



Additional Costs Allowance

AGA2

16 MAR 2006

Member's claim form

05/06

About filling in this form

- For details of costs you can claim for, see Green Book section 1.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

JANE KENNEDY

Constituency

LIVERPOOL WAVEETREE

Claim details

You can only claim for

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts - except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01/03/06 to 31/10/06

Total cost of hotel stays attach all receipts

£ / : p

Mortgage payments (interest only) or rent

£ 1195 : - p ✓

Food

£ 400 : - p ✓

Utilities

£ 100 : - p ✓

Council Tax/Rates

£ 134 : - p

Telephone and telecommunications

£ 140 : - p

Cleaning

£ 60 : - p ✓

Service/maintenance

£ / : - p

Repairs/insurance/security

£ / : - p

Other

£ : p please specify

Other

£ : p please specify

Other

£ : p please specify

Total

£ 2029 : - p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

[Redacted Address] \_\_\_\_\_  
|  
\_\_\_\_\_ Postcode

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted Signature] MP

Date

15/05/06

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Additional Costs Allowance

ACA2

Member's claim form

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Your details

Name in CAPITAL LETTERS

JANE KENNEDY

Constituency

LIVERPOOL WAVER TREE

Claim details

You can only claim for

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
all items costing £250 or more and include receipts - except for food, for which receipts are not required.
receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01/02/06 to 28/02/06

Total cost of hotel stays attach all receipts

£ / : p

Mortgage payments (interest only) or rent

£ 1195 : - p ✓

Food

£ 200 : - p ✓

Utilities

£ 100 : - p ✓

Council Tax/Rates

£ 134 : - p ✓

Telephone and telecommunications

£ 140 : - p ✓

Cleaning

£ 60 : - p ✓

Service/maintenance

£ / : p

Repairs/insurance/security

£ / : p

Other

£ : p

please specify

Other

£ : p

please specify

Other

£ : p

please specify

Total

£ 1829 : p

**Details of second home** *if applicable*

Address of second home  
for Additional Costs Allowance

[Redacted Address]

Postcode

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament

Signature

[Redacted Signature]

MP

Date

26/02/06

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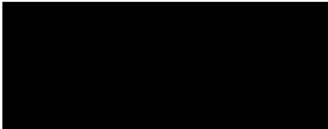


Member's claim form

28 FEB 2006

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
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Your details

Name in CAPITAL LETTERS

JANE KENNEDY

Constituency

LIVERPOOL WAVERTREE



Claim details

You can only claim for

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- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please list

Please attach

- receipts of



Period of claim

from 01/01/06 to 31/10/06

Total cost of hotel stays attach all receipts

£ / : / p

Mortgage payments (interest only) or rent

£ 1195 : - p ✓

Food

£ 400 : - p ✓

Utilities

£ 100 : - p ✓

Council Tax/Rates

£ 134 : - p ✓

Telephone and telecommunications

£ 140 : - p ✓

Cleaning

£ 60 : - p ✓

Service/maintenance

£ / : / p

Repairs/insurance/security

£ / : / p

Other

£ : p please specify

Other

£ : p please specify

Other

£ : p please specify

Total

£ 2029 : / p

Pay 256-38

**Details of second home** *if applicable*

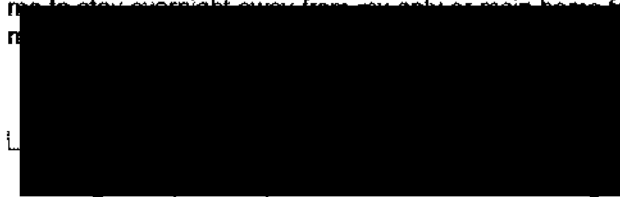
Address of second home  
for Additional Costs Allowance



Postcode

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing



Signature

MP

Date

26/02/06

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Additional Costs Allowance

Member's claim form

9002 NAI

ACA2

About filling in this form

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Your details

Name in CAPITAL LETTERS

JANE KENNEDY

Constituency

LIVERPOOL WAUVERTREE

Claim details

You can only claim for

- costs you have actually paid
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Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01/12/05 to 31/12/05

