



Communications Allowance

Comms2

page 1 of 2

Direct payment of suppliers

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

HILARY ARMSTRONG MP

Constituency

NORTH WEST DURHAM

Office use only	Costs	[REDACTED]
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Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim from 07/03/08 to 14/03/08 Allowance year 07/08

Amount

£ 293 : 75 p

£ _____ : _____ p

£ _____ : _____ p

£ _____ : _____ p

£ _____ : _____ p

£ _____ : _____ p

£ _____ : _____ p

£ _____ : _____ p

Office use only
Allow. / Supp ID / Exp.Type
(Cat 5)

[REDACTED]

Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly,
Parliamentary

Signature

[REDACTED]

MP

Date

14 March 2008

Data protection

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

Initials / Date

Validation
completed**Comments**



Invoice

Accounts:

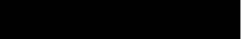
Hilary Armstrong MP



06 March 2008

FAO: 

Our Reference: 

Our Invoice: 

Your Purchase: 

Distribution Area(s): Wear Valley

Volume not applicable to this Quotation

Fixed Price @ £250.00	£250.00
Total (ex VAT)	£250.00
VAT @ 17.50%	£43.75
Invoice Total	£293.75

Job due to start week commencing: 03 March 2008

Payment Terms: Payment in Advance

Please note that payment must be received by: 03 April 2008





Communications Allowance
Direct payment of suppliers

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Your details

Name
in CAPITAL LETTERS

HILARY ARMSTRONG MP

Constituency

NORTH WEST DURHAM

Office use only	Costs	[REDACTED]
-----------------	-------	------------

Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim from 14/02/08 to 22/02/08 Allowance year 07/08

Suppliers

Amount

Office use only
Allow. / Supp ID / Exp.Type
(Cat 5)

<u>Royal Mail (freepost for direct mail)</u>	<u>£ 83 : 20 p</u>	[REDACTED]
<u>Newsletter printing</u>	<u>£ 2,600 : 00 p</u>	[REDACTED]
_____	£ _____ : _____ p	[REDACTED]
_____	£ _____ : _____ p	[REDACTED]
_____	£ _____ : _____ p	[REDACTED]
_____	£ _____ : _____ p	[REDACTED]
_____	£ _____ : _____ p	[REDACTED]

Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, Parliamentary duties.

Signature

MP

Date

25.02.08

Data protection

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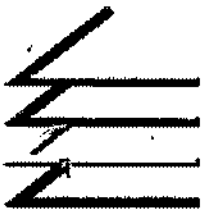
Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

Initials / Date

Validation
completed**Comments**



lintons
printers ltd.
 Established 1856

I N V O I C E

The complete in-house printing service
 including design, finishing and delivery service

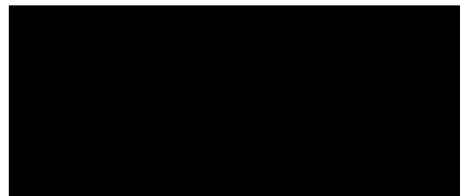
H ARMSTRONG
[REDACTED]

Invoice No.	[REDACTED]
Invoice/Tax Date	08/02/2008
Order No.	
Account No.	[REDACTED]

Details	Net Amount	VAT Rate	VAT
44,500 - A4 4pp Newsletters	2,600.00	0.00	0.00
[REDACTED]			

PAYMENT TERMS 30 DAYS

Total Net Amount	2,600.00
Total VAT Amount	0.00
Invoice Total	2,600.00

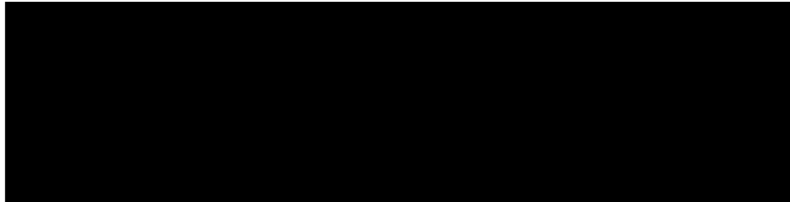


Invoice number
 Invoice date
11 Feb 2008
 Page
 1 of 4

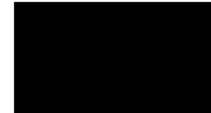
To
 HILARY ARMSTRONG MP



Invoice
 for your reducing credit
 balance account



Customer account number



33025E
11/3/08

Terms
 21 days
 Please pay by
03 Mar 2008

Decket no.	Posting date	Sender's ref.	Format	Service	Quantity	Weight(kg)	Unit cost (£)	Net value	VAT
------------	--------------	---------------	--------	---------	----------	------------	---------------	-----------	-----

