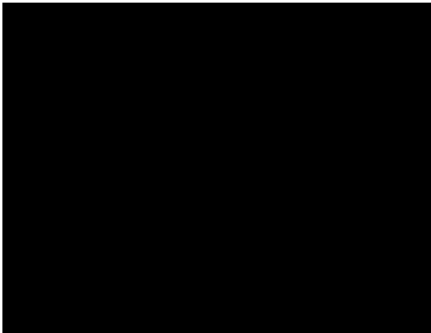
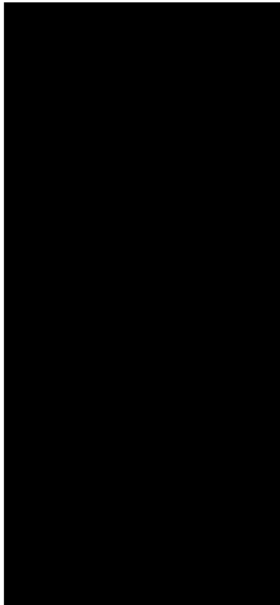
Account code / Allowance

Members cost centre (Cat1)

Financial Year/PIRO (Cat2)

04_05 / 05_06

Expenditure type (Cat5) :



837.26
£ ~~817.27~~

£.....

£.....

£.....

£ ~~19.99~~

£.....

£.....

£.....

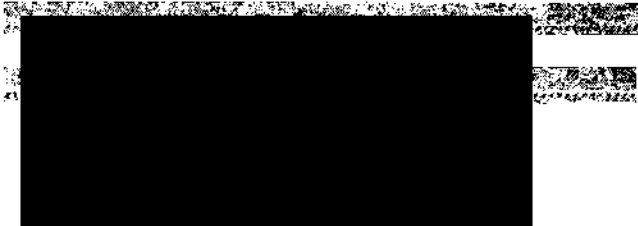
£.....

£ 837.26

TOTAL

Comments:

* Financial Processing purposes only
Registered by (initials & date)



Posted by (initials & date)



Member's reimbursement form

5002 130 2 0

When to use this form

- Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for, see *Green Book* section 5.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

JIM DOWD

Constituency

LEWISHAM WEST



Claim details

Please ensure

- your claim totals more than £100
- you provide journey details of all taxi journeys
- you attach all receipts or invoices for items of £250 and above
- any claims for petty cash do not exceed £250 per month.

You can only claim for

- costs you have actually paid
- office and surgery accommodation, equipment and supplies, work commissioned, communication and travel.

Period of claim

from / /

to 6 / 10 / 05

Allowance year

/

Description of service or goods

Amount

Item 1

PETTY CASH (JULY AUG SEPT)

£ 750: 00 p

Item 2

MOBILE PHONE (---)

£ 67: 27 p

Item 3

ISP SERVICE

£ 19: 99 p

Item 4

£ : p

Item 5

£ : p

Item 6

£ : p

Item 7

£ : p

Item 8

£ : p

Item 9

£ : p

Item 10

£ : p

Total

£ 837: 26 p



Authorisation and declaration

I claim reimbursement wholly, exclusively and necessarily in the performance of my duties

Signature

[Redacted Signature]

Date

6/10/05

Data protection

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Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only		
Validation	Initials	Date
Claims received	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Signature check	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Funds check	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Allowable expenditure	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Member Res ID & Costc	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Ext type/Cat 5 & subtotals added to form	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Receipts/ documentation present	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Processing		
Input	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>

Input subtotals per Cat 5	
<input type="text"/>	£ <input type="text"/>
<input type="text"/>	£ <input type="text"/>
<input type="text"/>	£ <input type="text"/>
<input type="text"/>	£ <input type="text"/>
<input type="text"/>	£ <input type="text"/>
<input type="text"/>	£ <input type="text"/>
<input type="text"/>	£ <input type="text"/>

Comments

Close
Print

Your billing address

MR JAMES DOWD

Detailed breakdown by mobile

used by MR JAMES DOWD		
Description	Date	Amount
Itemised usage charges	up to 28 Aug	
Calls		£2.59
Messaging, Mobile Browsing + Data		£0.10
Service charges		
Vodafone 60 Other Network	01 Sep to 30 Sep	£17.02
Total for	before VAT	£19.71
VAT at 17.5% on £19.71		£3.44
Total for this bill after VAT		£23.15
Overdue balance		£0.00
Total by Direct Debit on or after 12 Oct		£23.15
Payments and other activities for account no.		
Description	Amount	
Balance from last bill	£23.37	
Payments	CR £23.37	
Additional credits		
Adjustments	£0.00	
	£0.00	