Total cost of hotel stays attach all receipts

£ — : — p

Mortgage payments (Interest only) or rent

£ 1195 : 27 p

Food

£ 400 : — p

Utilities

£ 200 : — p

Council Tax/Rates

£ 134 : — p

Telephone and telecommunications

£ 200 : — p

Cleaning

£ — : — p

Service/maintenance

£ — : — p

Repairs/insurance/security

£ — : — p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 2129 : — p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

[Redacted address]

Postcode

[Redacted postcode]

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature

[Redacted signature]

MP

Date

7/1/06

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Additional Costs Allowance

ACA2

13 DEC 2005

Member's claim form

14 DEC 2005

About filling in this form

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- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

JANE KENNEDY ✓

Constituency

LIVERPOOL WAVEERTREE

Claim details

You can only claim for

- costs you have actually paid
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Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01/11/05 to 30/11/05

Total cost of hotel stays attach all receipts

£ — : — p

Mortgage payments (interest only) or rent

£ 1195 : 27 p ✓

Food

£ 400 : — p

Utilities

£ 200 : — p

Council Tax/Rates

£ 134 : — p

Telephone and telecommunications

£ 200 : — p

Cleaning

£ 200 : — p

Service/maintenance

£ 200 : — p

Repairs/insurance/security

£ — : — p

Other

£ — : — p

▶ please specify \_\_\_\_\_

Other

£ — : — p

▶ please specify \_\_\_\_\_

Other

£ — : — p

▶ please specify \_\_\_\_\_

Total

£ 2529 : 27 p ✓

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

[Redacted Address] \_\_\_\_\_  
 [Redacted Address] \_\_\_\_\_ Postcode [Redacted Postcode]

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted Signature]

MP

Date

12/12/05

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Constituency

LIVERPOOL WAVERTREE

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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01/10/2005 to 31/10/2005

Total cost of hotel stays attach all receipts

£ / : p

Mortgage payments (interest only) or rent

£ 1195 : - p ✓

Food

£ / : p

Utilities

£ 200 : - p ✓

Council Tax/Rates

£ 134 : - p ✓

Telephone and telecommunications

£ 200 : - p ✓

Cleaning

£ 200 : - p ✓

Service/maintenance

£ 200 : - p ✓

Repairs/insurance/security

£ / : p

Other

£ : p please specify

Other

£ : p please specify

Other

£ : p please specify

Total

£ 2129 : - p ✓

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

Postcode

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

30/10/05**Data protection**

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Validation Team, Operations Directorate,  
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11 OCT 2005

Member's claim form

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Your details

Name in CAPITAL LETTERS

JANE KENNEDY

Constituency

LIVERPOOL WAVER TREE

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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01/09/05 to 30/09/05

Total cost of hotel stays attach all receipts

£ / : p

Mortgage payments (interest only) or rent

£ 1195 : 27 p

Food

£ / : p

Utilities

£ 200 : / p

Council Tax/Rates

£ 134 : / p

Telephone and telecommunications

£ 200 : / p

Cleaning

£ 200 : / p

Service/maintenance

£ 200 : / p

Repairs/insurance/security

£ / : / p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 2129 : 27 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

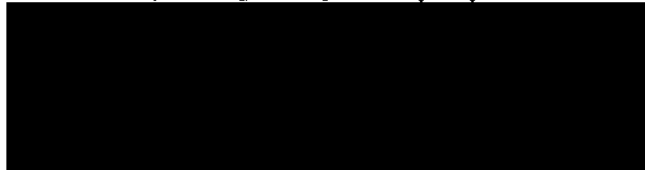


Postcode

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature



MP

Date

9/10/2005**Data protection**

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Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's claim form

