



Member's claim form

0002 NAF 1 E

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.



Your details

Name in CAPITAL LETTERS

IVAN LEWIS MP



Constituency

BURY SOUTH



Office use only

Costo/Cat 2



Claim details

You can only claim for

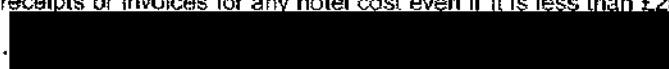
- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.



Period of claim

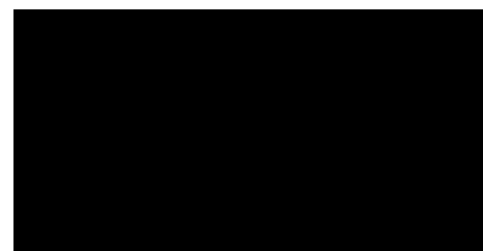
from 23 / 01 / 08

to 1 / 02 / 08

Total cost of hotel stays

attach all receipts

£ : p



Mortgage payments (interest only) or rent

£ 1597 : 00 p ✓

Food

£ : p

Utilities

£ 110 : 33 p ✓

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

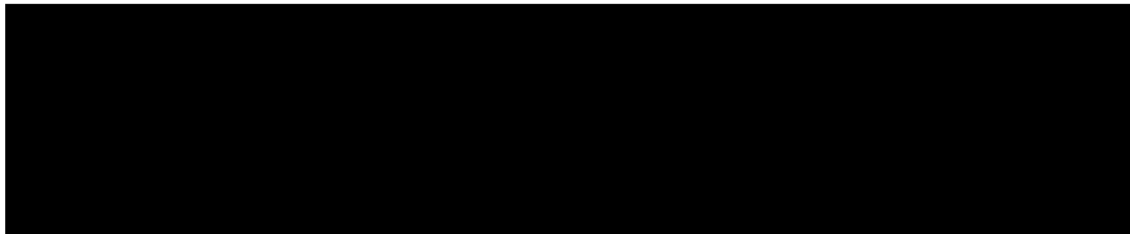
£ 1707.33 p

Please pay £1,224.40



Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**


I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

 28.1.8**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research. For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

northern rock

Account: [REDACTED]
Date: 13 August 2007

Mr I Lewis
[REDACTED]

Dear Mr [REDACTED] Lewis

Your loan rate is changing

Your loan rate will change from 1 September 2007. Everything you need to know is explained below however, if you still have any questions after reading this letter, please give us a call and we'll be delighted to help.

Your new interest rate and payment details are as follows:

Loan	Loan Part	Current Rate(%)	New Rate(%)	New Monthly Payment	Effective Date	Reason For Change
Mortgage	1	5.99	6.24	£1,597.00	01/09/2007	Rate Change

[REDACTED]

[REDACTED]

Mr I LEWIS

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

IMPORTANT REMINDER

Please pay £67.97 immediately to avoid further action

14 December 2007

Dear Mr Lewis

We have not received £67.97 for gas used at your property. Please pay immediately to avoid further follow-up action.

[REDACTED]

MR LEWIS

20 November 2007

Dear Customer

**** OVERDUE ELECTRICITY BILL ****

TOTAL NOW OVERDUE

£42.36

[REDACTED]

account number

[REDACTED]

bill date 11 Oct 07

[REDACTED]

Page 2 of 3

[REDACTED]

LEWIS

[REDACTED] **electricity bill: £42.36**

Please pay **£42.36**.



03 DEC 2007

Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

IVAN LEWIS MP

Constituency

Bury South

Office use only

Costo/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for those for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250

Period of claim

from 1 / 12 / 07

to 04 / 12 / 07

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments

£ 1597 : 00 p

(interest only) or rent

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

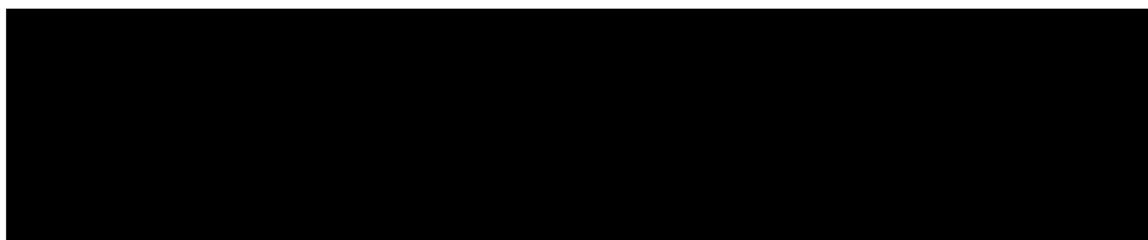
Total

£ 1597 : 00 p

continued on page 2

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

30.11.07 ✓

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed
form to

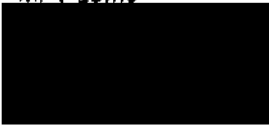
Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

northern rock

Account: [REDACTED]
Date: 13 August 2007



Mr I Lewis



Dear Mr [REDACTED] Lewis

Your loan rate is changing

Your loan rate will change from 1 September 2007. Everything you need to know is explained below however, if you still have any questions after reading this letter, please give us a call and we'll be delighted to help.