VAT charges

Invoice date		
28 September 2005		
VAT details		
Description	Amount	VAT
VAT at 17.5% on	£19.71	£3.44
VAT on this bill		£3.44

MR JAMES DOWD

used by MR JAMES DOWD		
Description	Date	Amount
Itemised usage charges	up to 20 Jul	
		£2.67
		£0.20
Service charges		
Vodafone 60 Other Network	01 Aug to 31 Aug	£17.02
Total	before VAT	£19.89
VAT at 17.5% on £19.89		£3.48
Total for this bill after VAT		£23.37
Overdue balance		£0.00
Total by Direct Debit on or after 08 Sep		£23.37

Payments and other activities for account no. [REDACTED]	
Description	Amount
Balance from last bill	£20.75
Payments	CR £20.75
Additional credits	
Adjustments	£0.00
	£0.00

Invoice date	[REDACTED]	
25 August 2005	[REDACTED]	
VAT details		
Description	Amount	VAT
VAT at 17.5% on	£19.89	£3.48
VAT on this bill		£3.48

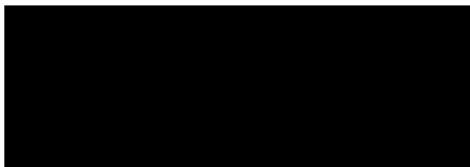
MR JAMES DOWD

used by MR JAMES DOWD		
Description	Date	Amount
Itemised usage charges	up to 29 Jun	
		£0.54
		£0.10

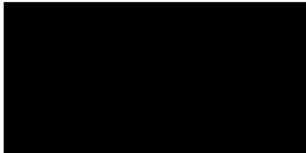
Service charges		
Vodafone 60 Other Network	01 Jul to 31 Jul	£17.02
Total before VAT		£17.66
VAT at 17.5% on £17.66		£3.09
Total for this bill after VAT		£20.75
Overdue balance		£0.00
Total by Direct Debit on or after 08 Aug		£20.75

Payments and other activities for account no	
Description	Amount
Balance from last bill	£24.48
Payments	CR £24.48
Additional credits	
Adjustments	£0.00
	£0.00

Invoice date		
25 July 2005		
VAT details		
Description	Amount	VAT
VAT at 17.5% on	£17.66	£3.09
VAT on this bill		£3.09



