



Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 1.1
- If you have any doubt about whether you can claim for a cost please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

JANET DEAN

Constituency

BURTON

Office use only

Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 4 / 3 / 08 to 31 / 3 / 08

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments

£ : p

(interest only) or rent

Food

£ 60:00 p

Utilities

£ : p

Council Tax/Rates

£ 1097:88 p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 136:59 p

please specify

WATER SERVICES

Other

£ 22:98 p

please specify

Rugs

Other

£ : p

please specify

Total

£ 1317:45 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted Signature] MP

Date

31.3.08 ✓

Data protection

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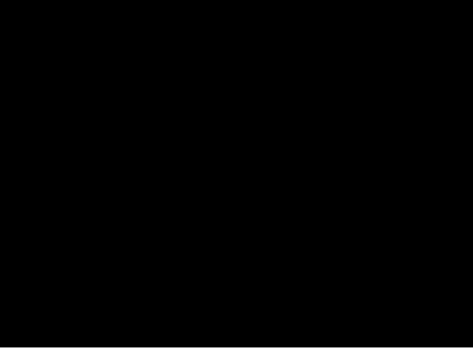
Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Council Tax
Bill for 2008/09



JANET DEAN

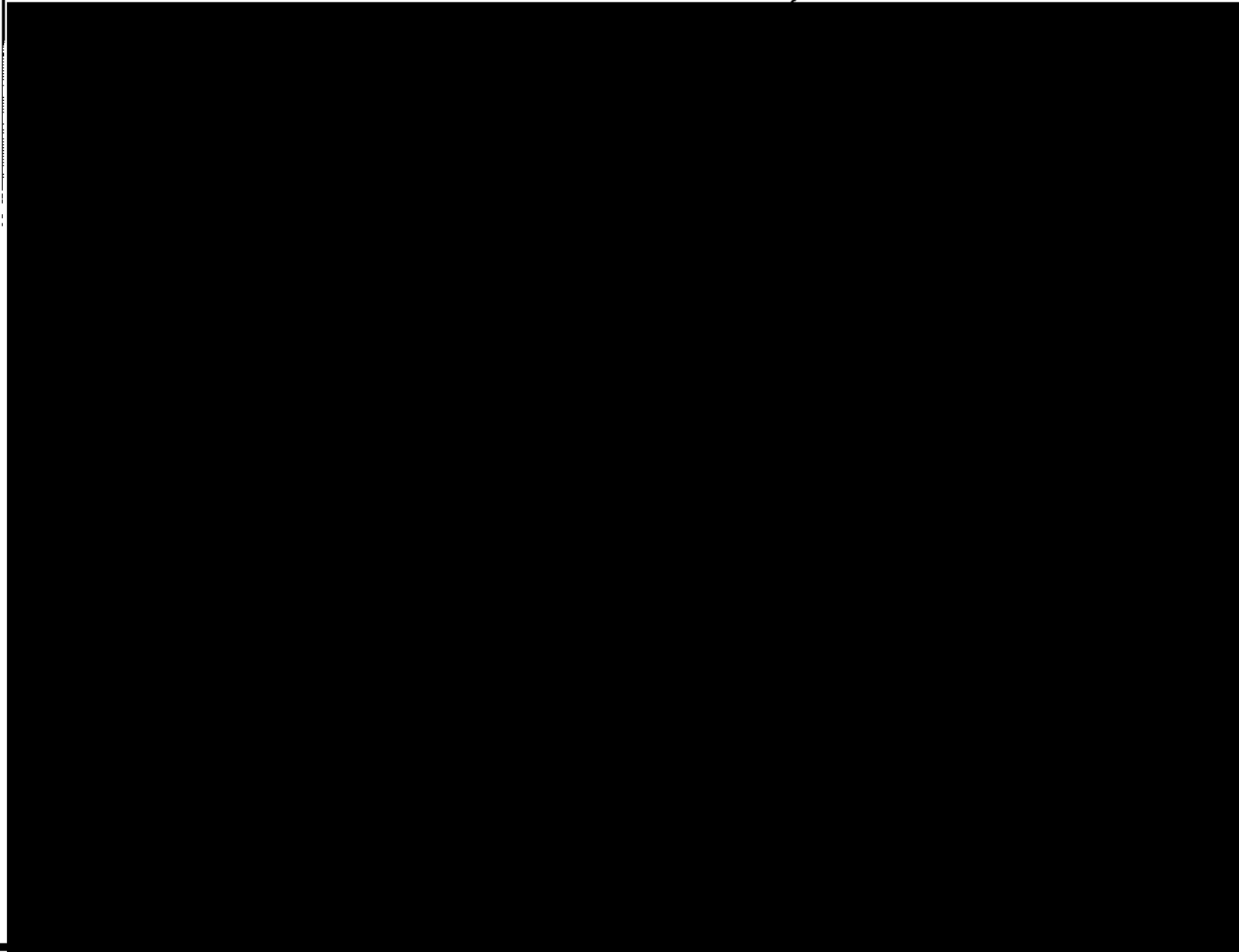


Date:
12 March 2008



Council tax for period 01.04.2008 to 31.03.2009

£1097.88



MRS J DEAN

Your water services bill for the year 1 April 2008 to 31 March 2009

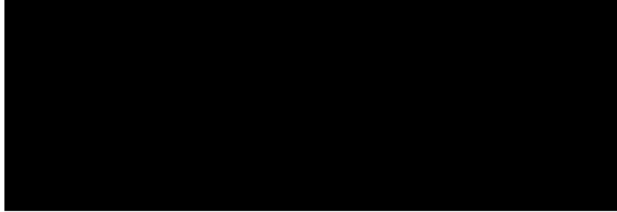
Current charges

£273.17

Amount to pay by 1st April 08

£136.59

The remaining £136.58 should be paid by 1st October 08 - we will send you a reminder nearer the time



JUTE RUNNER	QTY 1A	17.99
201815		
NAYLAND STENCIL	QTY 1A	4.99
201780		
	TOTAL	22.98





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Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 5 12 108 to 3 13 108

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments (interest only) or rent

£ 1200:00 p ✓

Food

£ 45:00 p ✓

Utilities

£ 12:52 p ✓

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 145:00 p ✓ ▶ please specify Vacuum Cleaner

Other

£ 40:00 p ✓ ▶ please specify Microwave Oven

Other

£ : p ▶ please specify

Total

£ 1442:52 p ✓

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

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Signature



MP

Date

3.3.08

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

bill date 21 Feb 08

Page 2 of 3

electricity bill: £12.52

Date: 28/02/08

SALE

[REDACTED]

[REDACTED] DC07 S/Y ORIGIN £145.00

1 x 0000890205 @ £145.00

[REDACTED] HOB-SMS21 MICRO/W £40.00

1 x 0000836873 @ £40.00

AMOUNT DUE

£185.00

[REDACTED]



Member's claim form

VALIDATION 05 FEB 2008

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BURTON

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Costs/Cat 2

