



2002 NOV 30

Member's claim form

Page 1 of 2

About filling in this form

For details of costs you can claim for, see *Green Book* section 1.1. If you have any doubt about whether you can claim for a cost please call 020 7219 1340.

✓
✓

Your details

Name in CAPITAL LETTERS

JAMES DUDDRIDGE

Constituency

ROCHFORD & SOUTHEAST

Office use only
Costs

[Redacted]

✓

Claim details

You can only claim for

costs you have actually paid additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 10 / 07

to 31 / 10 / 07 ✓ ✓

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 1585 : 50 p ✓

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/
security

£ : p

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

Total

£ 1585 : 50 p ✓ ✓

continued on page 2

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

[Redacted]

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature

[Redacted Signature]

MP

Date

X 7/11/07 ✓

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's claim form

About filling in this form

For details of costs you can claim for, see *Green Book* section 3. If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

JAMES DUDDRIDGE

Constituency

ROCHFORD & SOUTHEAST EAST.

Office use only

Costs

Claim details

You can only claim for

costs you have actually paid additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

all items costing £250 or more and include receipts - except for food, for which receipts are not required.

Please attach

receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 01 / 08

to 29 / 02 / 08

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 1585 : 50 p x 2 = £3171 ✓

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

Total

£ 3171 : 00 p ✓

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature

MP

Date

X 18/2/08.

Data protection

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form to

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Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's claim form

About filling in this form

For details of costs you can claim for, see *Green Book* section 3.

If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

JAMES DUDDRIDGE

Constituency

ROCHFORD & SOUTHMEND EAST.

Office
Cost

[Redacted]

✓

Claim details

You can only claim for

costs you have actually paid additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

all items costing £250 or more and include receipts – except for those for which receipts are not required.

Please attach

receipts or invoices for any hotel cost even if it is less than £250.

07/08

Period of claim

from 1 / 3 / 08

to 31 / 3 / 08 ✓

Total cost of hotel stays attach all receipts

£ : p

✓

Mortgage payments (interest only) or rent

£ ~~1200~~ : ~~00~~ p

← £420 ✓

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

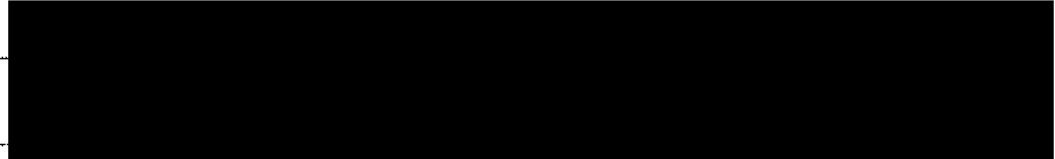
Total

£ 420 : - p

✓

Details of second home *if applicable*

Address of second home
for Additional Costs Allowance



Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties

Signature

X

Date

X 1/4/08

Data protection

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Member's claim form

03 JAN 2018

About filling in this form

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Your details

Name in CAPITAL LETTERS

JAMES DUDDRIDGE

Constituency

ROCHFORD & SOUTHEAST EAST.

Office use

Costs

Claim details

You can only claim for

costs you have actually paid additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

all items costing £250 or more and include receipts - except for food, for which receipts are not required.

Please attach

receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 12 / 07

to 31 / 12 / 07.

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 1585 : 50 p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ 1983 : 80 p

Repairs/insurance/
security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 3569 : 30 p

Details of second home *if applicable*

Address of second home
for Additional Costs Allowance



Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing



Signature

Date

X 1/1/08.

Data protection

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Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

APPLICATION FOR RENTS DUE

Mr James Duddridge

Date: 10 Dec 2007

Our Ref:

Page No: 1



Date	Description	Debit	Credit	Balance
	Balance Brought Forward	1,906.08		1,906.08dr
9 Jul 2007	Payment Received - Thank You		1,906.08	0.00
25 Dec 2007	Ground Rent 25 Dec 2007 to 23 Jun 2008	75.00		75.00dr
25 Dec 2007	Interim S/Charge 25 Dec 2007 to 23 Jun 2008	1,908.80		1,983.80dr
	Amount Now Due			1,983.80dr

ACAZ



Member's claim form

About filling in this form

For details of costs you can claim for, see *Green Book* section 3
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS
Constituency

JAMES DUDDRIDGE
ROCHFORD & SOUTHEAST EAST.

