



Member's reimbursement form

04 MAR 2008

When to use this form

- Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for, see *Green Book* section 5.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

HOWARD SCOATE

Constituency

DARTFORD

Claim details

Please ensure

- your claim totals more than £100
- you provide journey details of all taxi journeys
- you attach all receipts or invoices for items of £250 and above
- any claims for petty cash do not exceed £250 per month.

You can only claim for

- costs you have actually paid
- office and surgery accommodation, equipment and supplies, work commissioned, communication and travel.

Period of claim

from 1 / 12 / 08

to 29 / 12 / 08

Allowance year

1

	Description of service or goods	Amount
Item 1	✓ RENT	£ 387 : 50 p
Item 2	✓ PRINTS	£ 214 : 30 p
Item 3	✓ PETTY CASH	£ 110 : 00 p
Item 4		£ : p
Item 5		£ : p
Item 6		£ : p
Item 7		£ : p
Item 8		£ : p
Item 9		£ : p
Item 10		£ : p

Total

£ 711 : 80 p

continued on page 2

**Authorisation and declaration**

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

1/3/08

**Data protection**

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Send your completed form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

**Office use only**

**Validation**

**Initials Date**

Claims received

[ ] / /

Signature check

[ ] / /

Funds check

[ ] / /

Allowable expenditure

[ ] / /

Member Res ID & Costc

[ ] / /

Ext type/Cat 5 & subtotals added to form

[ ] / /

Receipts/ documentation present

[ ] / /

**Processing**

Input

[ ] / /

**Input subtotals per Cat 5**

£
£
£
£
£
£
£
£

**Comments**

[Empty Comments Box]

**1. TO BE COMPLETED BY DEPARTMENTS**

Date of Cheque: 

2	7	0	3	0	8
---	---	---	---	---	---

Cheque Number: [REDACTED]

Cheque Payee: House of Commons: Members

Account Code	Amount £	p	Cost C	Piro	Who	Exp_Type	Description
	45	92					Reimbursement from Member as allowance over budget
<b>Total</b>	45	92					

**COMPLETED BY:**

Signature: [REDACTED]

Name: [REDACTED]

Date: 28/03/08

**REMARKS:**

Please send this form together with the cheque and any background documentation (e.g. invoice or request for payment) to the Finance Office for processing.

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See overleaf for Finance Office action.



Incidental Expenses Provision

Member's reimbursement form

VALIDATION

G1

05 FEB 2008

RECEIVED

Page 1 of 2

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Your details

Name in CAPITAL LETTERS

HOWARD SPOTTIS

Constituency

DRINGHORN

Claim details

Please ensure

- your claim totals more than £100
you provide journey details of all taxi journeys
you attach all receipts or invoices for items of £250 and above
any claims for petty cash do not exceed £250 per month.

You can only claim for

- costs you have actually paid
office and surgery accommodation, equipment and supplies, work commissioned, communication and travel.

Period of claim

from 1/1/08

to 31/1/08

Allowance year

07/08

Table with 3 columns: Item number, Description of service or goods, and Amount. Includes handwritten entries for items 1-4 and a total of £881:80 p.

Total

£ 881 : 80 p

continued on page 2

**Authorisation and declaration**

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

1/2/09

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Send your completed form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

**Office use only**

**Validation**

**Initials Date**

Claims received

[ ] / [ ] / [ ]

Signature check

[ ] / [ ] / [ ]

Funds check

[ ] / [ ] / [ ]

Allowable expenditure

[ ] / [ ] / [ ]

Member Res ID & Costs

[ ] / [ ] / [ ]

Ext type/Cat 5 & subtotals added to form

[ ] / [ ] / [ ]

Receipts/ documentation present

[ ] / [ ] / [ ]

**Processing**

Input

[ ] / [ ] / [ ]

**Input subtotals per Cat 5**

£ 881-80

£

£

£

£

£

£

£

£

**Comments**

[Empty Comments Box]



Member's reimbursement form

09 JAN 2008

When to use this form

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About filling in this form

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- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

HOWARD STONE

Constituency

DARTFORD

Claim details

Please ensure

- your claim totals more than £100
- you provide journey details of all taxi journeys
- you attach all receipts or invoices for items of £250 and above
- any claims for petty cash do not exceed £250 per month.

You can only claim for

- costs you have actually paid
- office and surgery accommodation, equipment and supplies, work communication and travel.

Period of claim

from 1/12/07

to 31/12/07

Allowance year

07/08

Description of service or goods

Amount

Item 1

RENT

£ 387 : 50 p

Item 2

PETTY CASH

£ 290 : 00 p

Item 3

PRINTERS

£ 212 : 77 p

Item 4

MOBILE

£ 123 : 47 p

Item 5

PRINTING

£ 206 : 00 p

Item 6

EMBEDDED PAPER

£ 129 : 26 p

Item 7

PAPER

£ 130 : 00 p

Item 8

PRINTER EMBROIDER

£ 200 : 38 p

Item 9

COFFEE MACHINE

£ 34 : 98 p

Item 10

£ : p

Total

£ 1624 : 32 p

1494-32

continued on page 2

**Authorisation and declaration**

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

6/1/08

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**Office use only**

Validation	Initials	Date
Claims received		/ /
Signature check		/ /
Funds check		/ /
Allowable expenditure		/ /
Member Res ID & Cost		/ /
Ext type/Cat 5 & subtotals added to form		/ /
Receipts/ documentation present		/ /
Processing		
Input		/ /

**Input subtotals per Cat 5**

£	1365.06
£	
£	
£	
£	
£	12926
£	
£	
£	1494.32

**Comments**

[Empty Comments Box]



Member's reimbursement for DEC 2007

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Your details

Name in CAPITAL LETTERS

HOWARD STUART

Constituency

Dartford

Claim details

Please ensure

- your claim totals more than £100
- you provide journey details of all taxi journeys
- you attach all receipts or invoices for items of £250 and above
- any claims for petty cash do not exceed £250 per month.

You can only claim for

- costs you have actually paid
- office and surgery accommodation, equipment and supplies, welfare communication and travel.