Opening balance on account 20.17 DR
 Payment received - thank you 100.00 CR

20 Jan 2008	DL15 9AZ			RESPONSE SERVICES	1			0.22	E
Breakdown				1 Item		£0.220			
Items @ £0		Mon	Tue	Wed	Thu	Fri	Sat	Total	
Totals		0	0	0	1	0	0	1	
		0	0	0	1	0	0	1	
03 Feb 2008	DL15 9AZ			RESPONSE SERVICES	1			0.22	E
Breakdown				1 Item		£0.220	Saturday posting		
Items @ £0		Mon	Tue	Wed	Thu	Fri	Sat	Total	
Totals		0	0	0	0	0	1	1	
		0	0	0	0	0	1	1	
10 Feb 2008	DL15 9AZ			RESPONSE SERVICES	2			0.44	E

Amount carried forward to next page 0.88

Payment advice

Paying by BACS?

Please instruct your bank to pay the amount due, following the instructions overleaf. Send your

Total amount due
£83.20





FINANCE &
ADMINISTRATION
HOUSE OF COMMONS

Communications Allowance

Direct payment of suppliers

12 FEB 2008

Comms2

page 1 of 2

When to use this form

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About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

HILARY ARMSTRONG MP

Constituency

NORTH WEST DURHAM

Office use only

Costs



Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from 01/02/08 to 07/02/08

Allowance year

07/08

Amount

£ 5.88 p

£ : p

£ : p

£ : p

£ : p

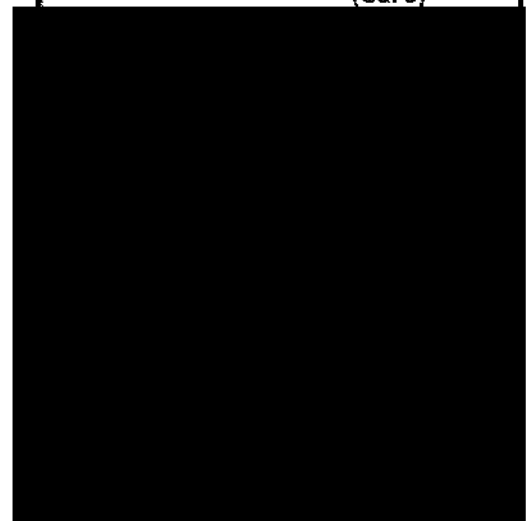
£ : p

£ : p

£ : p

Office use only

Allow. / Supp ID / Exp.Type
(Cat 5)



ration

- I confirm that the payments requested are in respect of costs incurred wholly, in respect of my Parliamentary duties.

Signature



Date

7/02/08

Data protection

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Office use only

Initials / Date

Validation
completed**Comments**

INVOICE



House of Commons

Page 1 of 1

Rt Hon Hilary Armstrong MP

Invoice No
Account No
Date
VAT Reg No

Customer Ref
Order Number

Invoice Issued

Description	Qty	Unit Duration	Amount
PRU Members/ Peers E Print Image of Parliamentary Proceedings House of Commons 8th November 2007 12.15 - 12.27pm	1	Each	5.00

Total excl. VAT 5.00

Total VAT 0.88

Total Amount in GBP 5.88



Communications Allowance

Direct payment of suppliers

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About filling in this form

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- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

HILARY ARMSTRONG MP

Constituency

NORTH WEST DURHAM

Office use only	Costs	<input checked="" type="checkbox"/>
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Claim details