Your new interest rate and payment details are as follows:

Loan	Loan Part	Current Rate(%)	New Rate(%)	New Monthly Payment	Effective Date	Reason For Change
Mortgage	1	5.99	6.24	£1,597.00	01/09/2007	Rate Change



Member's claim form

of 2

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

IVAN LEWIS MP

Constituency

Bury South

Office use only

Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties

Please list

- all items costing £250 or more and include receipts – except for food for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01 / 11 / 07 to 01 / 11 / 07

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1597 : 00 p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

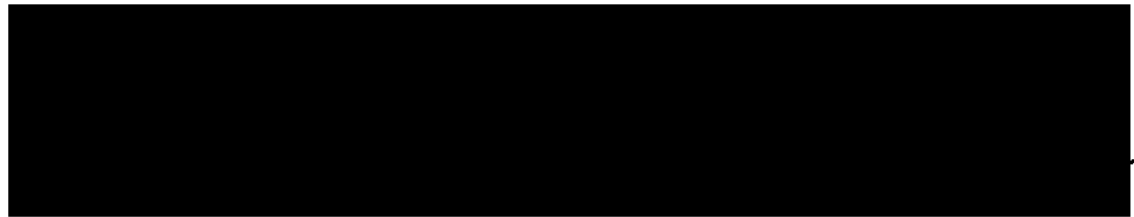
▶ please specify

Total

£ 1597 : 00 p

Details of second home *if applicable*

Address of
second home
*for Additional
Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament

Signature



MP

Date



30.10.7.

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

northern rock

Account: [REDACTED]
Date: 13 August 2007

Mr J Lewis
[REDACTED]
[REDACTED]

Dear Mr [REDACTED] Lewis

Your loan rate is changing

Your loan rate will change from 1 September 2007. Everything you need to know is explained below however, if you still have any questions after reading this letter, please give us a call and we'll be delighted to help.

Your new interest rate and payment details are as follows:

Loan	Loan Part	Current Rate(%)	New Rate(%)	New Monthly Payment	Effective Date	Reason For Change
Mortgage	1	5.99	6.24	£1,597.00	01/09/2007	Rate Change



Member's claim form

02 OCT 2007

of 2

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

IVAN LEWIS MP

Constituency

BURY SOUTH

Office use only

Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1/10/7 to 1/10/7

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments

£ : p

(interest only) or rent

Food

£ : p

Utilities

£ 55 : 95 p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ 953 : 91 p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

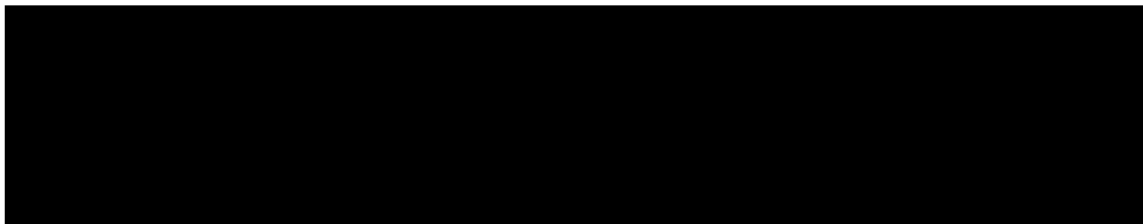
▶ please specify

Total

£ 1009 : 86 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

L



MP

Date

L

1-10-7.

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Mr I LEWIS

IMPORTANT REMINDER

Please pay £55.95 immediately to avoid further action

Dear Mr Lewis

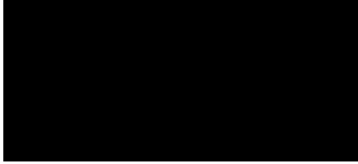
11 September 2007

We have not received £55.95 for gas used at your property. Please pay immediately to avoid further follow-up action.

**Application For Payment and/or
Notice to Long Leaseholders of Rent Due
under the Commonhold and Leasehold
Reform Act 2002 Section 166**

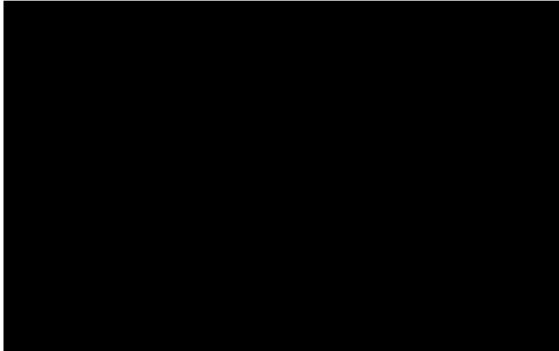
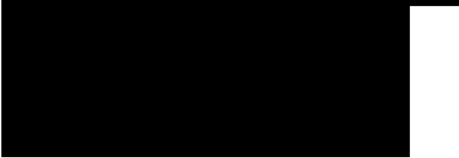


ADDRESS FOR PAYMENT:



TO: TENANT/LEASEHOLDER (NOTE 1)

Ivan Lewis



APPLICATION No



TAX POINT DATE

3Sep2007

CLIENTS VAT No



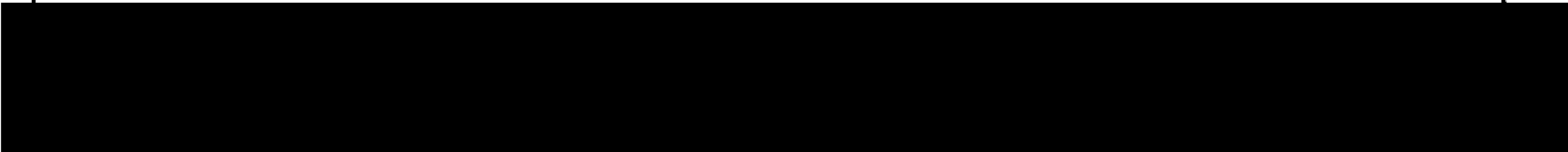
THIS NOTICE IS GIVEN IN RESPECT OF:



Tenant Reference:



DUE DATE	DETAIL		VAT	AMOUNT
1 Oct 07	Reserve Fund	1 Oct 07-31 Dec 07		439.05
1 Oct 07	Quarterly S/Charge in Advance	1 Oct 07-31 Dec 07		514.86



BALANCE B/ FORWARD	0.00	NETT DUE	953.91	VAT DUE	0.00	TOTAL DUE	953.91
--------------------	------	----------	--------	---------	------	-----------	--------



01 OCT 2007

Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.



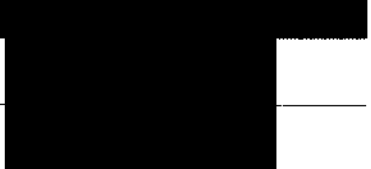
Your details

Name in CAPITAL LETTERS

IVAN LEWIS MP

Constituency

BURY SOUTH



Office use only

Costs/Cat 2



Claim details

You can only claim for

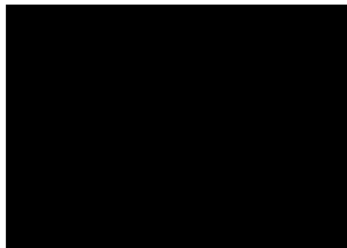
- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.



Period of claim

from 1/10/07 to 1/10/07 ✓

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1597 : 00 p ✓

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

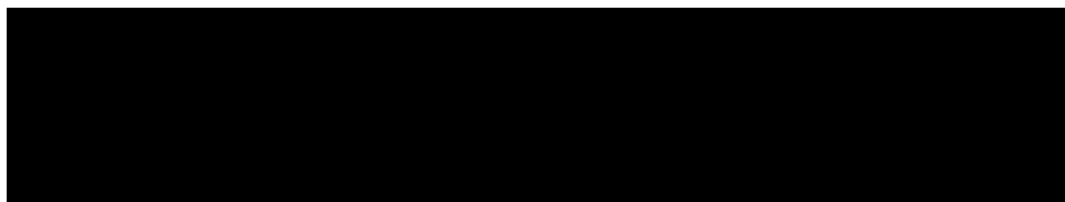
▶ please specify

Total

£ 1597 : 00 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

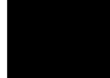
I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

 28.9.7.**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

northern rock

13 August 2007

Mr J Lewis

Dear Mr Lewis

Your loan rate is changing

Your loan rate will change from 1 September 2007. Everything you need to know is explained below however, if you still have any questions after reading this letter, please give us a call and we'll be delighted to help.

Your new interest rate and payment details are as follows:

Loan	Loan Part	Current Rate(%)	New Rate(%)	New Monthly Payment	Effective Date	Reason For Change
Mortgage	1	5.99	6.24	£1,597.00	01/09/2007	Rate Change



Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

IVAN LEWIS MP

Constituency

BURY SOUTH

Office use only

Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 00/12/07 to 01/01/08

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1597 : 00 p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ 981 : 00 p

Repairs/insurance/security

£ : p

Other

£ 140 : 50 p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

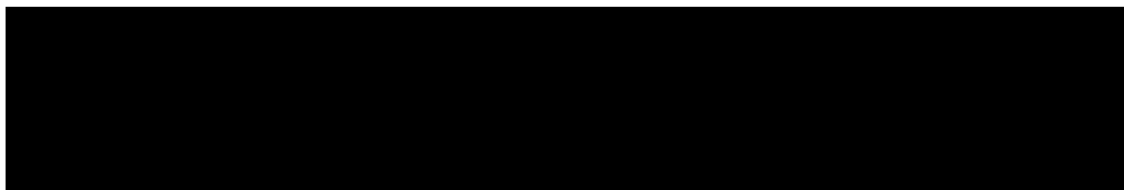
▶ please specify

Total

£ 2718 : 50 p

Details of second home *if applicable*

**Address of
second home**
*for Additional
Costs Allowance*


Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable
me to stay overnight away from my only or main home for the purpose of performing

Signature

L



MP

Date

L

20.12.07.

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

**Send your completed
form to**

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

[Redacted]

Mr I Lewis

[Redacted]

[Redacted]

8 November 2007.

Dear Mr Lewis,

Thank you for continuing to pay by quarterly Direct Debit.