Period of claim

from 1 / 11 / 07

to 30 / 11 / 07

Allowance year

1 07 / 08

Description of service or goods

Amount

	Description of service or goods	Amount
Item 1	CLUBS	£ 382 : 50 p
Item 2	WIFE OF HOWARD	£ 32 : 00 p
Item 3	7 PRINTER	£ 1489.00 p
Item 4	PETTY CASH	£ 200 : 00 p
Item 5	PRINTERS	£ 225 : 06 p
Item 6	RECEPTION COSTS	£ 373 : 84 p
Item 7	PRINTER	£ 180 : 00 p
Item 8	STATIONERY	£ 136 : 69 p
Item 9	PRINTER SUPPLIES	£ 168 : 49 p
Item 10	INKER - CARTRIDGES	£ 166 : 95 p

Total

£ 3459 : 53 p



**Authorisation and declaration**

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

4/12/07

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Validation Team, Operations Directorate,  
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Office use only		Input subtotals per Cat 5	
Validation	Initials Date		
Claims received	<input type="text"/> / <input type="text"/> / <input type="text"/>	[Redacted]	£ 1360.00
Signature check	<input type="text"/> / <input type="text"/> / <input type="text"/>	[Redacted]	£ 1,489.00
Funds check	<input type="text"/> / <input type="text"/> / <input type="text"/>	[Redacted]	£
Allowable expenditure	<input type="text"/> / <input type="text"/> / <input type="text"/>	[Redacted]	£373.84
Member Res ID & Costc	<input type="text"/> / <input type="text"/> / <input type="text"/>	[Redacted]	£
Ext type/Cat 5 & subtotals added to form	<input type="text"/> / <input type="text"/> / <input type="text"/>	[Redacted]	£236.69
Receipts/ documentation present	<input type="text"/> / <input type="text"/> / <input type="text"/>	[Redacted]	£
Processing		[Redacted]	
Input	<input type="text"/> / <input type="text"/> / <input type="text"/>	[Redacted]	£3459.53
		Comments	
		[Redacted Comments]	

# 1ST IMPRESSIONS INVOICE

## Customer Address

Dr. Howard Stoate, M. P.
--------------------------

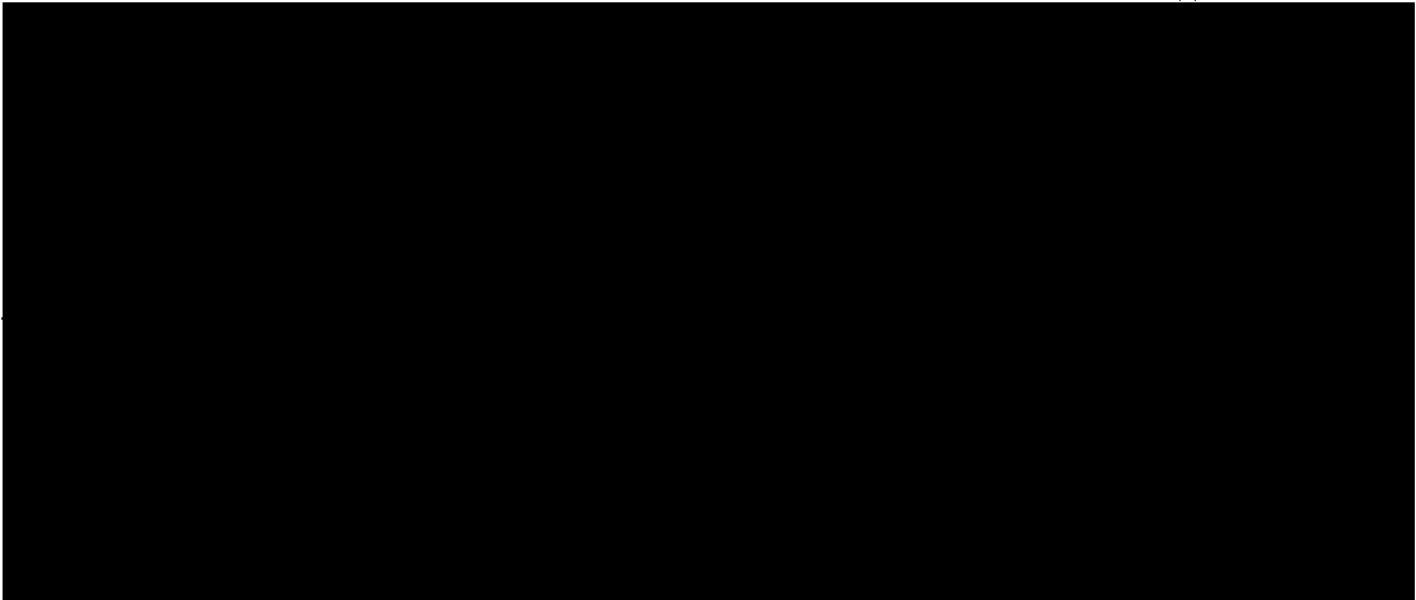
Invoice   
Date....9.11.07.

Quantity	Description
20,000.	"constituancy Surgery Cards".

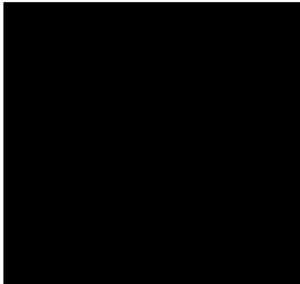
£1,489.