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Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 5 11 108 to 4 12 108

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments (interest only) or rent

£ 1200 : 00 p ✓

Food

£ 50 : 00 p ✓

Utilities

£ 70 : 38 p ✓

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 38 : 97 p ✓

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1359 : 35 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

4.2.08

Data protection

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Total charges for gas used 67.03

MRS J.E.A DEAN

Date
10 January 2008

Total now due

£ 38.97

*Please make sure we receive the total now due by
21 January 2008.*



Additional Costs Allowance

DATA ACA2

JAN 2008

Member's claim form

RECEIVED

Page 1 of 2

About filling in this form

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Your details

Name in CAPITAL LETTERS

JANET DEAN

Constituency

BURTON

Office use only

Costs/Cat 2

Claim details

You can only claim for

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Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 3, 12, 07 to 4, 1, 08

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 1200 : 00 p

Food

£ 50 : 00 p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/
security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1250 : 00 p

continued on page 2

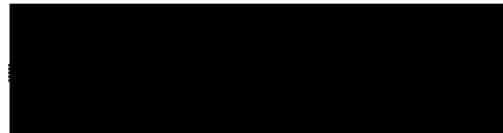
Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

4.1.08

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Send your completed
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Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's claim form

2002 07 10

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Your details

Name in CAPITAL LETTERS

JANET DEAN

Constituency

BURTON

Office use only

Costs/Cat 2

Claim details

You can only claim for

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- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 4, 11, 07 to 3, 12, 07

Total cost of hotel stays

attach all receipts

£ : p

Mortgage payments

(interest only) or rent

£ 1200 : 00 p

Food

£ 60 : 00 p

Utilities

£ 4 : 22 p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 61 : 24 p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 26 : 75 p

▶ please specify Electricity

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1352 : 21 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

3.12.07

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Bill date: 6 Nov 2007

Your gas bill

Please pay £4.22 now.

