



Communications Allowance
Direct payment of suppliers

21 APR 2008

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

JACQUI LAIT

Constituency

BECENHAM

Office use only	Costs	[REDACTED]
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Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

07/08 ✓

Period of claim from 16 / 04 / 08 to 16 / 04 / 08 Allowance year 08 / 09

Suppliers	Amount
PALACE COMPUTING ✓	£ 1175 — p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
	£ 1175 — p

Office use only		
Allow.	Supp ID	Exp.Type (Cat 5)
[REDACTED]	[REDACTED]	[REDACTED]

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, in respect of my Parliamentary duties.

Signature

[REDACTED SIGNATURE]

MP

Date

16/04/08

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

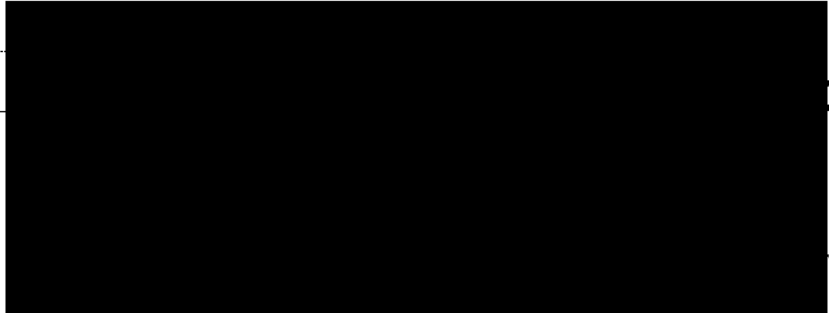
Initials / Date

Validation
completed**Comments**

PALACE COMPUTING



INVOICE TO
Jacqui Lait MP ✓



ce

TAX DATE: 22/03/2008
INVOICE NO:
TERMS:
VAT REG NO:

DESCRIPTION	QTY	RATE	VAT AMT	AMOUNT
Consultancy fee for the complete redesign and implementation of the web site	1	1,000.00	175.00	1,000.00
Dell Vostro 1700 Laptop	1	820.00	143.50	820.00



VAT SUMMARY	
£ 318.50 @ 17.5%;	SUBTOTAL 1,820.00
	VAT TOTAL 318.50
	Total £2,138.50





FINANCE & ADMINISTRATION HOUSE OF COMMONS

Communications Allowance Direct payment of suppliers

Comms2

page 1 of 2

07 FEB 2008

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Your details

Name
in CAPITAL LETTERS

JACQUEI LAIT

Constituency

BECKENHAM

Office use only

Cost

Claim details

*You can only request
Please ensure*

payment to suppliers for goods and services directly relating to Communications Allowance.
 you attach all supplier invoices.

Period of claim

from 06/02/08 to 06/02/08

Allowance year

07/08

Suppliers

Amount

PLS

£ 95.41 p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ 95.41 p

Office use only

Allow. / Supp ID / Exp.Type
(Cat 5)

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, exclusively in respect of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

06/02/08

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Initials / Date

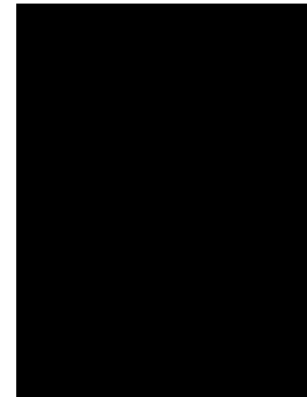
Validation completed

Comments

Invoice

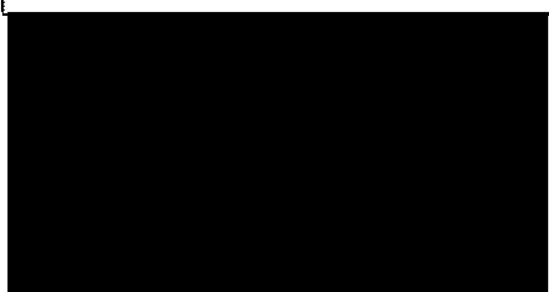


Invoice To
Mrs Jacqui Lait MP
[REDACTED]
[REDACTED]



VAT REG NO	Tax Date	Invoice No	Ref No	Terms
[REDACTED]	05/02/2008	[REDACTED]	[REDACTED]	[REDACTED]

Description	Net Amount	VAT %	VAT AMT
Recharge of Mailing costs (CA) - £40/100 + VAT [REDACTED]	81.20	17.50%	14.21



SUBTOTAL	£81.20
VAT TOTAL	£14.21
Total	£95.41





Communications Allowance
Direct payment of suppliers

2007 AON 20

When to use this form

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If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

JACOUI LART

Constituency

BECKENHAM

Office use only Costc

Claim details

You can only request Please ensure

payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim

from 06/11/07 to 06/11/07

Allowance year

07/08

Suppliers

Amount

PLS

£1,776.93p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ 1,776.93p

Office use only Allow. Supp ID Exp. Type

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, in respect of the performance of my Parliamentary duties.