Office use only
Costs

[Redacted] ✓

Claim details

You can only claim for

costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 11 07 to 30 11 07 ✓

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 1585 : 50 p ✓

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/
security

£ : p

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

Total

£ 1585 : 50 p ✓

Details of second home *if applicable*Address of
second home*for Additional
Costs Allowance*

--	--

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature

--	--

MP

Date

X 8/12/07

Data protection

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

JAMES DUDDRIDGE

Constituency

ROCHFORD & SOUTHEAST

Office use only

Costs

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 1 9 1 0 7 to 30 1 9 1 0 7

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1585 : 50 p ✓

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1585 : 50 p ✓ ✓

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

[Redacted]

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament

Signature

X [Redacted]

MP

Date

X 8/10/07

Data protection

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Incidental Expenses Provision
Member's reimbursement form

ACIA
C1

When to use this form Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form For details of costs you can claim for, see *Green Book* section 5.
 If you have any doubt about whether you can claim for a cost, please call 020 7219 1348.

Your details

Name in CAPITAL LETTERS

Sarah Duggan OBE
Rochford & Southend East

Constituency

Office use only

Costs

Claim details

- Please ensure**
- your claim totals more than £100
 - you provide journey details of all taxi journeys
 - you attach all receipts or invoices for items of £250 and above
 - any claims for petty cash do not exceed £250 per month.

- You can only claim for**
- costs you have actually paid
 - office and surgery accommodation, equipment and supplies, work commissioned, communication and travel.

Period of claim

from 1/8/07 to 31/8/07 ✓

Allowance year

07/08

Description of service or goods

Amount

Item	Description of service or goods	Amount
Item 1	mortgage interest	£ 1585.50 p
Item 2		£ : p
Item 3		£ : p
Item 4		£ : p
Item 5		£ : p
Item 6		£ : p
Item 7		£ : p
Item 8		£ : p
Item 9		£ : p
Item 10		£ : p

Total

£ 1585.50 p

Office use only
Allow or Exp? A/c code Cal 5

see on page 2

Authorisation and declaration

Signature

Date

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily

MP

1/9/07

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research. For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act. Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only

Validation

Initials Date

Input subtotals per Cal 5

Claims received

□ / /

£

Signature check

□ / /

£

Funds check

□ / /

£

Allowable expenditure

□ / /

£

Member Res ID & Cos.c

□ / /

£

Est type/Cal 5 & subtotals added to form

□ / /

£

Receipts/ documentation present

□ / /

£

Processing

Input

□ / /



Incidental Expenses Provision
Member's reimbursement form

ACK
VALIDATION
06 AUG 2007
RECEIVED

ACA
Page 2 of 2

Authorisation and declaration

Signature: [Redacted] MP
Date: 1/8/07

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research. For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act. Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

When to use this form: Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.
About filing in this form: For details of costs you can claim for see Green Book section 5. If you have any doubt about whether you can claim for a cost please call 020 7219 1340.

Your details
Name: JAMES DUDRIDA
in CAPITAL LETTERS
Constituency: Rochester & Southend East
Office use: [Redacted]
Cost: [Redacted]

Claim details

Please ensure:
- your claim totals more than £100
- you provide journey details of all taxi journeys
- you attach all receipts or invoices for items of £250 and above
- any claims for petty cash do not exceed £250 per month.
You can only claim for:
- costs you have actually paid
- office and surgery accommodation, equipment and supplies, work commissioned, communication and travel.

