



# Member's claim form



## Members' Allowances

### About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

### Your details

Name  
in CAPITAL LETTERS

HILARY ARMSTRONG

Constituency

N. W. DURHAM

### Claim details

#### Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

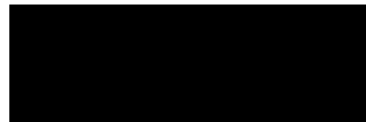
Period of claim

from 01/03/04

to 31/03/04

Total cost of hotel stays  
attach all receipts

£ : p



Mortgage payments  
(interest only) or rent

£ 319 : 29 p

Food

£ 100 : — p

Utilities

£ 192 : 97 p

Council Tax/Rates

£ : p

Telephone and  
telecommunications

£ 33 : 21 p

Cleaning

£ 60 : — p

Service/maintenance

£ 185 : — p

Repairs/insurance/  
security

£ : p

Other

£ : p

▶ please specify \_\_\_\_\_

Other

£ : p

▶ please specify \_\_\_\_\_

Other

£ : p

▶ please specify \_\_\_\_\_

Total

£ 890 : 47 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

Postcode

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

25.05.04

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed  
form to

Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

Your account and bill number

ARMSTRONG

Date  
7 March 2004

If you have a query  
please see reverse for  
our contact details.

Bill for

**Total now due**

**£ 33.21**



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Name  
in CAPITAL LETTERS

HILARY ARMSTRONG

Constituency

N.W. DURHAM

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### Notes

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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01 10 04

to 30 10 04

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 312 : 29 p

Food

£ 150 : - p

Utilities

£ 195 : 25 p

Council Tax/Rates

£ 150 : 09 p

Telephone and  
telecommunications

£ : p

Cleaning

£ 60 : - p

Service/maintenance

£ 73 : 50 p

Repairs/insurance/  
security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

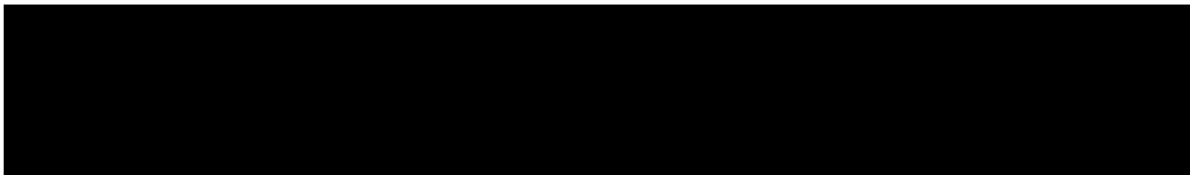
▶ please specify

Total

£ 941 : 13 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance



**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

16 November 2004

**Data protection**

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HILARY ARMSTRONG

Constituency

N W DURHAM

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Please list

Please attach

Period of claim

from 01/05/04 to 30/05/04

Total cost of hotel stays  
*attach all receipts*

£ : p

Mortgage payments  
*(interest only)* or rent

£ 322 : 61 p

Food

£ 150 : — p

Utilities

£ 189 : — p

Council Tax/Rates

£ 151 : — p

Telephone and telecommunications

£ : p

Cleaning

£ 60 : — p

Service/maintenance

£ 75 : — p

Repairs/insurance/security

£ 105 : 59 p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1053 : 20 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

9th Nov. 2004.

**Data protection**

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Member's claim form



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Your details

Name in CAPITAL LETTERS

HILARY ARMSTRONG

Constituency

N W DURHAM

Claim details

Notes

You can only claim for

- costs you have actually paid
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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01 10 6 104 to 30 10 6 104

