



Communications Allowance
Direct payment of suppliers

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

JANET DEAN

Constituency

BURTON

Office use only

Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from 13, 2, 08 to 7, 3, 08

Allowance year

07, 08

Suppliers

Amount

Public Impact

£ 2005.44 p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Office use only

Allow. / Supp ID / Exp.Type
(Cat 5)

Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

7-3-08

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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Send your completed form to Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

Initials / Date

Validation
completed

Comments

Invoice

Page 1

Janet Dean MP

Invoice No. [REDACTED]

Invoice/Tax Date

29/02/2008

Cust. Order No.

Account Ref. [REDACTED]

Quantity Details

	Unit Price	Net	VAT Rate	VAT
1.00 Printing of 46K 2pp Parliamentary News Leaflets folder to DL as quoted	1,838.00	1,838.00	0.00	0.00
1.00 Delivery	142.50	142.50	17.50	24.94

Total Net Amount 1,980.50

Total VAT Amount 24.94

Invoice Total 2,005.44

Invoice Terms: 30 Days





Communications Allowance
Member's reimbursement form

Comms1

12 FEB 2008

When to use this form

Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

For details of costs you can claim for please refer to booklet on Communications Allowance. If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

JANET DEAN

Constituency

BURTON

Office use only

Costs

Claim details

You can only claim for costs you have actually paid.

Please ensure you attach all receipts or invoices for items of £250 and above

5/1/08 to 11/2/08 Allowance

Description of service or goods

Amount

Description of service or goods	Amount
1 Royal mail Delivery	£ 575.49 p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p

Office use only

Allow. / Exp. Type (cat5)

Total

£ 575.49 p

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

11.2.08

Data protection

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Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only

	Initials / Date		Input subtotals per Cat 5
Validation completed	<input type="text"/>	514500	<input type="text" value="£"/>
		514525	<input type="text" value="£"/>

Comments

Invoice date
07 Jan 2008

Page
1 of 1

Invoice

To
JANET DEAN MP

Account held at
JANET DEAN MP

Terms
10 days
Please pay by
17 Jan 2008

Backet no.	Posting date	Sender's ref.	Format	Service	Quantity	Weight(kg)	Unit cost (£)	Net value	VAT
				DOOR TO DOOR	11,866			575.49	E
				11866 ITEMS AT 4.850 FENCE					
Total Net								575.49	
Total VAT								0.00	E = exempt
Total								575.49	



Communications Allowance
Member's reimbursement form

VALIDATED
Comms1
08 JAN 2008
RECEIVED
page 1 of 2

When to use this form

Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

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Your details

Name in CAPITAL LETTERS

JANET DEAN

Constituency

BURTON

Office use only

Costs

Claim details

You can only claim for

costs you have actually paid.

Please ensure

you attach all receipts or invoices for items of £250 and above.

Period of claim

from 3/12/07 to 4/1/08 ✓

Allowance year

07/08

Description of service or goods

Amount

Royal Mail Delivery

£ 424.42 p

" "

£ 42.58 p

" "

£ 92.87 p

£ : p

£ : p

£ : p

£ : p

Office use only

Allow. / Exp. Type (cat5)

Total

£ 559.87 p ✓

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

4.1.08

Data protection

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Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only

	Initials / Date		Input subtotals per Cat 5
Validation completed	<input type="text"/>	514500	£ <input type="text"/>
		514525	£ <input type="text"/>

