



Additional Costs Allowance

05/06

ACA2

Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 1.1
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

JENNY WILLOTT

Constituency

CARDIFF CENTRAL

Office use only

Costs

Supp/Res ID

7 1 006986

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01/03/06 to 31/10/06

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1451:67 p ✓

Food

£ 200:00 p ✓

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1651:67 p

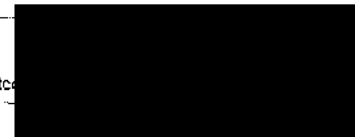
£ 1,554.71

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

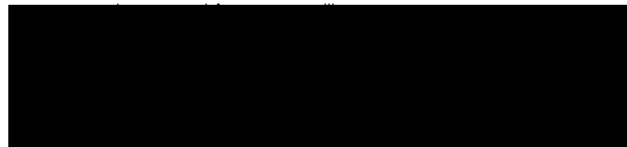


Postcode

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature



MP

Date

26.4.06**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

Date

26.4.06

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Additional Costs Allowance

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Member's claim for

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Your details

Name in CAPITAL LETTERS

JENNY WILLOTT

Constituency

CARDIFF CENTRAL

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 02/02/06 to 28/02/06

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1451 : 67 p ✓ Feb 2006

Food

£ 200 : 00 p ✓

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 499 : 97 p ✓ please specify

TV for new flat

Other

£ 27 : 90 p ✓ please specify

Household goods

Other

£ 60 : 00 p ✓ please specify

Up-rated deposit

Total

£ 2239 : 54 P

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

13.3.06

**Data protection**

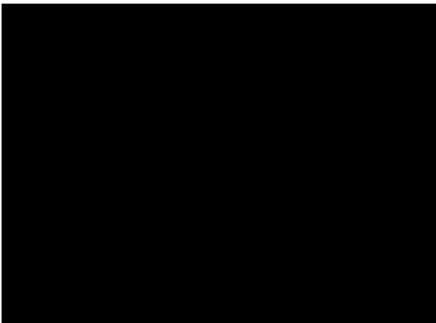
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SALE

21 Feb 2006

CASHIER:

4547315865147 PPDUSTBIN

18.95 S X

4547315201365 LAUNDRY

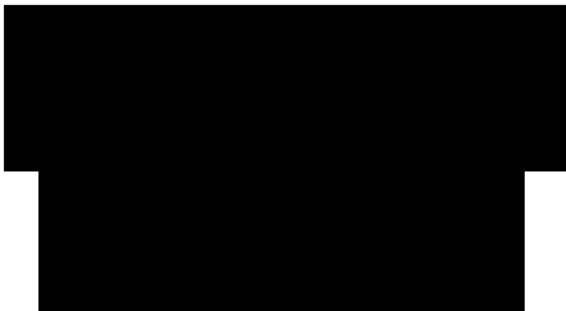
8.95 S X

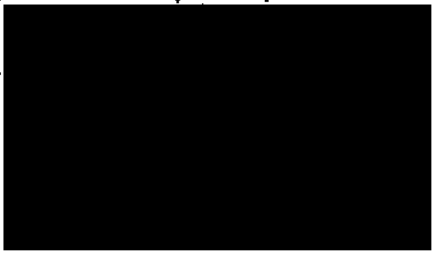
TOTAL

ITEMS

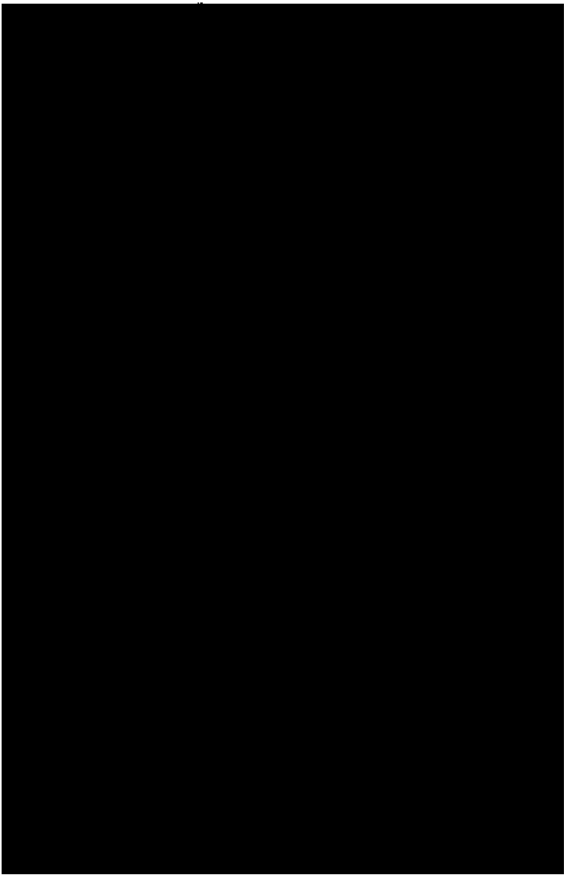
4

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37.35





HITACHI TV	*	499.97 <sup>E</sup>
TOTAL		499.97
VISA CREDIT		499.97
CHANGE DUE		0.00



29/01/06 



Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name  
in CAPITAL LETTERS

JENNY WILLOTT

Constituency

CARDIFF CENTRAL

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01/01/06 to 31/09/06

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 1408 : 33 p Jan 2006

Food

£ 150 : 00 p

Utilities

£ 172 : 80 p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1731 : 13 p



**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

13-3-06

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**REMINDER TO PAY YOUR GAS BILL**

15 February 2006

Customer Reference Number

MRS JENNY WILLOTT

Dear Customer,

Payment of this amount is overdue

**£172.80**



Additional Costs Allowance

ACA2

Member's cl

About filling in this form

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Your details

Name in CAPITAL LETTERS

JENNY WILLOTT

Constituency

CARDIFF CENTRAL

Claim details

You can only claim for

- costs you have actually paid
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- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01 / 11 / 05 to 31 / 12 / 05 X2

Total cost of hotel stays

attach all receipts

£ : p

Mortgage payments

(interest only) or rent

£ 2816 : 66 p ✓

Food

£ 350 : 00 p ✓

Utilities

£ : p

Council Tax/Rates

£ 692 : 17 p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 3858 : 83 p ✓

continued on page 2

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature

Date

12.12.05

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# Bank Giro Credit

Amount due  
(standard fee payable at PO counter)

By transfer from Alliance & Leicester  
account number

£ 692 — 17

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CHEQUE ACCEPTABLE

Cashier's stamp  
and initials



Signature

MS J WILLOTT

Date 6-12-05

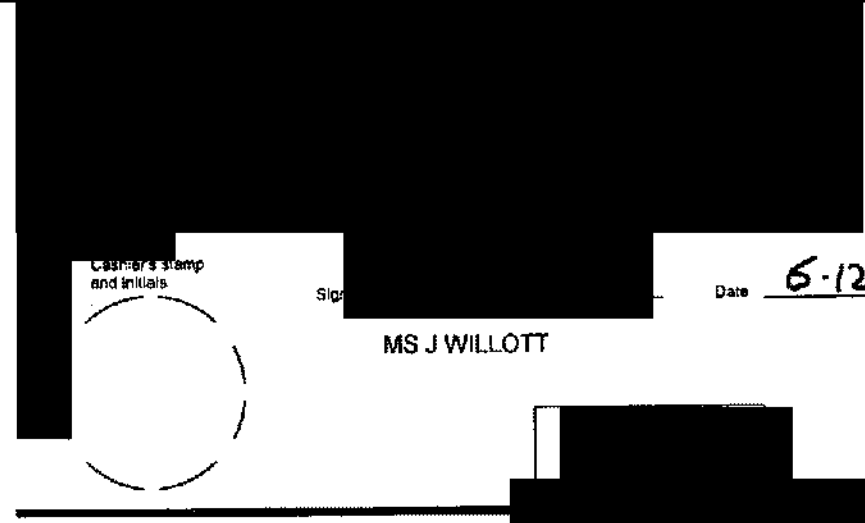
 NATWEST  
COLLECTION ACCOUNT  
L. B. LAMBETH  
COUNCIL TAX ACCOUNT

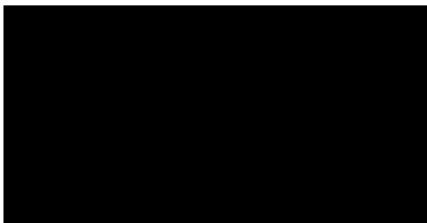
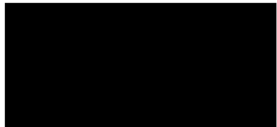
Cash