Jim Dowd



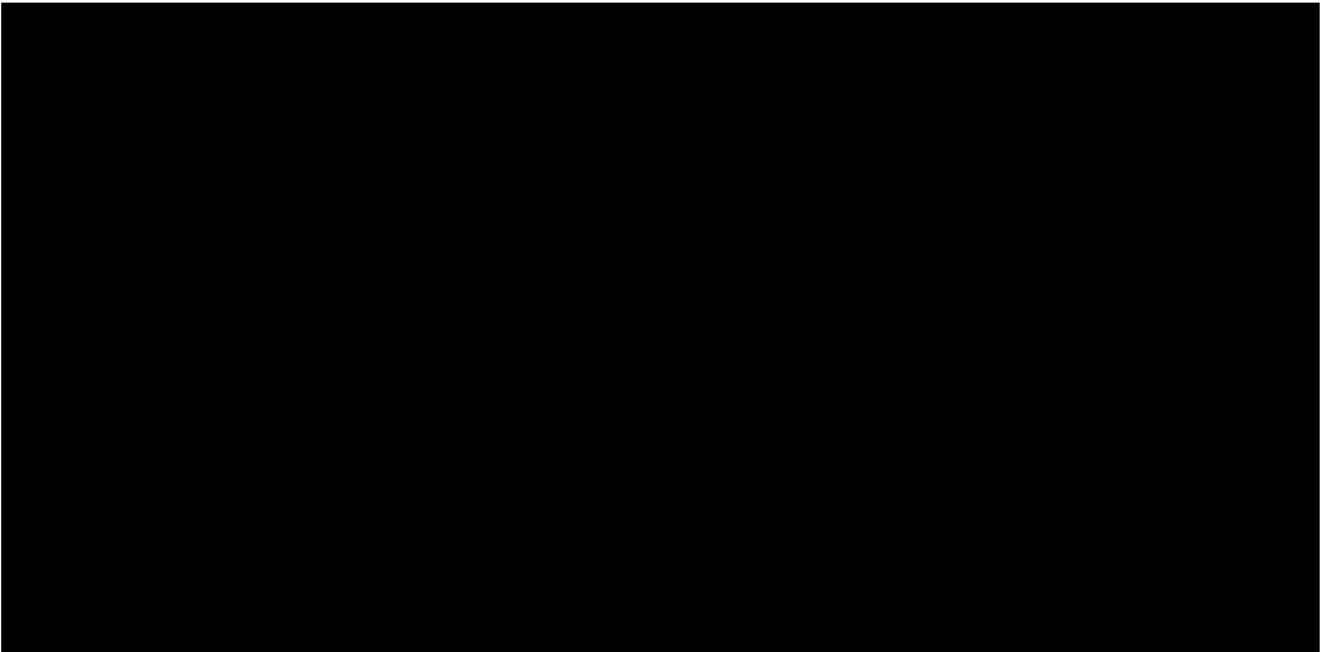
INVOICE

Invoice Number	Invoice Date	Due Date	Customer Number	Order Number
	05/10/2005			

Description	Details	Value
Care4free Justmail		£17.01

Your invoice is paid up to date	Value	£17.01
Invoice covers period 05/10/2005 to 04/10/2006	VAT	£2.98
Thank you for choosing Care4free	Total	£19.99

How to contact us



Financial Processing }

Transaction No.

Registration No.

Validation Claim Summary Sheet

Please write or print clearly & attach to claim

Supplier ID

Text

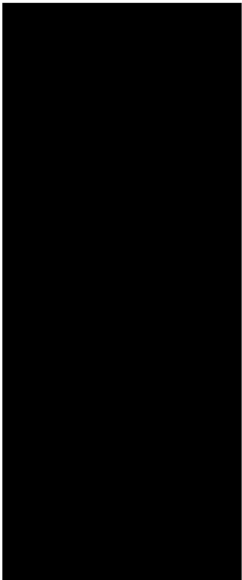
Invoice No.

Account code / Allowance

Members cost centre (Cat1)

Financial Year/PIRO (Cat2)

Expenditure type (Cat5) :



04_05 05_06

£.....

£.....

£.....

£.....

£.....

£.....

£.....

£.....

£ 198 . 00

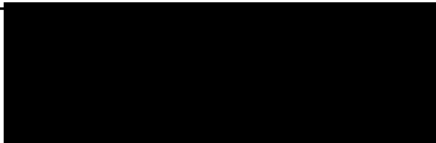
£ 198 . 00

TOTAL

Comments:

* Financial Processing purposes only
Registered by (initials & date)

Posted by (initials & date)



20 SEP 2005

CR

FORM OF AUTHORITY FOR THE DIRECT PAYMENT OF FEES ETC

I, Jim Dowd, Member of Parliament for the Constituency [REDACTED] authorise the Fees Office, House of Commons, to pay the undermentioned organisation the sum of one hundred and ninety-eight pounds (£198.00) for services provided wholly, exclusively and necessarily in connection with my Parliamentary duties.

- 1) Organisation
Address

[REDACTED]
[REDACTED]

- 2) Bank Details
Bank Name
Sort Code
Bank Address

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Account Name

- 3)

Sig [REDACTED] (Member)

Date: [REDACTED] 2/9/05

Financial Processing }

Transaction No.

Registration No.

Validation Claim Summary Sheet

Please write or print clearly & attach to claim

Member Supplier ID

Pay recipient

(NB Financial Processing to check whether a dedicated a/c exists)

Text

06/7/05

Invoice No.

Account code / Allowance

Members cost centre (Cat1)

Financial Year/PIRO (Cat2)

04_05 / 05_06

Expenditure type (Cat5) :



£ ~~274.48~~

£.....

£.....

£.....

£.....

£.....

£.....

£.....

£.....

