



Member's claim form

31 MAR 2005

Members' Allowances

About filling in this form

- For details of costs you can claim for, see Green Book section 3.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name in CAPITAL LETTERS

HUGO SWIRE

Constituency

East Devon

Claim details

Notes

You can only claim for

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts - except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 13 105

to 31 13 105

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ : p

Food

£ 100 : 00 p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ 60 : 00 p

Service/maintenance

£ 100 : 00 p

Repairs/insurance/security

£ : p

Other

£ : p

please specify

Other

£ : p

please specify

Other

£ : p

please specify

Total

£ 260 : 00 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

[Redacted] ✓
Postcode

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted] MP

Date

31 3 05

Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed
form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



Member's claim form

020904

Members' Allowances

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Your details

Name in CAPITAL LETTERS

HUGO SWIRE

Constituency

East Devon

Claim details

Notes

You can only claim for

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Please list

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Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 17 104 to 28 12 105

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ : p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ 540 : 00 p

(6 x 4 x 22.50)

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 540 : p

5961426
176136

Details of second home *if applicable*

Address of
second home
*for Additional
Costs Allowance*

Postcode

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

23/2/05

Data protection

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Member's claim form

5947632 ✓

160773

Members' Allowances

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016335

Your details

Name in CAPITAL LETTERS

HUGO SWALES

Constituency

E. Devon

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 1 04 to 31 10 04

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ : p

Food

£ : p

Utilities

£ 39 : 60 p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ 70 : 50 p

Service/maintenance

£ 22 : 50 p

x 9

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 312 : 60 p

Doc's ok

Details of second home *if applicable*

Address of
second home
*for Additional
Costs Allowance*

[Redacted]

Postcode

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted] MP

Date

31/11/04

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Call on
0800 365 900
 24 hours a day
 7 days a week

Call free on
0800 365 300
 Mon-Fri 8am to 6pm
 Sat 9am to Midday

ACA



Account number

[Redacted]



Electricity bill

Tax invoice

Please pay

£39.60

Please make sure your payment reaches us within 14 days.

If you pay within 10 days, you'll receive a £1.50 prompt payment discount off your next bill.



It's time to start saving

For information on your bill, reading your meter and how paying your bill by Direct Debit could save your business time and money, please read the enclosed booklet.

Page 1 of 2

Date and tax point
 14 September 2004

Your account	
Last bill	£46.56
Account balance	£46.56

This bill	
Account balance	£46.56
Electricity charges	£83.74
Prompt payment discount	£1.50
Prompt payment discount - vat	£0.26
VAT @ 5%	£4.18
Total	£39.60

VAT on this invoice £3.92
please use this for your accounts

MR H SWIRE

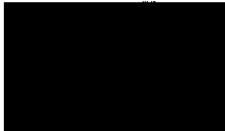
[Redacted]



Invoice No [redacted]

30-Aug-04

Hugo Swire MP



Servicing charge for oil fired boiler as undertaken by
Oil & Gas Firing Services 23 July 2004
Report No [redacted]

£60.00

VAT @ 17.5%

£10.50

Total due

£70.50

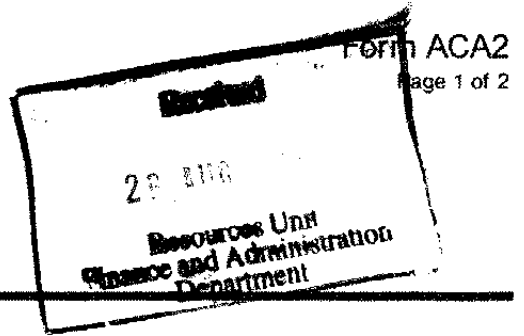
paid.