692	17

Cheque

£ 692.17





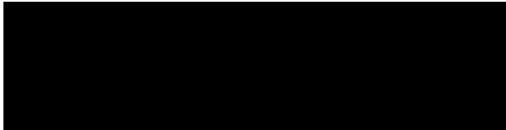
Final notice for 2005/06

Your Account number

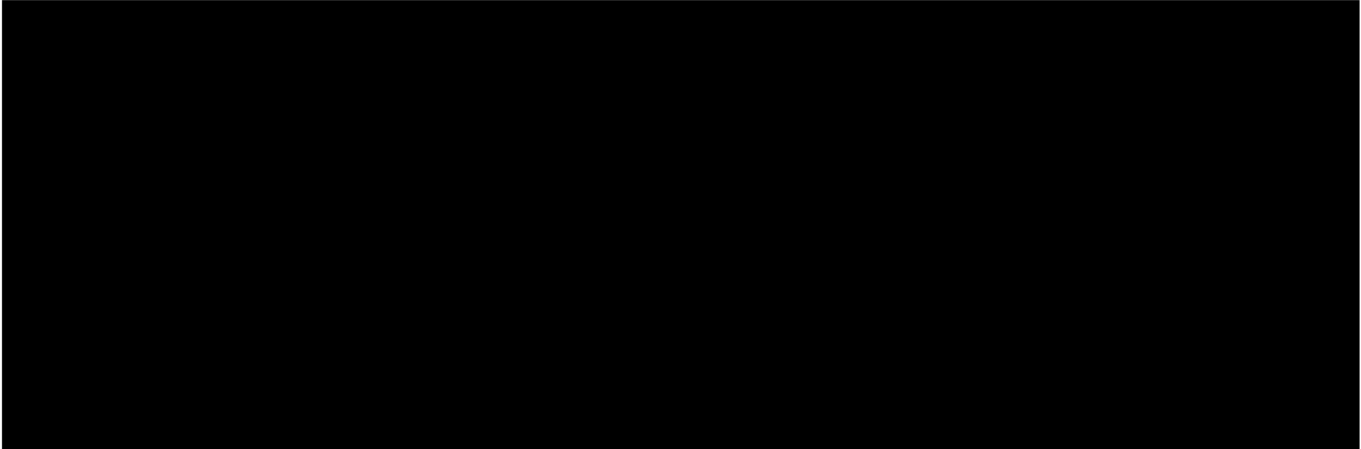
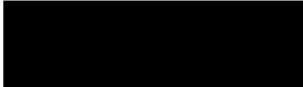


Council Tax

MS J WILLOTT



Date:  
28 November 2005



Total amount due now: £1065.00





Additional Costs Allowance

Member's

23 OCT 2005

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Your details

Name in CAPITAL LETTERS

JENNY WILLOTT

Constituency

CARDIFF CENTRAL

Claim details

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- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 12 11 05 to 30 10 05

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1408 : 33 p ✓

Food

£ 200 : 00 p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 126 : 50 p

▶ please specify TV licence

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1734 : 83 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

Postcode

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

27.10.05

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# Television Licence

This licence is not valid until it has been correctly stamped and dated.



## 1. Your name and address

Title	Initials	Surname
MISS	J	WILLOTT

Address



Value  
£126.50

Licence Expires on  
30 09 2006

Validation Stamp



CT 2005

Member's claim form

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Your details

Name in CAPITAL LETTERS

JENNY WILLOTT/

Constituency

CARDIFF CENTRAL.