Authorised Signature \_\_\_\_\_  
Date \_\_\_\_\_





**Delivery Address:**  
Dr Howard Stoate



**Items Ordered**

1 of: **Canon EOS 400D Digital SLR Camera (Body Only)** [Electronics] £367.95  
Sold by: Amazon EU S.a.r.l.  
- 1 item(s) Gift options: None

**Price**

**Payment Information**

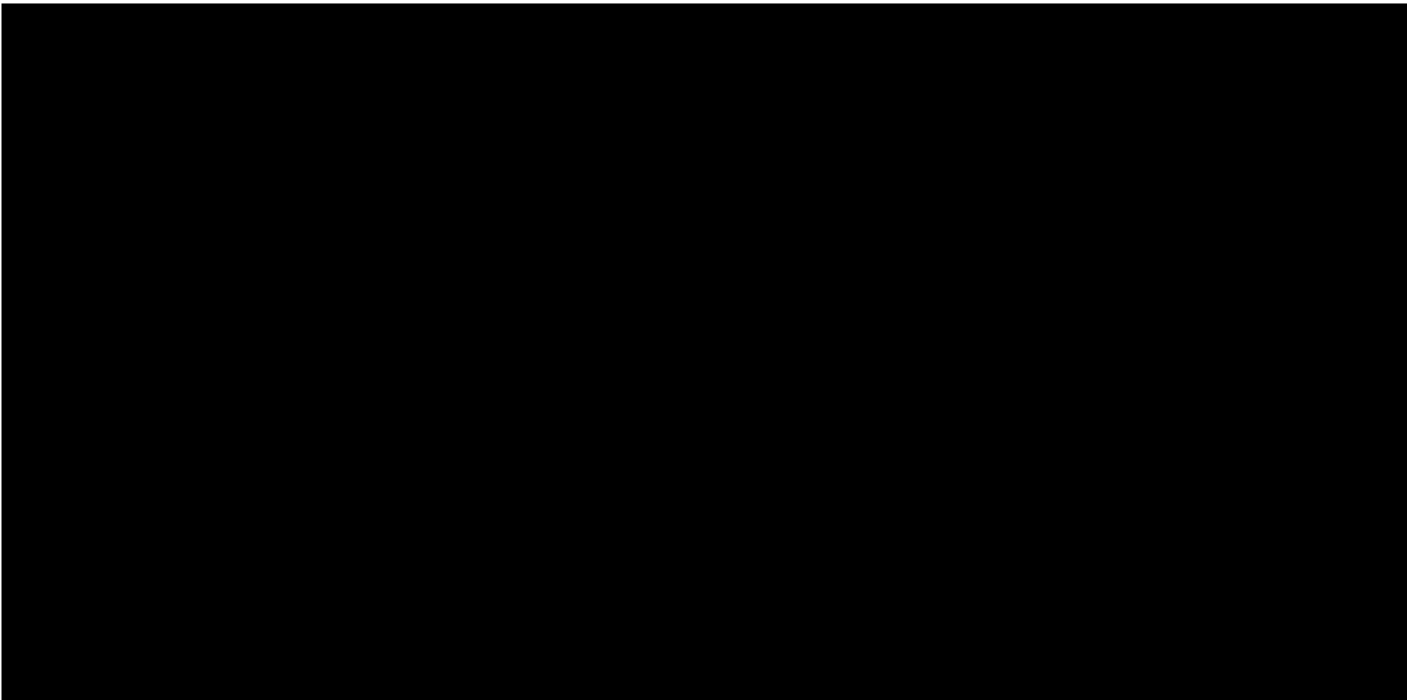


**Invoice Address:**  
Dr Howard Stoate



[Print Order Summary](#)

Item(s) Subtotal:	£313.15
Postage & Packing:	£5.01
-----	
Total Before VAT:	£318.16
VAT:	£55.68
-----	
Total:	£373.84
-----	
<b>Grand Total:</b>	<b>£373.84</b>





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Your details

Name in CAPITAL LETTERS

HOWARD STUART

Constituency

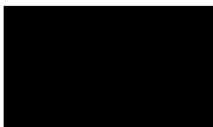
DARTFORD



Claim details

Please ensure

- your claim totals more than £100
- you provide journey details of all taxi journeys
- you attach all receipts or invoices for items of £250 and above
- any claims for petty cash do not exceed £250 per month.



You can only claim for

- costs you have actually paid
- office and surgery accommodation, equipment and supplies, work commissioned, communication and travel.

Period of claim

from 4 / 10 / 07 to 31 / 10 / 07 ✓

Allowance year

07 / 08 ✓

	Description of service or goods	Amount
Item 1	FURNITURE	£ 849 : 67 p
Item 2	MOBILE TELEPHONE USAGE	£ 185 : 23 p
Item 3	OFFICE PRINTING	£ 235 : 24 p
Item 4	MOBILES	£ 125 : 58 p
Item 5	PETTY CASH	£ 200 : 00 p
Item 6	COMPUTER MONITOR	£ 117 : 49 p
Item 7	WALLWIRE (SUSPENDED)	£ 54 : 00 p
Item 8	PRINTER SUPPLIES	£ 115 : 16 p
Item 9		£ : p
Item 10		£ : p



Total

£ 1882 : 37 p

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

1/11/02

Data protection

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Send your completed form to

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Office use only

Validation	Initials	Date
Claims received		/ /
Signature check		/ /
Funds check		/ /
Allowable expenditure		/ /
Member Res ID & Cost		/ /
Ext type/Cat 5 & subtotals added to form		/ /
Receipts/ documentation present		/ /
Processing		
Input		/ /

Input subtotals per Cat 5

£ 915.21
£
£
£ 849.67
£
£ 117.49
£
£
£ 1882.37

Comments

[Empty Comments Box]



[Print](#)   [View another order](#)   [Continue shopping](#)