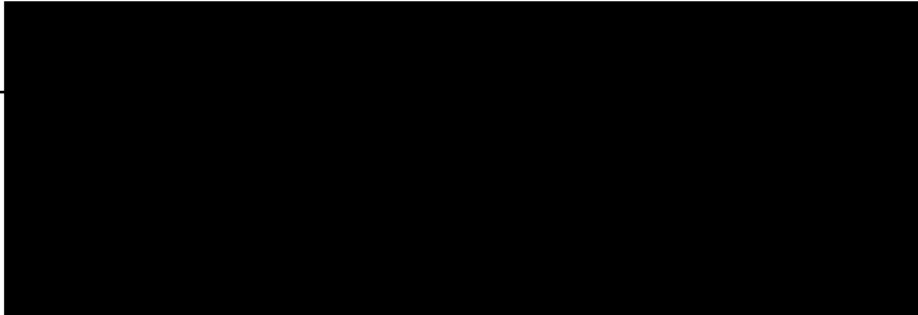
£ 274.48

TOTAL

Comments:

* Financial Processing purposes only
Registered by (initials & date)

Posted by (initials & date)





Member's reimbursement form

08 JUL 2005

When to use this form

- Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for, see *Green Book* section 5.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

JIM DOWD

Constituency

LEWISHAM WEST



Claim details

Please ensure

- your claim totals more than £100
- you provide journey details of all taxi journeys
- you attach all receipts or invoices for items of £250 and above
- any claims for petty cash do not exceed £250 per month.

You can only claim for

- costs you have actually paid
- office and surgery accommodation, equipment and supplies, work commissioned, communication and travel.

Period of claim

from / /

to 6/7/05

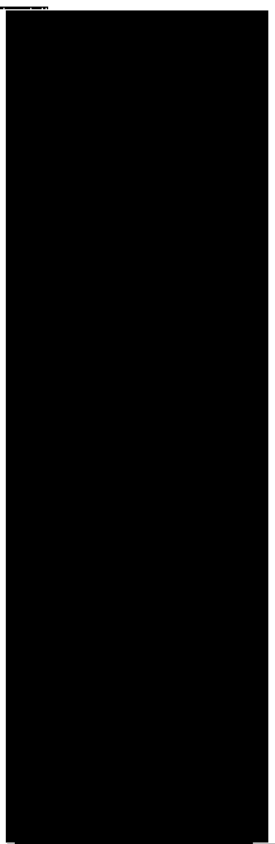
Allowance year

/


	Description of service or goods	Amount
Item 1	PETTY CASH (June)	£ 250 : 00 p
Item 2	MOBILE PHONE	£ 24 : 48 p
Item 3		£ : p
Item 4		£ : p
Item 5		£ : p
Item 6		£ : p
Item 7		£ : p
Item 8		£ : p
Item 9		£ : p
Item 10		£ : p

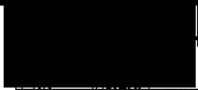
Total

£ 274 : 48 p



Authorisation and declaration

Signature , exclusively and necessarily

Date  6/7/05

Data protection

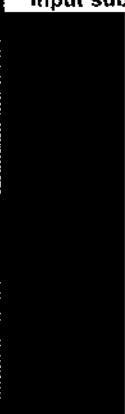
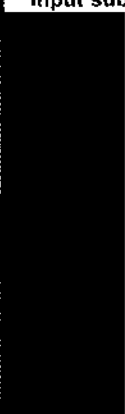
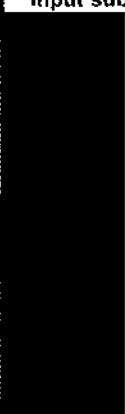
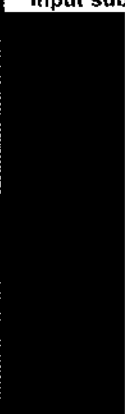
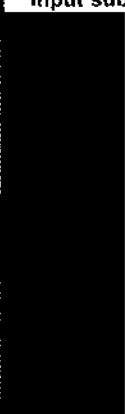
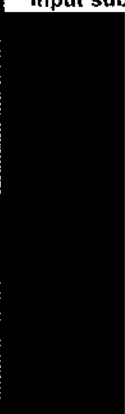
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Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only			Input subtotals per Cat 5	
Validation	Initials	Date		
Claims received	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>		£ <input type="text"/>
Signature check	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>		£ <input type="text"/>
Funds check	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>		£ <input type="text"/>
Allowable expenditure	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>		£ <input type="text"/>
Member Res ID & Costc	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>		£ <input type="text"/>
Ext type/Cat 5 & subtotals added to form	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>		£ <input type="text"/>
Receipts/ documentation present	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>	Comments <input style="width: 100%; height: 100%;" type="text"/>	
Processing	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>		