Claim details

You can only claim for

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additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
all items costing £250 or more and include receipts - except for food, for which receipts are not required.
receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 03/09/05 to 11/10/05

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 14 08 : 33 p

Food

£ 100 : 00 p

Utilities

£ : p

Council Tax/Rates

£ 426 : 31 p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

please specify

Other

£ : p

please specify

Other

£ : p

please specify

Total

£ 1934 : 64 p

continued on page 2

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

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Signature

MP

Date

12.10.05

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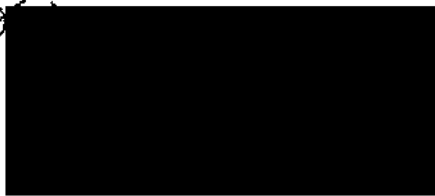
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Validation Team, Operations Directorate,  
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# Urgent reminder for 2005/06

11-10 ✓



Your Account number



## Council Tax

MS J WILLOTT



Date:  
6 October 2005



000605



Our records show that at 6 October 2005 you have again fallen behind with your council tax payments, despite a previous reminder being sent to you. To bring your account up to date, please pay £213.00 by 16 October 2005. See overleaf for details of how to pay.

If your payment is not received, your entitlement to pay by instalments will be cancelled. Legal action will be taken after a further seven days for the full amount of £1278.00 owing for this year. The costs of this action will be added to your bill.

If you recently paid to bring your account up to date it was not in sufficient time to prevent this reminder. Please ensure your future payments are received in time to reach your account by the due date. This way you will avoid final notices or recovery action.

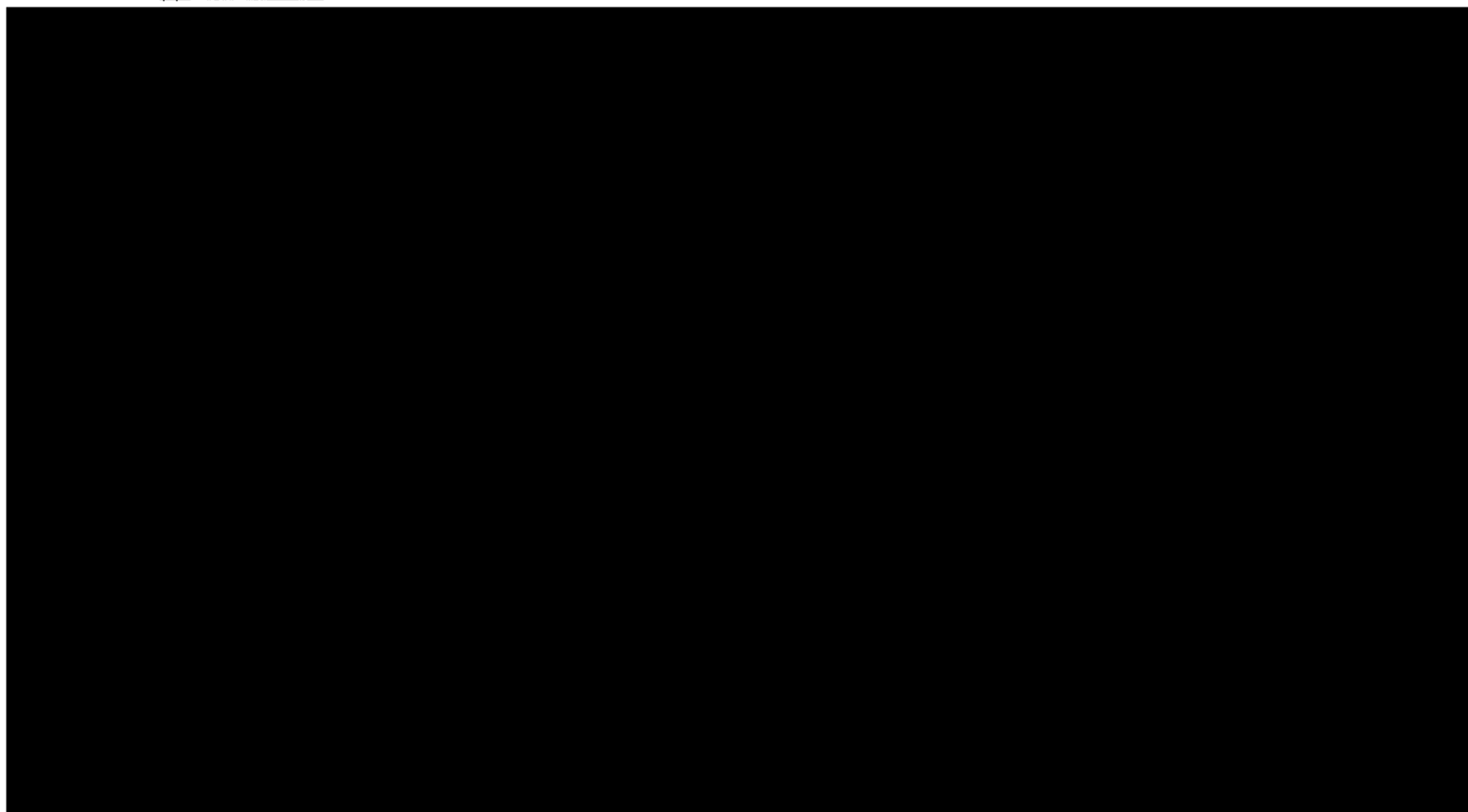
**No further reminders will be issued - failure to pay will result in legal proceedings.**