Comments



Invoice date
17 Dec 2007
 Page
 1 of 1

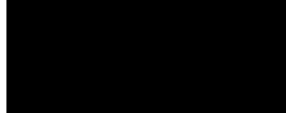
Invoice



To
JANET DEAN MP



Account held at
JANET DEAN MP



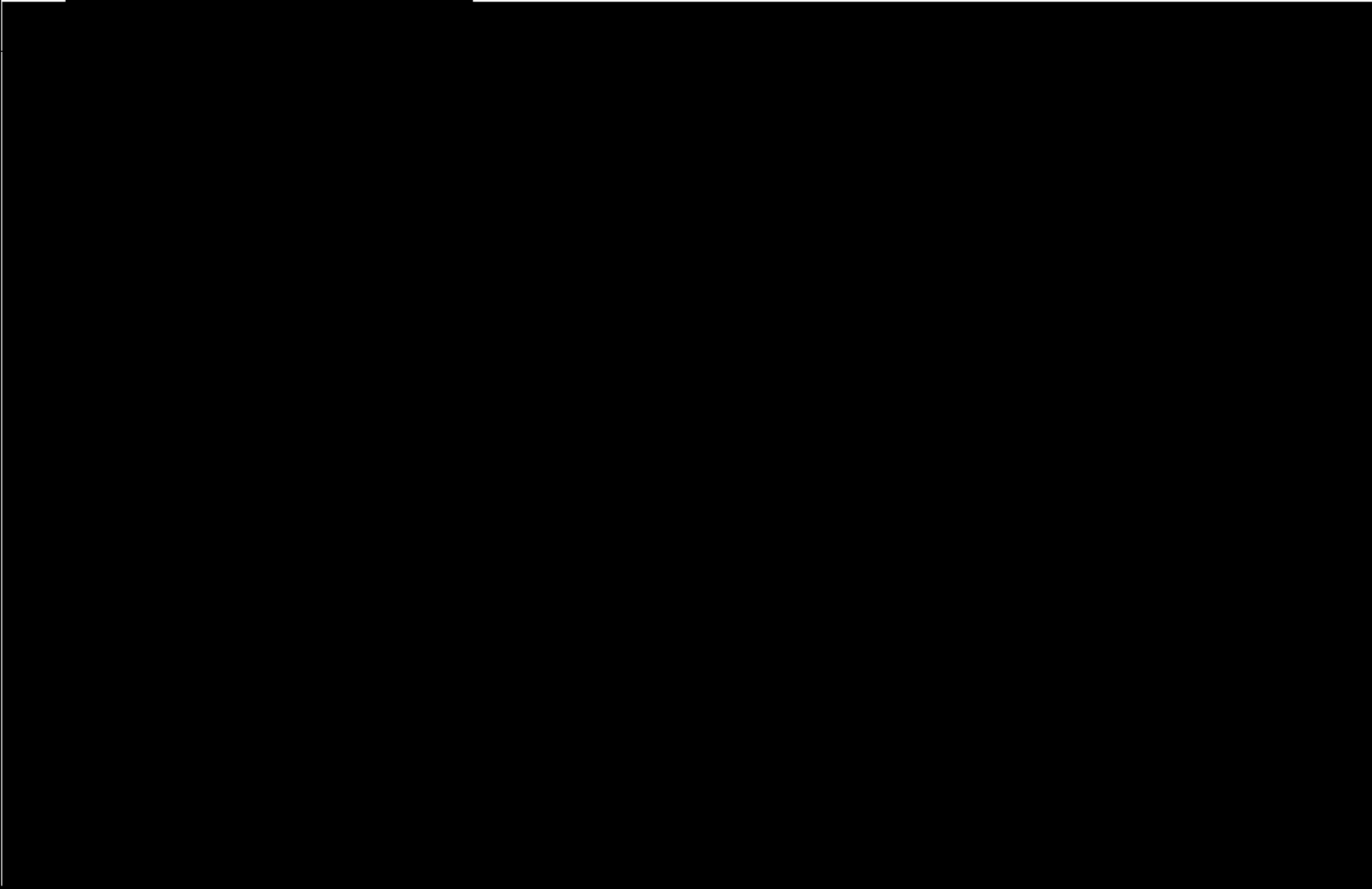
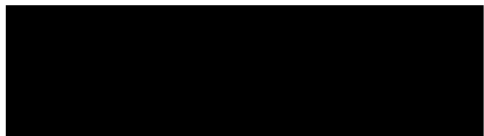
Customer account number

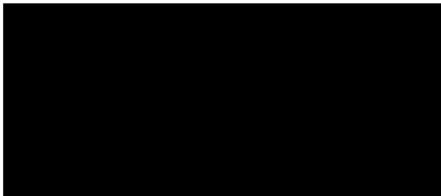
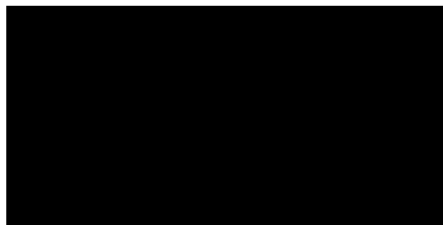


Terms
10 days
 Please pay by
27 Dec 2007

Basket no.	Posting date	Sender's ref.	Format	Service	Quantity	Weight (kg)	Unit cost (£)	Net value	VAT
				DOOR TO DOOR	8,751			424.42	E
				8751 ITEMS AT 4.850 PENCE					