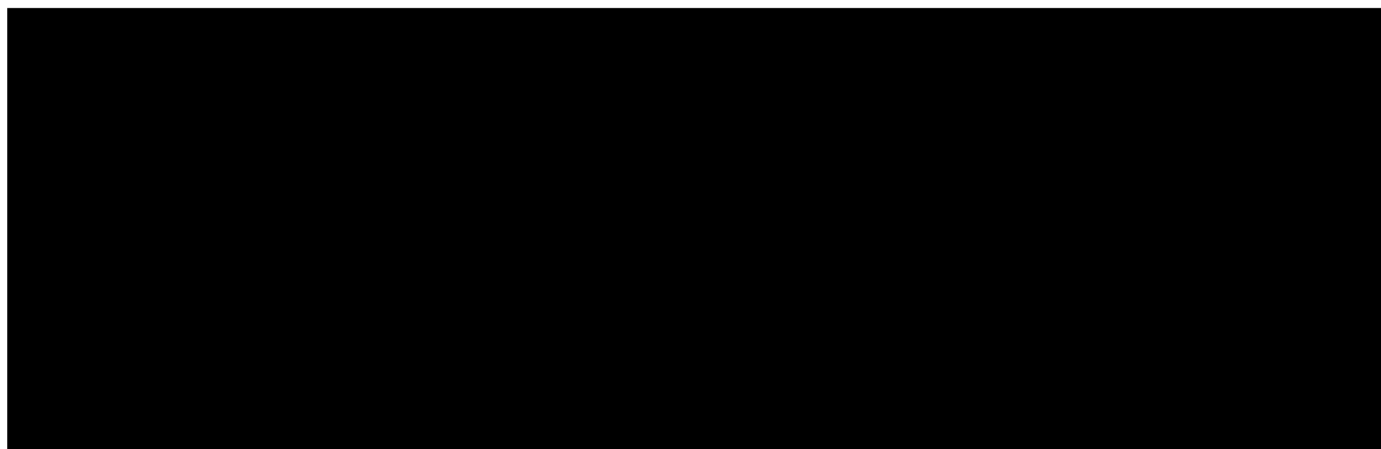
**Order Detail**

**Order Date** 17/10/07  
**Delivery Date** 18/10/07  
**Status** [REDACTED]  
**Contact Name** [REDACTED]  
**Delivery Address** Dr H Stoate  
 [REDACTED]

**Telephone**  
**Additional**  
**Info.**

Description	Viking Price	Order Qty	Extended Price
Scotchgard Fabric Protector Stock # [REDACTED]	£3.79	4	£15.16
Executive High-Back Air Support Chair-Burgundy Stock # [REDACTED]	£176.99	4	£707.96

**SubTotal:** £723.12  
**Delivery:** FREE  
**\*Protection Plus:** N/A  
**V.A.T.** £126.55  
**Total:** £849.67





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- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

## Your details

Name  
in CAPITAL LETTERS

HOWARD STOATE ✓

Constituency

DARTFORD

## Claim details

Please ensure

- your claim totals more than £100
- you provide journey details of all taxi journeys
- you attach all receipts or invoices for items of £250 and above
- any claims for petty cash do not exceed £250 per month.

You can only claim for

- costs you have actually paid
- office and surgery accommodation, equipment and supplies, work communication and travel.

Period of claim

from 1 / 5 / 07

to 4 / 10 / 08

Allowance year

07 / 08

	Description of service or goods	Amount
Item 1	RENTS (2 months)	£ 775 : 00 p
Item 2	PETTY CASH	£ 200 : 00 p
Item 3	PHONE	£ 190 : 70 p
Item 4	COMPUTER SUPPORT	£ 299 : 59 p
Item 5	PRINTING COSTS	£ 231 : 49 p
Item 6	PARKING PERMIT	£ 175 : 00 p
Item 7	WEB FEE	£ 150 : 00 p
Item 8	PHONE CATALOGUE	£ 44 : 98 p
Item 9		£ : p
Item 10		£ : p

Total

£ 2066 : 75 p

continued on page 2

**Authorisation and declaration**

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

4/10/02

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Office use only		
Validation	Initials	Date
Claims received	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Signature check	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Funds check	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Allowable expenditure	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Member Res ID & Costs	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Ext type/Cat 5 & subtotals added to form	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Receipts/ documentation present	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
<b>Processing</b>		
Input	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>

Input subtotals per Cat 5	
£	1767.16
£	
£	
£	
£	
£	299.59
£	
£	
£	2066.75

**Comments**





[Print](#)   [View another order](#)   [Continue shopping](#)

### Order Detail

**Order Date** 03/10/07  
**Delivery Date** 04/10/07  
**Status** [REDACTED]  
**Contact Name** [REDACTED]  
**Delivery Address** Dr H Stoate  
 [REDACTED]

**Telephone**  
**Additional**  
**info.**

Description	Viking Price	Order Qty	Extended Price
HP Laserjet 1022 Printer <b>Stock #</b> [REDACTED]	£109.99	1	£109.99
HP Laserjet Q2612A Toner Cartridge Black <b>Stock #</b> [REDACTED]	£44.99	1	£44.99
Samsung Narrow Bezel 43cm (17") TFT Monitor <b>Stock #</b> [REDACTED] Shipped Factory Direct	£99.99	1	£99.99

**SubTotal:** £254.97

**Delivery:** FREE

**\*Protection Plus:** N/A

**V.A.T.** £44.62

**Total:** £299.59



Member's reimbursement form

VALIDATION

18 SEP 2007

Page of 2

RECEIVED

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- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

HAWARD STUART

Constituency

Doncaster

Claim details

Please ensure

- your claim totals more than £100
- you provide journey details of all taxi journeys
- you attach all receipts or invoices for items of £250 and above
- any claims for petty cash do not exceed £250 per month.

You can only claim for

- costs you have actually paid
- office and surgery accommodation, equipment and supplies, work commissioned, communication and travel.

Period of claim

from 1 / 8 / 07 to 31 / 8 / 07 ✓

Allowance year

07 / 08



Item 1

Description of service or goods

RENTS

Amount

£ 387 : 50 p

Item 2

PETTY CASH

£ 200 : 00 p

Item 3

DATA PHOTOCOPY RETURN

£ 35 : 00 p

Item 4

PHONES

£ 146 : 71 p

Item 5

WINE of meal

£ 27 : 00 p

Item 6

PAINTER CHARGES

£ 115 : 15 p

Item 7

£ : p

Item 8

£ : p

Item 9

£ : p

Item 10

£ : p

Total

£ 911 : 36 p

**Authorisation and declaration**

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

10/5/02

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Claims received		/ /
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Funds check		/ /
Allowable expenditure		/ /
Member Res ID & Costc		/ /
Ext type/Cat 5 & subtotals added to form		/ /
Receipts/documentation present		/ /
<b>Processing</b>		
Input		/ /

**Input subtotals per Cat 5**

£ 911.36
£
£
£
£
£
£
£ 911.36

**Comments**

[Empty Comments Box]



Member's reimbursement form

12 JUN 2007

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- Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for, see *Green Book* section 5.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

HOWARD SCOTT

Constituency

Darlington

Claim details

Please ensure

- your claim totals more than £100
- you provide journey details of all taxi journeys
- you attach all receipts or invoices for items of £250 and above
- any claims for petty cash do not exceed £250 per month.