Your phone bill



MR JAMES DOWD

Date
24/06/2005

Previous balance	Payments	Current bill	Amount due
£20.97	£20.97	£24.48	£24.48

Voice Network Charges

Calls Vodafone 60 Other Network to 31/05/2005 £14.42
Vodafone 60 Other Network £17.02
Calls Vodafone 60 Other Network -£11.11
Voice Sub Total (Ex. VAT) £20.33

Data Network Charges

SMS Text message charges Vodafone 60 £0.51 S
Other Network
Data Sub Total (Ex. VAT) £0.51

Sub Total (Ex. VAT) £20.84

Total (Ex. VAT) £20.84
S=Standard (£20.84) @17.5% £3.64
Total £24.48

Financial Processing }

Transaction No

Registration No



Validation Claim Summary Sheet

Please write or print clearly & attach to claim

Member Supplier ID

Pay recipient

(NB Financial Processing to check whether a dedicated a/c exists)

Text

JUNE '05

Invoice No.



Account code / Allowance

Members cost centre (Cat1)

Financial Year/PIRO (Cat2)

04_05 / 05_06

Expenditure type (Cat5) :



£.....275.96

£.....

£.....

£.....

£.....

£.....

£.....

£.....

£.....

£.....275.96

TOTAL

Comments:

* Financial Processing purposes only
Registered by (initials & date)

Posted by (initials & date)





Member's reimbursement form

When to use this form

- Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

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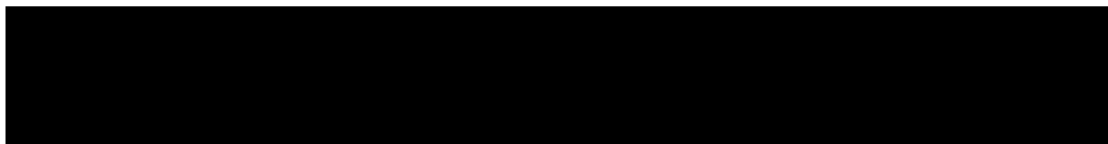
Your details

Name
in CAPITAL LETTERS

JIM DOWD

Constituency

LEWISHAM WEST



Claim details

Please ensure

- your claim totals more than £100
- you provide journey details of all taxi journeys
- you attach all receipts or invoices for items of £250 and above
- any claims for petty cash do not exceed £250 per month.

You can only claim for

- costs you have actually paid
- office and surgery accommodation, equipment and supplies, work commissioned, communication and travel.

Period of claim

from 1 1

to 16 6 05

Allowance year

05 06

	Description of service or goods	Amount
Item 1	MOBILE PHONE (MAY)	£ 20 : 97 p
Item 2	COMPUTER DISKS	£ 4 : 99 p
Item 3	PETTY CASH (MAY)	£ 250 : 00 p
Item 4		£ : p
Item 5		£ : p
Item 6		£ : p
Item 7		£ : p
Item 8		£ : p
Item 9		£ : p
Item 10		£ : p

Total

£ 275 : 96 p

Authorisation and declaration

I claim reimbursement incurred wholly, exclusively and necessarily in the performance of my duties as a Member of Parliament.

Signature

Date

_____ 16/6/05 _____

Data protection

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Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only		Input subtotals per Cat 5	
Validation	Initials Date		£
Claims received	<input type="text"/> / <input type="text"/> / <input type="text"/>	<input type="text"/>	<input type="text"/>
Signature check	<input type="text"/> / <input type="text"/> / <input type="text"/>	<input type="text"/>	<input type="text"/>
Funds check	<input type="text"/> / <input type="text"/> / <input type="text"/>	<input type="text"/>	<input type="text"/>
Allowable expenditure	<input type="text"/> / <input type="text"/> / <input type="text"/>	<input type="text"/>	<input type="text"/>
Member Res ID & Costc	<input type="text"/> / <input type="text"/> / <input type="text"/>	<input type="text"/>	<input type="text"/>
Ext type/Cat 5 & subtotals added to form	<input type="text"/> / <input type="text"/> / <input type="text"/>	<input type="text"/>	<input type="text"/>
Receipts/ documentation present	<input type="text"/> / <input type="text"/> / <input type="text"/>	<input type="text"/>	<input type="text"/>
Processing			
Input	<input type="text"/> / <input type="text"/> / <input type="text"/>		
		Comments	
		<input style="width: 100%; height: 100%;" type="text"/>	

