

C2. DIRECT PAYMENT

2

I enclose certified invoices to allow direct payment to be made from my Office Costs Allowance.

Invoice	Supplier's name	Amount £	Transaction code For Fees Office use only
1	Siemens	199-42	
2	GE Capital	695-72	
3	INSUFFICIENT FUNDS TO PAY FROM 03/04		
4			
5			
6			
7			
8			
9			
10			

~~£895-14~~
199.42

Received
30 MAR 2004
Parliamentary Administration
Department

I certify that these expenses were wholly and necessarily incurred on parliamentary duties.

SIGNED.....

PRINTED NAME..... H BENN

DATE 27/3/04..... CONSTITUENCY Leeds Central

37M

H BENN MP

Invoice No: [REDACTED]

Reference Number: [REDACTED]

Invoice/Tax Point Date: 15 MAR 2004

Amount 169.72

VAT 29.70

Sub-total 199.42

VAT exempt amount .00

TOTAL AMOUNT £199.42

Due by 15 MAY 2004

INVOICE

DETAILS	AMOUNT
Agreement No [REDACTED] Finance Proposer: Konica Minolta Business Solutions (UK) Ltd	
RA05131718-1 Equipment Rental for period 15 MAY 2004 to 14 AUG 2004 SOUTH POINT Copier COPIER 7015 13EA0261	169.72
VAT @ 17.50 % on £169.72	29.70
Total for agreement 062-1366	199.42



22
 Capital
 Equipment Finance

INVOICE

Hilary Benn

Date of Issue : 16-Mar-2004 Invoice No: [REDACTED]
 Agreement No : [REDACTED] Tax Point : 16-Mar-2004

	<u>Ex VAT</u>	<u>Rate</u>	<u>VAT</u>		<u>Total</u>
Period covered 01-05-04 to 31-07-04	489.35	17.50%	85.64	£	574.99
Totals	489.35		85.64	£	574.99
Insurance (exempt of VAT)				£	20.73
Contractual Late Charges (exempt of VAT)				£	100.00

Equipment: 1 Riso Rp3105 Duplicator & Acces Model: RP3105
Inst. Date: 24-10-03

TOTAL PAYABLE £ **695.72**

2706 Co 1

Hilary Benn

Agreement Number: [REDACTED]
 Payment Due Date: 01-05-04

Total Ex VAT	£	489.35
VAT @ 17.50%	£	85.64
Including VAT	£	574.99
Other Charges	£	120.73

TOTAL PAYABLE £ **695.72**

This account MUST BE PAID IN TOTAL
 by the DUE DATE above.



Member's reimbursement form

17 MAY 2005

When to use this form

- Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for, see *Green Book* section 5.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

H BENN

Constituency

Leeds Central

Claim details

Please ensure

- your claim totals more than £100
- you provide journey details of all taxi journeys
- you attach all receipts or invoices for items of £250 and above
- any claims for petty cash do not exceed £250 per month.

You can only claim for

- costs you have actually paid
- office and surgery accommodation, equipment and supplies, work commissioned, communication and travel.

Period of claim

from 1 / 1

to 1 / 1

Allowance year

04 / 05 '4/r

Office use only

Allow or Exp/
A/c code Cat 5

Item 1

Office Decoration

£ 750 : 00 p

Item 2

Electrical work

£ 51 : 70 p

Item 3

Radiator Repair

£ 70 : 50 p

Item 4

Mobile Phone (calls + roaming)

£ 137 : 78 p

Item 5

BT phone bill

£ 51 : 35 p

Item 6

£ : p

Item 7

£ : p

Item 8

£ : p

Item 9

£ : p

Item 10

£ : p

Total

£ 1061 : 33 p

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the period

Signature

[Redacted Signature]

MP

Date

14/5/05

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only

Validation	Initials	Date
Claims received	[Redacted]	/ /
Signature check		/ /
Funds check	[Redacted]	/ /
Allowable expenditure		/ /
Member Res ID & Costs		/ /
Ext type/Cat 5 & subtotals added to form		/ /
Receipts/ documentation pres	[Redacted]	/ /
Processing	[Redacted]	
Input	[Redacted]	

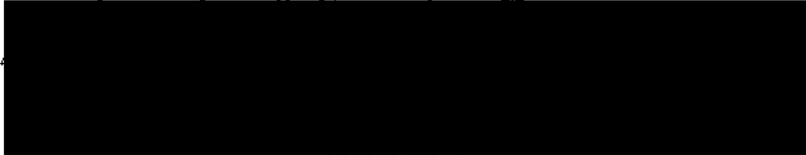
Input subtotals per Cat 5

[Redacted]	£1061.33
[Redacted]	£
[Redacted]	£
[Redacted]	£
[Redacted]	£
[Redacted]	£
[Redacted]	£
[Redacted]	£

Comments

[Redacted Comments]

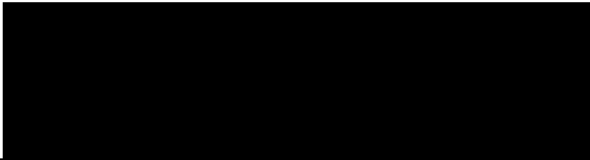
STEPHEN BELL



2

INVOICE


TO:
RT HON HILARY BENN



ORDER No.

INVOICE DATE 2.3.05

INVOICE No. 

DESCRIPTION	£	P
DECORATIONS TO TWO OFFICES PRICE INCLUSIVE OF ALL MATERIALS AND AS PER ESTIMATE	750	00
		
INVOICE TOTAL:	750	00

This form may be used for multiple cheques which are coded to the same account and analysis codes. In this case, the total value of cheques should be given in the amount column and a note of the number of cheques included in the total should be made in the remarks box. A general description for the receipts may be given, but details of the invoice/reference for each payment should be written on the reverse of each cheque.

1. TO BE COMPLETED BY DEPARTMENTS

Date of Cheque: 27/02/05

Cheque Number: [REDACTED]

Cheque Payee: [REDACTED]

Account Code	Amount £ p	Cost C	Piro	Who	Exp_Type	Description
[REDACTED]	34 -	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	Photocopying Credit
Total	34 -					

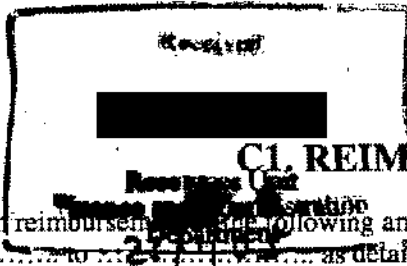
COMPLETED BY:
Signature: [REDACTED]
Name: [REDACTED]
Date: 2/3/05

REMARKS:
Hilary Benn MP

Please send this form together with the cheque and any background documentation (e.g. invoice or request for payment) to the Finance Office for processing.

See overleaf for Finance Office action.

Transaction code.



C1. REIMBURSEMENT

I wish to claim reimbursement of the following amounts from my Office Costs Allowance for the period 1/1/05 to 27/11/05 as detailed below.

I attach certified receipts/invoices for all equipment & software leased or purchased.

Item	Description of service / goods	Amount £	Fees Office use only
1	Telephone Bill	53-26	
2	Mobile phone leasing & calls	19-25	
3			
4			
5			
6			
7			
8			
9			
10		72-51	

I certify that the expenses have been exclusively and necessarily incurred on parliamentary business

SIGNED.....MP

PRINTED NAME..... H TENN

DATE 23/1/05 CONSTITUENCY Leeds Central

FORM FO23

CORRECTION TO GENERAL LEDGER

Finance and Administration	Reason for Amendment: Wrong Cost Centre <div style="font-size: 2em; text-align: center;">HILARY BENN.</div>
Prepared by: [Redacted]	
Authorised by: (print and sign) [Redacted]	
Date: 27/01/2005	

Transfer Description	Account Code								Debit £	Credit £
		Cost Centre	Cat 2	Cat 3	Cat 4	Cat 5	Cat 6	Cat 7		
ACA Cost Centre Transfer	[Redacted]	[Redacted]					[Redacted]			£722.71
ACA Cost Centre Transfer	[Redacted]	[Redacted]							£722.71	

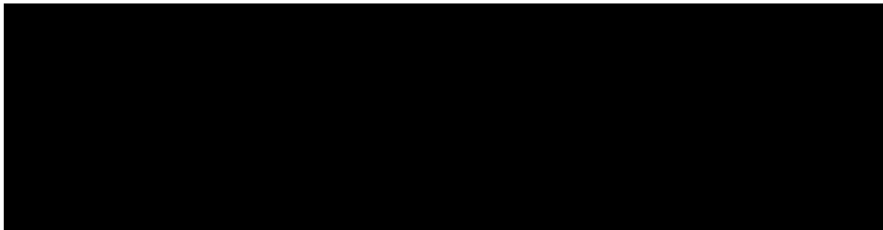
Total	£722.71	£722.71
--------------	---------	---------

All backing documentation must be attached to this form and filed in the Correction Journal file.