Signature

MP

Date

06/11/07

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Initials / Date

Validation completed

Comments

Invoice



Invoice To
Mrs Jacqui Lait MP ✓ [REDACTED]

VAT REG NO	Tax Date	Invoice No	Ref No	Terms
[REDACTED]	02/11/2007	[REDACTED]	[REDACTED]	[REDACTED]

Description	Net Amount	VAT %	VAT AMT
Recharge of printing costs of Westminster Report (CA)	1,776.93		0.00
[REDACTED]			
[REDACTED]			

[REDACTED]	SUBTOTAL	£1,776.93
[REDACTED]	VAT TOTAL	£0.00
[REDACTED]	Total ✓	£1,776.93





FINANCE & ADMINISTRATION
HOUSE OF COMMONS

Communications Allowance

Direct payment of suppliers



Comms2

page 1 of 2

2002 130 6 0

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Your details

Name
in CAPITAL LETTERS

JACQUEL LAT

Constituency

BECKENHAM

Office use only Costc



Claim details

You can only request
Please ensure

payment to suppliers for goods and services directly relating to Communications Allowance.
 you attach all supplier invoices.

Period of claim from 08 / 10 / 07 to 08 / 10 / 07 Allowance year 07 / 08



Suppliers

Amount

PLS

£ 52.17 p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Office use only

Allow. / Supp ID / Exp.Type



Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature



MP

Date

08/10/07

Data protection

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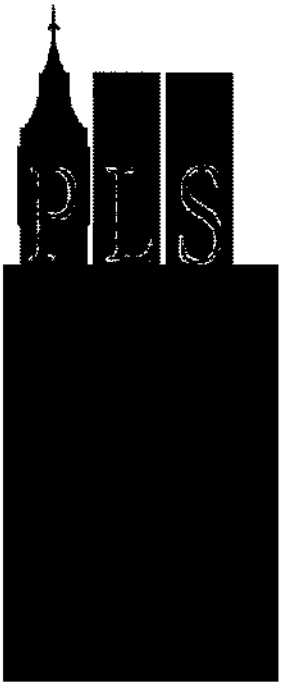
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Office use only**Initials / Date**Validation
completed**Comments**

Invoice



Invoice To
Mrs Jacqui Lait MP
[Redacted]

VAT REG NO	Tax Date	Invoice No	Ref No	Terms
[Redacted]	02/10/2007	[Redacted]	[Redacted]	[Redacted]

Description	Net Amount	VAT %	VAT AMT
Recharge of mailing costs (£40/100 + VAT)	44.40	17.50%	7.77
[Redacted]			



SUBTOTAL	£44.40
VAT TOTAL	£7.77
Total	£52.17





Communications Allowance
Direct payment of suppliers

VALIDATION
07 AUG 2007
RECEIVED
Comms2
page 1 of 2

When to use this form

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About filling in this form

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If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

JACQUI LAIT

Constituency

BECKENHAM

Office use only	Costs	
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Claim details

You can only request
Please ensure

payment to suppliers for goods and services directly relating to Communication
 you attach all supplier invoices.

Period of claim

from 08/08/07 to 03/08/07

Allowance year

07/08

Suppliers

Amount

PLS

£ 123.38p

£ / : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ 123.38p

Office use only

Allow. / Supp ID / Exp.Type
(Cat 5)

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, in respect of my Parliamentary duties.

Signature

MP

Date

03/08/07

Data protection

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Validation completed

Comments

Invoice



Invoice To
Mrs Jacqui Lait MP
[REDACTED]

VAT REG NO	Tax Date	Invoice No	Ref No	Terms
[REDACTED]	31/07/2007	[REDACTED]	[REDACTED]	Due on receipt

Description	Net Amount	VAT %	VAT AMT
Recharge of stationery costs (£35/100 + VAT)	105.00	17.50%	18.38
		[REDACTED]	



SUBTOTAL	£105.00
VAT TOTAL	£18.38
Total	£123.38





FINANCE & ADMINISTRATION HOUSE OF COMMONS

Communications Allowance Direct payment of suppliers

Comms2

page 1 of 2

08 AUG 2007

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Your details

Name
in CAPITAL LETTERS

JACQUIL LAT

Constituency

BECKENHAM

Office use only

Costs

Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance
- you attach all supplier invoices.

Period of claim

from 25/07/07 to 25/07/07

Allowance year

Suppliers

Amount

PLS

£ 82 : 25p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ 82 : 25p

Office use only

Allow. / Supp ID / Exp. Type

14 AUG 2007

Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, or partly, in the performance of my Parliamentary duties.

