



Additional Costs Allowance

Member's claim form

PAAR - L  
 20 MAR 2009  
 VALIDATED  
 26 MAR 2009  
 RECEIVED  
 Page 1 of 2

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

647309

Your details

Name in CAPITAL LETTERS

IVAN LEWIS MP 514602

Constituency

Bury South

Office use only

Costs

M LEWIS IBU

Supp/Res ID

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £25 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel costs.

Period of claim

from 1/4/09 to 1/1/10

Total cost of hotel stays

£ : p

attach all receipts

5878475

514631

Mortgage payments (interest only) or rent

£ 1003 : 12 p ✓

JE

Food

£ 296. : 31 p

1/2 year

9/4

Utilities

£ 592 : 62 p ✓

water

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

£ 12726  
 9/4/09

Service/maintenance

£ 2087 : 50 p ✓

514636

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 3386 : 93 p

**Details of second home** *if applicable*

**Address of second home**  
for Additional Costs Allowance

[Redacted Address] \_\_\_\_\_  
[Redacted Address] \_\_\_\_\_ Postcode [Redacted] \_\_\_\_\_

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament

**Signature**

[Redacted Signature] \_\_\_\_\_ MP

**Date**

[Handwritten Date: 24.3.9] \_\_\_\_\_  
✓

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

**Send your completed form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Account Number  
[REDACTED]

If you like the convenience of using online services, you can pay your bill, tell us you're moving and more, simply log on to [www.thameswater.co.uk](http://www.thameswater.co.uk)

JM0172164\_1S0P1\_9531  
AA60088/09531/019063



[REDACTED]  
MR LEWIS  
[REDACTED]

*I had to  
claim back immediately*

**Your water services bill for the year 1 April 2009 to 31 March 2010**

Current charges

Thank you for arranging to pay by Direct Debit.

**£592.62**

See below

The total shown will be collected in 2 instalments from the account you have chosen on or shortly after the dates shown  
**£296.31** by 1st April 09 and  
**£296.31** by 1st October 09

**Service charges 1 April 2009 - 31 March 2010**

	Chargeable value/rate per £	Supply charge £	Fixed charge £	Totals £
Water	747 @ 48.72p	363.94	27.00	390.94
Wastewater	747 @ 22.18p	165.68	36.00	201.68
			<b>Charges</b>	<b>£592.62</b>

**Your Direct Debit details...**

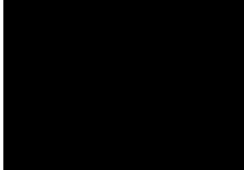
We will collect payments from the following account:

[REDACTED]  
If this is wrong, please let us know by calling 0845 9200 805

# Application For Payment and/or Notice to Long Leaseholders of Rent Due under the Commonhold and Leasehold Reform Act 2002 Section 166



ADDRESS FOR PAYMENT:

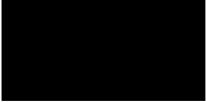


TO: TENANT/LEASEHOLDER (NOTE 1)

Ivan Lewis & Juliette Lewis

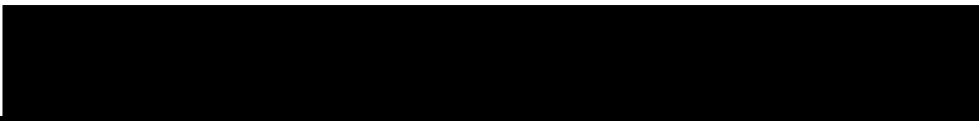


NOTICE IS HEREBY GIVEN pursuant to the Landlord and Tenant Act 1987 Sections 47 & 48 and Commonhold and Leasehold Reform Act 2002 that all notices (including notices in proceedings) may be served upon the Landlord:-



APPLICATION No
TAX POINT DATE
25Feb2009
CLIENTS VAT No

THIS NOTICE IS GIVEN IN RESPECT OF:



Tenant Reference [Redacted]

DUE DATE	DETAIL	NETT	VAT	GROSS
	Brought Forward Balance	-		1,043.75
1 Apr 09	Reserve Fund	1 Apr 09 - 30 Jun 09	512.23	512.23
1 Apr 09	Quarterly S/Charge in Advance	1 Apr 09 - 30 Jun 09	531.52	531.52

PLEASE SEE OVERLEAF FOR NOTES FOR LEASEHOLDERS AND LANDLORDS.

Where Rent is shown as being due, please note the following:

- (a) It requires you to pay the sum set out in the final column on the date shown in the first column or as determined by note (c) below (NOTE 2)
- (b) The Rent is payable in respect of the period set out in the narrative above.