You can only claim for

- costs you have actually paid
- office and surgery accommodation, equipment and supplies, work commissioned, communication and travel.

Period of claim

from 1 5 07

to 31 5 07

Allowance year

07/08

	Description of service or goods	Amount
Item 1	RENS	£ 387 : 50 p
Item 2	PUNY	£ 121 : 23 p
Item 3	Petty cash	£ 200 : 00 p
Item 4	computer paper	£ 89 : 00 p (29.08)
Item 5	Printer supplies	£ 326 : 00 p
Item 6	stationery	£ 136 : 75 p
Item 7		£ : p
Item 8		£ : p
Item 9		£ : p
Item 10		£ : p

Total

£ 1250 : 56 p

**Authorisation and declaration**

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature  MP

Date 8/6/07

**Data protection**

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Send your completed form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Office use only		
Validation	Initials	Date
Claims received	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Signature check	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Funds check	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Allowable expenditure	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Member Res ID & Cost	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Ext type/Cat 5 & subtotals added to form	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Receipts/ documentation present	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Processing		
Input	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>

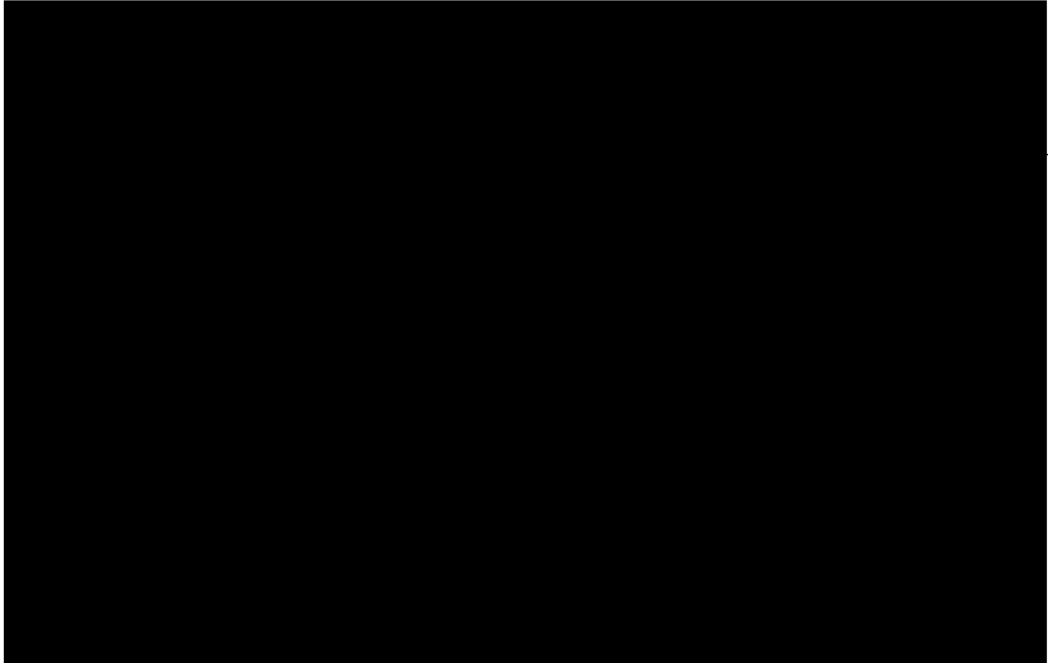
Input subtotals per Cat 5	
	£1721.48
	£
	£
	£
	£
	£29.08
	£
	£
	£

**Comments**



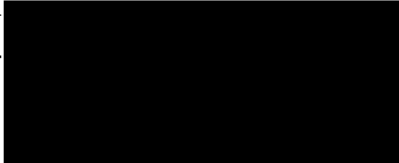
Close



**Contact Information**

Please regularly check your e-mail for up to date delivery information on your order

Dr. Howard Stoate  
MP



**E-mail Receipt To**



**Description**



**4 Pack: Standard Capacity Toner Bundle  
Black (9000 pages), Magenta, Yellow,  
Cyan (8000 pages) for DELL Colour  
Laser Printer 5100cn**

