



Communications Allowance
Direct payment of suppliers

VALIDATION
Comms2
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When to use this form

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

For details of costs you can claim for please refer to booklet on Communications Allowance.

If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

IAN STEWART

Constituency

ECCLES

Office use only



Claim details

You can only request payment to suppliers for goods and services directly relating to Communications Allowance. Please ensure you attach all supplier invoices.

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Period of claim

from 01/06/07 to 30/06/07

Allowance year

07/08

Suppliers

Amount

BANNER

130.14 p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, exclusively at the expense of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

25-06-07

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

Initials / Date

Validation completed

Comments

Invoice

* INVOICE NO. [REDACTED] *



Invoice To :
Ian Stewart MP

Charge To :
Ian Stewart MP

Banner Business Supplies Ltd

[REDACTED]

Delivered To
Ian Stewart MP

[REDACTED]

Page 1 of 1 Date 14/06/2007
Acc. No. [REDACTED] Order Date 12/06/2007
Order [REDACTED]
C.A.R. [REDACTED]

Sales Order No : [REDACTED]

Line No.	Line Ref.	Product Code	Product Description	Quantity	U.O.M.	Unit Price	Tax Date	Line Total (excl VAT)	VAT Rate	Line VAT
1		9000021	BANNER ENV 229x162 PLN 90g S/S WH	4	BOX500	27.6900	13/06/07	110.76	17.5	19.38

[REDACTED]

V.A.T. Summary

Rate	Taxable Sum	V.A.T. Amount
17.50	110.76	19.38

Sales Order Total (VAT excl) : 110.76

VAT Registration : [REDACTED]

Settlement : None
Discount Terms :

INVOICE GOODS	110.76
INVOICE V.A.T.	19.38
INVOICE TOTAL	130.14

PAYMENT SLIP
Please see reverse
for terms of business
and how to pay

Acc. No. : [REDACTED]

Inv. No. : [REDACTED]

Inv. Date: 14/06/2007

Am. Due : 130.14

**Please
return
the slip**

from final page
of invoice with
your payment
by

12/07/2007