Payments for this licence are debited from the following account:

[Redacted]

[Redacted]

Quarterly
Direct Debit

[Redacted]

Total = £140.50

✓

Application For Payment and/or
 Notice to Long Leaseholders of Rent Due
 under the Commonhold and Leasehold
 Reform Act 2002 Section 166

TO: TENANT/LEASEHOLDER (NOTE 1)

Ivan Lewis &

APPLICATION No

TAX POINT DATE

29Nov2007

CLIENTS VAT No

THIS NOTICE IS GIVEN IN RESPECT OF:

Tenant Reference

DUE DATE	DETAIL	PERIOD	NETT	VAT	GROSS
1 Jan 08	Reserve Fund	1 Jan 08 - 31 Mar 08	439.05		439.05
1 Jan 08	Quarterly S/Charge in Advance	1 Jan 08 - 31 Mar 08	541.95		541.95

BALANCE B/ FORWARD	0.00	NETT DUE	981.00	VAT DUE	0.00	TOTAL DUE	981.00
---------------------------	------	-----------------	--------	----------------	------	------------------	--------

northern rock

Account: [REDACTED]
Date: 13 August 2007

Mr I Lewis
[REDACTED]
[REDACTED]
[REDACTED]

Dear Mr [REDACTED] Lewis

Your loan rate is changing

Your loan rate will change from 1 September 2007. Everything you need to know is explained below however, if you still have any questions after reading this letter, please give us a call and we'll be delighted to help.

Your new interest rate and payment details are as follows:

Loan	Loan Part	Current Rate(%)	New Rate(%)	New Monthly Payment	Effective Date	Reason For Change
Mortgage	1	5.99	6.24	£1,597.00	01/09/2007	Rate Change



03 SEP 2007

Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

IVAN LEWIS MP

Constituency

Bury South

Office use only

Costs/Cal 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1/1/97

to 1/9/07 ✓

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments

£ 1533 : 30 p ✓

(interest only) or rent

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

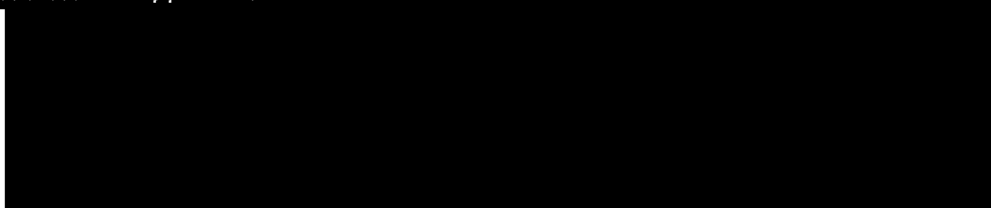
Total

£ 1533 : 30 p ✓



Details of second home *if applicable*

**Address of
second home**
*for Additional
Costs Allowance*



✓

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

1.9.7

✓

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

**Send your completed
form to**

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

northern rock

Date: 11 February 2007

Mr I Lewis

Dear Mr [redacted] Lewis

Your loan rate is changing

Your loan rate will change from 1 March 2007. Everything you need to know is explained below but, if you still have any questions after reading this letter, please give us a call and we'll be delighted to help.

Your new interest rate and payment details are:

Loan	Loan Part	Current Rate(%)	New Rate(%)	New Monthly Payment	Effective Date	Reason For Change
Mortgage	1	5.49	5.74	£1,469.60	01/03/2007	Rate Change



02 JUL 2007

ACA2

Member's claim form

of 2

About filling in this form

- For details of costs you can claim for, see Green Book section 10.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

IVAN LEWIS MP

Constituency

BURY SOUTH

Office use only

Costo/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 25 / 6 / 7 to 25 / 6 / 7

Total cost of hotel stays

attach all receipts

£ : p

Mortgage payments

(interest only) or rent

£ : p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ 953 : 91 p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£953 : 91 p

continued on page 2

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament

Signature

MP

Date

25.6.7

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Application For Payment and/or Notice to Long Leaseholders of Rent Due under the Commonhold and Leasehold Reform Act 2002 Section 166

ADDRESS FOR PAYMENT:

TO: TENANT/LEASEHOLDER (NOTE 1)

Ivan Lewis

APPLICATION No

TAX POINT DATE

31May2007

CLIENTS VAT No

THIS NOTICE IS GIVEN IN RESPECT OF

Tenant Reference:

DUE DATE	DETAIL		VAT	AMOUNT
1 Jul 07	Reserve Fund	1 Jul 07-30 Sep 07		439.05
1 Jul 07	Quarterly S/Charge in Advance	1 Jul 07-30 Sep 07		514.86

BALANCE B/FORWARD	-953.91	NETT DUE	953.91	VAT DUE	0.00	TOTAL DUE	0.00
-------------------	---------	----------	--------	---------	------	-----------	------



07/08 ✓ 29 MAY 2007

Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

IVAN LEWIS MP ✓

Constituency

BURY SOUTH.

Office use only

Costo/Cat

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 6 / 07

to 1 / 6 / 07

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments

£ 1469 : 60 p ✓

(interest only) or rent

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

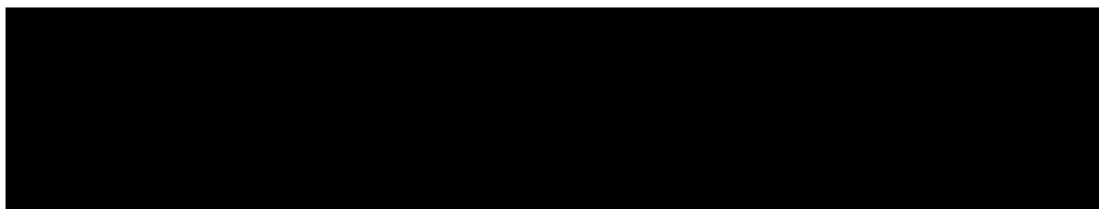
▶ please specify

Total

£ 1469 : 60 p

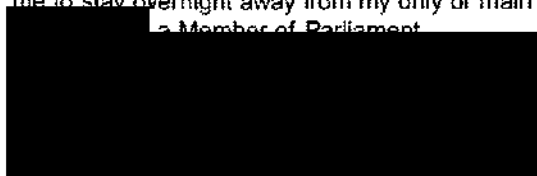
Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing
a Member of Parliament