11 JUL 2005

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name in CAPITAL LETTERS

JANE KENNEDY

Constituency

LIVERPOOL WAVEBREE

Claim details

Notes

You can only claim for

09/07

Please list

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required
- receipts

Period of claim

from 01/06/05 to 30/06/05

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 1196 : — p

Food

£ 400-00 : — p

Utilities

£ 249 : — p

Council Tax/Rates

£ 134 : — p

Telephone and telecommunications

£ 249 : — p

Cleaning

£ 249 : — p

Service/maintenance

£ 249 : — p

Repairs/insurance/security

£ 249 : — p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 3025 : — p

Pay  
£ 2975-00

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance



Postcode

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

09/07/05

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed  
form to

Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA





Member's claim form

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3
- If you have any doubt about whether you can claim for a cost, please call 090 7310 4502

Your details

Name in CAPITAL LETTERS

JANE KENNEDY

Constituency

LIVERPOOL WAVERTREE

Claim details

Notes

You can only claim for

24/7

Please list

Please attach

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01 / 07 / 05 to 31 / 07 / 05

Total cost of hotel stays  
attach all receipts

£ / : / p

Mortgage payments  
(interest only) or rent

£ 1195 : 27 p ✓

Food

£ 400 : / p ✓

Utilities

£ 249 : / p

Council Tax/Rates

£ 133 : 51 p

Telephone and telecommunications

£ 249 : / p

Cleaning

£ 249 : / p

Service/maintenance

£ 249 : / p

Repairs/insurance/security

£ 249 : / p

Other

£ : / p

▶ please specify

Other

£ : / p

▶ please specify

Other

£ : / p

▶ please specify

Total

£ 2973 : 78 p

continued on page 2

**Details of second home** *If applicable*

Address of  
second home  
for Additional  
Costs Allowance

[Redacted address]

Postcode

[Redacted postcode]

✓

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted signature]

MP

Date

24/07/05

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05/06  
Member's claim

Members' Allowances

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this form

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Your details

Name  
in CAPITAL LETTERS

JANE KENNEDY

Constituency

LIVERPOOL WAVERTREE

Claim details

Notes

You can only claim for

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- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for

Period of claim

from 01/05/05 to 31/05/05

Total cost of hotel stays  
attach all receipts

£ : p  
1195:27 p  $\times \frac{26}{31} = £ 1002.48$

Mortgage payments  
(interest only) or rent

£ 400: p  $\times \frac{26}{31} = £ 335.48$

Food

£ 68 87 p  
~~41.08~~  $\times \frac{26}{31} = £ 335.48$

Utilities

£ 133:51 p  $\times \frac{26}{31}$

Council Tax/Rates

£ 24:51 p ✓

Telephone and  
telecommunications

£ 64: p ✓

Cleaning

£ 150: p ✓

Service/maintenance

£ : p

Repairs/insurance/  
security

£ : p

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Total

£ ~~2037.16~~ p £ 1757.32

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

[Redacted]

Postcode

[Redacted]



**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted Signature]

MP

Date

4th June 2005

**Data protection**

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14 JUN 2005

Member's claim form

05/06

Members' Allowances

About filling in this form

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- If you have any doubt about whether you can claim for a cost, please

Your details

Name in CAPITAL LETTERS

Jane Kennedy

Constituency

Liverpool Warringlee

Claim details

Notes

You can only claim for

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- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01/05/05 to 31/05/05

Total cost of hotel stays  
*attach all receipts*

£ \_\_\_\_\_ p

Mortgage payments  
*(interest only) or rent*

£ 1195: — p

Food

£ 400: — p

Utilities

£ 69: — p

Council Tax/Rates

£ 134: — p

Telephone and telecommunications

£ 25: — p

Cleaning

£ 64: — p

Service/maintenance

£ 75: — p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify \_\_\_\_\_

Other

£ : p

▶ please specify \_\_\_\_\_

Other

£ : p

▶ please specify \_\_\_\_\_

Total

£ 1962: — p

continued on page 2

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

Postcode

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

10.06.05**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed  
form to

Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



**Travel/Additional Costs Allowance  
Notification of Member's  
home addresses**  
for travel entitlements and Additional Costs Allowance

ACA1

When to use this form  the address of your main home  
 the address of your second home, if you intend to claim Additional Costs Allowance for it.