Transaction Reference:

Date received:
Date Input onto Computer:


Input by: (Signature)
Checked by: (Signature)

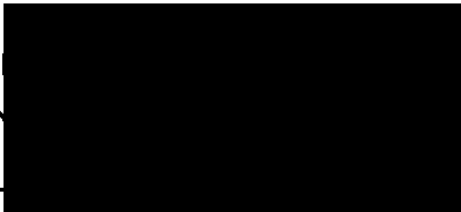


6

C2. DIRECT PAYMENT

I enclose certified invoices to allow direct payment to be made from my Office Costs Allowance.

Invoice	Supplier's name	Amount £	Transaction code For Fees Office use only
1	Dod's Parliamentary Communications	100 - 00	
2	 BANNER	1012 - 84	
3	BT	56 - 02	
4	BT	102 - 70	
5	BT	35 - 02	
6	Mediastream (Parliamentary Newsletters) printing	2790 - 00	
7			
8			
9			
10			
		£4096 - 58	

I certify that these expenses have  sarily incurred on parliamentary duties.

SIGNED.....

PRINTED NAME..... H BENN

DATE 23 / 1 / 05 CONSTITUENCY Leeds Central



SALES STATEMENT

Asst to
Hilary Benn Esq MP
House of Commons
London
SW1A 0AA

Account: [REDACTED]

Date: 18/01/2005

Date	Type	Ref.	Description	£ Debit	£ Credit	£ Balance
07/12/2004	INV	[REDACTED]	DPC2005	100.00		100.00

Total Balance Outstanding £ 100.00

Invoice

* INVOICE NO. [REDACTED] *

Invoice To :

Hilary Benn MP
[REDACTED]

Charge To :

Hilary Benn MP
[REDACTED]



Banner Business Supplies Ltd

PAYMENT SLIP

Please see reverse
for terms of business
and how to pay

Acc. No. : [REDACTED]

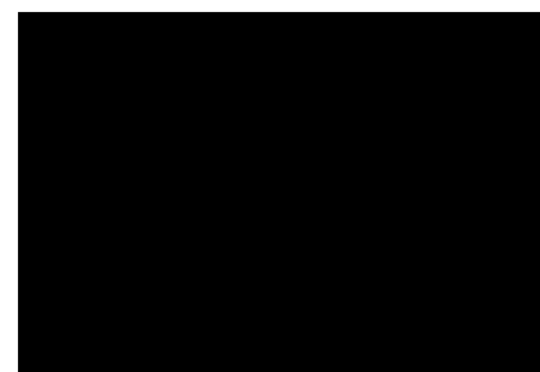
Inv. No. : [REDACTED]

Inv. Date: 12/01/2005

Amt. Due : 1012.84

Page 2 Of 2 Date 12/01/2005
Acc.No [REDACTED] Order Date 06/01/2005
Order [REDACTED]
C.A.R.

Line No.	Line Ref.	Product Code	Product Description	Quantity	U.O.M.	Unit Price	Tax Date	Line Total excl VAT	VAT Rate	Line VAT
21		9310026	BANNER DESKTOP TAPE DISPENSER	1	DISP	1.0200	06/01/05	1.02	17.50	0.18



V.A.T. Summary

Rate	Taxable Sum	V.A.T. Amount
17.50	861.97	150.87

Sales Order Total (VAT excl)

861.97

INVOICE GOODS	861.97
INVOICE V.A.T.	150.87
INVOICE TOTAL	1012.84

Settlement : None
Discount Terms :

Please return the slip

from final page
of invoice with
your payment
by

09/02/2005

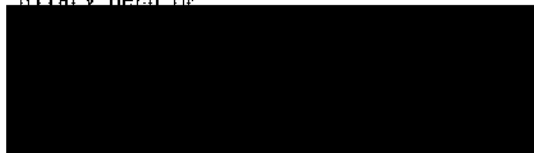
Banner
world-class office products

Invoice

 * INVOICE NO. [REDACTED] *

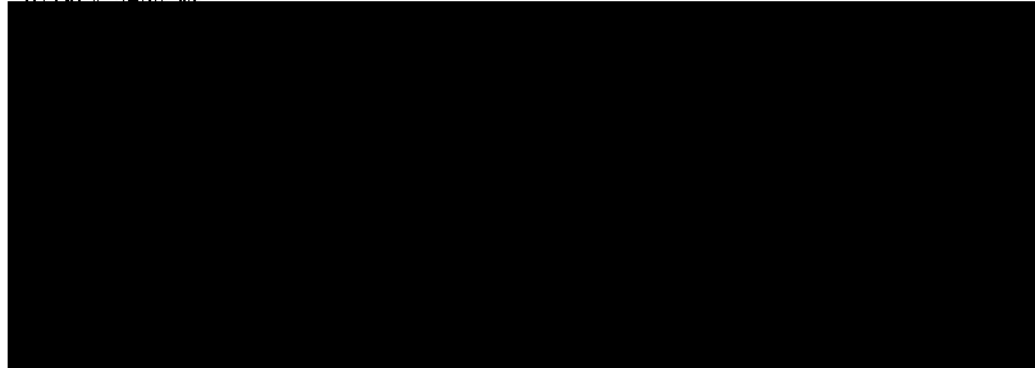
Invoice To :

Hilary Benn MP



Charge To :

Hilary Benn MP



Banner Business Supplies Ltd



PAYMENT SLIP

Please see reverse
 for terms of business
 and how to pay

Acc. No. : [REDACTED]

Inv. No. : [REDACTED]

Inv. Date: 12/01/2005

Amt. Due : 1012.84

Page 1 Of 2 Date 12/01/2005

Acc.No. [REDACTED] Order Date 06/01/2005

Order [REDACTED]

C.A.R.

Line No.	Line Ref.	Product Code	Product Description	Quantity	U.O.M.	Unit Price	Tax Date	Line Total excl VAT	VAT Rate	Line VAT
1		9240113	BANNER ULTRAFINE PEN BLACK	10	PACK10	5.2100	06/01/05	52.10	17.50	9.12
2		0630169	PAPERMATE NYLON PEN BLUE	10	BOX12	6.4400	06/01/05	64.40	17.50	11.27
3		0630905	PILOT G2 RETRACT BALLPOINT FINE BL	2	BOX12	10.2300	06/01/05	20.46	17.50	3.58
4		0512036	LEITZ 2H EX STRONG OFF PERF 40SH BK	1	EACH	11.2700	06/01/05	11.27	17.50	1.97
6		9290011	RAPESCO 26/6 STAPLES	1	BX5000	0.2000	06/01/05	0.20	17.50	0.04
7		0980804	MAXELL 3.5in DISKETTE DSHD IBM RBOW	4	BOX10	4.3500	06/01/05	17.40	17.50	3.05
8		0980597	BROTHER TN300/HL820/1040/50 CART BK	6	CRTRDG	18.6900	06/01/05	112.14	17.50	19.62
			BROTHER HL-820/1040/1050/1060/1070/P2000				06/01/05			
			TN-300 BLACK TONER CARTRIDGE 9153				06/01/05			
9		0981302	BROTHER FC201 FAX1020/1030 RIBBON	6	CRTRDG	12.4200	06/01/05	74.52	17.50	13.04
			BROTHER FAX-1020/+1030 PC-201				06/01/05			
			CARTRIDGE + 1 RIBBON (PAGE LIFE 400) 9483				06/01/05			
10		0340022	TDK AUDIO TAPE 90 MINUTES	10	PACK5	9.5400	06/01/05	95.40	17.50	16.70
11		1010034	CANON FC310/330 COPIER TONER BLACK	2	CRTRDG	100.2700	06/01/05	200.54	17.50	35.09
12		9410001	BANNER A4 CLEAR PUNCHED POCKET 50mm	2	BOX100	5.7600	06/01/05	28.80	17.50	5.04
13		9410003	BANNER A4 CUT FLUSH PP FOLDER CLEAR	2	PCK100	10.7500	06/01/05	53.75	17.50	9.41
14		9260106	BANNER SQUARE HIGHLIGHTER ASSORTED	3	WLT4	1.8100	06/01/05	5.43	17.50	0.95
15		0080092	POST-IT NOTES 76x127mm YELLOW	2	PACK12	9.2200	06/01/05	18.44	17.50	3.23
16		2201002	PRINTY 4mm SELF INKING DATER 4820	2	EACH	5.7800	06/01/05	11.56	17.50	2.02
17		0070108	AVERY LASER LABEL 99.1x34mm 16/S WH	4	PCK100	17.9100	06/01/05	71.64	17.50	12.54
18		0600212	SELLTAPE ORIG CELLULOSE 25mmx66mm	10	ROLL	1.2900	06/01/05	12.90	17.50	2.26
19		0410062	PRITT MEDIUM 20g STICK ADHESIVE	5	STICK	1.1600	06/01/05	5.80	17.50	1.02
20		0390052	TIPP-EX AQUA CORRECTION FLUID 20ml	5	BOTTLE	0.8400	06/01/05	4.20	17.50	0.74