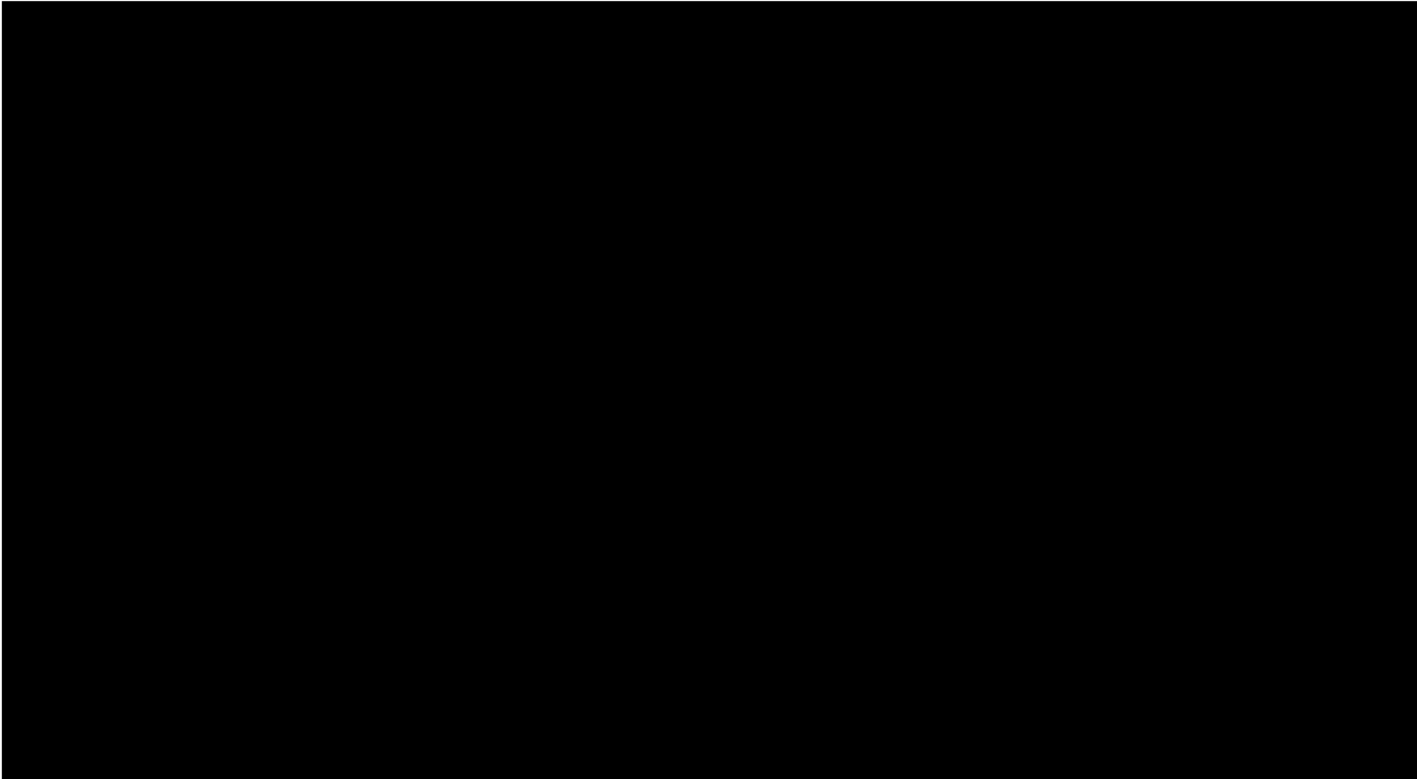
Qty 1

Unit Price Excl. VAT £320.00

Manufacturer Part# 200-26599

Dell Part# 200-26599

**TOTAL Excl. VAT:£320.00**





[Print](#)   [View another order](#)   [Continue shopping](#)

### Order Detail

Order Date                    09/05/07  
 Delivery Date                09/05/07  
 Status                         [REDACTED]  
 Contact Name                 [REDACTED]  
 Delivery Address             Dr H Stoate  
                                       [REDACTED]

Telephone  
 Additional  
 info.

Description	Viking Price	Order Qty	Extended Price
Niceday Classic Scissors 25cm Stock # [REDACTED]	£2.49	5	£12.45
Shredder Oil Stock # [REDACTED]	£12.99	2	£25.98
10mm Leg Rapid heavy duty Staples Stock # [REDACTED]	£5.99	1	£5.99

**SubTotal:** £44.42

**Delivery:** FREE

**\*Protection Plus:** N/A

**V.A.T.** £7.77

**Total:** £52.19



Print View another order Continue shopping

Order Detail

Order Date 04/05/07  
 Delivery Date 08/05/07  
 Status [REDACTED]  
 Contact Name [REDACTED]  
 Delivery Address Dr H Stoate  
 [REDACTED]

Telephone  
 Additional  
 info.

Description	Viking Price	Order Qty	Extended Price
Freecom DataBar 2GB USB 2.0 Flash Drive Stock # [REDACTED]	£14.99	3	£44.97
Stylish Cool Bag Stock # [REDACTED]	£0.00	1	£0.00
Discount Stock # [REDACTED]	£0.00	1	£0.00

SubTotal: £89.96  
 Discount: -£17.99  
 Delivery: FREE  
 \*Protection Plus: N/A  
 V.A.T. £12.59  
 Total: £84.56



## Sales Invoice

Invoice To:

MR HOWARD STOATE

Deliver To:

DR HOWARD STOATE MP

ORDER DATE

09/05/07

TIME PLACED

YOUR REF

SALES CONTACT

INTERNET SALE

TAX DATE

09/05/07

ALL SALES ARE SUBJECT TO OUR STANDARD TERMS & CONDITIONS, COPIES ARE AVAILABLE ON REQUEST.

QTY	PRODUCT CODE	DESCRIPTION	UNIT COST	GOODS VALUE	VAT
1		SWITCH/2P KVM PS2 + BUILT-IN C Bin: A14D	19.76	19.76	3
1		INTERNET DELIVERY ** ECONOMY Bin: DISP NS	4.99	4.99	3

CODE	RATE	AMOUNT	VAT
3	17.5%	24.75	4.33

AMOUNT  
VAT  
TOTAL

£24.75  
£4.33  
£29.08

SALE BY VISA - THANK YOU



# Member's reimbursement form

**When to use this form**

- Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

**About filling in this form**

- For details of costs you can claim for, see *Green Book* section 5.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

## Your details

Name  
in CAPITAL LETTERS

HOWARD SMITH

Constituency

DARTFORD

## Claim details

Please ensure

- your claim totals more than £100
- you provide journey details of all taxi journeys
- you attach all receipts or invoices for items of £250 and above
- any claims for petty cash do not exceed £250 per month.

You can only claim for

- costs you have actually paid
- office and surgery accommodation, equipment and supplies, work commissioned, communication and travel.

Period of claim

from 1/1/07 to 31/7/07

Allowance year

07/08

	Description of service or goods	Amount
Item 1	<u>RENT</u>	<u>£ 387: 50 p</u>
Item 2	<u>MOBILE PHONE CHARGES</u>	<u>£ 199: 25 p</u>
Item 3	<u>OFFICE PHONES</u>	<u>£ 245: 11 p</u>
Item 4	<u>PETTY CASH</u>	<u>£ 200: 00 p</u>
Item 5	<u>POSTAGE</u>	<u>£ 90: 06 p</u>
Item 6	<u>COMPUTER PAPER</u>	<u>£ 39: 73 p</u>
Item 7	<u>PRINTER CARTRIDGES</u>	<u>£ 347: 80 p</u>
Item 8	<u>SKILLIONS</u>	<u>£ 135: 11 p</u>
Item 9	<u>COMPUTER SALVAGES</u>	<u>£ 500: 00 p</u>
Item 10	<u>SEWELL CONTRACT</u>	<u>£ 282: 00 p</u>
	<b>Total</b>	<b>£ 2426: 56 p</b>