**Your details**

Name JANE KENNEDY  
Constituency LIVERPOOL WAUVERTREE

**Address details**

Address of main home [Redacted] Postcode [Redacted]  
Address of second home for Additional Costs Allowance (if claimed) [Redacted] Postcode [Redacted]

**Declaration**

- I confirm that my address details I have given above are correct.
- I understand that I must tell the Members' Allowances Section about any changes to the above arrangements.
- I understand that I must tell the Members' Allowances Section in advance about any substantive change to the financial arrangements for these homes, such as changes to the value of mortgages and bank loans.
- I confirm that I have read the rules on Additional Costs Allowance as set out in the Green Book, Section 3.
- I intend to claim Additional Costs Allowance for the second home I have given above.

If you intend to claim Additional Costs Allowance for a second home

Signature [Redacted]  
Date 28/06/05

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimates, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research. For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act. Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to Validation Team, Operations Directorate, Department of Finance & Administration, House of Commons, London SW1A 0AA

Financial Processing }

Transaction No. [REDACTED]

Registration No. [REDACTED]

**Validation Claim Summary Sheet**

**ACA**

Please write or print clearly & attach to claim

**Member Supplier ID**

**Pay recipient**

(NB Financial Processing to check whether a dedicated

**Text** 1-30 APRIL 05 [REDACTED]

**Invoice No.** 9/5/05

**Account code / Allowance**

**Members cost centre (Cat1)**

**Financial Year/PIRO (Cat2)**

04\_05 / 05\_06 ✓

**Expenditure type (Cat5) :**

Pay £552.20 1 /

\* Validation purposes only (please tick to indicate compliance)

Mortgage documentation held
Addresses comply with central records
Invoices relate to 2 <sup>nd</sup> home address
Budget checked
Claim signed
Claim correctly dated

✓
✓
✓
✓
✓
✓

\* Financial Processing purposes only

Registered by (initials & date)

[REDACTED] 27 MAY 2005

Posted by (initials & date)

[REDACTED] 27 MAY 2005





Member's claim form

11 MAY 2005

05/06

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name in CAPITAL LETTERS

JANE KENNEDY

Constituency

LIVERPOOL WAVERTREE

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250

Period of claim

from 01/04/05

to 30/04/05

Total cost of hotel stays  
attach all receipts

£ — : — p

Mortgage payments  
(interest only) or rent

£ 660 : — p

Food

£ 160 : — p

Utilities

£ 134 : — p

Council Tax/Rates

£ 122 : — p

Telephone and telecommunications

£ 106 : — p

Cleaning

£ 64 : — p

Service/maintenance

£ 150 : — p

Repairs/insurance/security

£ 110 : — p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1506 : — p

30 = £50.20 x 11 days = £552.20

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

[Redacted Address] \_\_\_\_\_  
Postcode [Redacted Postcode]

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature

[Redacted Signature]

MP

Date

9/05/05

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

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- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

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Send your completed  
form to

Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



# Member's claim form

## Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3
- If you have any doubt about whether you can claim for a cost please call 020 7219 1592

## Your details

Name in CAPITAL LETTERS

JANE KENNEDY

Constituency

LIVERPOOL WAVERTREE

## Claim details

### Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01/08/05 to 31/08/05

Total cost of hotel stays  
attach all receipts

£ — : — p

Mortgage payments  
(interest only) or rent

£ 1195 : 27 p

Food

£ — : — p

Utilities

£ 249 : — p

Council Tax/Rates

£ 133 : 51 p

Telephone and telecommunications

£ 249 : — p

Cleaning

£ 249 : — p

Service/maintenance

£ 249 : — p

Repairs/insurance/security

£ 249 : — p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 2573 : 78 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

[Redacted]

Postcode

[Redacted]

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted]

MP

Date

6/9/05

**Data protection**

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