Total Net		424.42
Total VAT	E = exempt	0.00
Total		424.42





Invoice date
24 Dec 2007
 Page
 1 of 1



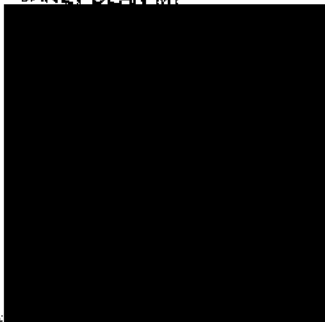
To
 JANET DEAN MP



Invoice

RECEIVED 03 JAN 2008

Account held at
 JANET DEAN MP

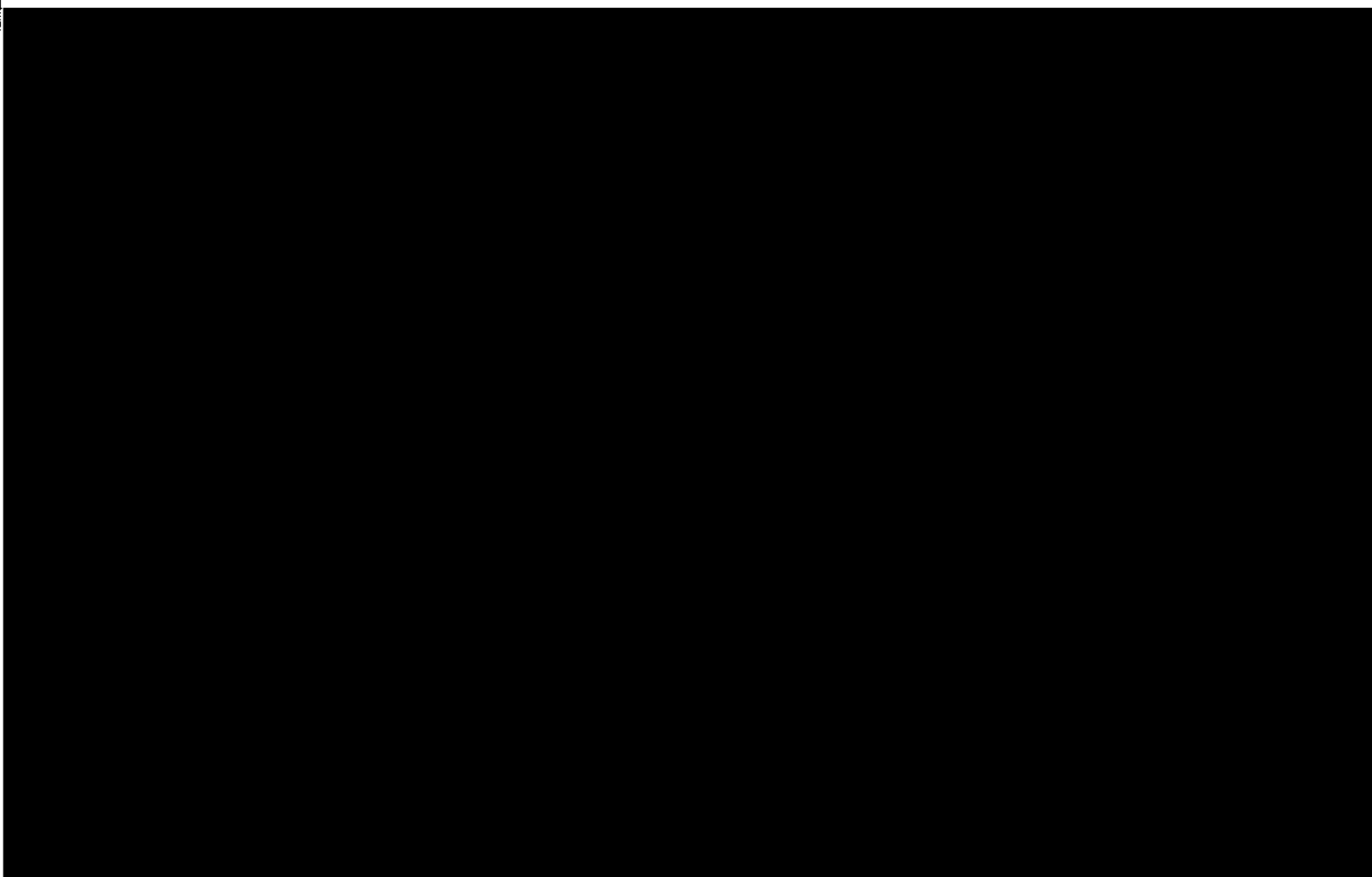


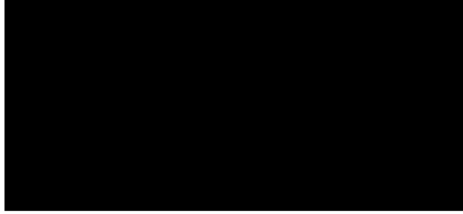
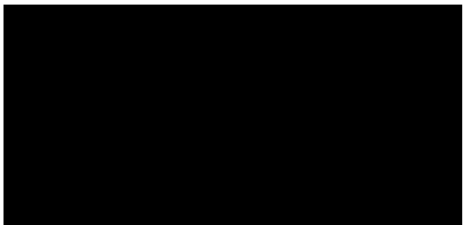
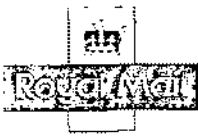
Terms
 10 days