Your phone bill

MR JAMES DOWD

Date
24/05/2005

Previous balance	Payments	Current bill	Amount due
£20.73	£20.73	£20.97	£20.97

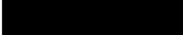
Calls Vodafone 60 Other Network to 30/04/2005 £9.02 S
Vodafone 60 Other Network £17.02 S
Calls Vodafone 60 Other Network -£8.19 S

Sub Total (Ex. VAT) £17.85

Total (Ex. VAT) £17.85
S=Standard (£17.85) @17.5% £3.12
Total £20.97



SALE

Assistant: 

PHILIPS 5PK DVD-R W £5.99

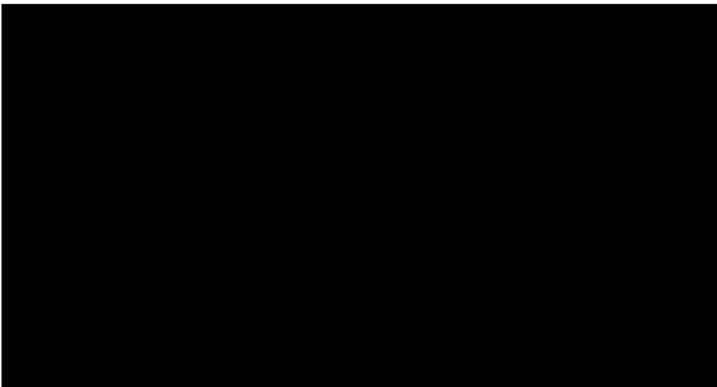
1 x 0001238641 @ £5.99

AMOUNT DUE £5.99

Cash £10.00

TOTAL TENDERED £10.00

Cash Change £4.01



Financial Processing }

Transaction No

Registration No



Validation Claim Summary Sheet

Please write or print clearly & attach to claim

Member Supplier ID

Pay recipient

(NB Financial Processing to check whether a dedicated a/c exists)

Text

11/5/05

Invoice No.



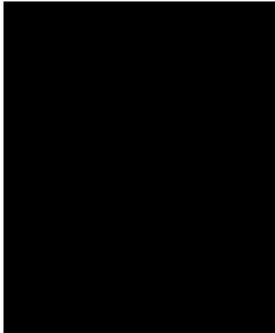
Account code / Allowance

Members cost centre (Cat1)

Financial Year/PIRO (Cat2)

~~04_05~~ / 05_06

Expenditure type (Cat5) :



£ 290.72

£.....

£.....

£.....

£.....

£.....

£.....

£.....

£.....

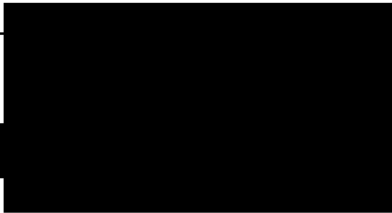
£ 290.72

TOTAL

Comments:

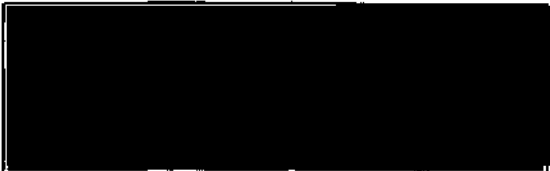
* Financial Processing purposes only
Registered by (initials & date)

19 MAY 2005



Posted by (initials & date)

.....



C1. REIMBURSEMENT

I wish to claim reimbursement of the following amounts from my Incidental Expenses Provision for the period to 11/5/05 as detailed below.

I attach certified receipts/invoices for all equipment & software leased or purchased.

Item	Description of service / goods	Amount £
1	MOBILE PHONE (APRIL)	20.73
2	INTERNET SERVICE	19.99
3	PETTY CASH (APRIL)	250.00
4		
5		
6		
7		
8		
9		
10		
		£ 290.72

12 MAY 2005

I certify that the expenses shown at and necessarily incurred on parliamentary business.

SIGNED.....