V.A.T. Summary

Sales Order Total (VAT excl)

Rate Taxable Sum V.A.T. Amount



INVOICE GOODS
 INVOICE V.A.T.
 INVOICE TOTAL

Settlement : None
 Discount Terms :

Please
 return
 the slip

from final page
 of invoice with
 your payment
 by

09/02/2005



world-class office products

BBSInvoice07/03

More connections.
More possibilities.

BT
Business

Your account and bill number

MR H BENN



Date

4 January 2005

If you have a query
please see reverse for
our contact details.

BT Commitment

Bill for

Cost of calls	£ 6.53
Package benefits BT Commitment	£ 0.00
Service charges	£ 41.15
VAT	£ 8.34

Total now due £ 56.02

Please make sure you receive the total now due by

More connections.
More possibilities.

Your account and bill number

MR H BENN



Date
4 January 2005

If you have a query
please see reverse for
our contact details.

BT Commitment

Bill for

Cost of calls	£ 46.26
Package benefits	£ 0.00
BT Commitment	
Service charges	£ 41.15
VAT	£ 15.29

Total now due **£ 102.70**

Please make sure we receive the total now due by

More connections.
More possibilities.

Your account and bill number

MR H BENN MP



Date
4 January 2005

If you have a query
please see reverse for
our contact details.

BT Together Option 1

Bill for

Total now due

£ 35.02

| BT Update

Invoice No: [REDACTED]

Invoice To:

Hilary Benn MP

Purchase Order No	Deliver Via	Delivery Date	Payment Terms	Payment Due	Invoice Date
	Collected		C.O.D.	10/12/4	10/12/4

Qty	Code	Description	Price	Unit	Extended Price	VAT
1	24	Print - 45,000 4pp x A4 Parliamentary Newsletters	£ 2,790.00	1	£ 2,790.00	Z
[REDACTED]						

CODE	RATE	VAT	SALE AMOUNT	Sale Amount	£ 2,790.00
Z	0%	£ 0.00	£ 2,790.00	Carriage	£ 0.00 S
				VAT	£ 0.00
				Total Amount	£ 2,790.00
				Balance Due	£ 2,790.00

Transaction code.

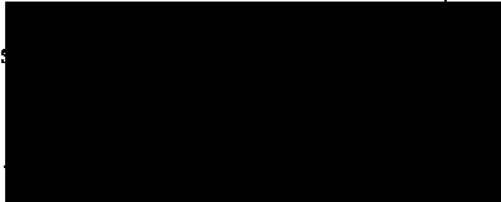


C1. REIMBURSEMENT

I wish to claim reimbursement of the following amounts from my Office Costs Allowance for the period
1/12/04 to 23/12/04 as detailed below.

I attach certified receipts/invoices for all equipment & software leased or purchased.

Item	Description of service / goods	Amount £	Fees Office use only
1	Office Supplies	35-54	
2			
3			
4			
5			
6			
7			
8			
9			
10			
		£ 35-54	

I certify that the expenses  and necessarily incurred on parliamentary business.

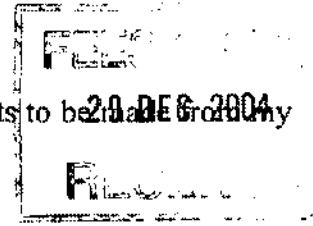
SIGNED..... MP

PRINTED NAME..... H JENN.....

DATE 23/12/04 CONSTITUENCY Leeds Central

C2. DIRECT PAYMENT

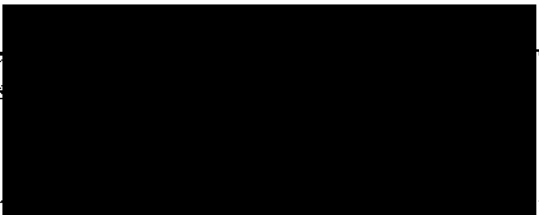
I enclose 1 certified invoices to allow direct payments to be made from my
 Incidental Expenses Provision



Invoice	Supplier's name	Amount £	Transaction code <i>For Fees office use only</i>
1	GE Capital	595-72	
2			
3			
4			
5			
6			
7			
8			
9			
10			

£ 595-72 ✓

I certify that the expenses were personally and necessarily incurred on
 parliamentary business



SIGNED.....MP

PRINTED NAME..... H BENN

DATE..... 23/12/04..... CONSTITUENCY..... Leeds Central



INVOICE

Hilary Benn

Date of Issue : 14-Dec-2004 Invoice No: [REDACTED]
 Agreement No : [REDACTED] Tax Point : 14-Dec-2004

	<u>Ex VAT</u>	<u>Rate</u>	<u>VAT</u>		<u>Total</u>
Period covered 01-02-05 to 30-04-05	489.35	17.50%	85.64	£	574.99
Totals	489.35		85.64	£	574.99
Insurance (exempt of VAT)				£	20.73

Equipment: 1 Riso Rp3105 Duplicator & Acces Model: RP3105
Inst. Date: 24-10-03

PAYMENT DUE DATE 01-02-05 TOTAL PAYABLE £ 595.72

2031 Co 1

Please detach this counterfoil and return with your remittance

Agreement Number: [REDACTED]
 Payment Due Date: 01-02-05

Total Ex VAT £ 489.35
 VAT @ 17.50% £ 85.64

Including VAT £ 574.99
 Other Charges £ 20.73

TOTAL PAYABLE £ 595.72

This account MUST BE PAID IN FULL by the DUE DATE above.

3

C2. DIRECT PAYMENT

I enclose certified invoices to allow direct payment to be made from my Office Costs Allowance.

Invoice	Supplier's name	Amount £	Transaction code For Fees Office use only
1	BT	120-89	
2	BT	52-11	
3	BT	66-38	
4			
5			
6			
7			
8			
9			
10			
		£239-38	

I certify that these expenses necessarily incurred on parliamentary duties.

SIGNED.....

PRINTED NAME..... H BENN

DATE..... 16/10/04 CONSTITUENCY..... Leeds Central

More connections.
More possibilities. *7. Oct 2003*



Your account and bill number

MR H BENN

Date
4 October 2004

If you have a query
please see reverse for
our contact details.

BT Commitment

Bill for

Cost of calls	£ 61.74
Package benefits	£ 0.00
BT Commitment	
Service charges	£ 41.15
VAT	£ 18.00

Total now due **£ 120.89**

More connections.
More possibilities.



Your account and bill number

MR H BENN

Date
4 October 2004

If you have a query
please see reverse for
our contact details.

7.00 2004

BT Commitment

Bill for

Cost of calls	£ 3.20
Package benefits	£ 0.00
BT Commitment	
Service charges	£ 41.15
VAT	£ 7.76

Total now due £ 52.11

Please make sure we receive the total now due by

More connections.
More possibilities.



Your account and bill number

HILARY BENN MP

Date
11 October 2004

If you have a query
please see reverse for
our contact details.