You can only request Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from 15/01/08 to 30/01/08 Allowance year 07/08

Suppliers	Amount
Amaro leaflet Distribution	£ 1500.00
_____	£ _____
_____	£ _____
_____	£ _____
_____	£ _____
_____	£ _____
_____	£ _____
_____	£ _____

Office use only	Allow. <input checked="" type="checkbox"/>	Supp ID <input checked="" type="checkbox"/>	Exp Type <input checked="" type="checkbox"/>
			(Cat 5)

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

30/01/08



Invoice

Accounts
Hilary Armstrong MP



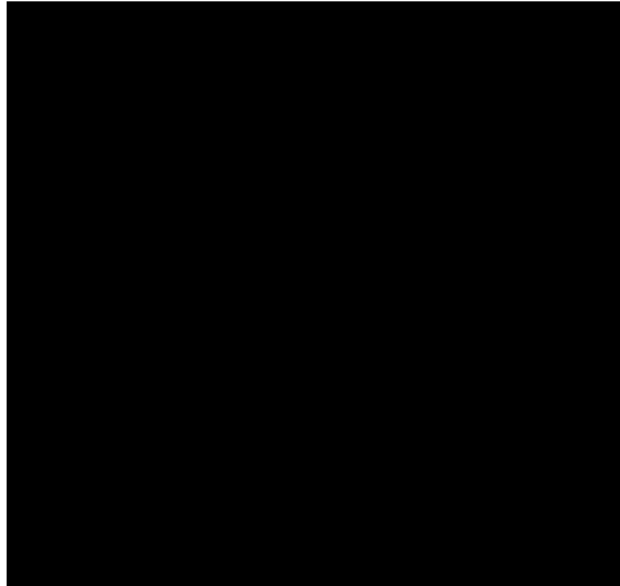
29 January 2008 ✓

FAO: 


Our Reference: 

Our Invoice: 