Signature



MP

Date

1.6.7
✓

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

northern rock

Account: [REDACTED]
Date: 11 February 2007

Mr I Lewis
[REDACTED]
[REDACTED]
[REDACTED]

Dear Mr [REDACTED] Lewis

Your loan rate is changing

Your loan rate will change from 1 March 2007. Everything you need to know is explained below but, if you still have any questions after reading this letter, please give us a call and we'll be delighted to help.

Your new interest rate and payment details are:

Loan	Loan Part	Current Rate(%)	New Rate(%)	New Monthly Payment	Effective Date	Reason For Change
Mortgage	1	5.49	5.74	£1,469.60	01/03/2007	Rate Change



Member's claim form

10 MAY 2007

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

IVAN LEWIS MP ✓

Constituency

BURY SOUTH ✓

Office use only

Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 7/5/17 to 7/5/17 ✓

Total cost of hotel stays

attach all receipts

£ : p

Mortgage payments

(interest only) or rent

£ : p

Food

£ : p

Utilities

£ 800 : 86 ✓

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

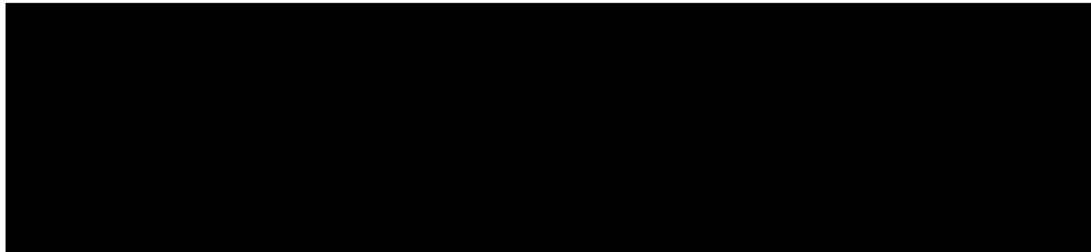
▶ please specify

Total

£ 800 : 86 ✓

Details of second home *if applicable*

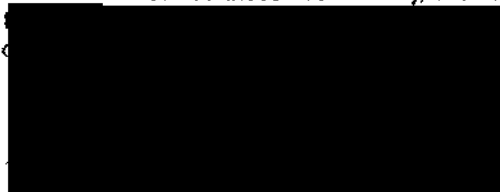
Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to [redacted] for the purpose of performing my [redacted]

Signature

L



MP

Date

L

7.5.7.

✓

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

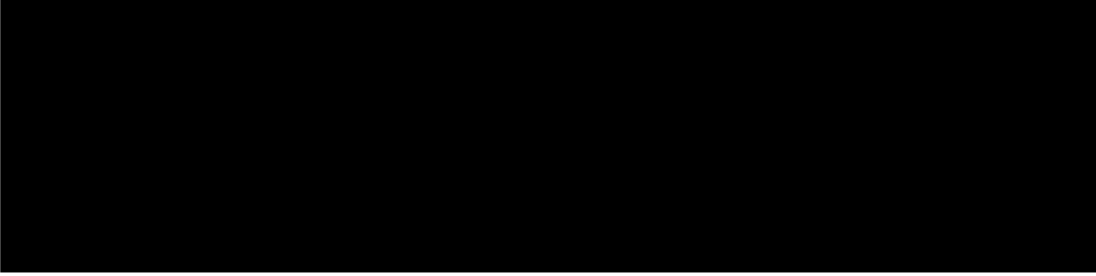
Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA


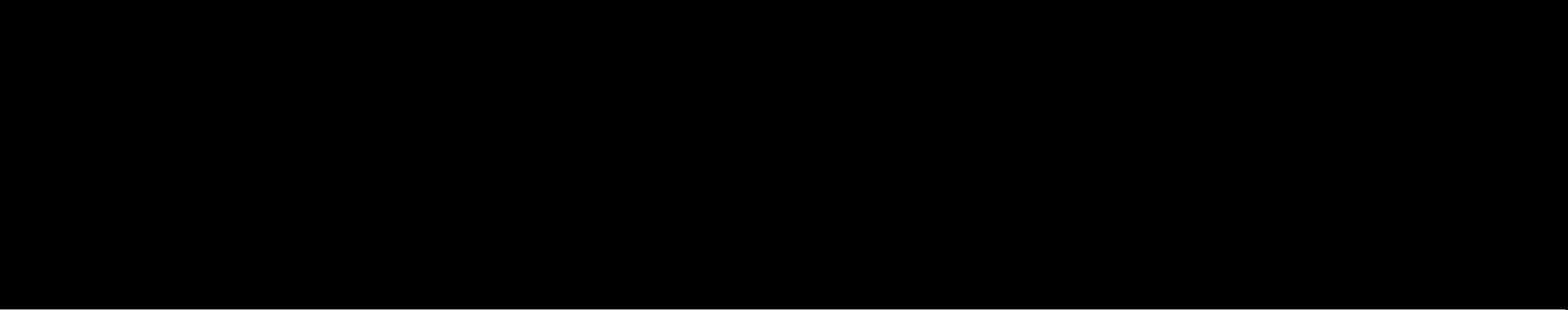


Mr I LEWIS




9 April 2007

You have not paid your gas bill. Unless you pay immediately:

- o We will get a warrant to enter your home and disconnect your gas supply.
 - o You will incur fees of up to £361 as well as the amount you owe. It could take several days to reconnect your supply.
 - o The Police may be present when we call.
 - o We have charged you £10.00 for this letter. We will charge you an additional £50 for the cost of a debt collection visit.
- 
-
- 

Gas Payment Slip
British Gas

Reference (customer number)

Credit account number

Amount due (no fee payable at PO counter)

£ 147.15

CHEQUE ACCEPTABLE AT PO COUNTER

Cash

Cheques

£

Signature

Date

Please do not write or mark below this line or fold this counterfoil

16 March 2007

Electricity bill

Please pay

£114.22

MR

LEWIS



Water Services Bill

Account Number

MR LEWIS

Your water services bill for the year 1 April 2007 to 31 March 2008

Current
charges

£539.49

See below



07/08

Member's claim form

08 MAY

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

IVAN LEWIS ✓ MP

Constituency

Bury South.

Office use only

Costc/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01/05/07 to 01/05/07

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments

£ 1469 : 60 p ✓

(interest only) or rent

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 257 : 10 p ✓

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

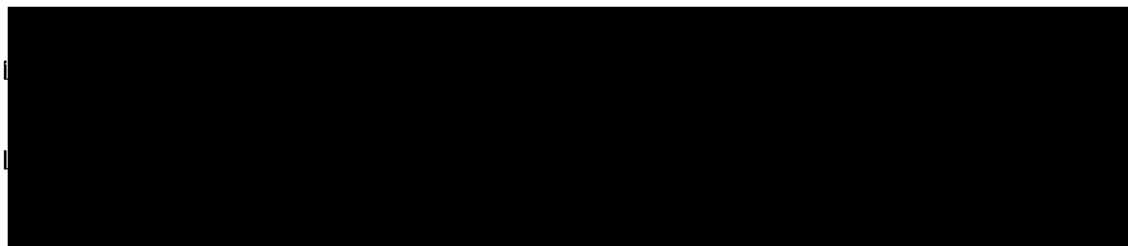
▶ please specify

Total

£ 1726 : 70

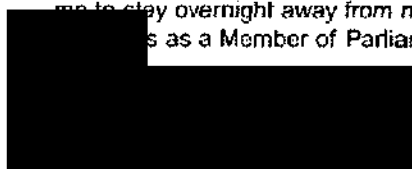
Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing duties as a Member of Parliament.

Signature



MP

Date

1.5.7.

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

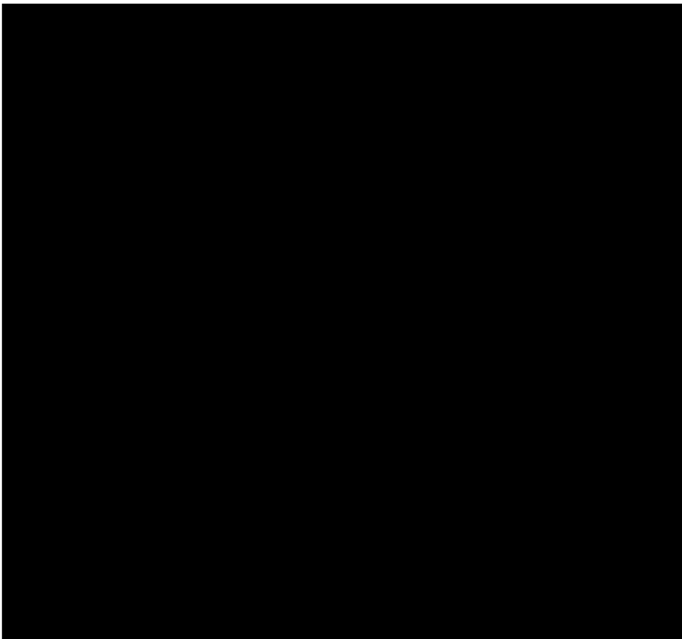
Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Account [REDACTED]
Date 11 February 2007

Mr & Mrs Lewis
[REDACTED]
[REDACTED]
[REDACTED]



Dear Mr and Mrs Lewis

Your loan rate is changing

Your loan rate will change from 1 March 2007. Everything you need to know is explained below but, if you still have any questions after reading this letter please give us a call and we'll be delighted to help.