**Authorisation and declaration**

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature  MP

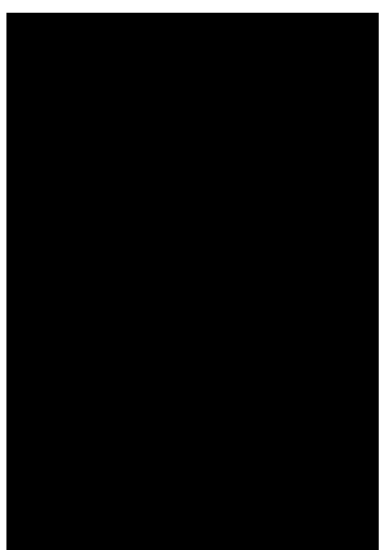
Date 1/8/02

**Data protection**

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Send your completed form to Validation Team, Operations Directorate, Department of Finance & Administration, House of Commons, London SW1A 0AA



Office use only		
Validation	Initials	Date
Claims received	<input type="text"/>	<input type="text"/>
Signature check	<input type="text"/>	<input type="text"/>
Funds check	<input type="text"/>	<input type="text"/>
Allowable expenditure	<input type="text"/>	<input type="text"/>
Member Res ID & Costs	<input type="text"/>	<input type="text"/>
Ext type/Cat 5 & subtotals added to form	<input type="text"/>	<input type="text"/>
Receipts/ documentation present	<input type="text"/>	<input type="text"/>
Processing		
Input	<input type="text"/>	<input type="text"/>

Input subtotals per Cat 5	
	£2426.56
	£
	£
	£
	£
	£
	£
	£
	£
	£2426.56

Comments

# Flowline Mailing Systems



Dr Howard Stoate MP




## INVOICE

**DATE:** 30th July 2007

**INVOICE No:** 

**DESCRIPTION:** Annual Service Maintenance

**ORDER NO** Dr Howard Stoate  
Annual Service Maintenance on FM 600 Folding Machine  
30th July 2007 – 29th July 2008



**Due Date – 30th July 2007**

Annual Maintenance

@ £240.00 + Vat

**SUB TOTAL: £ 240.00**

**VAT: £ 42.00**

**INVOICE TOTAL: £ 282.00**





Print View another order Continue shopping

### Order Detail

Order Date 31/07/07  
 Delivery Date 01/08/07  
 Status [REDACTED]  
 Contact Name [REDACTED]  
 Delivery Address Dr H Steate  
 [REDACTED]

Telephone  
 Additional  
 info.

Description	Viking Price	Order Qty	Extended Price
GBC Classiccut CL410 A4 Guillotine Stock # [REDACTED]	£114.99	1	£114.99