- (c) In accordance with the terms of your lease the amount of Rent shown above is due on the date shown in the first column or 30 days after the date of this Notice, whichever is the later.
- (d) Payment should be made at the address for payment shown above.

BALANCE B/ FORWARD	1,043.75	NETT DUE	1,043.75	VAT DUE	0.00	TOTAL DUE	2,087.50
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maintain a procedure for Leasehold/tenant complaints and grievances. For a copy apply above.

Remittance Slip - please tear off this portion and return your remittance with your cheque made payable to:



Our Ref:



\*

Ivan Lewis & Juliette Lewis



Amount Due:

£2,087.50  
\* 2087.50 \*

**PRIVATE AND CONFIDENTIAL**

Mr Ivan Lewis MP  
House of Commons  
Westminster  
London  
SW1A 0AA

Tel : 0207 [REDACTED]  
Fax : 0207 [REDACTED]  
Email : [REDACTED]@parliament.uk

1 April 2009

Dear Mr Lewis

**Personal Additional Accommodation Expenditure (PAAE) 2009/2010**

Thank you for your Personal Additional Accommodation Expenditure claim, dated 24 March 2009, a copy of which is attached for ease of reference.

With reference to your claim for water, totalling £592.62, As PAAE is a reimbursement allowance I have reduced your claim by £296.31 as the water bill states that it is to be paid in two separate instalments of £296.31 starting on 1 April 2009.

The remainder of your claim, totalling £3,386.93 has been processed and should reach your account within five working days.

If you have any questions about this matter please contact the Enquiry and Advice Team on the numbers listed above.

Yours sincerely

[REDACTED]  
**Assistant Validation Officer**



HOUSE OF COMMONS

01 MAY 2009

PAAE 2

**Member's Reimbursement Form**  
Personal Additional Accommodation Expenditure (PAAE)

Office use only  
Costs/Cat2

Supp/Res ID

MLEWIBU

Allowance: \$14602

Member's Name (CAPITAL LETTERS)

Constituency (CAPITAL LETTERS)

667803

IUAN LEWIS MP BURY SOUTH

**Claim details**

Month/period to be claimed

From 01 05 2009 To 01 05 2009

**Subsistence**

(No receipts required)

Number of nights spent away from main home

@ £25.00 per night £

Exp type/  
Cat5

**Cost of accommodation**

424047  
9/11/5

Mortgage interest	£ 1003.12	514 631
Hotel	£	514
Rent (inc deposits)	£	514
Council Tax/rates	£ 85.52	514 633

**Fixtures, fittings and furnishings**

5883608  
1/5 RR

£		
£		
£		
£		
£		
£		
Total	£	514

**Other household costs**

(e.g. service charges, utilities, telecommunications, maintenance and repairs)

£		
£		
£		
£		
£		
£		
Total	£ 1088.64	514

Please securely attach required documentation e.g. invoices, receipts etc. in support of individual items equal to or in excess of £25.00 unless standing documents e.g. mortgage statements, rental agreements etc. have previously been lodged.

Grand Total £ 1088.64 RR

**Authorisation and declaration**

- I confirm that the amounts claimed were incurred in respect of my additional home as reported to the Department of Resources.
- I confirm that the amounts claimed comply with the principles and rules contained in the Green Book.

Member's Signature

[Redacted Signature]

Date 1.5.9

**Data Protection**

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About filling in this form.  
If you have any questions about this form, please call 020 7219 1340

Send your completed form to:  
Operations Directorate, Department of Resources  
House of Commons, London SW1A 0AA



# City of Westminster

Enquiries by post:  
Westminster City Council, Council Tax. PO Box 165. Erith DA8 9DW  
Send payments to:  
Westminster City Council, PO Box 397. Warrington WA55 1GG  
Tel: 0845 302 3400 8.30am to 6pm Monday to Friday  
Minicom: 0845 070 0281 (call charges will vary)  
Email: WestminsterCouncilTax1@Capita.co.uk



Date of issue: 16-MAR-2009

MR I LEWIS, MRS LEWIS [REDACTED]		Address of property [REDACTED]	
Account reference	[REDACTED]	Property reference	[REDACTED]

## Council tax demand notice 2009/2010

The property above has been placed in **band G**. For properties in this band within the City of Westminster (not including the Montpelier Square area) the amounts set for the financial year 2009 to 2010 are as follows.