Please pay by
03 Jan 2008

Docket no.	Posting date Postal	Sender's ref. Contract no.	Format	Service Quantity	Weight(kg)	Unit cost (£)	Net value	VAT
				DOOR TO DOOR 878			42.58	E
				878 ITEMS AT 4.850 PENCE				

Total Net		42.58
Total VAT	E = exempt	0.00
Total		42.58

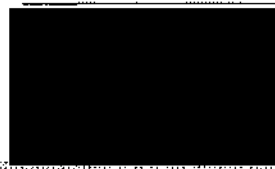
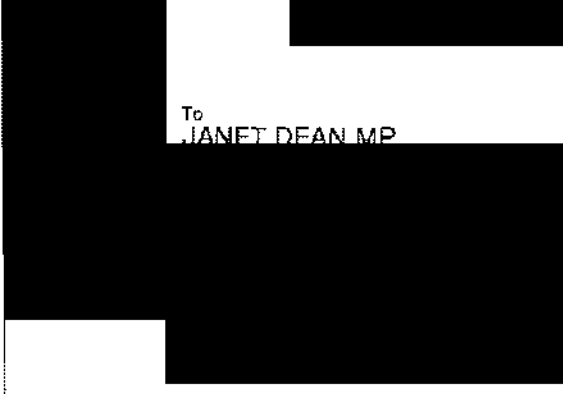