BT Commitment

Bill for

Package benefits	£ 0.00
BT Commitment	
Service charges	£ 56.50
VAT	£ 9.88

Total now due £ 66.38

Please make sure we receive the total now due by

file copy

TRANSACTION REFERENCE
(for Finance Office use)

RO/

NOTIFICATION OF CHEQUE RECEIPT - MEMBERS VOTE

**THIS FORM SHOULD ONLY BE USED TO NOTIFY THE FINANCE OFFICE OF CHEQUE RECEIPTS.
CASH RECEIPTS SHOULD BE TAKEN IN AS PETTY CASH.**

This form serves as the authority to bank and account for cheques as well as the Finance Office's computer input document. Please ensure that the form is completed as fully as possible before passing to the Finance Office. Incomplete or inaccurate details may result in the form being returned by the Finance Office.

This form may be used for multiple cheques which are coded to the same account and analysis codes. In this case, the total value of cheques should be given in the amount column and a note of the number of cheques included in the total should be made in the remarks box. A general description for the receipts may be given, but details of the invoice/reference for each payment should be written on the reverse of each cheque.

1. TO BE COMPLETED BY DEPARTMENTS

Date of Cheque: [REDACTED]

Cheque Number: [REDACTED]

Cheque Payee: *Dept Finance + Administration*

Account Code	Amount		Cost C	Piro	Who	Exp_Type	Description
	£	p					
[REDACTED]	1408	93.	[REDACTED]			[REDACTED]	share of photocopier
Total	1408	93					

COMPLETED BY:

Signature: [REDACTED]

Name: [REDACTED]

Date: *20/10/04*

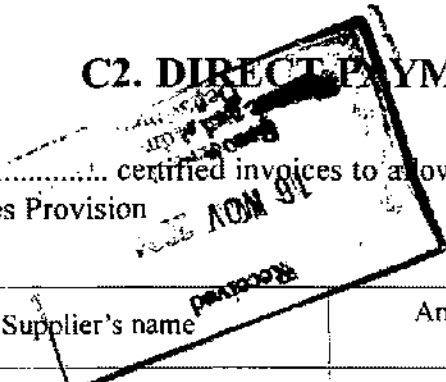
REMARKS:

MR H BEVN MP.

Please send this form together with the cheque and any background documentation (e.g. invoice or request for payment) to the Finance Office for processing.

C2. DIRECT PAYMENT

I enclose certified invoices to allow direct payments to be made from my
Incidental Expenses Provision



Invoice	Supplier's name	Amount £	<i>Transaction code</i> <i>For Fees office use only</i>
1	R150	1,388-00	
2			
3			
4			
5			
6			
7			
8			
9			
10			
		£ 1,388-00	

I certify that the expenses and necessarily incurred on
parliamentary business.

SIGNED.....MP

PRINTED NAME..... H BENN

DATE..... 12/11/04 CONSTITUENCY..... Leeds Central



9037 A0000

INVOICE

HILARY BENN MP

Page : 1
 Invoice Date : 28/10/04
 Invoice N° :
 Currency : GBP
 Contract N° :
 Start Date : 28/10/03
 Customer N° :

Item Number	Description	Quantity	UM	Unit Price	Taxable Amount	VAT	Invoice Amount
-------------	-------------	----------	----	------------	----------------	-----	----------------

UKSP	SERVICE PLAN CONTRACT	400.000	MP	2.95	1,181.28	206.72	1,388.00
------	-----------------------	---------	----	------	----------	--------	----------

MP : Thousand Pieces

Machines Included in the contract :

Item Number	Description
S-4091EP	RISOGRAPH RP 3105EP A3
	RISOGRAPH RP 3105EP A3

Invoicing Period :

Start Date : 01/10/04 End Date : 01/10/05

VAT Code	VAT Rate	VAT Amount
----------	----------	------------

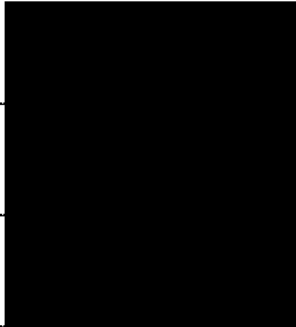

Goods Total 1,181.28

AD	17.500	206.72
----	--------	--------

Invoice Total	VAT	206.72
	GBP	1,388.00

C2. DIRECT PAYMENT

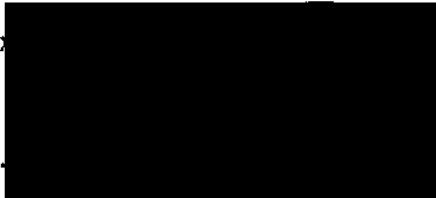
I enclose certified invoices to allow direct payment to be made from my Office Costs Allowance.

Invoice	Supplier's name	Amount £	Transaction code <i>For Fees Office use only</i>
1	BT	129-47	
2	BT	56-52	
3			
4			
5			
6			
7			
8			
9			
10			

INCLINED

£366-65

I certify that these expenses were exclusively and necessarily incurred on parliamentary duties.

SIGNED..... 

PRINTED NAME..... H SENN

DATE... 17/4/04... CONSTITUENCY... Leeds Central

More connections.
More possibilities.

5922017



9 APR 2004

Your account and bill number

MR H BENN

Date
4 April 2004

If you have a query
please see reverse for
our contact details

BT Commitment

Bill for

Cost of calls	£ 69.04
Package benefits BT Commitment	£ 0.00
Service charges	£ 41.15
VAT	£ 19.28

Total now due £ 129.47

This invoice is payable immediately



More connections.
More possibilities.



Your account and bill number

MR H BENN

Date
4 April 2004

If you have a query
please see reverse for
our contact details.

4 APR 2004

BT Commitment

Bill for

Cost of calls	£ 6.96
Package benefits	£ 0.00
BT Commitment	
Service charges	£ 41.15
VAT	£ 8.41

Total now due £ 56.52

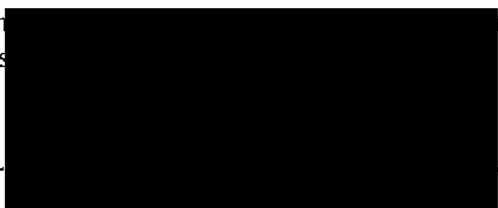
This is a summary of the bill. For full details see the reverse of this bill.

C2. DIRECT PAYMENT

I enclose 4 certified invoices to allow direct payments to be made from my Incidental Expenses Provision

Invoice	Supplier's name	Amount £	Transaction code <i>For Fees office use only</i>
1	020	44-44	
2	HW Fisher & Co	627-45	
3	Leeds Labour Office	180-95	
4	Konica Minolta	33-45	
5			
6			
7			
8			21 DEC 2004
9			
10			
		£ 886-29	

I certify that the expenses were exclusively and necessarily incurred on parliamentary business

SIGNED..... MP

PRINTED NAME..... H RENN

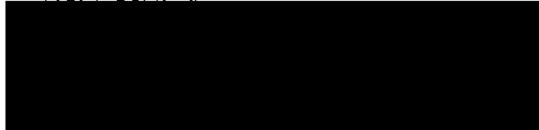
DATE 5/12/04 CONSTITUENCY Leeds Central

Invoice

* INVOICE NO. [REDACTED] *

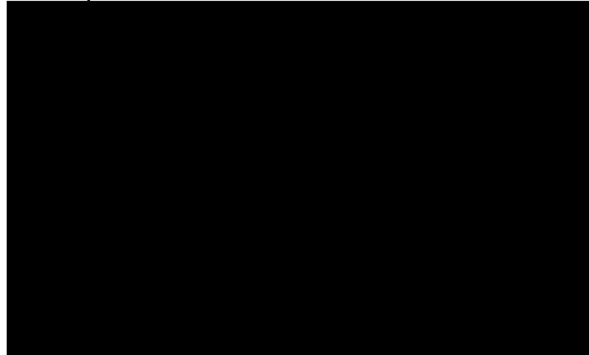
Invoice To :

Hilary Benn MP



Charge To :

Hilary Benn MP



Banner Business Supplies Ltd

PAYMENT SLIP
Please see reverse
for terms of business
and how to pay

Page 1 Of 1 Date 12/11/2004
Acc.No [REDACTED] Order Date 10/11/2004
Order [REDACTED]
C.A.R.