	Percentage (%) change from last year	
City of Westminster	0.0 % Increase	629.66
Greater London Authority	0.0 % Increase	516.37
<hr/>		
Council tax for your property 2009 to 2010	0.0 % Increase	1146.03
<hr/>		
Charge for period 01-APR-2009 to 31-MAR-2010		1146.03
<b>Adjustments</b>	<b>Period</b>	
Discount 25% : single occupation	01-APR-2009 31-MAR-2010	-286.51
		<b>Total</b>
		<b>859.52</b>

If you would like us to send your future bills by email, please send a request to [wccctax.dd@capita.co.uk](mailto:wccctax.dd@capita.co.uk), quoting your council tax account number(s) and the email address that you would like them sent to.

If you believe you are no longer entitled to a discount, you must notify the City Council within 21 days or you may be subject to a penalty charge.

The amounts shown below are currently payable by direct debit. **NO FURTHER ACTION IS REQUIRED.**

Date of payment	Amount due	Date of payment	Amount due
25-APR-2009	85.52 ✓	25-OCT-2009	86.00
25-MAY-2009	86.00	25-NOV-2009	86.00
25-JUN-2009	86.00	25-DEC-2009	86.00
25-JUL-2009	86.00	25-JAN-2010	86.00
25-AUG-2009	86.00		
25-SEP-2009	86.00		

### Efficiency information

Councils and Fire Authorities must consider economy, efficiency and effectiveness in their actions. An efficiency saving occurs when the cost of an activity falls but its effectiveness does not. By the end of March 2009, efficiency savings since April 2008 are forecast to be:

	Efficiency savings	as a % of 2007/08 spending
Westminster City Council	£16,980,000	4.5%
London Fire and Emergency Planning Authority	£4,724,000	1.1% <sup>7</sup>

These efficiencies equal £135 for the average Band D home



HOUSE OF COMMONS

**Member's Reimbursement Form**  
Personal Additional Accommodation Expenditure (PAAE)

01 JUN 2009

Office use only  
Cost/Cat2  
MLEW118U  
Allowance 514602

**PAAE 2**  
Supp/Res ID

Member's Name (CAPITAL LETTERS)

Constituency (CAPITAL LETTERS)

683607

IVAN LEWIS MP

BURY SOUTH.

**Claim details**

Month/period to be claimed

From 01062009 To 01062009

**Subsistence**

(No receipts required)

Number of nights spent away from main home

@ £25.00 per night £

Exp type/  
Cat5

**Cost of accommodation**

5888733  
MB 10/6

Mortgage interest	£ 1003.12	514 631
Hotel	£	514 ---
Rent (inc deposits)	£	514 ---
Council Tax/rates	£ 86.00	514 633

**Fixtures, fittings and furnishings**

430055  
SP 12/6

£		
£		
£		
£		
£		
£		
Total	£	514 ---

**Other household costs**

(e.g. service charges, utilities, telecommunications, maintenance and repairs)

EDF ENERGY	£ 59.07	514 636
£		
£		
£		
£		
£		
Total	£ 59.07	514 636

Please securely attach required documentation e.g. invoices, receipts etc. in support of individual items equal to or in excess of £25.00 unless standing documents e.g. mortgage statements, rental agreements etc. have previously been lodged.

Grand Total £ 1148.19 ✓

**Authorisation and declaration**

- ✓ I confirm that the amounts claimed were incurred in respect of my additional home as reported to the Department of Resources.
- ✓ I confirm that the amounts claimed comply with the principles and rules contained in the Green Book.

Member's Signature

[Redacted Signature]

Date 29.5.09

**Data Protection**

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About filling in this form.

If you have any questions about this form, please call 020 7219 1340

Send your completed form to:

Operations Directorate, Department of Resources  
House of Commons, London SW1A 0AA





Any questions?  
**0800 096 9000**  
 Mon-Fri 8am to 8pm  
 Sat 8am to 2pm  
 account number

**0800 028 0247**  
 24 hours a day 7 days a week  
 bill for **13 Jan 09 - 16 Apr 09**  
 bill date **17 Apr 09**



24411  
 MR LEWIS

Page 1 of 2



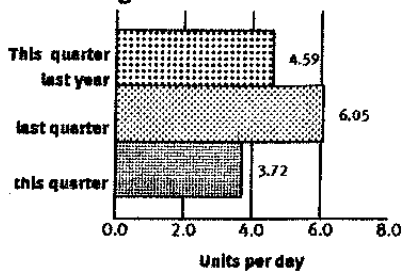
**electricity bill: £59.07**

Please pay **£59.07**.