Invoice date
31 Dec 2007
 Page
1 of 1

Invoice

To
 JANET DEAN MP

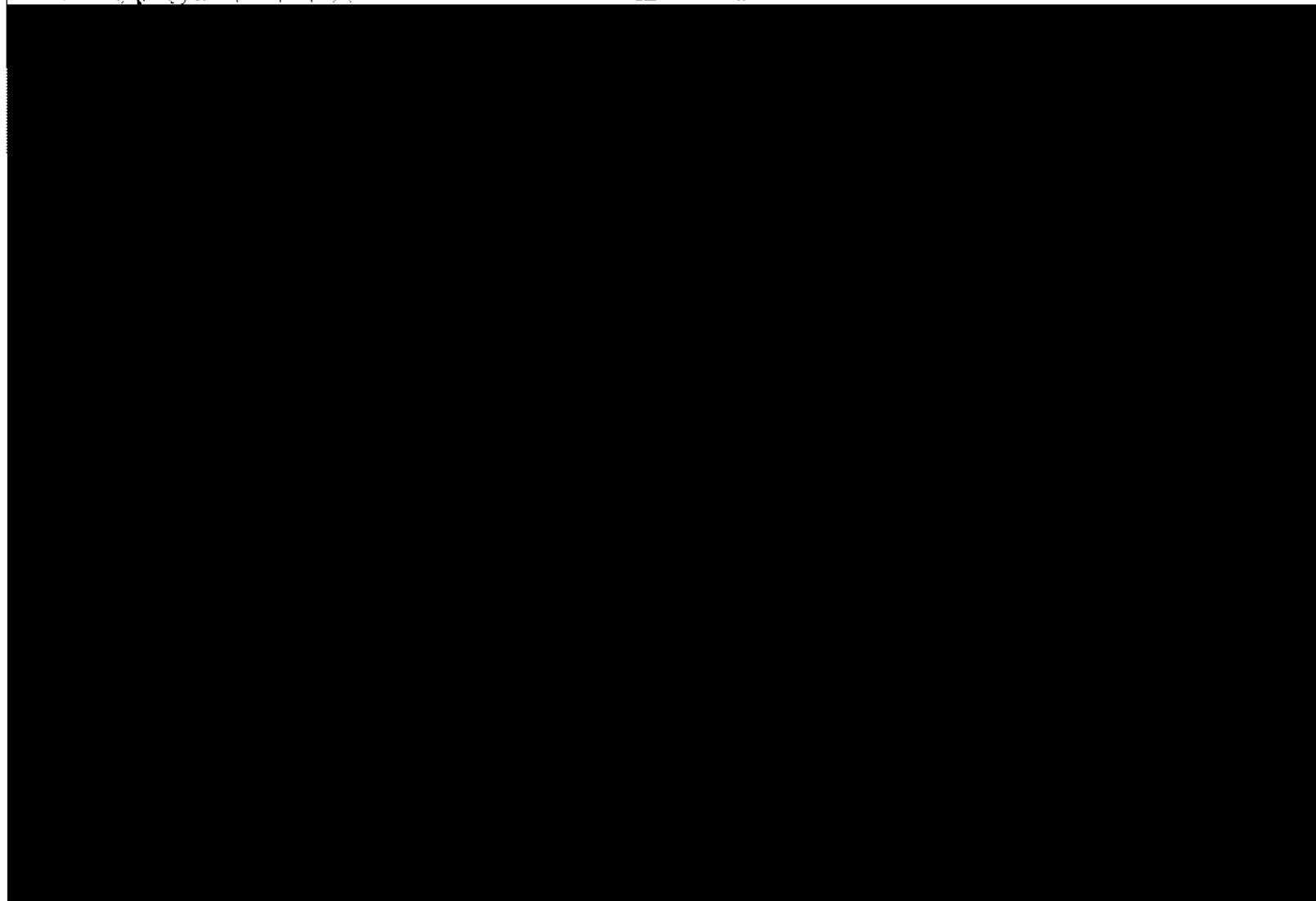


Terms
10 days
 Please pay by
10 Jan 2008

Docket no.	Posting date Postar	Sender's ref. Contract no.	Format	Service Quantity	Weight(kg)	Unit cost (£)	Net value	VAT
				DOOR TO DOOR 1,915 1915 ITEMS AT 4.950 PENCE			92.87	E

Total Net		92.87
Total VAT	E = exempt	0.00
Total		92.87

2034001120





Communications Allowance
Member's reimbursement form

04 DEC 2007

When to use this form

Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

For details of costs you can claim for please refer to booklet on Communications Allowance. If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

JANET DEAN ✓

Constituency

Bulton

Office use only

Costs

Claim details

You can only claim for costs you have actually paid.

Please ensure you attach all receipts or invoices for items of £250 and above

Period of claim

from 4/11/07 to 3/11/07

Allowance year

07/08 ✓

Description of service or goods

Amount

Advert - Contact Details

£ 42.30 p

u u

£ 49.35 p

£ : p

£ : p

£ : p

£ : p

£ : p

Total

£ 91.65 p ✓

Office use only

Allow. / Exp. Type (cat5)

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

3.12.07

Data protection

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Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only

	Initials / Date		Input subtotals per Cat 5
Validation completed	<input type="text"/>	514500	£ <input type="text"/>
	<input type="text"/>	514525	£ <input type="text"/>

Comments

INVOICE

JANET DEAN MP



ACCOUNT No.	ACCOUNT No.
INVOICE No.	INVOICE No.
DATE/TAX POINT	DATE/TAX POINT
10/11/2007	10/11/2007

URN NUMBER		ORDER NUMBER	CLIENT REFERENCE		
[REDACTED] /01					
TRADE	SOURCE	START DATE	CLASSIFICATION		
OFF	ATH	07/11/07	1710		
SIZE	UNITS	INSERTS	STYLE	CHARGES	
3.00 * 2		1	CD FULL	GROSS	36.00
CATCH LINE				COL CH	
INSERTION DETAILS				SPECIAL DISC	
BM 07/11				TRADE DISC	
[REDACTED]				CONTRACT DISC	
[REDACTED]				OTHER DISC	
[REDACTED]				BOX CHARGE	
				NET	36.00
				VAT	6.30
				INVOICE TOTAL	42.30

OUR REFERENCE	
[REDACTED]	
PAYABLE BY	
20/12/2007	
CHARGES	
GROSS	36.00
SPECIAL DISC	
TRADE DISC	
CONTRACT DISC	
OTHER DISC	
BOX CHARGE	
NET	36.00
VAT	6.30
INVOICE TOTAL	42.30

INVOICE

2 11/11/2007

JANET DEAN MP

ACCOUNT No.	ACCOUNT No.
INVOICE No.	INVOICE No.
DATE/TAX POINT	DATE/TAX POINT
17/11/2007	17/11/2007

URN NUMBER		ORDER NUMBER	CLIENT REFERENCE			
/01						
TRADE	SOURCE	START DATE	CLASSIFICATION			
OFF	PAD	14/11/07	1718			
SIZE	UNITS	INSERTS	STYLE		CHARGES	
3.00 * 2		2	CO NONE		GROSS	72.29
CATCH LINE					COL CH	
INSERTION DETAILS					SPECIAL DISC	30.29
BM	14/11				TRADE DISC	
SA	14/11				CONTRACT DISC	
					OTHER DISC	
					BOX CHARGE	
					NET	42.00
					VAT	7.35
					INVOICE TOTAL	49.35

OUR REFERENCE	
PAYABLE BY	
20/12/2007	
CHARGES	
GROSS	72.29
SPECIAL DISC	30.29
TRADE DISC	
CONTRACT DISC	
OTHER DISC	
BOX CHARGE	
NET	42.00
VAT	7.35
INVOICE TOTAL	49.35



Communications Allowance

Comms1

page 1 of 2

Member's reimbursement form 2007 707 50

When to use this form

Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

For details of costs you can claim for please refer to booklet on Communications. If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

JANET DEAN

Constituency

BURTON

Office use only

Costs

Claim details

You can only claim for costs you have actually paid.

Please ensure you attach all receipts or invoices for items of £250 and above.