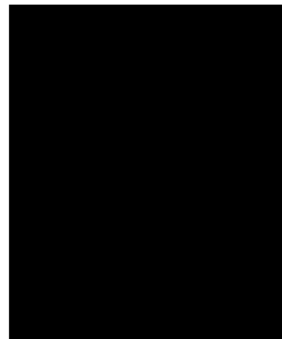
Acc. No. : [REDACTED]

Inv. No. : [REDACTED]

Inv. Date: 12/11/2004

Amt. Due : 44.44

Line No.	Line Ref.	Product Code	Product Description	Quantity	U.O.M.	Unit Price	Tax Date	Line Total excl VAT	VAT Rate	Line VAT
1		0983331	EPSON STYLUS C60 INKJET CART COLOUR	2	EACH	18.9100	11/11/04	37.82	17.50	6.62



V.A.T. Summary

Rate	Taxable Sum	V.A.T. Amount
17.50	37.82	6.62

Sales Order Total (VAT excl)

37.82

INVOICE GOODS	37.82
INVOICE V.A.T.	6.62
INVOICE TOTAL	44.44

Settlement : None
Discount Terms :

**Please
return
the slip**

from final page
of invoice with
your payment
by

10/12/2004

INVOICE NUMBER



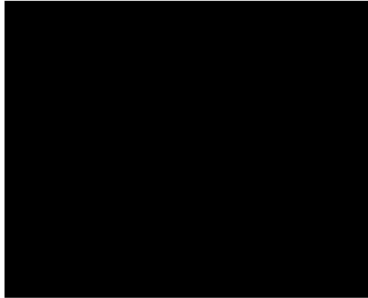
OUR REFERENCE



DATE

15 November 2004

Mr Hilary Benn MP



REQUEST FOR PAYMENT
THIS IS NOT A VAT INVOICE

£

Work carried out in the period from December 2003 to November 2004 in respect of our engagement with you to provide ongoing services including:-

Preparation of your Tax Return for the year ended 5 April 2004.

Fee

500.00

Disbursements

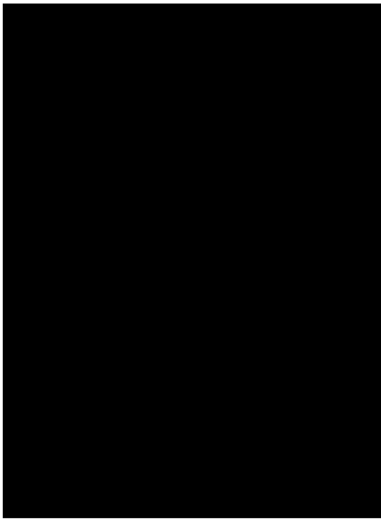
34.00

534.00

Plus VAT @ 17.5%

93.45

627.45



WITH COMPLIMENTS

CREATIVITY

ENTHUSIASM

ENERGY

VISION

Invoice No: [REDACTED]

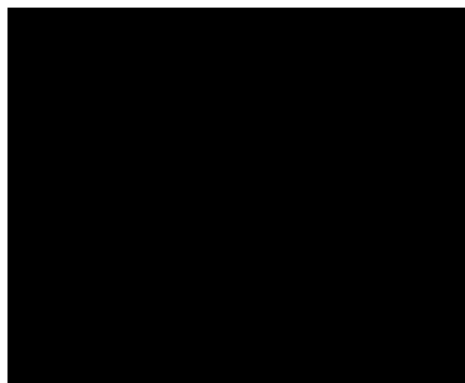
Invoice Date: 1st December 2004

Hilary Benn MP
[REDACTED]

INVOICE

Quantity	Item	Value £
	For 50% contribution towards cost of Asbestos Survey Report to [REDACTED] (see attached invoice) [REDACTED]	180.95
	TOTAL	180.95

PLEASE MAKE CHEQUES PAYABLE TO 'Leeds Labour Office'



ADAIR PAXTON

CHARTERED SURVEYORS • ESTATE AGENTS • VALUERS

INVOICE

Date & Tax Point: 1st October 2004

Ref: [REDACTED]

Invoice No: [REDACTED]

re: [REDACTED]

TO	Contribution to asbestos survey report	£308.00
	Plus V.A.T. @ 17.5%	£ 53.90
		<hr/>
		£361.90
		=====

SEE ABOVE

**KONICA MINOLTA
BUSINESS SOLUTIONS EAST LTD**

Invoice

30 DAYS NETT



KONICA MINOLTA

Invoice to:

HILARY BENN H.P

Deliver to:

Customer Order No.

Account No.

Our Ref. No.

Page

Tax Date

Document No.

1 19/11/04

Line	Product Code	Description	Quantity	Unit of Issue	Unit Price	Amount	VAT
1		Machine Type : C7015					
2		Serial Number: 13EA02671					
3		Meter Reading on 19/08/04					
4		Meter Reading on 19/11/04					
5		Copies Used					
6	CC7015	COPIES ON KONICA 7015		1	1.257p	28.47	1

VAT Analysis

Code	Rate	Goods Amount	VAT
			4.96

GOODS

28.47

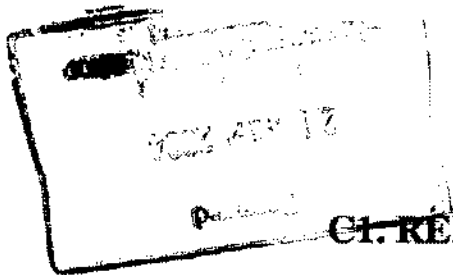
VAT

4.96

TOTAL

33.43

E. & O.E.



Transaction code.



01. REIMBURSEMENT

I wish to claim reimbursement of the following amounts from my Office Costs Allowance for the period 1/9/04 to 19/9/04 as detailed below.

I attach certified receipts/invoices for all equipment & software leased or purchased.

Item	Description of service / goods	Amount £	Fees Office use only
1	Konica Minolta	50 - 50	
2	Mobile phone, leasing + calls	75 - 92	↓
3			
4			
5			
6			
7			
8			
9			
10			
		£126 - 42	

I certify that the expenses stated above are wholly, exclusively and necessarily incurred on parliamentary business.

SIGNED..... MP

PRINTED NAME..... H PENN

DATE 19/9/04 CONSTITUENCY Leeds Central

Transaction code.



C1. REIMBURSEMENT

I wish to claim reimbursement of the following amounts from my Office Costs Allowance for the period
...1/7/04... to ...31/7/04... as detailed below.

I attach certified receipts/invoices for all equipment & software leased or purchased.

Item	Description of service / goods	Amount £	Fees Office use only
1	Mobile phone leasing + calls	53-12	
2			
3			
4			
5			
6			
7			
8			
9			
10			
		£ 53-12	

I certify that the expenses of [redacted] exclusively and necessarily incurred on parliamentary business.

SIGNED..... [redacted]MP

PRINTED NAME..... H BENN

DATE 24/7/04 CONSTITUENCY Leeds Central

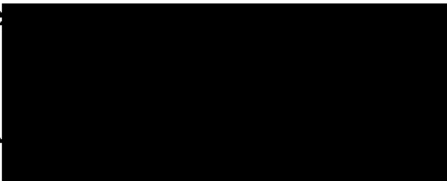
C2. DIRECT PAYMENT

3

I enclose certified invoices to allow direct payment to be made from my Office Costs Allowance.

Invoice	Supplier's name	Amount £	Transaction code For Fees Office use only
1	BT	128-90	
2	BT	57-65	
3	BT	66-81	
4			
5			
6			
7			
8			
9			
10			
		£253-36	

I certify that these expenses were wholly and necessarily incurred on parliamentary duties.

SIGNED..... 

PRINTED NAME..... H BENN

DATE..... 24/7/04 CONSTITUENCY..... Leeds Central

More connections.
More possibilities.

Your account and bill number

MR H BENN



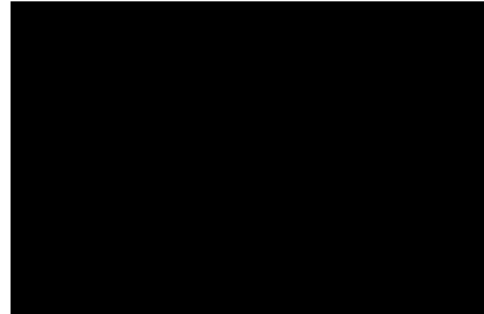
Date
4 July 2004

If you have a query
please see reverse for
our contact details.