*PAID 15/5/09*

M

**Your average daily electricity usage**



**bill summary**

Amount of last bill	<b>£84.06</b>
Payments	<b>-£84.06</b>
Charges this period	<b>£59.07</b>
Total for this period	<b>£59.07</b>

Payment due from the date of this bill, please ensure payment reaches us no later than 1 May 09

*Check you have  
 Claimed*

S [Redacted]

Alliance & Leicester  
 COMMERCIAL BANK  
 Bootle Merseyside G1R 0AA

EDF ENERGY

**Payment Slip**

Bank Giro Credit

Reference (Customer account number)

Credit Account Number

Amount due  
 (no fee payable at PO counter)

[Redacted]

[Redacted]

**£ 59.07**

signature

date

Cheque acceptable at PO counter

Cashier's stamp and initials

[Redacted]



Cash	
Cheque	
£	

Please do not write or mark below this line  
 Do not fold this payment slip

HSBC Bank plc  
 Head Office Collection Account  
 EDF Energy Customers plc



Any questions?  
**0800 096 9000**  
 Mon-Fri 8am to 8pm  
 Sat 8am to 2pm  
 account number  
 [REDACTED]

**0800 028 0247**  
 24 hours a day 7 days a week  
 bill for **13 Jan 09 - 16 Apr 09**  
 bill date **17 Apr 09**



A = actual reading      E = estimated reading

**bill breakdown**

payments over the last period

<b>Amount of last bill</b>	<b>£84.06</b>
<b>Payments</b>	
Payment 10 Feb	-£84.06
Received with thanks	
<b>Total payments</b>	<b>-£84.06</b>

**Price Decrease**

You will see a number of different unit rates on your bill. These relate to the tariff you are on and the recent price decrease which took effect from 31 March 2009.

**About your unit split**

Because of the tariff you are on, we charge you a different price for your first units than we do for the rest.

**Electricity you've used this period.**

Meter number [REDACTED] **General Purpose Rate**

Reading period 13 Jan 09 to 16 Apr 09

	previous	latest	units	unit split	pence	charges
Electricity used	39722 A	40008 E	286	first 190	at 18.910p	£35.93
13 Jan 09 to 31 Mar 09				next 96	at 11.530p	£11.07
Electricity used	40008 E	40068 A	60	first 39	at 17.860p	£6.97
31 Mar 09 to 16 Apr 09				next 21	at 10.890p	£2.29
<b>Total before VAT</b>						<b>£56.26</b>

Electricity charges	£56.26
VAT at 5%	£2.81
<b>Total charges this period</b>	<b>£59.07</b>
<b>Total for this period</b>	<b>£59.07</b>

Payment to reach us by 1 May 09



City of Westminster

Enquiries by post: Westminster City Council, Council Tax, PO Box 165, Erith DA8 9DW
Send payments to: Westminster City Council, PO Box 397, Warrington WA55 1GG
Tel: 0845 302 3400 8.30am to 6pm Monday to Friday
Minicom: 0845 070 0281 (call charges will vary)
Email: WestminsterCouncilTax1@Capita.co.uk



Date of Issue: 16-MAR-2009

MR I LEWIS, MRS LEWIS
[Redacted address]
Account reference [Redacted]

Address of property
[Redacted address]
Property reference [Redacted]

Council tax demand notice 2009/2010

The property above has been placed in band G. For properties in this band within the City of Westminster (not including the Montpelier Square area) the amounts set for the financial year 2009 to 2010 are as follows.

Table with 3 columns: Description, Percentage (%) change from last year, and Amount. Rows include City of Westminster (0.0% Increase, 629.66), Greater London Authority (0.0% Increase, 516.37), Council tax for your property 2009 to 2010 (0.0% Increase, 1146.03), Charge for period 01-APR-2009 to 31-MAR-2010 (1146.03), Adjustments (Discount 25% : single occupation, -286.51), and Total (859.52).

If you would like us to send your future bills by email, please send a request to wccctax.dd@capita.co.uk, quoting your council tax account number(s) and the email address that you would like them sent to.

If you believe you are no longer entitled to a discount, you must notify the City Council within 21 days or you may be subject to a penalty charge.

The amounts shown below are currently payable by direct debit. NO FURTHER ACTION IS REQUIRED.

Table with 4 columns: Date of payment, Amount due, Date of payment, Amount due. Rows show payment schedule from 25-APR-2009 to 25-SEP-2009 and 25-OCT-2009 to 25-JAN-2010, all with an amount due of 86.00.

Efficiency information

Councils and Fire Authorities must consider economy, efficiency and effectiveness in their actions. An efficiency saving occurs when the cost of an activity falls but its effectiveness does not. By the end of March 2009, efficiency savings since April 2008 are forecast to be:

Table with 3 columns: Entity, Efficiency savings, as a % of 2007/08 spending. Rows include Westminster City Council (£16,980,000, 4.5%) and London Fire and Emergency Planning Authority (£4,724,000, 1.1%).

These efficiencies equal £135 for the average Band D home.