Your new interest rate and payment details are:

Loan	Loan Part	Current Rate(%)	New Rate(%)	New Monthly Payment	Effective Date	Reason For Change
Mortgage	1	5.49	5.74	£1,469.60	01/03/2007	Rate Change

Date of Issue: 17-MAR-2007

MR LEWIS, [REDACTED]	
Account reference	[REDACTED]

Address of property [REDACTED]	
Property reference	[REDACTED]

Council Tax demand notice 2007/2008

[REDACTED]		Percentage (%) Change From Last Year	
[REDACTED]		2.0 % Increase	629.66
[REDACTED]		5.3 % Increase	506.47
Council Tax for your property 2007 to 2008		3.4 % Increase	1136.13
Charge for Period 01-APR-2007 - 31-MAR-2008			1136.13
Adjustments		Period	
Discount 25% : Single Occupation	01-APR-2007	31-MAR-2008	-284.03
[REDACTED]			852.10



07/08

Member's claim form

08 MAY 2007

About filling in this form

- For details of costs you can claim for, see *Green Book* section
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

IVAN LEWIS MP

Constituency

BURY SOUTH

Office use only

Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 24 / 4 / 07 to 24 / 5 / 07

Total cost of hotel stays

attach all receipts

£ : p

Mortgage payments

(interest only) or rent

£ : p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ 1907 : 82 p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1907 : 82 p

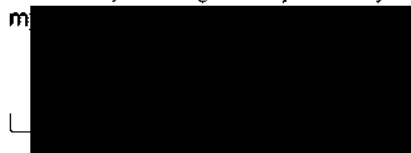
Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**


I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature



MP

Date

 30/1/7**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Application For Payment and/or Notice to Long Leaseholders of Rent Due under the Commonhold and Leasehold Reform Act 2002 Section 166

ADDRESS FOR PAYMENT:

TO: TENANT/LEASEHOLDER (NOTE 1)

Ivan Lewis

APPLICATION No

TAX POINT DATE

22Mar2007

CLIENTS VAT No

THIS NOTICE IS GIVEN IN RESPECT OF:

Tenant Reference

DUE DATE	DETAIL		VAT	AMOUNT
1 Apr 07	Reserve Fund	1 Apr 07-30 Jun 07		439.05
1 Apr 07	Quarterly S/Charge in Advance	1 Apr 07-30 Jun 07		514.86

BALANCE B/ FORWARD	953.91	NETT DUE	953.91	VAT DUE	0.00	TOTAL DUE	1,907.82
--------------------	--------	----------	--------	---------	------	-----------	----------

Haywards Property Services maintain a procedure for Leasehold/tenant complaints and grievances. For a copy apply above.



07/08

Member's claim form

[Redacted]

of 2

About filling in this form

- For details of costs you can claim for, see *Green Book* section 1.1
- If you have any doubt about whether you can claim for a cost please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

IVAN LEWIS MP

Constituency

BURY SOUTH

Office use only

Costs/Cat 2

[Redacted]

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 19 / 4 / 17 to 19 / 4 / 17

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments

£ 1469 : 60 p

(interest only) or rent

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

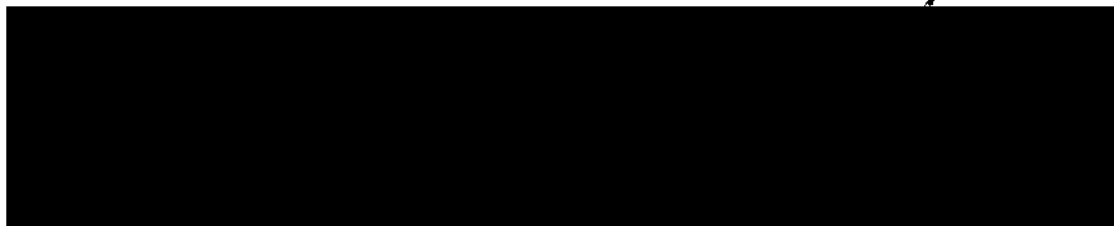
▶ please specify

Total

£ 1469 : 60 P

Details of second home *if applicable*

Address of
second home
*for Additional
Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

19.4.7

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's claim form

About filling in this form

- For details of costs you can claim for see Green Book section 3
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340

Your details

Name in CAPITAL LETTERS

IVAN LEWIS MP

Constituency

Bury South

Office use only

Cost/Cat 2



Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties

Please list

- all items costing £250 or more and include receipts - except for food, for which receipts are not required

Please attach

- receipts or invoices for any hotel cost even if it is less than £250

Period of claim

from 01/08/07

to 01/08/07

Total cost of hotel stays (attach all receipts)

£ P

Mortgage payments (interest only) or rent

£ 1592 00 P

Food

£ P

Utilities

£ 155 85 P

Council Tax/Rates

£ P

Telephone and telecommunications

£ P

Cleaning

£ P

Service/maintenance

£ P

Repairs/insurance/security

£ P

Other

£ P

please specify

Other

£ P

please specify

Other

£ P

please specify

Total

£ 1752 85 P

Details of second home *if applicable*

Address of
second home
*for Additional
Costs Allowance*

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

Date

01.08.07

✓

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Account: [Redacted]
Date: 11 February 2007

Mr J Lewis
[Redacted]
[Redacted]
[Redacted]

Dear Mr [Redacted] Lewis

Your loan rate is changing

Your loan rate will change from 1 March 2007. Even though the rate is changing, you will continue to pay the same amount each month. If you still have any questions after reading this letter, please give us a call and we'll be delighted to help.

Your new interest rate and payment details are:

Loan	Loan Part	Current Rate(%)	New Rate(%)	New Monthly Payment	Estimated Rate	Reason For Change
Mortgage	1	5.49	5.74	[Redacted]	[Redacted]	Rate Change

Why has your rate changed?