PRINTED NAME..... JIM DOWD

DATE...11/5/05.....CONSTITUENCY...LEWISHAM WEST

Mr Jim Dowd

INVOICE

Invoice Date

04/05/2005

Description	Details	Value
Care4free Justmail		£17.01

Your invoice is paid up to date	Value	£17.01
---------------------------------	-------	--------

Invoice covers period 04/05/2005 to 03/05/2006	VAT	£2.98
------------------------------------------------	-----	-------

Thank you for choosing Care4free	Total	£19.99
----------------------------------	-------	--------

Your phone bill



MR JAMES DOWD

Date
26/04/2005

Previous balance	Payments	Current bill	Amount due
£24.74	£24.74	£20.73	£20.73

Calls Vodafone 60 Other Network to 29/03/2005 £4.65 S
 Vodafone 60 Other Network £17.02 S
 Calls Vodafone 60 Other Network -£4.02 S

Sub Total (Ex. VAT) £17.65

Total (Ex. VAT) £17.65
 S=Standard (£17.65) @17.5% £3.08
 Total £20.73

Financial Processing }

Transaction No

Registration No

Validation Claim Summary Sheet

Please write or print clearly & attach to claim

Member Supplier ID

Text Box

6 April 05

Pay recipient

(NB Financial Processing to check whether a dedicated a/c exists)

Invoice No.

Account code / Allowance

Members cost centre (Cat1)

Financial Year/PIRO (Cat2)

04_05 / 05_06

Expenditure type (Cat5) :



£.....

£ 107.49

£.....

£.....

£.....

£.....

£.....

£.....

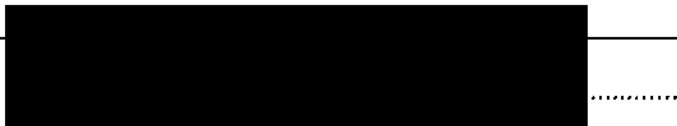
£.....

£ 107.49

TOTAL

Comments:

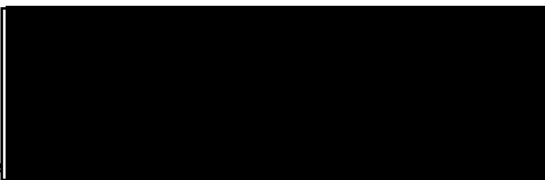
* Financial Processing purposes only
Registered by (initials & date)



Posted by (initials & date)



18 APR 2005



C1. REIMBURSEMENT

I wish to claim reimbursement of the following amounts from my Incidental Expenses Provision for the period to 6/4/05 as detailed below.

I attach certified receipts/invoices for all equipment & software leased or purchased.

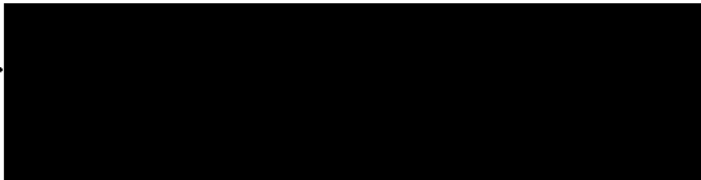
Item	Description of service / goods	Amount £
1	[REDACTED]	[REDACTED]
2	CONSTITUENT OFFICE SUPPLIES	67.54
3	COMPUTER SOFTWARES	39.95
4		
5		
6		
7		
8		
9		
10		
		£107.49

I certify that the expenses have been incurred solely and necessarily incurred on parliamentary business

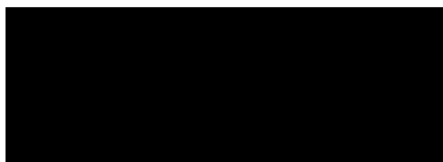
SIGNED..... [REDACTED]

PRINTED NAME..... JIM DOWD

DATE..... 5/4/05 CONSTITUENCY..... [REDACTED]