✓ OCT'05

Full balance due for this financial year: £1278.00

Total amount due now:

**£213.00**





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Your details

Name in CAPITAL LETTERS

JENNY WILLOTT

Constituency

CARDIFF CENTRAL

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices

Aug-sept  
Please list  
Please attach

Period of claim

from 1 1 8 9 05 to 2 1 9 1 05

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 2816 : 66 p

→ 2 months.

Food

£ 50 : 00 p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 2866 : 66 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

1.9.05.

**Data protection**

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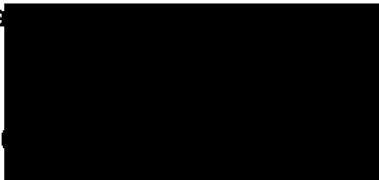

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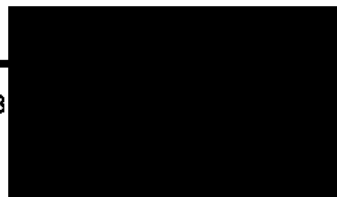


Additional   
Memb 

5002 707 8 0 ACA2

About filling in this form

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**Your details**

Name in CAPITAL LETTERS

JENNY WILLOTT

Constituency

CARDIFF CENTRAL

Office use

Costs 

Supp/Res ID

7 1 006986

**Claim details**

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 1 6 105 to 30 1 6 105

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 14 08 : 33 p ✓

Food

£ 200 : 00 p ✓

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/Insurance/  
security

£ : p

Other

£ 150 : 00 p ✓

▶ please specify

HOUSEHOLD GOODS

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

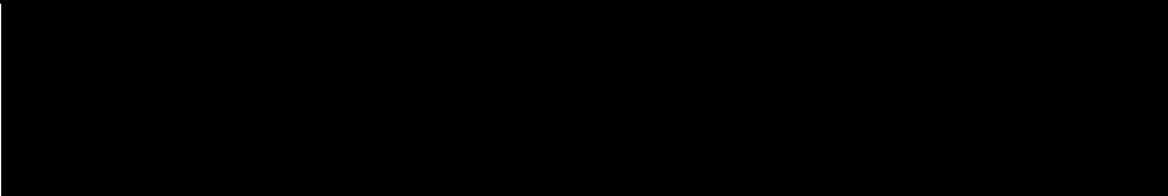
Total

£ 1758 : 33 p

continued on page 2

**Details of second home** *if applicable*

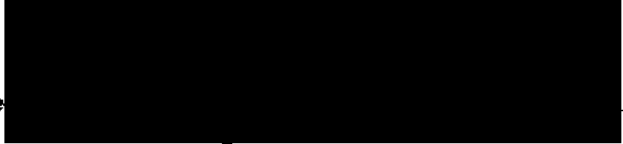
Address of  
second home  
for Additional  
Costs Allowance