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 296 : 96 p

Food

£ 150 : - p

Utilities

£ 219 : 85 p

Council Tax/Rates

£ 151 : - p

Telephone and telecommunications

£ 33 : 59 p

Cleaning

£ 60 : - p

Service/maintenance

£ 75 : - p

Repairs/insurance/security

£ 56 : 59 p

Other

£ : p

▶ please specify \_\_\_\_\_

Other

£ : p

▶ please specify \_\_\_\_\_

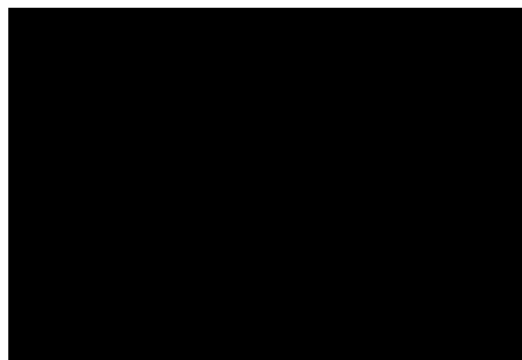
Other

£ : p

▶ please specify \_\_\_\_\_

Total

1041 99





**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

L

MP

Date

9th Nov. 2004.

**Data protection**

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Member's claim form

Members' Allowances

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Your details

Name in CAPITAL LETTERS

HILARY ARMSTRONG

Constituency

N.W. DURHAM

Claim details

Notes

You can only claim for

Please list

Please attach

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all items costing £250 or more and include receipts - except for food, for which receipts are not required.
receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01 107 104 to 31 107 104

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 352 : 49 p

Food

£ 150 : - p

Utilities

£ 219 : 85 p

Council Tax/Rates

£ 151 : - p

Telephone and telecommunications

£ : p

Cleaning

£ 60 : - p

Service/maintenance

£ 85 : - p

Repairs/insurance/security

£ 55 : 59 p

Other

£ 341 : - p

please specify

Bedding

Other

£ : p

please specify

Other

£ : p

please specify

Total

£ 1414 : 93 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

9th Nov. 2004.

**Data protection**

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Jnl Support Pillow		
608.40201	2	120.00
Super Comfort		
608.21003	2	49.00
Jnl Percal's Sheet		
<del>615.20513</del>	<del>1</del>	<del>15.00</del>
Percal Pillowcase		
<del>615.20527</del>	<del>1</del>	<del>4.00</del>
<del>615.20521</del>	<del>1</del>	<del>4.00</del>
<del>615.22122</del>	<del>1</del>	<del>7.00</del>
<del>615.2122</del>	<del>1</del>	<del>7.00</del>
Cotton Pillowcase		
606.55891	1	12.00
606.55891	1	12.00
606.55891	1	12.00
606.55891	1	12.00
Percal Pillowcase		
615.20522	1	7.00
615.20522	1	...
Jnl Cotton Sheet		
605.60513	1	30.
Cotton Duvet Cover		
606.55821	1	80.00

TOTAL 378.00

- 37 -

341.00  
16133

MACTEIT A.I.



# Member's claim form

## Members' Allowances

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## Your details

Name in CAPITAL LETTERS

HILARY ARMSTRONG

Constituency

N. W. DURHAM

## Claim details

### Notes

You can only claim for

Please list

Please attach

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01/08/04 to 31/08/04

Total cost of hotel stays  
*attach all receipts*

£ [REDACTED] p

Mortgage payments  
*(interest only) or rent*

£ 311 : 61 p

Food

£ 150 : — p

Utilities

£ 219 : 85 p

Council Tax/Rates

£ 151 : — p

Telephone and telecommunications

£ : p

Cleaning

£ 60 : — p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify \_\_\_\_\_

Other

£ : p

▶ please specify \_\_\_\_\_

Other

£ : p

▶ please specify \_\_\_\_\_

Total

£ 888 : 46 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

9 November 2004.

**Data protection**

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- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

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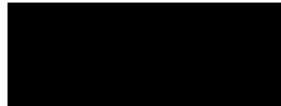


Member's claim form

27 MAY 2005

About filling in this form

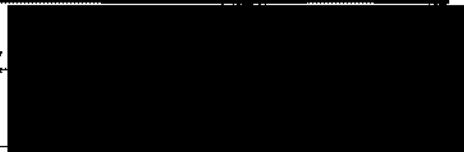
- For details of costs you can claim for, see *Green Book* section 3.
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Your details