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

	£ 5.18
Benefits rent	£ 0.00
Service charges	£ 43.11
Payment charges	£ 4.50
VAT	£ 8.45
Total now due	£ 61.24

bill date 21 Nov 07

Page 2 of 3

electricity bill: **£26.75**



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Your details

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JANET DEAN

Constituency

BURTON

Office use only

Costs/Cat 2

Claim details

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- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 3/10/07 to 3/11/07

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1200 : 00 p

Food

£ 40 : 00 p

Utilities

£ 23 : 61 p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 37 : 49 p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 129 : 54 p

▶ please specify Water

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1430 : 64 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

3-11-07

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form to

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MRS J DEAN



OVERDUE ELECTRICITY BILL

Date

20 September 2007

Dear Customer

If you have paid within the last 7 days please accept our thanks and we apologise for having contacted you.

*Amount
you owe*
£23.61

MRS J.E.A DEAN

Date
11 October 2007

Total now due **£ 37.49**

*Please make sure we receive the total now due by
22 October 2007.*

Date
13th August 2007

VYDLEI SERVICES

MRS J DEAN

£

259.09

129.55

129.54



Member's claim form

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05 OCT 2007

Your details

Name in CAPITAL LETTERS

JANET DEAN ✓

Constituency

BURTON

Office use
Costs/Cat 2



Claim details

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Please list

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Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 619 107 to 2110 107

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 1200 : 00 p ✓

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1200 : 00 p ✓

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

2.10.07

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06 SEP 2007

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Costs/Cat 2

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Please list

Please attach

Period of claim

from 7, 8, 07 to 5, 9, 07 ✓

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 1200 : 00 p ✓

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/
security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1200 : 00 p ✓

continued on

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

5.9.07

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Member's claim form

08 AUG 2001

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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 5/7/07 to 6/8/08 ✓