**SubTotal:** £114.99

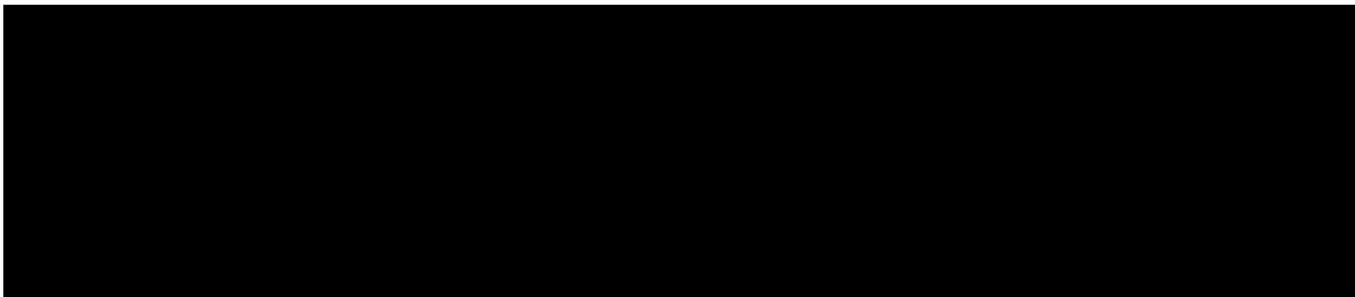
**Delivery:** FREE

**\*Protection Plus:** N/A

**V.A.T.** £20.12

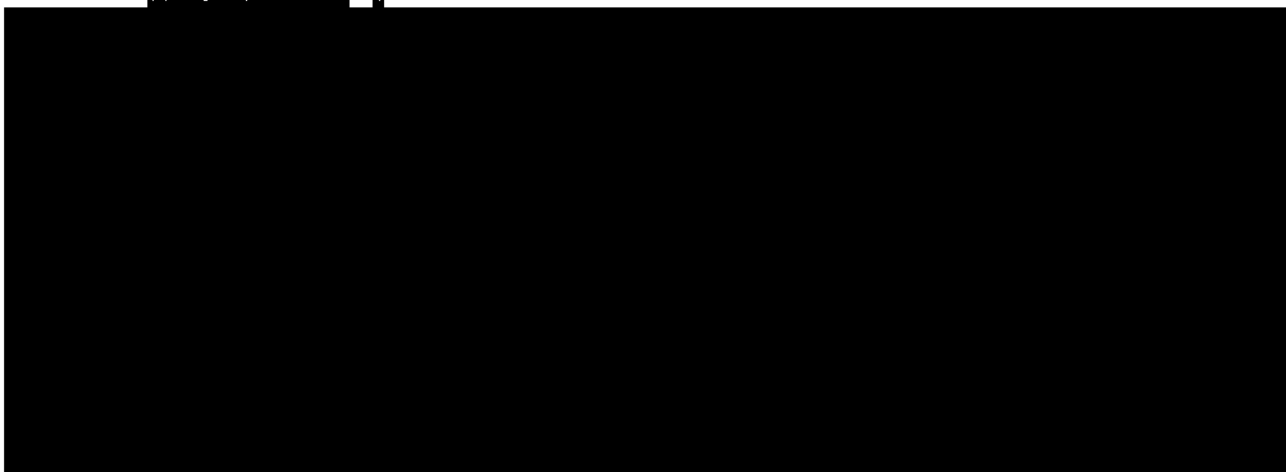
**Total:** £135.11

**msn**  **Hotmail**<sup>®</sup>



**DELL**

Home & Home Office



**Invoice Address:**

HowardÂ Stoaate



**Payment Method:**

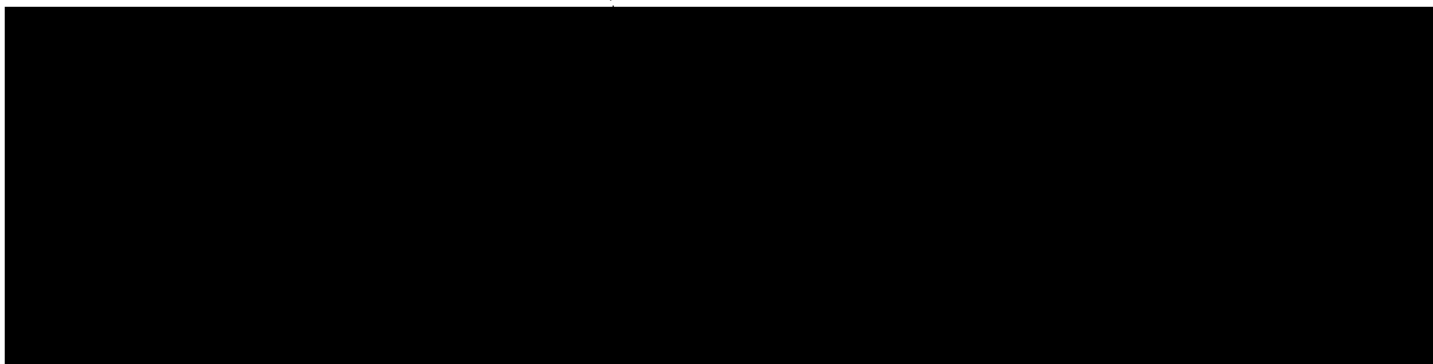
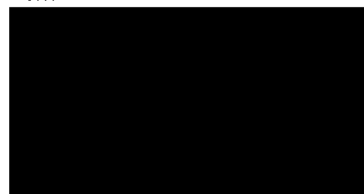
**Total Price:**

Â£232.65Â Total incl. VAT

**Order to be Delivered to**

**Delivery Address:**

HowardÂ Stoaate  
MP



**DARTFORD CONSTITUENCY LABOUR PARTY**



**Chairman:**  
**Secretary:**  
**Treasurer:**



**Dr Howard Stoute MP**



**Invoice No.:**



**Date: 4th July 2007**

**To: Computer services rendered.**

**£500.00**



# Member's reimbursement form

04 JUL 2007

**When to use this form**

- Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

**About filling in this form**

- For details of costs you can claim for, see *Green Book* section 5.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

## Your details

Name in CAPITAL LETTERS

HOWARD STUART

Constituency

DARTFORD

## Claim details

Please ensure

- your claim totals more than £100
- you provide journey details of all taxi journeys
- you attach all receipts or invoices for items of £250 and above
- any claims for petty cash do not exceed £250 per month.

You can only claim for

- costs you have actually paid
- office and surgery accommodation, equipment and supplies, work commissioned, communication and travel.

Period of claim

from 1 16 1007 to 30 6 107

Allowance year

07/08

Description of service or goods

Amount

Item 1

RAWF

£ 387 : 50 p

Item 2

RAWF

£ 230 : 11 p

Item 3

computer paper

£ 69 : 65 p

Item 4

INTERCOM

£ 191 : 75 p

Item 5

PETTY CASH

£ 200 : 00 p

Item 6

MOBILE PHONE

£ 247 : 31 p

Item 7

Hotel hire (surgery)

£ 100 : 00 p

Item 8

ELKS CLUB

£ 520 : 00 p

Item 9

£ : p

Item 10

£ : p

Total

£ 1954.32

£ 1954 : 32 p



Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

1/2/02

Data protection

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Send your completed form to

Validation Team, Operations Directorate, Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only

Validation	Initials	Date
Claims received		1 /
Signature check		/ /
Funds check		/ /
Allowable expenditure		/ /
Member Res ID & Costs		/ /
Ext type/Cat 5 & subtotals added to form		/ /
Receipts/ documentation present		/ /
Processing		
Input		/ /

Input subtotals per Cat 5

£ 1954.32
£
£
£
£
£
£
£ 1954.32

Comments

[Empty Comments Box]



Member's reimbursement form

04 MAY 2007

When to use this form

- Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for, see *Green Book* section 5.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

HOWARD / STONE

Constituency

DARTFORD

Claim details

Please ensure

- your claim totals more than £100
- you provide journey details of all taxi journeys
- you attach all receipts or invoices for items of £250 and at
- any claims for petty cash do not exceed £250 per month.

You can only claim for

- costs you have actually paid
- office and surgery accommodation, equipment and supplies, work commissioned, communication and travel.

Period of claim

from 1/4/07 to 30/4/07

Allowance year

07/08

Description of service or goods

Amount

Item 2

RENT £ 97 : 50 p

Item 3

PHONE £ 28 : 43 p

Item 4

PETTY CASH £ 200 : 00 p

Item 5

WALL WIRE (SURFACES) £ 54 : 00 p

Item 6

PRINTING SUPPLIES £ 152 : 74 p

Item 7

STATIONERS £ 105 : 69 p

Item 8

MOBILE & PHONE £ 66 : 18 p

Item 9

£ : p

Item 10

£ : p

Total

£ 1194 : 54 p

**Authorisation and declaration**

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature  MP

Date 1/5/02

**Data protection**

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Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Office use only			Input subtotals per Cat 5	
Validation	Initials	Date		
Claims received	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>		£1194.54
Signature check	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>		£
Funds check	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>		£
Allowable expenditure	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>		£
Member Res ID & Costc	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>		£
Ext type/Cat 5 & subtotals added to form	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>		£1194.54
Receipts/ documentation present	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>		
Processing				
Input	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>		
			Comments	
			<input type="text"/>	