Name in CAPITAL LETTERS

HILARY ARMSTRONG



Constituency

N.W. DURHAM



Claim details

You can only claim for

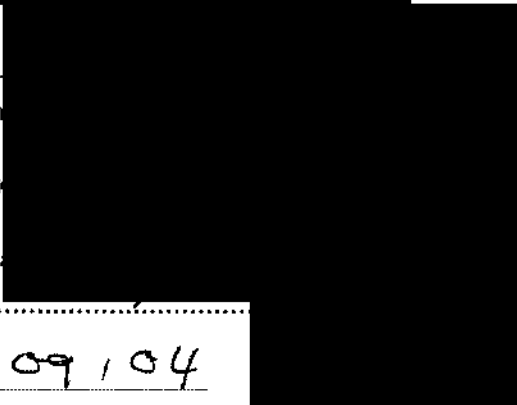
- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than



Period of claim

from 01/09/04 to 30/09/04

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 399 : 94 p ✓

Food

£ 150 : — p ✓

Utilities

£ 219 : 85 p ✓

Council Tax/Rates

£ 151 : — p ✓

Telephone and telecommunications

£ : p

Cleaning

£ 60 : — p ✓

Service/maintenance

£ : p

Repairs/insurance/security

£ 55 : 59 p ✓

Other

£ : p please specify

Other

£ : p please specify

Other

£ : p please specify

Total

£ 1036 : 38 p

← Please pay

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

[Redacted]

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted]

MP

Date

24 May 2005

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA





Member's claim form

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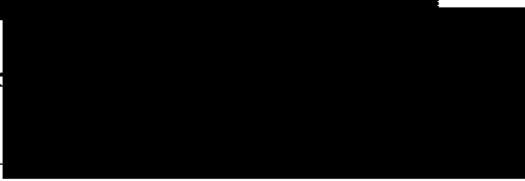
Your details

Name  
in CAPITAL LETTERS

Constituency

HILARY ARMSTRONG

N.W. DURHAM



Claim details

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Please list

- all items costing £250 or more and include receipts – except for those for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.



Period of claim

from 01/10/04 to 31/10/04

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 375 : 86 p

Food

£ 150 : — p

Utilities

£ 219 : 85 p

Council Tax/Rates

£ 151 : — p

Telephone and telecommunications

£ : p

Cleaning

£ 60 : — p

Service/maintenance

£ : p

Repairs/insurance/security

£ 55 : 59 p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1012 : 30 p

← please pay

**Details of second home** *If applicable*

Address of second home \_\_\_\_\_  
for Additional Costs Allowance \_\_\_\_\_ Postcode \_\_\_\_\_

**Declaration**

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Signature

 MP

Date

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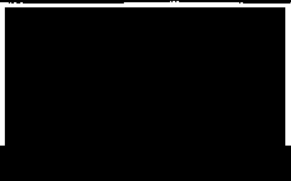
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Your details

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Constituency

N W DURHAM



Claim details

You can only claim for

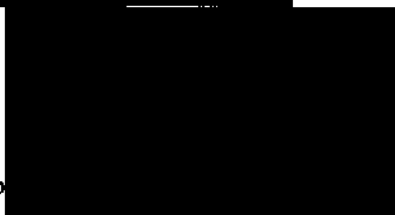
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Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