Send your completed form to: Validation Team, Operations Directorate, Department of Finance & Administration, House of Commons, London SW1A 0AA

Period of claim: from 1/7/07 to 31/7/07 ✓
Allowance year: 07/08

Item	Description of service or goods	Amount	Office use only Allow or Exp/ A/c code C/L 5
Item 1	Mortgage interest	£ 1585.50 p	[Redacted]
Item 2	Service charge	£ 1906.08 p	[Redacted]
Item 3		£ : p	[Redacted]
Item 4		£ : p	[Redacted]
Item 5		£ : p	[Redacted]
Item 6		£ : p	[Redacted]
Item 7		£ : p	[Redacted]
Item 8		£ : p	[Redacted]
Item 9		£ : p	[Redacted]
Item 10		£ : p	[Redacted]
Total		£3491.58 p	[Redacted]

Office use only

Validation	Initials	Date	Input subtotal per Cat 5
Claims received		/ /	£
Signature check		/ /	£
Funds check		/ /	£
Allowable expenditure		/ /	£
Member Res ID & Cost		/ /	£
Est type/Cat 5 & subtotals added to form		/ /	£
Receipts/documentation present		/ /	£
Processing input		/ /	£

APPLICATION FOR RENTS DUE

Mr James Duddridge

Date: 28 Jun 2007

Our Ref:

Page No: 1

Date	Description	Debit	Credit	Balance
	Balance Brought Forward	1,924.45		1,924.45dr
3 Jan 2007	Payment Received - Thank You		1,924.45	0.00
24 Jun 2007	Credit y/e 31 December 2006		19.37	19.37cr
24 Jun 2007	Ground Rent 24 Jun 2007 to 24 Dec 2007	75.00		55.63dr
24 Jun 2007	Interim S/Charge 24 Jun 2007 to 24 Dec 2007	1,429.70		1,485.33dr
24 Jun 2007	Reserve Fund 24 Jun 2007 to 24 Dec 2007	420.75		1,906.08dr
	Amount Now Due			1,906.08dr



Member's claim form

About filling in this form

- For details of costs you can claim for, see Green Book section 3.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS
Constituency

JAMES DUDDRIDGE
ROCHFORD & SOUTHEAST EAST.

Office use only
Costs

Claim details

You can only claim for

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
all items costing £250 or more and include receipts - except for food, for which receipts are not required.
receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 16 107 to 30 16 107 ✓

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1585 : 50 p ✓

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p please specify

Other

£ : p please specify

Other

£ : p please specify

Total

£ 1585 : 50 p ✓

Details of second home *(if applicable)*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature

MP

Date

X 4/7/07. ✓

Data protection

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form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book*
- If you have any doubt about whether you can claim for please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

JAMES DUDDRIDGE

Constituency

ROCHFORD & SOUTHMEND EAST.

Office use only

Costs

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 15 07

to 31 15 07 ✓

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 1585 : 50 p ✓

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/
security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1585 : 50 p ✓

Details of second home *If applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties

Signature

X _____

MP

Date

X 11/16/07

Data protection

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's claim form

10 MAY 2007

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

JAMES DUDDRIDGE

Constituency

ROCHFORD & SOUTHEAST

Office use
Costs

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts - except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 4 / 07 to 30 / 4 / 2007 ✓

Total cost of hotel stays
attach all receipts

£ _____ p

Mortgage payments
(interest only) or rent

£ 1585 : 50 p

Food

£ _____ p

Utilities

£ _____ p

Council Tax/Rates

£ 886 : 18 p

Telephone and telecommunications

£ _____ p

Cleaning

£ 100 : 00 p

- windows smoothed

Service/maintenance

£ _____ p

Repairs/insurance/
security

£ _____ p

Other

£ _____ p

Other

£ _____ p

Other

£ _____ p

please specify

Total

£ 2810 : 36 p

Details of second home *If applicable*

Address of
second home
for Additional
Costs Allowance

L

L

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties

Signature

X

MP

Date

X 9/5/07

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

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Date of issue: 17-MAR-2007

MR DUDDRIDGE

Address of property

Account reference

Property reference

**Council Tax demand notice
2007/2008**

Percentage (%) Change From Last Year

2.0 % Increase

5.3 % Increase

545.71

438.94

Council Tax for your property 2007 to 2008

3.4 % Increase

984.65

Charge for Period 01-APR-2007 - 31-MAR-2008

984.65

Adjustments

Period

Discount 10% : 2nd Home/Company Property

01-APR-2007

31-MAR-2008

-98.47

886.18