**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament

Signature



MP

Date

4<sup>th</sup> July 2005

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

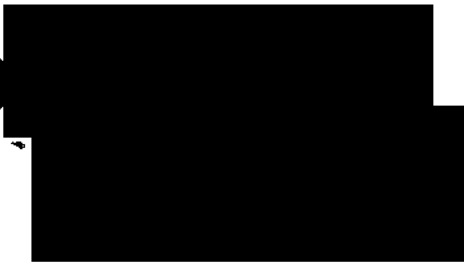
For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

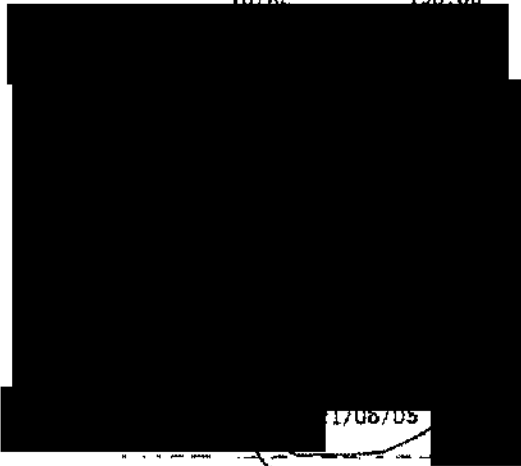




SALE

556 212105	
BED LINENS	90.00
556 179585	
BED LINENS	6.00
556 179585	
BED LINENS	6.00
556 204704	
BED LINENS	24.00
556 179412	
BED LINENS	24.00

TOTAL 150.00



1708705



Additional Costs Allowance

Member's claim form

About filling in this form

- For details of costs you can claim for, see Green Book section 3.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

JENNY WILLOTT

Constituency

CARDIFF CENTRAL

Claim details

You can only claim for

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
all items costing £250 or more and include receipts - except for for which receipts are not required.
receipts or invoices for any hotel cost even if it is less than £250.

June

Please list

Please attach

Total: June claim

Period of claim

from 01 10 6 105 to 30 10 6 105

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 14 08 : 33 p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 19 50 : 00 p

please specify Deposit for Flat

Other

£ 75 : 00 p

please specify Admin fee - Flat

Other

£ : p

please specify

Total

£ 34 33 : 33 p

Please pay

**Details of second home** *(if applicable)*

**Address of  
second home**  
*for Additional  
Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature

MP

Date

9.6.05

**Data protection**

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**Send your completed  
form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Additional Costs

05/06

10 JUN 2005

# Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

## Your details

Name in CAPITAL LETTERS

JENNY WILLOTT

Constituency

CARDIFF CENTRAL

## Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 06/05/05

to 09/06/05

Total cost of hotel stays  
*attach all receipts*

£ : p

Mortgage payments  
*(interest only) or rent*

£ : p

Food

£ 200:00 p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/  
security

£ : p

Other

£ 302:00 p

▶ please specify Household Goods

Other

£ 20:00 p

▶ please specify Bathroom Requisites

Other

£ : p

▶ please specify

Total

£ 592:00 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature

MP

Date

9<sup>th</sup> June 2005**Data protection**

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Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

**SALE**

553 007323  
QUILTS&PILLOWS 6.00  
553 007323  
QUILTS&PILLOWS 6.00  
553 007084  
QUILTS&PILLOWS 30.00  
556 177305  
BED LINENS 12.00  
799 5016709155922  
BEDECK CN 75.00  
556 209631  
BED LINENS 22.00  
799 5016709155946  
BEDECK CN 15.00  
799 5016709155946  
BEDECK CN 15.00  
557 105220  
TOWELS 10.00  
557 105238  
TOWELS 20.00  
557 105238  
TOWELS 20.00  
557 103870  
TOWELS 16.00  
553 008866  
QUILTS&PILLOWS 55.00

TOTAL 302.00  
302.00

CHANGE 0.00

Notified terms and conditions apply

YOUR SALES ASSOCIATE HAS