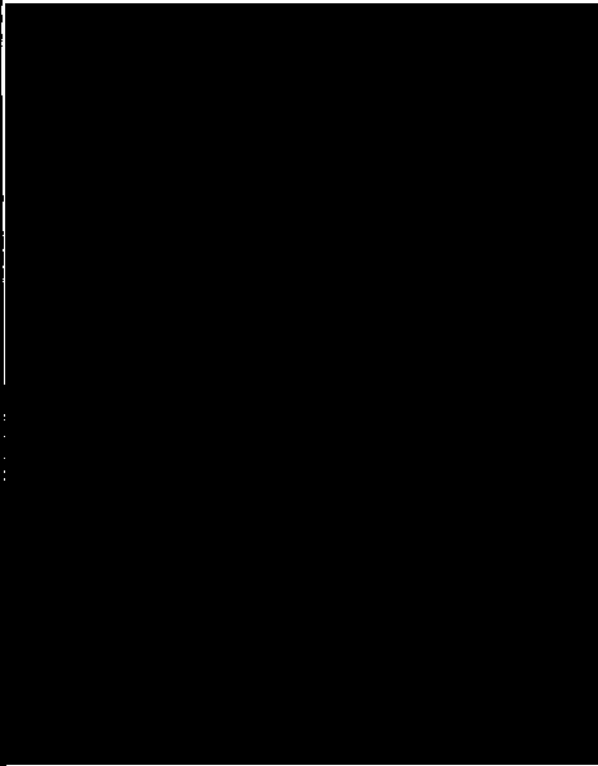


H MEBASE



Citronella Oil (B)	
5027422207409	9.99
HB BBQ TRAY SPK (B)	
5013669408082	1.99
PLUG-IN CHARGER (B)	
5014949011312	9.99
ELEC STAPLER (B)	
5018505017879	38.99
STAPLES (B)	
5018505104067	3.09
Sello NMS 40m Br (B)	
5010383022204	3.49

T O T A L	667.54



JIM DOWD

Product	Qty	Platform	Delivery Method	Price
Extended Download Service	1	License Certificate	Digital River	£4.25
Norton Password Manager 2004	1	PC	Digital River	£0.00
	1	PC	Digital River	£29.75

Sub Total: £34.00

Tax: £5.95

Total: £39.95



Financial Processing }

Transaction No.

Registration No.

Validation Claim Summary Sheet

Please write or print clearly & attach to claim

Supplier ID

Text

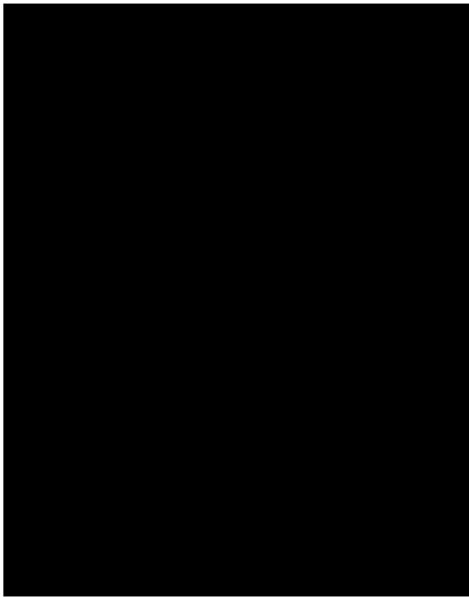
Invoice No.

Account code / Allowance

Members cost centre (Cat1)

Financial Year/PIRO (Cat2)

Expenditure type (Cat5) :



~~04_05~~ / 05_06

£ 15000.00

£.....

£.....

£.....

£.....

£.....

£.....

£.....

£.....

£ 15000.00

TOTAL

Comments:

** Financial Processing purposes only
Registered by (initials & date)*

16 APR 2005

Posted by (initials & date)



C2. DIRECT PAYMENT

I enclose 1 certified invoice to allow direct payments to be made from my Incidental Expenses Provision

Invoice	Supplier's name	Amount £
1	<i>LAPING PARTS</i>	
2	<i>ANNUAL CONSTITUENCY OFFICE RENTAL AGREEMENT</i>	<i>15,000</i>
3	<i>[PLEASE FORWARD TO THE ATTENTION OF</i>	
4		
5		
6		
7		
8		
9		
10		

07 APR 2005

£15,000

I certify that the expenses shown are necessarily incurred on parliamentary business.

SIGNED.....
 PRINTED NAME..... *JIM DOWD*

DATE..... *5/4/05* CONSTITUENCY.....

AGREEMENT BETWEEN

[REDACTED]

AND JIM DOWD MP

Agreement dated this 1st day of April 2005 [REDACTED]
Jim Dowd MP. Jim Dowd MP agrees to pay the sum of £15,000 (Fifteen Thousand
Pounds) to [REDACTED] the sole use of designated parts, and the
shared use of other areas, [REDACTED]
[REDACTED] as the MP's Constituency Offices for the period from 1st April 2005
until 31st March 2006. This sum includes various agreed office running costs, use of
equipment and secretarial support with Constituency Advice Surgeries, etc.

The rental will be reviewed annually and the terms of the agreement will only be altered
or terminated by mutual arrangement.

[REDACTED]