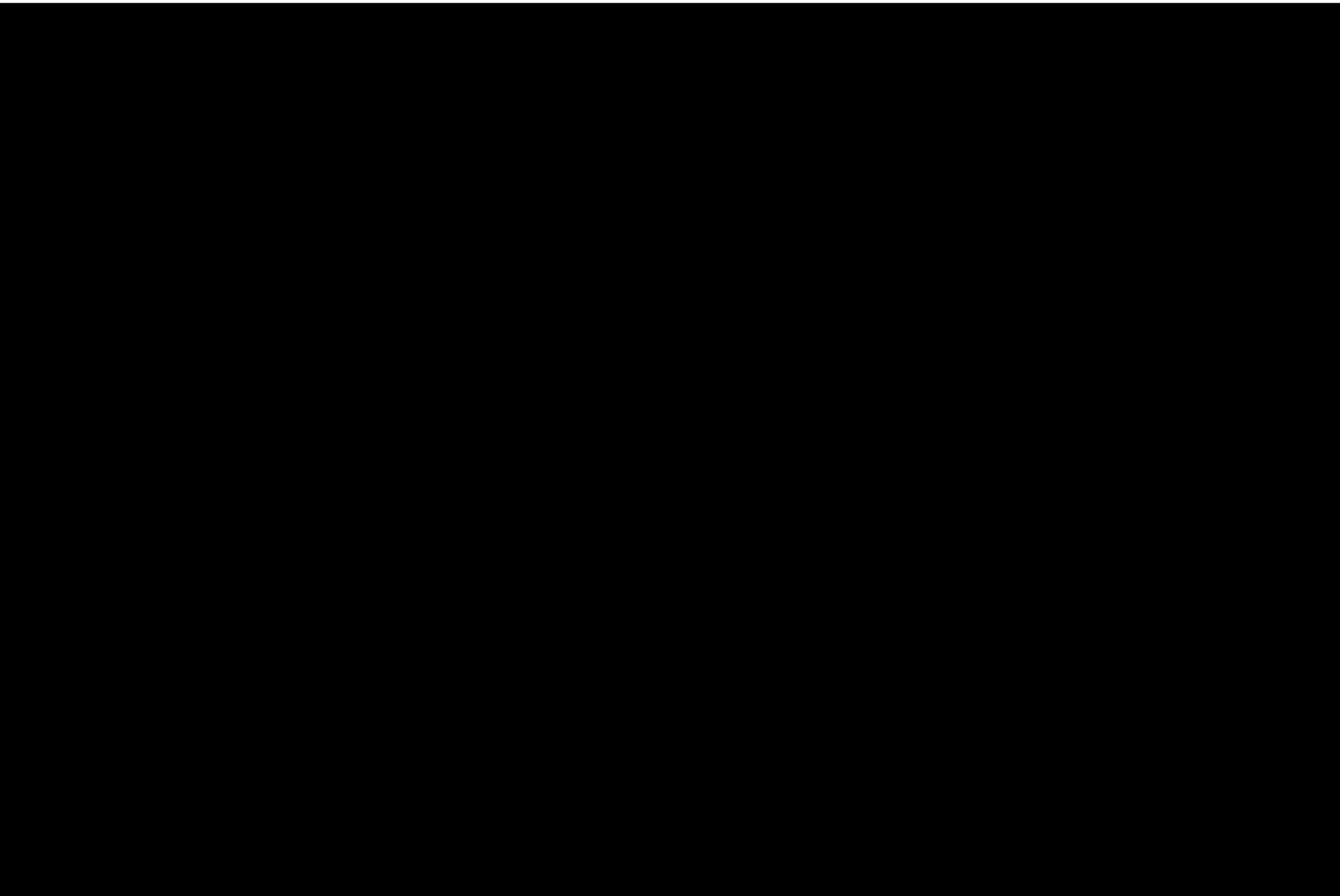
Your Purchase Order: TBC



Distribution Area(s): Wear Valley, Derwentside

	EGCS
	£1,283.40
Total (ex VAT)	£1,283.40
VAT @ 17.50%	£224.60
Invoice Total	£1,508.00 ✓

Job due to start week commencing: 11 February 2008
Payment Terms: Payment in Advance





Communications Allowance
Direct payment of suppliers

Comms2

When to use this form

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

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Your details

Name in CAPITAL LETTERS

HILARY ARMSTRONG MP

Constituency

NORTH WEST DURHAM

Office use only Cost: [Redacted]

Claim details

You can only request Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim from 15/01/08 to 30/01/08 Allowance year 07/08



Table with columns for description and Amount. Row 1: Amaro Leaflet Distribution £ 1508 : 00p

Office use only table with columns: Allow., Supp ID, Exp.Type. Includes handwritten entry PA10 (Cat 5) and a large redacted area below.

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, or in part, in the performance of my Parliamentary duties.

Signature



MP

Date

30/01/08

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Department of Finance & Administration, House of Commons, London SW1AA

Office use only	
	Initials / Date
Validation completed	<input type="text"/>
Comments	



Invoice

Accounts
Hilary Armstrong MP



29 January 2008

FAO: [Redacted]

Our Reference: [Redacted]

Our Invoice: [Redacted]



Distribution Area(s) [Redacted]