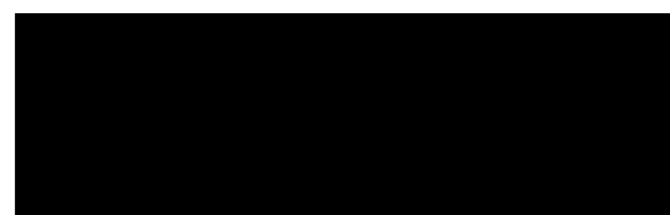


Period of claim

from 01/11/04 to 30/11/04

Total cost of hotel stays attach all receipts

£ : p



Mortgage payments (interest only) or rent

£ 398 : 23 p

Food

£ 150 : — p

Utilities

£ 219 : 85 p

Council Tax/Rates

£ 151 : — p

Telephone and telecommunications

£ : p

Cleaning

£ 60 : — p

Service/maintenance

£ : p

Repairs/insurance/security

£ 55 : 59 p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1034 : 67 p

← Please pay

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

\_\_\_\_\_

\_\_\_\_\_ Postcode

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

\_\_\_\_\_ MP

Date

24 May 2005

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Your details

Name in CAPITAL LETTERS

HILARY ARMSTRONG

Constituency

N.W. DURHAM

Claim details

You can only claim for

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Please list

- all items costing £250 or more and include receipts — except for food for which receipts are not required.

Please attach

- receipts or invoices for any item cost even if it is less than £250.

Text 1-31/12/04

Period of claim

from 01/12/04 to 31/12/04

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 407 : 60 p

Food

£ 150 : — p

Utilities

£ 219 : 85 p

Council Tax/Rates

£ 151 : — p

Telephone and telecommunications

£ 38 : 81 p

Cleaning

£ 60 : — p

Service/maintenance

£ : p

Repairs/insurance/security

£ 55 : 59 p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1084 : 85 p

← Please pay.

**Details of second home** *if applicable*

Address of  
second home  
*for Additional  
Costs Allowance*

---

Postcode

---

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

24 May 2005

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

Your account

1009

MISS H.J. ARMSTRONG

Bill

**Total now due**

**£ 38.81**

*Please make sure we receive the total now due by  
18 December 2004*



Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.



Your details

Name in CAPITAL LETTERS

HILARY ARMSTRONG

Constituency

N.W. DURHAM



Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.



Period of claim

from 01/01/05 to 31/10/10

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 358 : 02 p

Food

£ 150 : — p

Utilities

£ 197 : 10 p

Council Tax/Rates

£ 151 : — p

Telephone and telecommunications

£ : p

Cleaning

£ 60 : — p

Service/maintenance

£ 20 : p

Repairs/insurance/security

£ 55 : 59 p

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Total

£ 991 : 71 p

← Please Page.



**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

\_\_\_\_\_

\_\_\_\_\_ Postcode

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

24 May 2005

**Data protection**

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Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

HILARY ARMSTRONG

Constituency

NEW DURHAM

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01/02/05 to 28/10/05

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 434 : 25 p

Food

£ 150 : - p

Utilities

£ 196 : 10 p

Council Tax/Rates

£ 151 : - p

Telephone and telecommunications

£ : p

Cleaning

£ 60 : - p

Service/maintenance

£ : p

Repairs/insurance/security

£ 55 : 59 p

Other

£ 282 : 23 p

▶ please specify WASHING MACHINE

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1329 : 17 p

Handwritten signature

**Details of second home** *if applicable*

Address of second home \_\_\_\_\_  
 for Additional Costs Allowance \_\_\_\_\_ Postcode \_\_\_\_\_

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

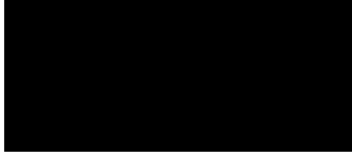
Signature \_\_\_\_\_ MP  
 Date 24 May 2005