Period of claim

from 5/6/07 to 4/7/07

Allowance year

07/08

Description of service or goods

Amount

ADVERT - CONTACT DETAILS

£ 100.00 p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Total

£ 100.00 p

Office use only

Allow. / Exp. Type (cat5)

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

MP

Date

4.7.07

Data protection

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Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only

Initials / Date

Input subtotals per Cat 5

Validation completed

--	--

	£ 100.00
	£

Comments

--



Communications Allowance
Direct payment of suppliers

01 APR 2008

When to use this form

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

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If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

JANET DEAN

Constituency

BURTON

Office use only Costc

Claim details

You can only request Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim

from 8/3/08 to 31/3/08

Allowance year

07/08

Suppliers

Amount

Royal Mail

£2037.70 p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Office use only

Allow. / Supp ID / Exp.Type (Cat 5)

Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

MP

Date

31.3.08

Data protection

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Office use only

Initials / Date

Validation
completed**Comments**

Janet Dean MP

Vat Reg ID: [REDACTED]

Page 1 of 1

Item Ref No.	Description Product	Quantity	Price	Price Unit	Value	VAT Code
[REDACTED]	Misc Charges (Including VAT) Print & Fu				949.99	[REDACTED]
	3000055	1	808.50	EA	808.50	[REDACTED]
	Miscellaneous charges Print & Fulfilment					[REDACTED]
	3000182	1	1,087.71	EA	1,087.71	[REDACTED]
	Parliamentary Constituency Mailings					[REDACTED]

Code	VAT %	Total Sales	Total VAT	Total net	Value
AO	0.00	1,087.71		VAT	1,896.21
AS	17.50	808.50	141.49	VAT	141.49
				Final amount	2,037.70



Member's reimbursement

When to use this form

Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

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Constituency

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Office use only

Costs

Claim details

You can only claim for

costs you have actually paid.

Please ensure

you attach all receipts or invoices for items of £250 and above.

Period of claim

from 12/2/08 to 31/3/08

Allowance year

07/08

Description of service or goods

Amount

Royal Mail Delivery

£ 113.54 p ✓

Royal Mail Delivery

£ 383.68 p ✓

Royal Mail Delivery

£ 213.01 p ✓

£ : p

£ : p

£ : p

£ : p

Total

£ 710.23 p

Office use only

Allow. / Exp. Type (cat5)

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

MP

Date

31.3.08

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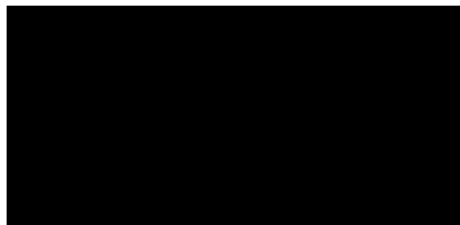
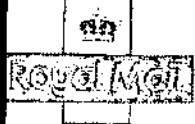
Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only

	Initials / Date		Input subtotals per Cat 5
Validation completed	<input type="text"/>	514500	£ <input type="text"/>
	<input type="text"/>	514525	£ <input type="text"/>