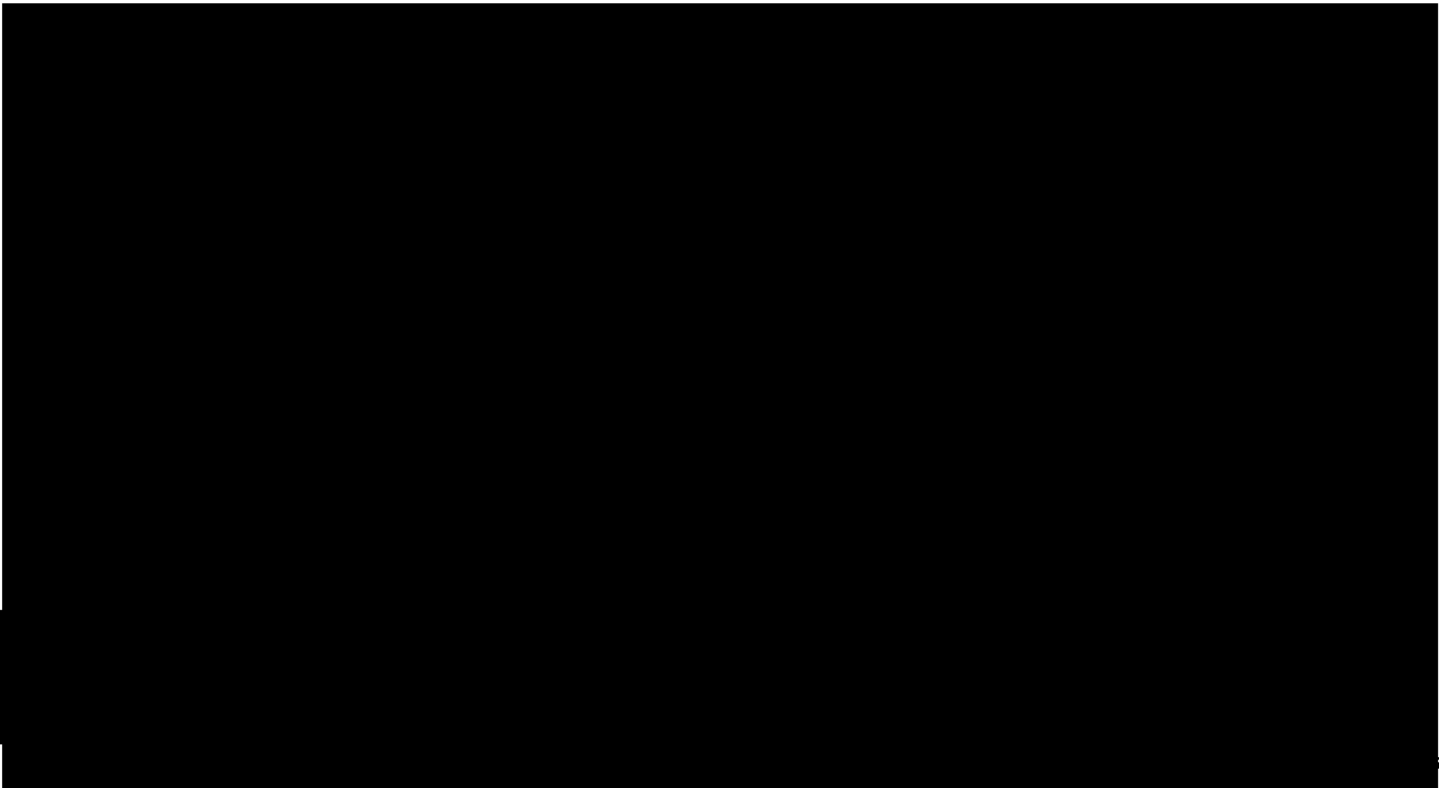


44,255 @ £29.00 per thousand	£1,283.40
Total (ex VAT)	£1,283.40
VAT @ 17.50%	£224.60
Invoice Total	£1,508.00

Job due to start week commencing: 11 February 2008

Payment Terms: Payment in Advance

Please note that payment must be received by: 03 February 2008



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Initials / Date

Validation
completed

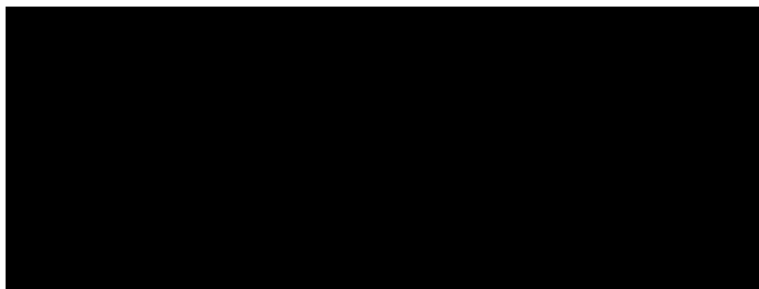
Comments

Invoice

Page 1

Hillary Armstrong MP
**Invoice No.****Invoice/Tax Date****Cust. Order No.****Account Ref.**
**Quantity Details**