BT Commitment

Bill for

Cost of calls	£ 68.56
Package benefits BT Commitment	£ 0.00
Service charges	£ 41.15
VAT	£ 19.19
Total now due	£ 128.90



More connections.
More possibilities.



MR H BENN

Your account and bill number

Date
4 July 2004

If you have a query
please see reverse for
our contact details.

BT Commitment

Bill for

Cost of calls	£ 7.92
Package benefits	£ 0.00
BT Commitment	
Service charges	£ 41.15
VAT	£ 8.58

Total now due £ 57.65



More connections.
More possibilities.

15 JUL 2004

Your account and bill number

HILARY BENN MP



Date
11 July 2004

If you have a query
please see reverse for
our contact details.

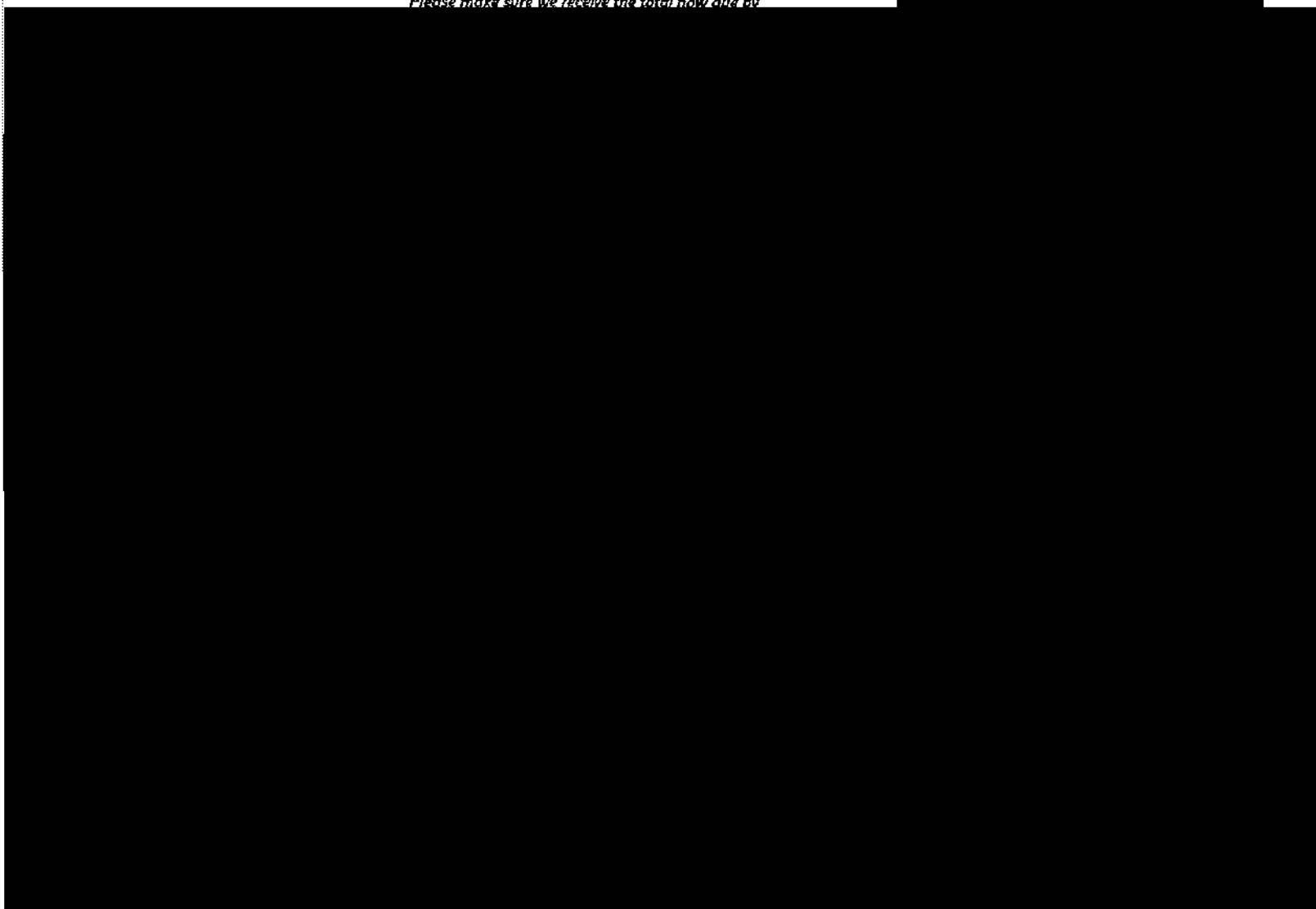
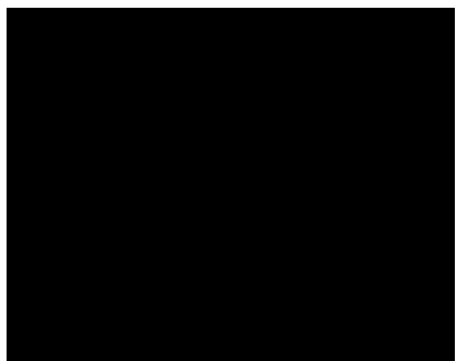
BT Commitment

Bill for _____

Cost of calls	£ 0.36
Package benefits	£ 0.00
BT Commitment	
Service charges	£ 56.50
VAT	£ 9.95

Total now due £ 66.81

Please make sure we receive the total now due by



3

C2. DIRECT PAYMENT

I enclose certified invoices to allow direct payment to be made from my Office Costs Allowance.

Invoice	Supplier's name	Amount £	Transaction code For Fees Office use only
1	BT PLC	105-71	
2	GE Capital	595-72	
3	O2O	132-96	
4			
5			
6			
7			
8			
9			
10			

Resources Unit
 Finance and Administration
 Department
 28 SEP 2004
 RECEIVED

834-39

I certify that these vely and necessarily incurred on parliamentary duties.

SIGNED.....

PRINTED NAME..... H BENN

DATE..... 25/9/04 CONSTITUENCY..... Leeds Central

More connections.
More possibilities.



Your account and bill number

MR HILARY BENN

Date

7 September 2004

If you have a query
please see reverse for
our contact details.

Internet Services

Bill for account number

Service charges	£ 89.97
VAT	£ 15.74
Total now due	£ 105.71



INVOICE

2004

Hilary Benn

Date of Issue : 14-Sep-2004 Invoice No: [REDACTED]
Agreement No : [REDACTED] Tax Point : 14-Sep-2004

	<u>Ex VAT</u>	<u>Rate</u>	<u>VAT</u>	<u>Total</u>
Period covered 01-11-04 to 31-01-05	489.35	17.50%	85.64 £	574.99
Totals	489.35		85.64 £	574.99
Insurance (exempt of VAT)			£	20.73

Equipment: 1 Riso Rp3105 Duplicator & Acces Model: RP3105
Inst. Date: 24-10-03

PAYMENT DUE DATE 01-11-04 **TOTAL PAYABLE** £ **595.72**

Please detach this counterfoil and return with your remittance

Hilary Benn

Agreement Number: [REDACTED]
 Payment Due Date: 01-11-04

Total Ex VAT	£	489.35
VAT @ 17.50%	£	85.64
Including VAT	£	574.99
Other Charges	£	20.73
TOTAL PAYABLE	£	595.72

This account MUST BE PAID IN TOTAL
by the DUE DATE above.

Invoice

 * INVOICE NO. [REDACTED] *

Invoice To :

Hilary Benn MP



Charge To :

Hilary Benn MP

Banner Business Supplies Ltd

PAYMENT SLIP
 Please see reverse
 for terms of business
 and how to pay

Page 1 Of 1 Date 16/09/2004

Acc.No [REDACTED] Order Date 15/09/2004

Order [REDACTED]

C.A.R.