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1200 : 00 p ✓

Food

£ 50 : 00 p ✓

Utilities

£ 4 : 25 p ✓

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 37 : 24 p ✓

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Total

£ 1331 : 49 p ✓

continued on 1

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

6.8.07

Data protection

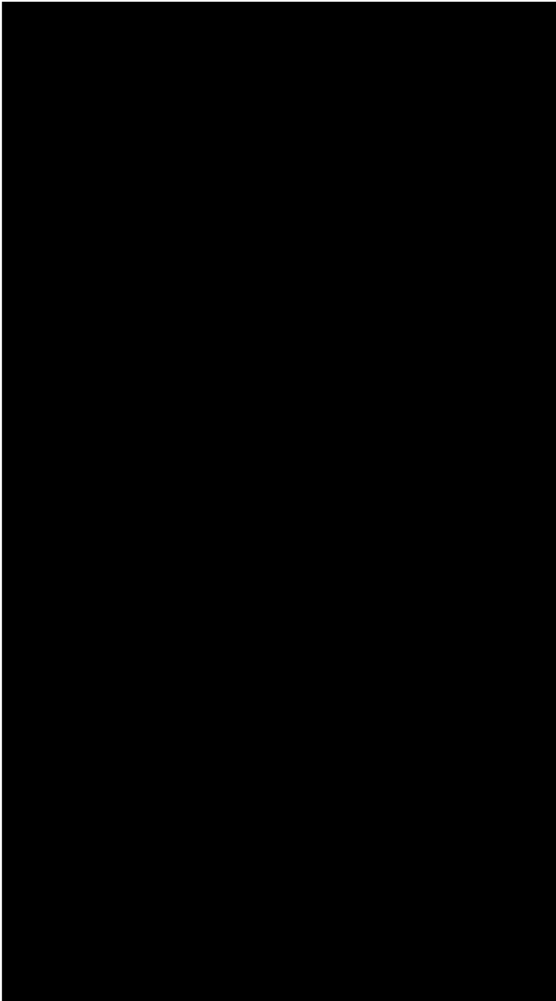
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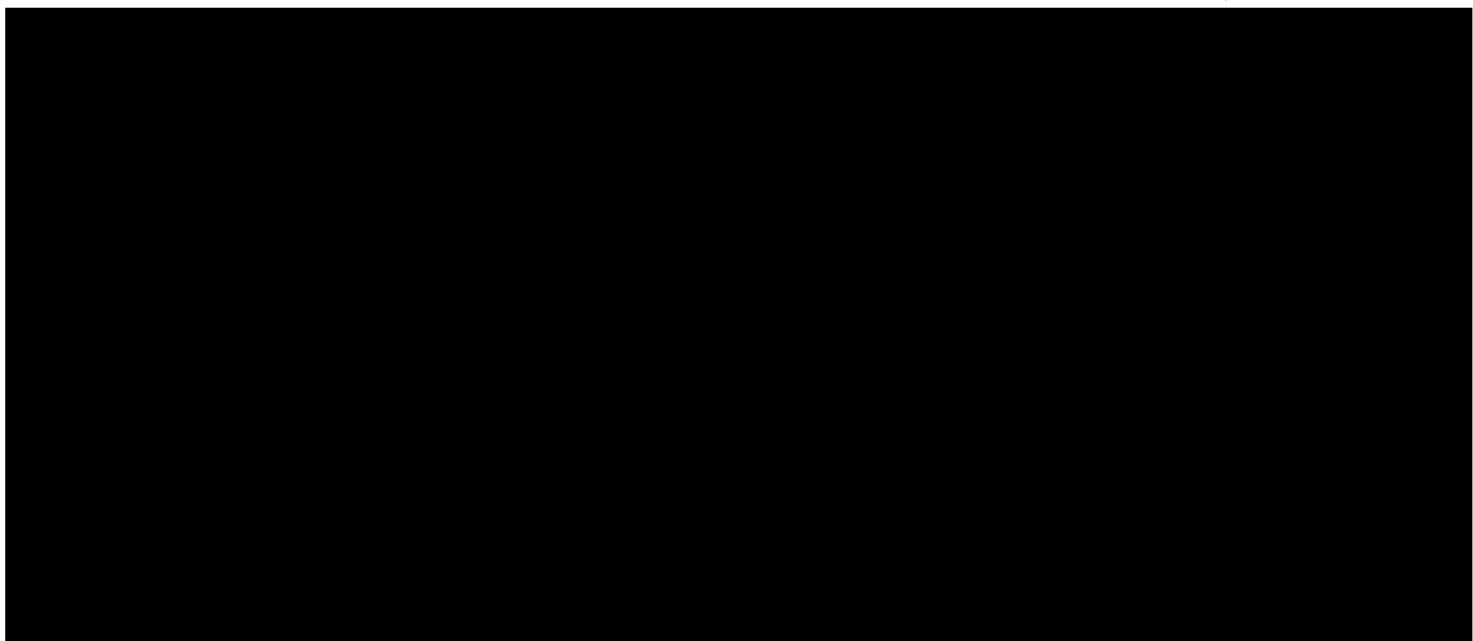

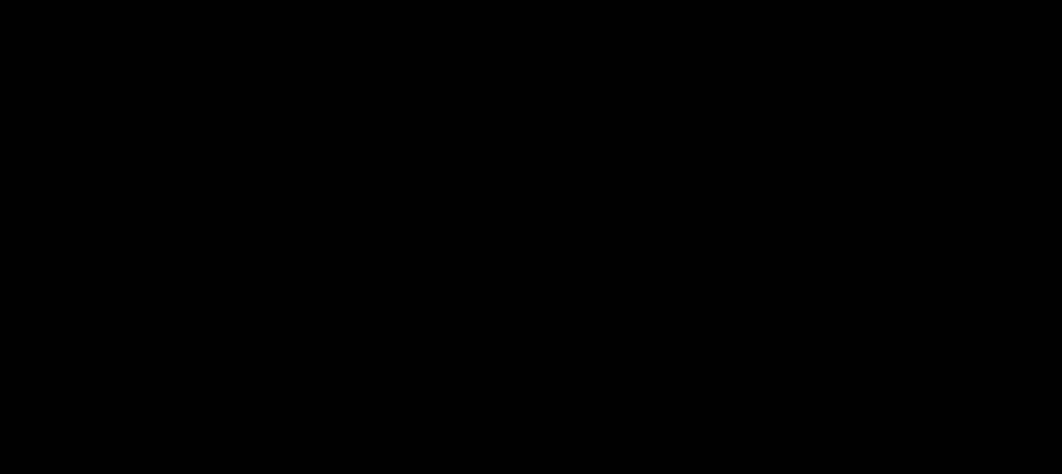
Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Bill date: 13 Jul 2007

Your gas bill

Please pay £4.25 now.