	Disc%	Disc Amount	Net	VAT Rate	VAT
1.00 Leaflets - 2008 Surgery Details 2pp DL Colour 5K	0.00	0.00	405.00	0.00	0.00
1.00 Delivery Scale A	0.00	0.00	24.50	17.50	4.29

**Total Net Amount** 429.50**Total VAT Amount** 4.29**Invoice Terms: 30 Days****Invoice Total** 433.79




Communications Allowance
Direct payment of suppliers

VALIDATION
03 DEC 2007
RECEIVED

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Your details

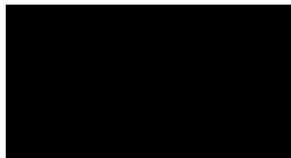
Name in CAPITAL LETTERS HILARY ARMSTRONG MP
Constituency NORTH WEST DURHAM

Office use only Cost

Claim details

You can only request payment to suppliers for goods and services directly relating to Communications Allowance.
Please ensure you attach all supplier invoices.

Period of claim from 01/10/07 to 19/01/07 Allowance year 07/08



Suppliers	Amount
<u>Linton Printers Ltd</u>	<u>188.00</u>
	<u>£ 1367.00 p</u>
	<u>£ 850.00 p</u>
	<u>£ 94.00 p</u>
	<u>£ 94.00 p</u>
	<u>£ 47.00 p</u>
	<u>£ 94.00 p</u>
	<u>£ 94.00 p</u>
	<u>£ 94.00 p</u>

Office use only
Allow. / Supp ID / Exp.Type (Cat 5)

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, Parliamentary duties.

Signature

MP Date 24.11.07

Data protection

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Office use only

Initials / Date

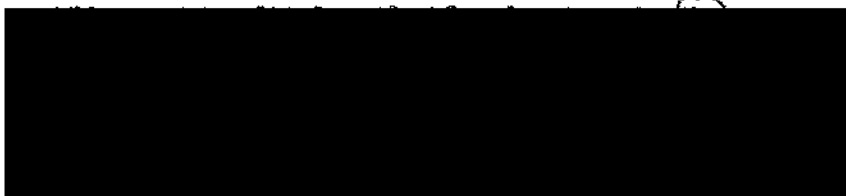
Validation
completed**Comments**

STATEMENT

REMITTANCE ADVICE

LINTONS PRINTERS LIMITED

LINTONS PRINTERS LIMITED



To:

From:



A/c Ref.

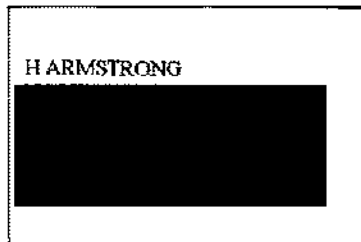


Date:

31/10/2007

Page:

1



H ARMSTRONG

A/c Ref.



Date:

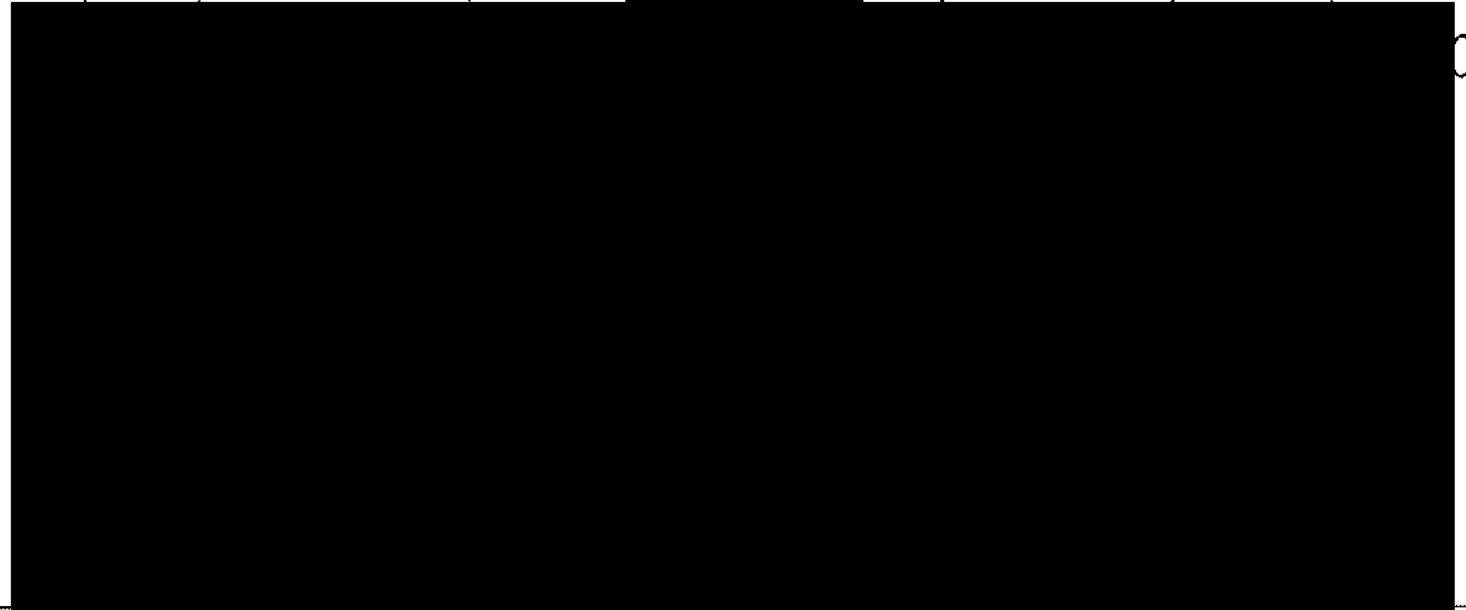
31/10/2007

Page:

1

Date	Ref.	Details	Debit	Credit	Date	Details	Debit	Credit
17/03/06	19803	Goods/Services		188.00	17/03/06	Goods/Services	188.00	
24/04/06		Payment		2,588.00	24/04/06	Payment		2,588.00
22/05/06	20094	Goods/Service	94.00		22/05/06	Goods/Services	94.00	
07/12/06	20996	Goods/Service	94.00		07/12/06	Goods/Services	94.00	
23/02/07	21318	Goods/Service	47.00		23/02/07	Goods/Services	47.00	
24/04/07	21566	Goods/Service	94.00		24/04/07	Goods/Services	94.00	
28/06/07	21849	Goods/Service	94.00		28/06/07	Goods/Services	94.00	
17/09/07	22210	Goods/Service	3,250.00		17/09/07	Goods/Services	3,250.00	
10/10/07	22304	Goods/Service	94.00		10/10/07	Goods/Services	94.00	

188.00 PAID 19/10/07



Current	30 Day	60 Day	90 Day	120+ Day
94.00	3,250.00	0.00	0.00	-1,977.00

Amount Due

1,367.00

Amount Due

1,367.00



Communications Allowance
Direct payment of suppliers

21 SEP 2007

When to use this form

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Your details

Name in CAPITAL LETTERS

Hilary ARMSTRONG MP

Constituency

NORTH WEST DURHAM

Office use only

Cost

Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim

from 01/09/07

to

17/09/07

Allowance year

07/08

Amount

Office use only

Allow. / Supp ID / Exp.Type

Amaro leaflet Distribution £1508.00 p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, Parliamentary duties.

Signature

MP

Date

19-09-07

Data protection

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Office use only

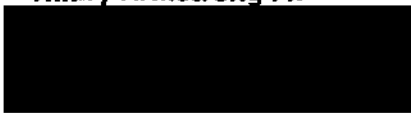
Initials / Date

Validation
completed**Comments**



Invoice

Accounts
Hilary Armstrong MP



14 September 2007 ✓

FAO:

Our Reference:
Our Invoice:
Your Purchase:



Distribution Area(s):

44,255 @ £29.00 per thousand	£1,283.40
Total (ex VAT)	£1,283.40
VAT @ 17.50%	£224.60
Invoice Total	£1,508.00 ✓

Job due to start week commencing: 08 October 2007
Payment Terms: Payment in Advance
Please note that payment must be received by: 25 September