Sales Order No [REDACTED]

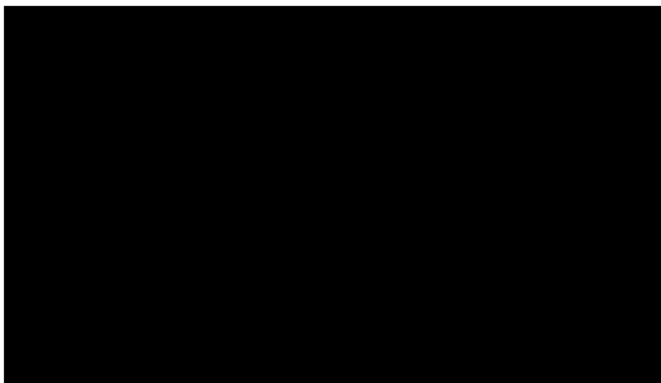
Acc. No. : [REDACTED]

Inv. No. : [REDACTED]

Inv. Date: 16/09/2004

Amt. Due : 132.96

Line No.	Line Ref.	Product Code	Product Description	Quantity	U.O.M.	Unit Price	Tax Date	Line Total excl VAT	VAT Rate	Line VAT
1		0981302	BROTHER PC201 FAX1020/1030 RIBBON BROTHER FAX-1020/+1030 PC-201 CARTRIDGE + 1 RIBBON (PAGE LIFE 400) 9483	6	CRTRDG	12.4200	15/09/04	74.52	17.50	13.04
2		0630169	PAPERMATE NYLON PEN BLUE	6	BOX12	6.4400	15/09/04	38.64	17.50	6.76



V.A.T. Summary

Rate	Taxable Sum	V.A.T. Amount
17.50	113.16	19.80

Sales Order Total (VAT excl)

113.16

INVOICE GOODS	113.16
INVOICE V.A.T.	19.80
INVOICE TOTAL	132.96

Settlement : None
 Discount Terms :

**Please
 return
 the slip**

from final page
 of invoice with
 your payment
 by

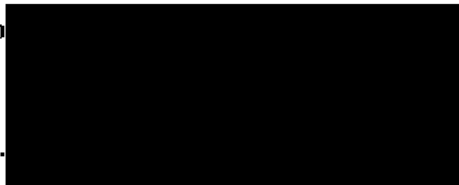
14/10/2004

C2. DIRECT PAYMENT

I enclose certified invoices to allow direct payment to be made from my Office Costs Allowance.

Invoice	Supplier's name	Amount £	<i>Transaction code For Fees Office use only</i>
1	BT	42-57	
2	Konica Minolta	38-25	
3			
4			
5			
6			
7			
8			
9			
10			
		£80-82	

I certify that these expenses were incurred wholly and necessarily incurred on parliamentary duties.

SIGNED..... 

PRINTED NAME..... H KENN

DATE..... 19/9/04 CONSTITUENCY..... Leeds Central



More connections.
More possibilities.



Your account and bill number

MR H BENN

Date
8 September 2004

If you have a query
please see reverse for
our contact details.

BT Together Option 1

Bill for

Total now due

£ 42.57

**KONICA MINOLTA
BUSINESS SOLUTIONS EAST LTD**

26 AUG 2004

Invoice

30 DAYS NETT

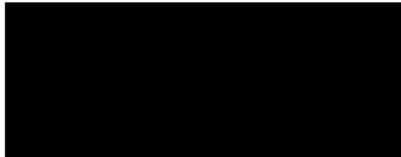


KONICA MINOLTA

Invoice to:

HILARY BENN M.P

Deliver to:



Customer Order No.

Account No.

Our Ref. No.

Page

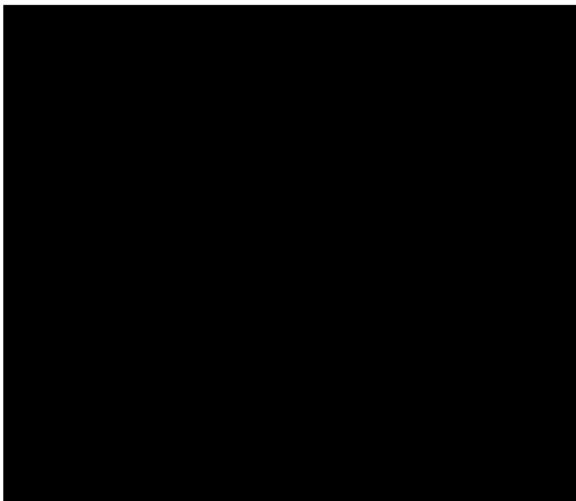
Tax Date

Document No.

1 19/08/04



Line	Product Code	Description	Quantity	Unit of Issue	Unit Price	Amount	VAT
1		Machine Type : C7015					
2		Serial Number: 13EA02671					
3		Meter Reading on 14/05/04	137561				
4		Meter Reading on 19/08/04	140384				
5		Copies Used	2823				
6	CC7015	COPIES ON KONICA 7015	2823	1	1.153p	32.55	1



VAT Analysis

Code	Rate	Goods Amount	VAT		
1	17.50%	32.55	5.70	GOODS	32.55
				VAT	5.70
				TOTAL	38.25

C2. DIRECT PAYMENT

5

I enclose certified invoices to allow direct payment to be made from my Office Costs Allowance.

Invoice	Supplier's name	Amount £	Transaction code For Fees Office use only
1	BT	89-93	
2	O2O	16-19	
3	Siemens	199-42	
4	GE Capital	595-72	
5	O2O	81-47	
6			
7			
8			
9			
10			
		£ 982-73	

I certify that these expenses and necessarily incurred on parliamentary duties.

SIGNED.....

PRINTED NAME..... H BENN

DATE..... 2/7/04 CONSTITUENCY..... Leeds Central



More connections.
More possibilities.



Your account and bill number

MR H BENN

Date
7 June 2004

If you have a query
please see reverse for
our contact details.

BT Standard

Bill for

Total now due

£ 89.93

Invoice

 * INVOICE NO. [REDACTED] *



Invoice To :

Hilary Benn MP

Charge To :

Hilary Benn MP

Banner Business Supplies Ltd

PAYMENT SLIP
 Please see reverse
 for terms of business
 and how to pay

Page 1 Of 1 Date 20/06/2004
 Acc.No [REDACTED] Order Date 17/06/2004
 Order [REDACTED]
 C.A.R.

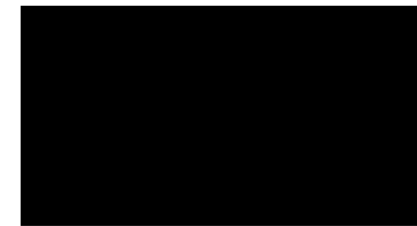
Acc. No. : [REDACTED]

Inv. No. : [REDACTED]

Inv. Date: 20/06/2004

Amt. Due : 16.19

Line No.	Line Ref.	Product Code	Product Description	Quantity	U.O.M.	Unit Price	Tax Date	Line Total excl VAT	VAT Rate	Line VAT
1		057001B	REXEL 66/11 STAPLE	2	BX5000	6.8900	18/06/04	13.78	17.50	2.41



V.A.T. Summary

Rate	Taxable Sum	V.A.T. Amount
17.50	13.78	2.41

Sales Order Total (VAT excl)

13.78	
INVOICE GOODS	13.78
INVOICE V.A.T.	2.41
INVOICE TOTAL	16.19

Settlement : None
 Discount Terms :

**Please
 return
 the slip**
 from final page
 of invoice with
 your payment
 by

18/07/2004

SIEMENS

68 JUN 2004

H BENN MP



Invoice No:



Reference Number:



Invoice/Tax Point Date:

15 JUN 2004

Amount

169.72

VAT

29.70

Sub-total

199.42

VAT exempt amount

.00

TOTAL AMOUNT

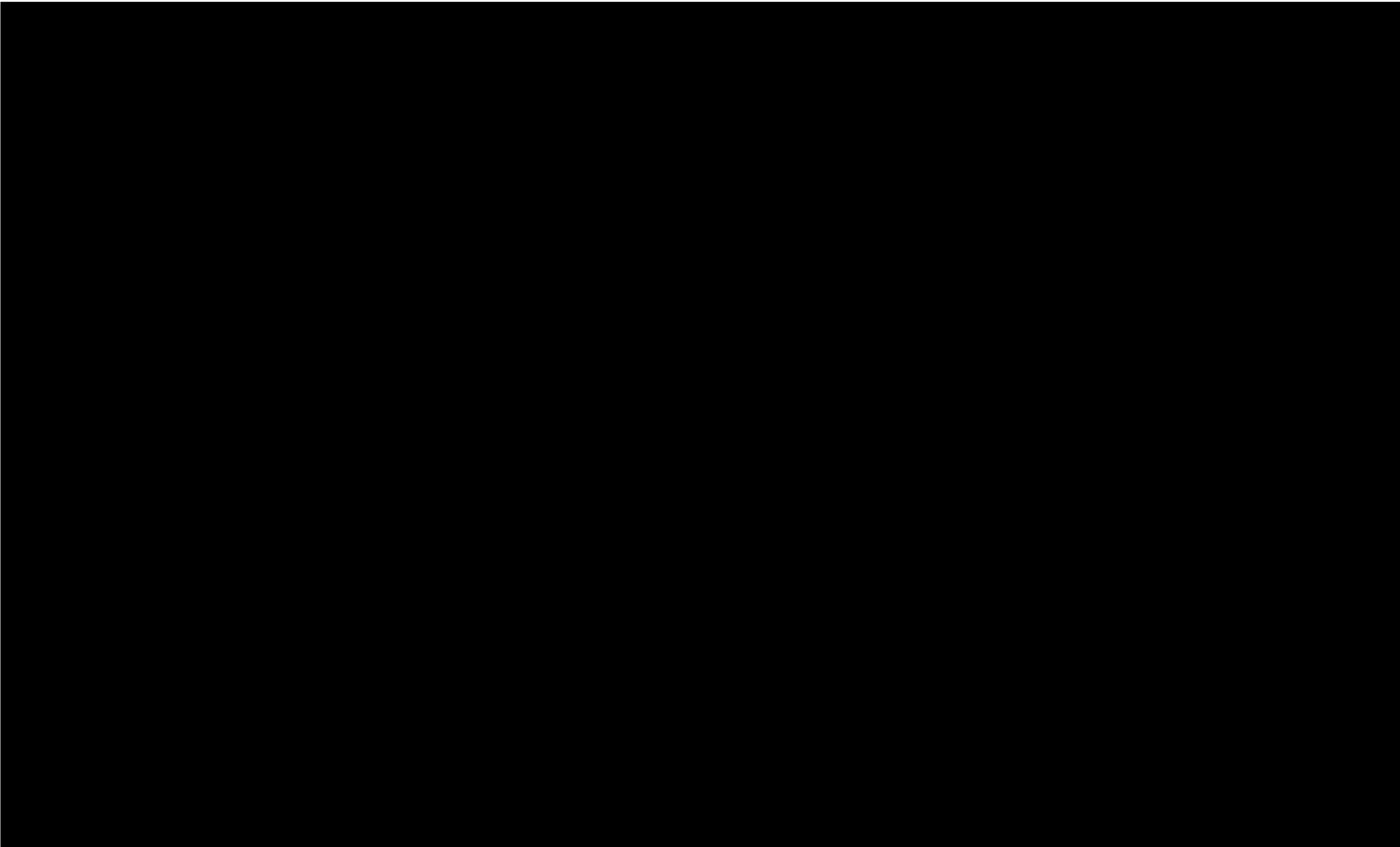

£199.42

Due by

15 AUG 2004

INVOICE

DETAILS	AMOUNT
Agreement No	
Finance Proposer: Konica Minolta Business Solutions (UK) Ltd	
Equipment Rental for period 15 AUG 2004 to 14 NOV 2004 SOUTH POINT Copier COPIER 7015 13EA0261	169.72
VAT @ 17.50 % on £169.72	29.70
Total for agreement 062-1366	199.42



Invoice

 * INVOICE NO. [REDACTED] *

Invoice To :

Hilary Benn MP



Charge To :

Hilary Benn MP



Banner Business Supplies Ltd

PAYMENT SLIP

Please see reverse
 for terms of business
 and how to pay

Acc. No. : [REDACTED]

Inv. No. : [REDACTED]

Inv. Date: 17/06/2004

Amt. Due : 81.47

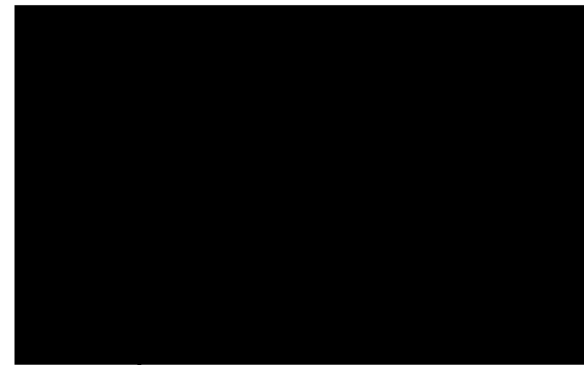
Page 1 Of 1 Date 17/06/2004

Acc.No [REDACTED] Order Date 16/06/2004

Order [REDACTED]

C.A.R.

Line No.	Line Ref.	Product Code	Product Description	Quantity	U.O.M.	Unit Price	Tax Date	Line Total excl VAT	VAT Rate	Line VAT
1		9360132	IMASTR FAX CARTRIDGE FOR CANON BX3	4	EACH	7.6300	16/06/04	30.52	17.50	5.34
2		0570036	REXEL GIANT STAPLER BURGUNDY	1	STAPLR	34.8900	16/06/04	34.89	17.50	6.11
3		0570016	REXEL BAMBI No.25 STAPLE	2	BX5000	1.9600	16/06/04	3.92	17.50	0.69



V.A.T. Summary

Rate	Taxable Sum	V.A.T. Amount
17.50	69.33	12.14

Sales Order Total (VAT excl) 69.33

INVOICE GOODS	69.33
INVOICE V.A.T.	12.14
INVOICE TOTAL	81.47

Settlement : None
 Discount Terms :

**Please
 return
 the slip**

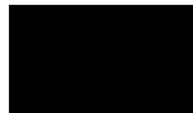
from final page
 of invoice with
 your payment
 by

15/07/2004

RECEIVED

03 JUN 2004

Transaction code.



DFA C1. REIMBURSEMENT

I wish to claim reimbursement of the following amounts from my Office Costs Allowance for the period 26/2/04 to 27/5/04 as detailed below.

I attach certified receipts/invoices for all equipment & software leased or purchased.

Item	Description of service / goods	Amount £	Fees Office use only
1	Mobile phone: leasing + calls	81-02	
2			
3			
4			
5			
6			
7			
8			
9			
10			

£ 81-02

I certify that the expenses exclusively and necessarily incurred on parliamentary business

SIGNED MP

PRINTED NAME H BENN

DATE 31/5/04 CONSTITUENCY Leeds Central

C2. DIRECT PAYMENT

2

I enclose certified invoices to allow direct payment to be made from my Office Costs Allowance.

Invoice	Supplier's name	Amount £	Transaction code For Fees Office use only
1	BT	66-49	
2	RP Hodson	445-92	
3			
4			
5			
6			
7			
8			
9			
10	Total	512-41	

£ 

I certify that the above expenses were incurred and necessarily incurred on parliamentary duties.



SIGNED.....

PRINTED NAME..... **A KENN**

DATE **3/5/04** CONSTITUENCY **Leeds Central**



More connections.
More possibilities.

13 April 2004
25/2

Your account and bill number

HILARY BENN MP



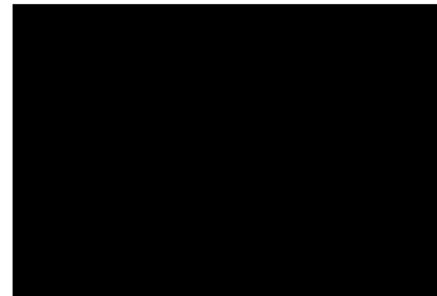
Date
13 April 2004

If you have a query
please see reverse for
our contact details.

BT Commitment

Bill for

Cost of calls	£ 0.09
Package benefits BT Commitment	£ 0.00
Service charges	£ 56.50
VAT	£ 9.90
Total now due	£ 66.49



R P Hodson



INVOICE NO. [REDACTED]		Page 1
ACCOUNT NO. [REDACTED]	CSR CL	DATE 27/04/04

Mr H Benn MP



Item No.	Eff Date	Policy No.	Description	Company	Amount
[REDACTED]	[REDACTED]	[REDACTED]	Rnl 2004 - Office Combined	[REDACTED]	424.69
[REDACTED]	[REDACTED]	[REDACTED]	Insurance Premium Tax	[REDACTED]	21.23
				Invoice Balance:	445.92