**Data protection**

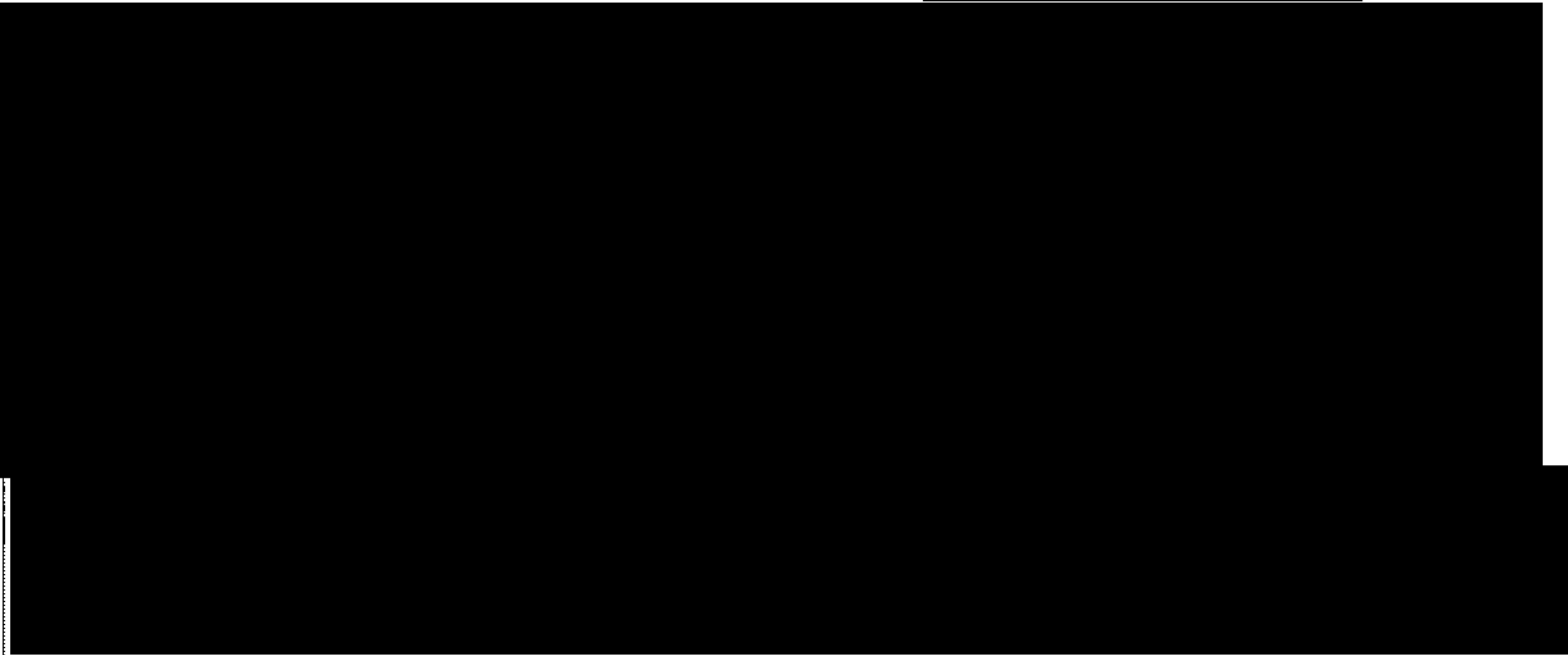
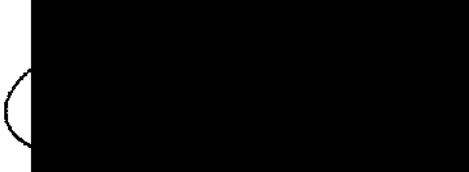
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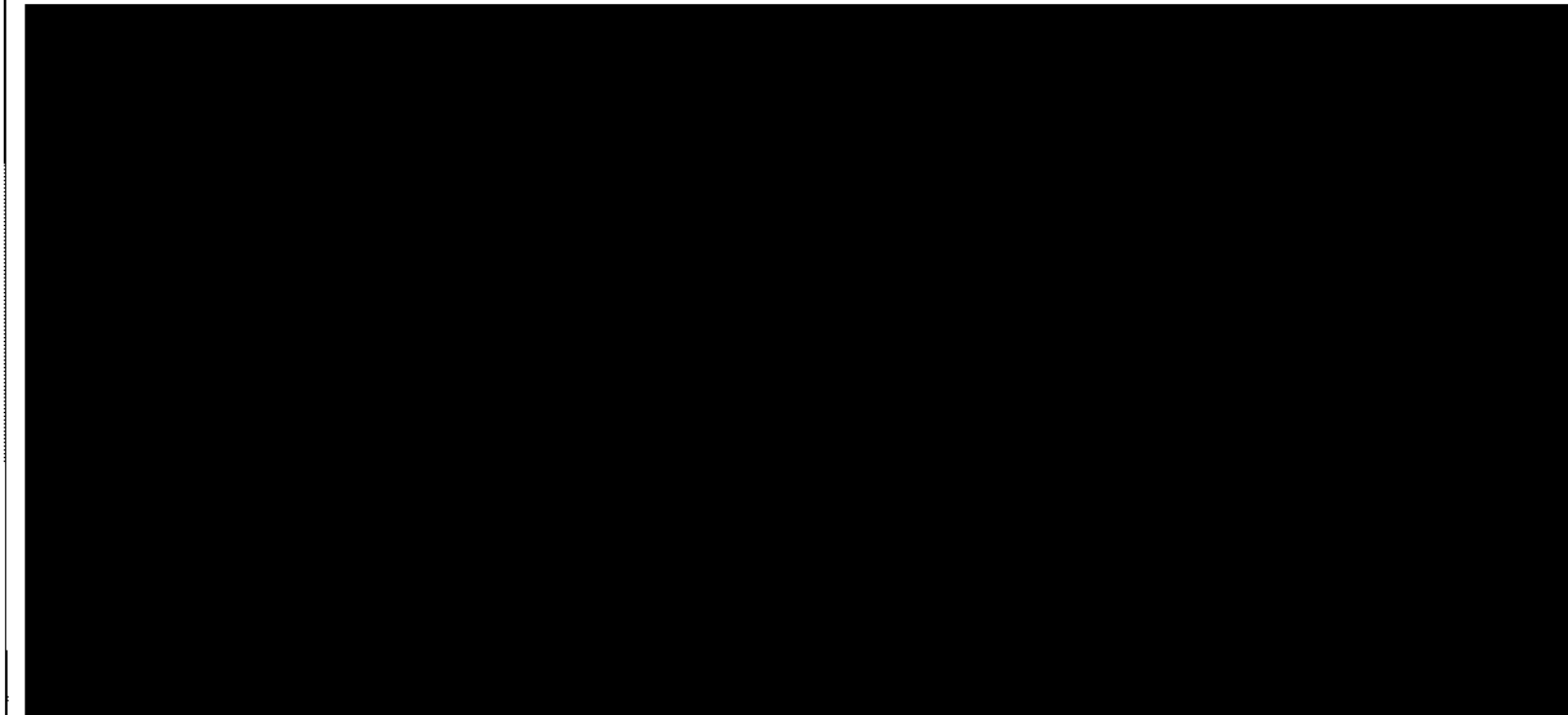
Ms Hilary Armstrong



Ms Hilary Armstrong



VATCODE	RATE	GROSS	VAT	NET
A	17.50%	£282.23	£42.03	£240.20





Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS  
Constituency

HLARY ARMSTRONG  
N.W. DURHAM

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts - except for those for which receipts are not required.

Please attach

- receipts for all items, even if it is less than £250

Period of claim

from 01/03/05 to 30/03/05

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 387 : 57 p

Food

£ 150 : - p

Utilities

£ 171 : 50 p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 44 : 35 p

Cleaning

£ 60 : - p

Service/maintenance

£ : p

Repairs/insurance/  
security

£ 55 : 59 p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 879 : 01 p

← Please sign

**Details of second home** *if applicable*

**Address of  
second home**  
*for Additional  
Costs Allowance*

.....  
..... Postcode

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

**Signature**

..... MP

**Date**

.....  
*24 May 2005*

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**Send your completed  
form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

Your account and bill number

[REDACTED]

MISS H.J. ARMSTRONG

[REDACTED]

Date

7 March 2005

If you have a query  
please see reverse for  
our contact details.

[REDACTED]

Bill for

[REDACTED]

**Total now due**

**£ 44.35**