Additional Costs Allowance

Member's claim form

[Handwritten signature]



Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name in CAPITAL LETTERS

H. SWIRE

Constituency

E. Devon 151198

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from / / to / /

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ : p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ 1,756 : 63 p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1,756 : 63p

Additional ACA inside for £450 gardening April-Aug 04

013424 5938992

Details of second home *if applicable***Address of
second home***for Additional
Costs Allowance*

Postcode

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

26/8/04

Data protection

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CONTRACT

Hugo Swire MP of [redacted] hereby contracts to employ [redacted] to work at [redacted] for three (3) hours per week. [redacted] responsibilities are to keep in good order the garden and grounds of [redacted] and all associated outside buildings. In return for this [redacted] will receive the sum of £22.50 per week subject to termination of this agreement.



HOUSE OF COMMONS
LONDON SW1A 0AA

ACA

[redacted]

Hugo Swire MP

[redacted]

[redacted]

Can I back claim the £22.50 per week and can you automatically reimburse me this sum monthly (x4) along with council tax and rent?

[redacted]

19th December 2003

28/8/04 151200

April → Aug £450

013425

5938993¹¹



Additional Costs Allowance

Member's claim form

Members' Allowances

5937165
148751

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

012812

Your details

Name in CAPITAL LETTERS

HUGO SWIRE

Constituency

EAST DEVON

Claim details

Notes

You can only claim for

Please list

Please attach

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 1 7 104 to 31 1 8 104

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ : p

Food

£ 800 : 00 p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 800 : 00 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Postcode

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

3/8/04

Data protection

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Member's claim form

142418

Members' Allowances

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011005

Your details

Name in CAPITAL LETTERS

HUGO SWIRE

Constituency

East Devon

Claim details

Notes

You can only claim for

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

5931656

Please list

- all items costing £250 or more and include receipts - except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 1 / 04 to 30 / 6 / 04

Total cost of hotel stays attach all receipts

£ N/A : p

Mortgage payments (interest only) or rent

£ N/A : p

Food

£ 1,200 : p

Utilities

£ : p

Council Tax/Rates

£ N/A : p

Telephone and telecommunications

£ 183 : 36 p

Cleaning

£ : p

Service/maintenance

£ 270 : p

Repairs/insurance/security

£ : p

Annual Service TV

Other

£ 120 : 00 p

please specify

Other

£ 121 : 00 p

please specify

Other

£ : p

please specify

Total

£ 1894 : 36 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

[Redacted]
[Redacted] Postcode [Redacted]

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted] MP

Date

28th Jan 2014

Data protection

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Mrs Swire

94380



Mrs Swire,

**Your TV Licence expired on 31 May 2004.
You need to pay immediately.**

Records show that you have not renewed your TV Licence. If you have purchased a licence recently, please ignore this notice. However, if you use television receiving equipment to receive or record television programme services without a licence, you are breaking the law and are risking prosecution and a fine of up to £1,000.

If we do not receive your payment shortly your details will be passed to a TV Licensing officer in your local area.

A TV licence costs £121.00 which needs to be paid immediately. The quickest way to pay is by phone. Call **0870 607 1188**. Other payment options are shown overleaf.

If you have any questions, or if you would like this information in an alternative format, please call **0870 607 1188**.

TV
LICENSING ©

Bristol BS98 1TL

**RENEWAL
OVERDUE**



Ltd



, Somerset, BA5 1TQ
'49) 679738 e-mail: sales@tincknells.com

SHELL DISTRIBUTOR

A0 M1
Account No : [Redacted]

Month ending : 31-May-04

Page : 1

Statement of Account

Statement date

	<u>Ref No.</u>	<u>Amount</u>	<u>VAT</u>	<u>Total</u>
- f -	[Redacted]	257.30	12.87	270.17
Due by: 10-Jun-04				

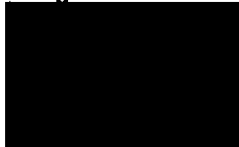
£270.17

Due by date(s) indicated Balance Due £270.17

Invoice No [REDACTED]

20-Apr-04

Hugo Swire MP



Annual servicing charge for Aga at Lincombe	£120.00
Total inc VAT	£120.00



More connections.
More possibilities.

Your account and bill number

MR H SWIRE

94381 706

Date
13 June 2004

If you have a query
please see reverse for
our contact details.

BT Together Option 1

Bill for account number

Total now due £ 182.36