Signature

MP

Date

25/07/07

Data protection

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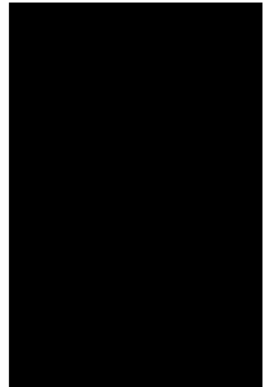
Office use only

Initials / Date

Validation completed

Comments

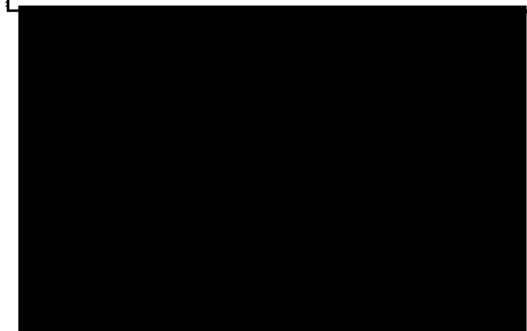
Invoice



Invoice To
Mrs Jacqui Lait MP ✓
[Redacted]
[Redacted]

VAT REG NO	Tax Date	Invoice No	Ref No	Terms
[Redacted]	25/07/2007 ✓	[Redacted]	[Redacted]	Due on receipt

Description	Net Amount	VAT %	VAT AMT
Recharge of stationery costs (£35/100 + VAT) [Redacted]	70.00	17.50%	12.25



SUBTOTAL	£70.00
VAT TOTAL	£12.25
Total	£82.25 ✓





Communications Allowance
Direct payment of suppliers

01 OCT 2007

Comms2
page 1 of 2

When to use this form

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About filling in this form

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If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

JACQUI LAIT

Constituency

BECKENHAM

Office use only

Claim details

You can only request Please ensure

payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim

from 07/07/07 to 27/09/07

Allowance year

07/08

Suppliers

Amount

PLS

2143.06 p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Office use only

Allow. / Supp ID / Exp.Type (Cat 5)

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, in the performance of my Parliamentary duties.

Signature

MP

Date

27/09/07

Data protection

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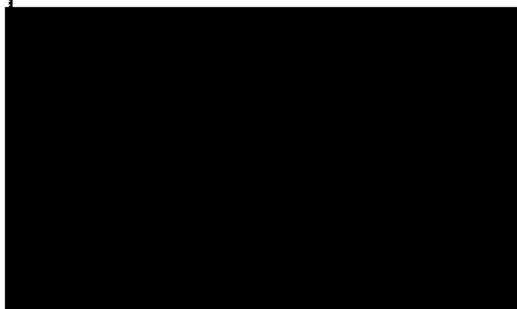


Invoice To
Mrs Jacqui Lait MP
[REDACTED]



VAT REG NO	Tax Date	Invoice No	Ref No	Terms
[REDACTED]	26/09/2007	[REDACTED]	[REDACTED]	[REDACTED]

Description	Net Amount	VAT %	VAT AMT
Recharge of distribution costs of Westminster Report	1,823.88	17.50%	319.18
[REDACTED]			



SUBTOTAL	£1,823.88
VAT TOTAL	£319.18
Total	£2,143.06





Communications Allowance
Direct payment of suppliers

01 AUG 2007

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Your details

Name
in CAPITAL LETTERS

JACQUELINE LAM

Constituency

BECKENHAM

Office use only

Costs

Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from 27/07/07 to 27/07/07

Allowance year

07/08

Suppliers

Amount

PLS Ltd

315.760

£ 82.25p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ 82.25p

Office use only

Allow. / Supp ID / Exp.Type

Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

MP

Date

27/07/07

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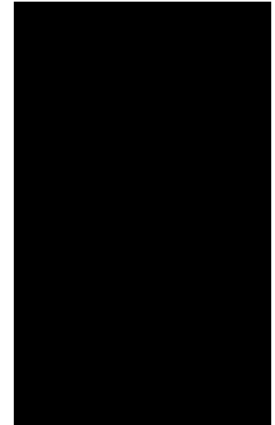
Initials / Date

Validation
completed**Comments**

Statement



Invoice To
Mrs Jacqui Lait MP [Redacted]



Tax Date	Amount Due	Amount Enc.
[Redacted]	£82.25	

Date	Description	Amount	Balance		
23/05/2007	INV N° [Redacted] Due 23/05/2007. Orig. Amount £82.25. [Redacted] Stationery £70.00 [Redacted] Total VAT £12.25	82.25	82.25		
	[Redacted]				
Current	1-30 Days Past Due	31-60 Days Past Due	61-90 Days Past Due	Over 90 Days Past Due	Amount Due
0.00	0.00	82.25	0.00	0.00	£82.25