Comments

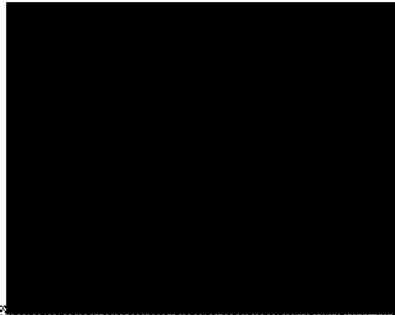


Invoice

To
JANET DEAN MP



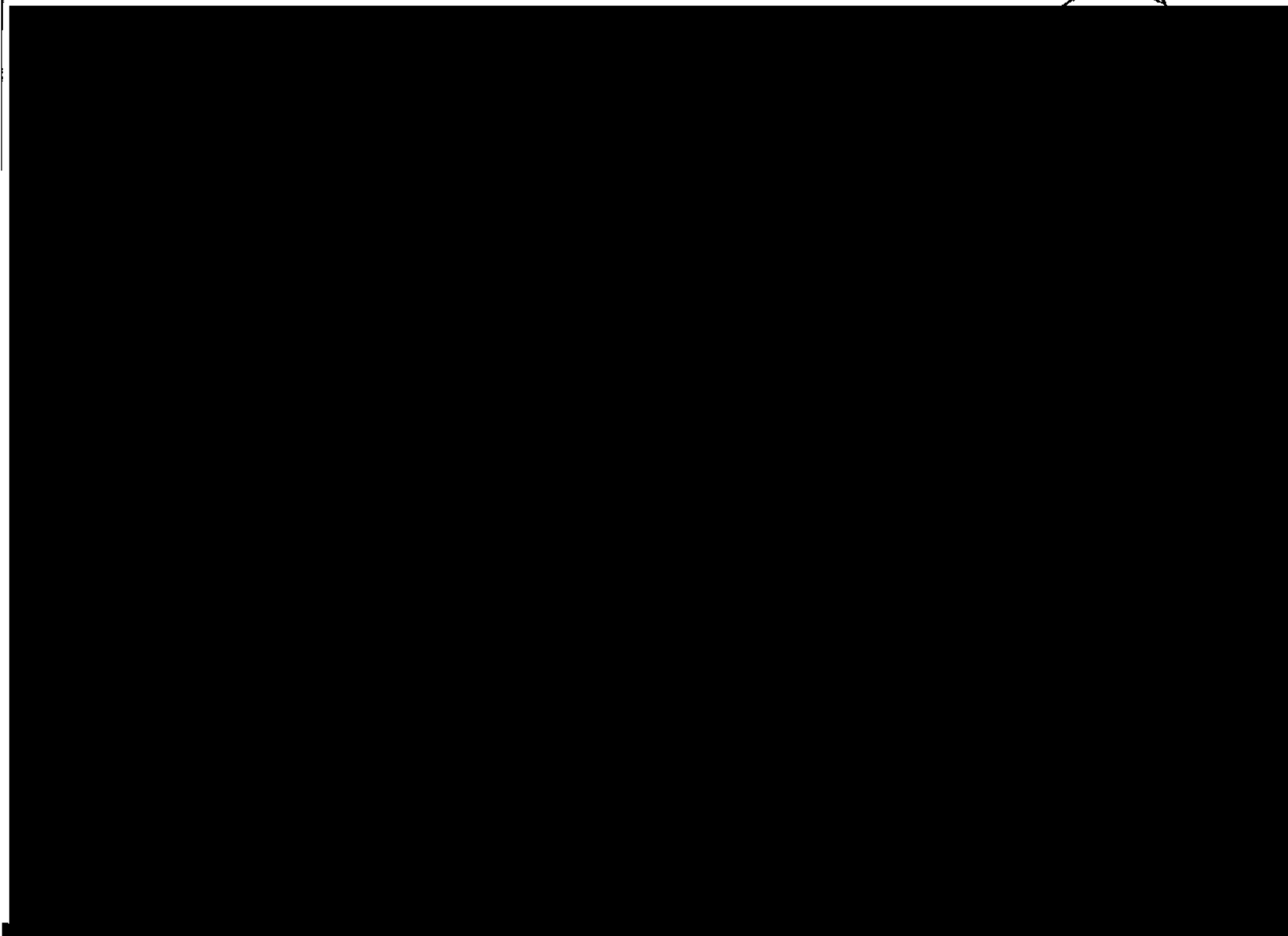
Account held at
JANET DEAN MP



Terms
10 days
Please pay by
20 Mar 2008

Docket no.	Posting date Postage	Sender's ref. Contract no.	Parasit	Service Quantity	Weight (kg)	Unit cost (£)	Net value	VAT
				DOOR TO DOOR 7,911 7911 ITEMS AT 4.850 PENCE			383.68	E

Total Net	383.68
Total VAT	E = exempt 0.00



To
JANET DEAN MP

Invoice

Account held at
JANET DEAN MP

Terms
10 days

Please pay by
03 Apr 2008

Docket no.	Posting date	Sender's ref. / Contract no.	Format	Service	Quantity	Weight (kg)	Unit cost (£)	Net value	VAT	
				DOOR TO DOOR	4,392			213.01	E	
				4392 ITEMS AT 4.850 PENCE						
Total Net								213.01		
Total VAT								0.00	E = exempt	
Total								213.01		



Member's reimbursement form

When to use this form

Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

For details of costs you can claim for please refer to booklet on Communications Allowance. If you have any doubt about whether you can claim for a cost, please call 020 7219 1313

Your details

Name in CAPITAL LETTERS

JANET DEAN ✓

Constituency

BURTON

Office use only

Costs

Claim details

You can only claim for costs you have actually paid.

Please ensure you attach all receipts or invoices for items of £250 and above.

Period of claim

from 5/7/07 to 6/8/07

Allowance year

07/08

Description of service or goods

Amount

ADVERT - CONTACT DETAILS £ 98 : 70 p

WALLET CARDS £ 134 : 84 p

£ : p

£ : p

£ : p

£ : p

£ : p

Total

£ 233 : 54 p

Office use only

Allow. / Exp. Type (cat5)

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

6.8.07

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only

Initials / Date

Input subtotals per Cat 5

Validation completed

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514500

£

514526

£

Comments

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JANET DEAN MP

ACCOUNT No.

ACCOUNT No.

INVOICE No.

INVOICE No.

DATE/TAX POINT

DATE/TAX POINT

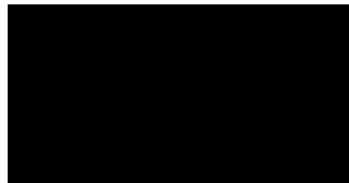
28/07/2007

28/07/2007

URN NUMBER		ORDER NUMBER	CLIENT REFERENCE	
[REDACTED] /01				
TRADE	SOURCE	START DATE	CLASSIFICATION	
OFF	JDU	25/07/07	1711	
SIZE	UNITS	INSERTS	STYLE	CHARGES
7.00 * 2		2	CD NONE	GROSS 168.68
CATCH LINE				COL CH
INSERTION DETAILS				SPECIAL DISC 84.68
BM	25/07			TRADE DISC
SA	25/07			CONTRACT DISC
				OTHER DISC
				BOX CHARGE
			NET	84.00
			VAT	14.70
			INVOICE TOTAL	98.70

OUR REFERENCE	
[REDACTED] /01	
PAYABLE BY	
20/08/2007	
CHARGES	
GROSS	168.68
SPECIAL DISC	84.68
TRADE DISC	
CONTRACT DISC	
OTHER DISC	
BOX CHARGE	
NET	84.00
VAT	14.70
INVOICE TOTAL	98.70

Janet Dean MP



RECEIVED - 7 AUG 2007

Invoice

Page 1

Invoice No. 

Invoice/Tax Date

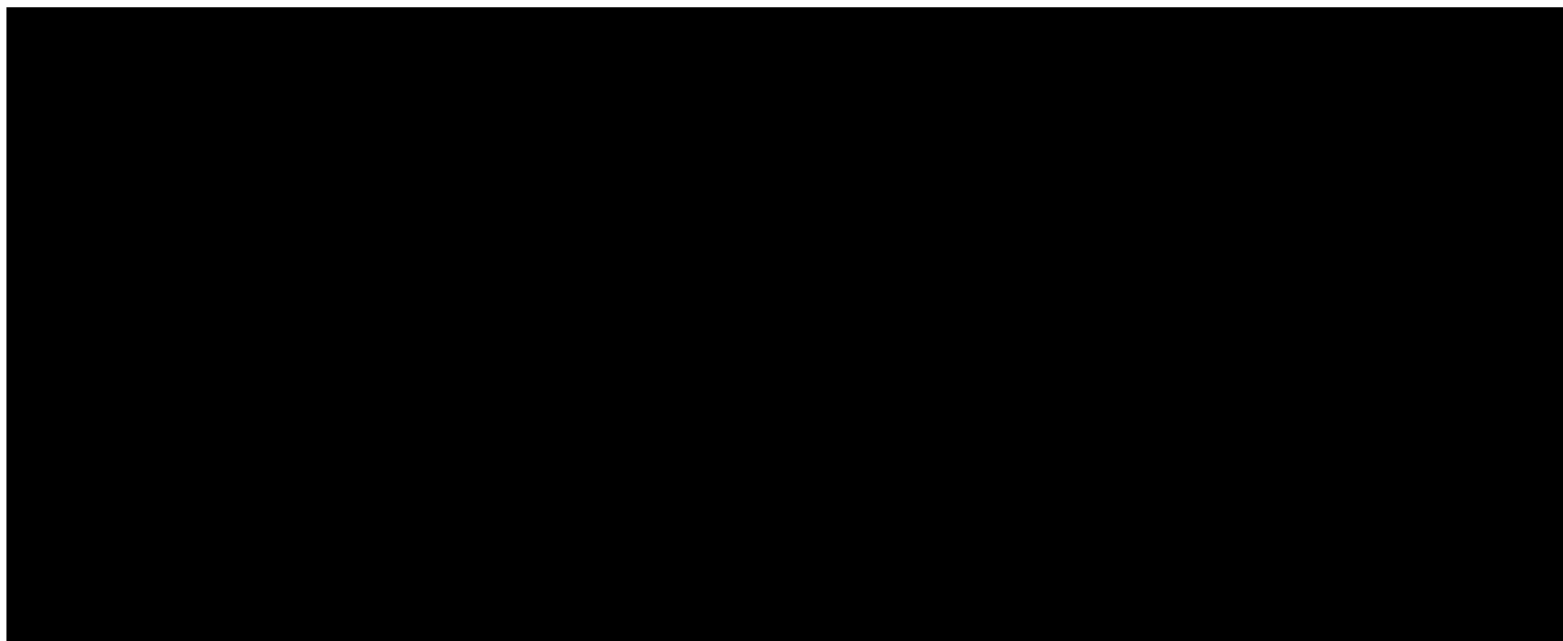
31/07/2007

Cust. Order No.

Account Ref. 

Quantity Details

	Unit Price	Net	VAT Rate	VAT
1.00 Printing of colour wallet cards, 5K off - offer price	95.00	95.00	17.50	16.63
1.00 Delivery	19.75	19.75	17.50	3.46



Total Net Amount 114.75

Total VAT Amount 20.09

Invoice Terms: 30 Days

Invoice Total 134.84