[REDACTED]

DEAN

[REDACTED]

[REDACTED]

ow due

£ 37.24

we receive the total now due by



Member's claim form

Jul 2007

About filling in this form

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Your details

Name in CAPITAL LETTERS JANET DEAN

Constituency BURTON

Office use only
Costc/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim from 5.6.07 to 4.7.07

Total cost of hotel stays £ : p
attach all receipts

Mortgage payments £ 1200 : 00 p
(interest only) or rent

Food £ 50 : 00 p

Utilities £ 31 : 48 p

Council Tax/Rates £ : p

Telephone and telecommunications £ : p

Cleaning £ : p

Service/maintenance £ : p

Repairs/insurance/security £ 181 : 25 p

Other £ 135 : 50 p

▶ please specify TV license.

Other £ : p

▶ please specify _____

Other £ : p

▶ please specify _____

Total £ 1598 : 23 p

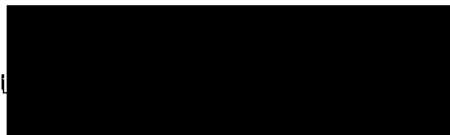
Details of second home *if applicable*

**Address of
second home**
*for Additional
Costs Allowance*

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

 4/7/07**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

**Send your completed
form to**

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

25 May 2007

Electricity bill

Please pay

£31.48

J E A Dear

Dear Policyholder

Your Home policy is due for renewal

Renewal Date 7 July 2007

Annual Premium £172.62
net of 10% No Claim Discount and
5% Renewal Discount

Insurance Premium Tax £8.63

Total Amount Payable £181.25



05 JUN 2007

Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

JANET DEAN ✓

Constituency

BURTON

Office use only

Cost/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 3,5,07 to 4,6,07

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1200 : 00 p ✓

Food

£ 30 : 00 p ✓

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1230 : 00 p ✓

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

4.6.0

Data protection

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Additional Costs Allowance

ACA2

Member's claim form

01/08 ✓

27 MAY 2007

About filling in this form

- For details of costs you can claim for, see *Green Book* section 1.1
- If you have any doubt about whether you can claim for a cost please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

JANET DEAN

Constituency

BURTON

Office use only
Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 8 14 07 to 2 15 07

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 1200:00 p ✓

Food

£ 30:00 p

Utilities

£ 81:84 p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 37:08 p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/
security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1348:92 p ✓

continued on page 2

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

 2-5-07**Data protection**

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Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Total charges for gas used 77.95

JEAN

now due

£ 37.08

sure we receive the total now due by
7.



07/08

Member's claim form

10 APR 2007

About filling in this form

- For details of costs you can claim for, see *Green Book* section 2.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

JANET DEAN ✓

Constituency

BURTON

Office use only

Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1E13A107 to 714107

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1200:00 p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

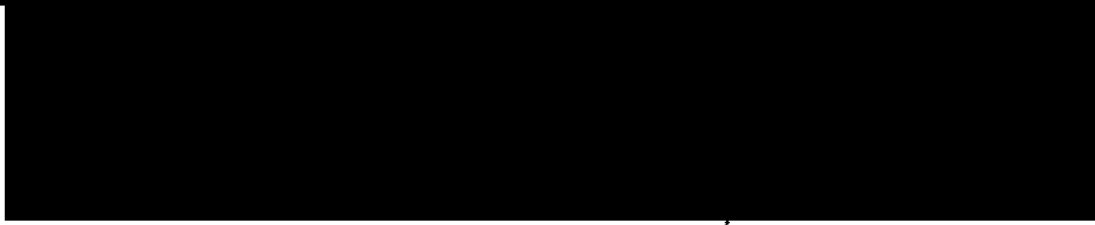
▶ please specify

Total

£ 1200:00 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP



Date

7.4.07

Data protection

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