Rate change

From 127 1533.30

Mr I LEWIS

Your Customer Reference

Our Ref:

We sent you this letter on

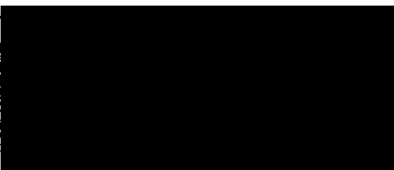
22 June 2007

LEGAL ACTION BEING ARRANGED

Amount overdue: £92.96

Dear Mr Lewis

PERSONS PER PAGE: 1



bill date: 10/1/97

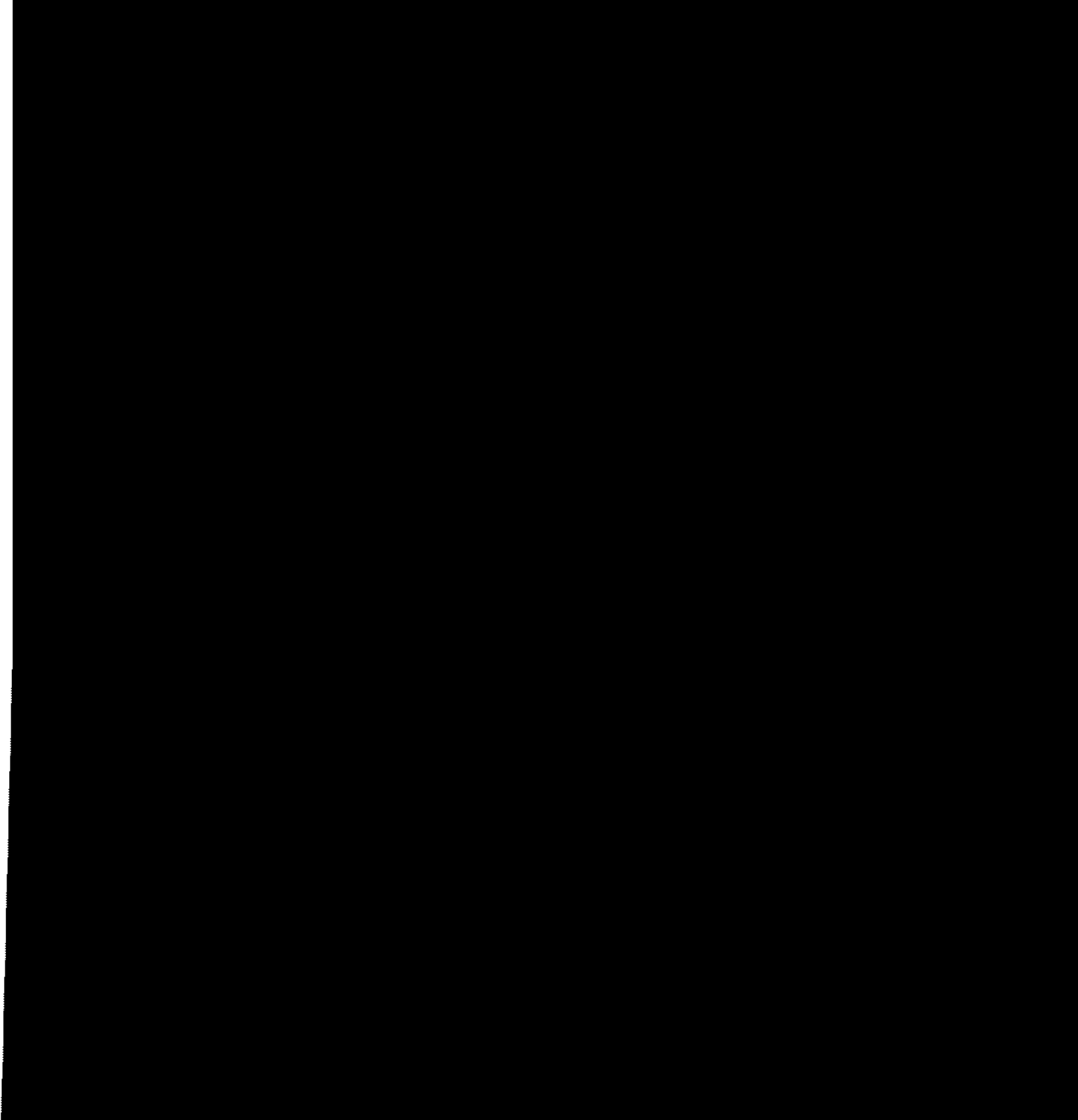
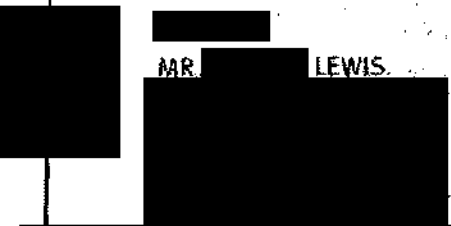
Page 2 of 3

MR. [REDACTED] LEWIS



electricity bill: £62.89

Please pay **£62.89**





FINANCE & ADMINISTRATION
HOUSE OF COMMONS

Additional Costs Allowance

ACA2

Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 1.1
- if you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

IUAN LEWIS MP

Constituency

Bury South

Office use only

Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 02/07/07

to 02/07/07

Total cost of hotel stays

attach all receipts

£ : p

Mortgage payments

(interest only) or rent

£ 1469 : 60 p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 255 : 00 p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/ security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1724 : 60 p

Details of second home *if applicable*

Address of
second home
*for Additional
Costs Allowance*

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament

Signature

MP

Date

2-7-7

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA