



FINANCE & ADMINISTRATION
HOUSE OF COMMONS

Additional Costs Allowance

ACA2

Member's claim form

Page 1 of 2

About filling in this form

- For details of costs you can claim for, see *Green Book* section
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

GREG KNIGHT

Constituency

EAST YORKSHIRE

Office use only

Costs/Cat

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from

01, 02, 08

to

29, 02, 08

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments

£ 465:15 p

(interest only) or rent

Food

£ 250:— p

Utilities

£ : p

Council Tax/Rates

£ 163:— p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ 588:21 p

Other

£ 1062:51 p

Other

£ : p

Other

£ : p

Total

£ 2,528:87 p

please specify

continued on page 2

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

Signature

Date

I confirm that I incurred these costs wholly and exclusively and necessarily to enable
the purpose of performing

Data protection

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Invoice To :
The Rt Hon Greg Knight M P



REMIT TO



Tel :
Fax :



VAT Number Number :



Delivery Address :
The Rt Hon Greg Knight M P



Account Number
Invoice Number
Tax Point
Ticket Number
Cust. Order No
Date of Order



: 20 Feb 2008

Invoice Due Date : 20 Mar 2008

Product Description,	Qty	PPL	Total	VAT	VAT%
060 Kerosene	1971	51.34	1011.91	50.60	5%

TOTAL DUE : 1011.91 50.60
1062.51



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Costs/Cat 2

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Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01.01.08 to 31.01.08

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 465 : 15 p

Food

£ 240 : 00 p

Utilities

£ 503 : 27 p

Council Tax/Rates

£ 163 : 00 p

Telephone and telecommunications

£ : p

Cleaning

£ 32 : 50 p

Service/maintenance

£ 65 : — p

Repairs/insurance/security

£ 427 : 90 p

Other

£ : p

Other

£ : p

please specify

Other

£ : p

please specify

Total

£1,896 : 82 p

Details of second home

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable
purpose of performing

Signature

Date

15-11-08

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

MR G KNIGHT

Date of issue
17th January 2008
This is not a tax invoice

your electricity bill

Please pay us by 31-Jan-2008

£503.27 debt

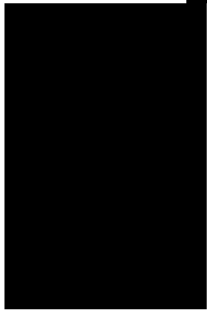



Mr G Knight


5th January 2008

INVOICE for repair works carried out to your above property, including repairing leaks in roof.

Labour 17 hours @ £17.50	=	£297-50
Materials	=	£ 8-50
TOTAL for Invoice		<u>£306-00</u>

Many Thanks




Member's claim form

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GREG KNIGHT

Constituency

EAST YORKSHIRE

Office use
Costo/Cat 2

Claim details

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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01.12.07 to 31.12.07

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 465 : 15 p

Food

£ 240 : — p

Utilities

£ : p

Council Tax/Rates

£ 163 : — p

Telephone and telecommunications

£ 305 : 87 p

Cleaning

£ : p

Service/maintenance

£ 65 : — p

Repairs/insurance/
security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1,239 : 02 p

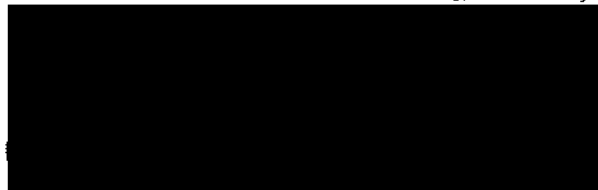
Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable
or the purpose of performing

Signature



MP

Date

1 - 1 - 08

Data protection

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Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

MR G KNIGHT

Date

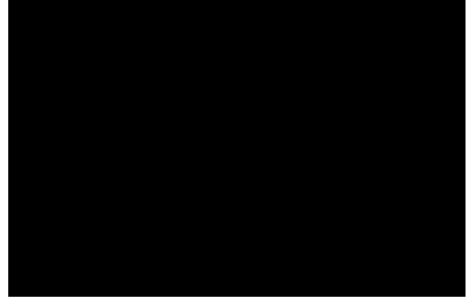
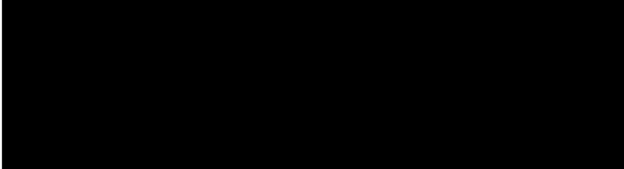
11 December 2007

Rental charges £ 93.36

Payment charges £ 14.50

VAT £ 16.33

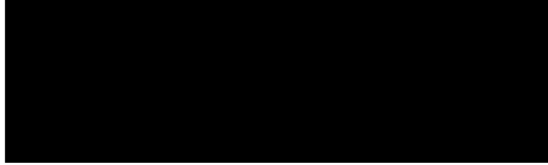
Total now due £ 124.19



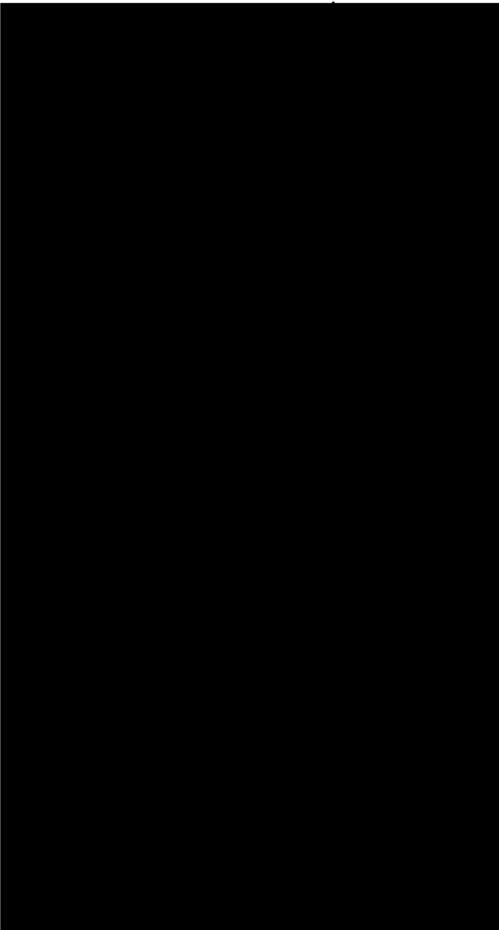
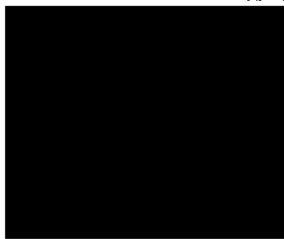
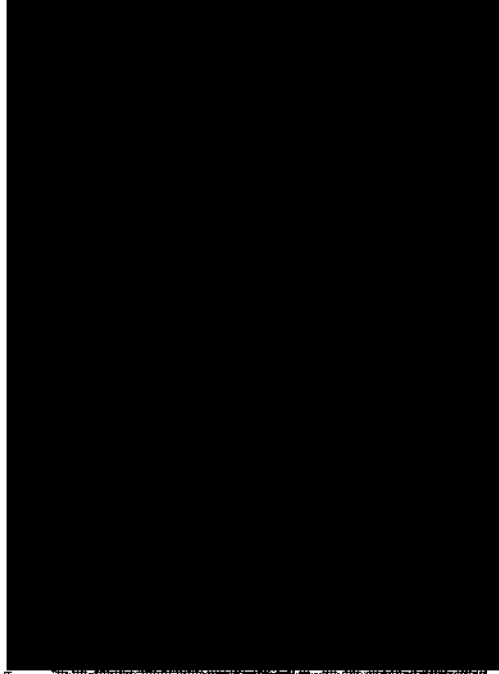
MR G KNIGHT



Date
11 December 2007



Total now due £ 181.68





Member's claim form

04 DEC 2007

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Your details

Name in CAPITAL LETTERS

GREG KNIGHT

Constituency

EAST YORKSHIRE

Office use only
Costo/Cal 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01.11.07 to 30.11.07 ✓

Total cost of hotel stays

£ : p

affects all receipts

Mortgage payments (interest only) or rent

£ 465:15 p ✓

Food

£ 240:— p ✓

Utilities

£ : p

Council Tax/Rates

£ 163:— p ✓

Telephone and telecommunications

£ : p

Cleaning

£ 50:— p ✓

Service/maintenance

£ 396:90 p ✓ Painting maintenance

Repairs/insurance/security

£ : p

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

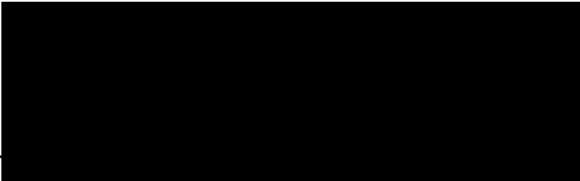
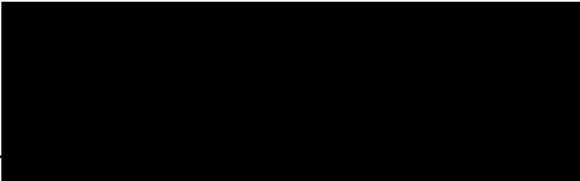
Total

£ 1315:05 p ✓ ✓

Details of second

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable
me  the purpose of performing
my 

Signature

MP

Date

3-XII-07 ✓

Data protection

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Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Dr. to

Invoice No.



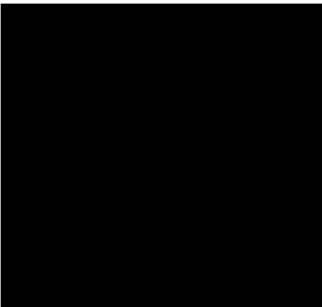
MR. GREG KNIGHT,



Date: 31st OCTOBER 2007

TO EXTERNAL PAINTING TO WINDOWS & FASCIAS ETC.

1 LITRE CROWN EXTERNAL GREY U/COAT.	14-50
1 LITRE CROWN EXTERNAL BROWN GLOSS.	14-50
1 LITRE SADOLIN WOOD STAIN.	17-90
LABOUR.	350-00



TOTAL £396-90



Member's claim form

2 8 NOV 2007

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Your details

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GREG KNIGHT

Constituency

EAST YORKSHIRE

Office use only

Costo/Cat 2

Claim details

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Please list

Please attach

Period of claim

from 01/10/07 to 31/10/07 ✓

Total cost of hotel stays

attach all receipts

£ : p

Mortgage payments

(Interest only) or rent

£ 465 : 15 p

Food

£ 220 : — p

Utilities

£ 268 : 99 p ✓

Council Tax/Rates

£ 163 : — p ✓

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ 100 : 72 p

Repairs/insurance/security

£ 150 : — p

Other

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£1,367 : 86 p ✓

Details of second home

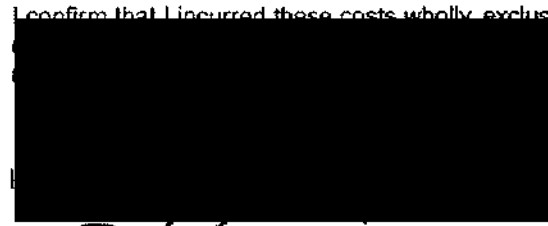
Address
second home
for Additional
Costs Allowance



Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable
[redacted] to come for the purpose of performing

Signature



MP

Date

26-11-07 /

Data protection

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Send your completed form to

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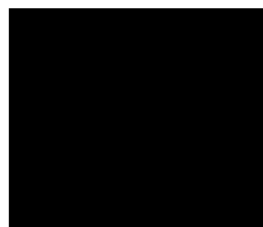
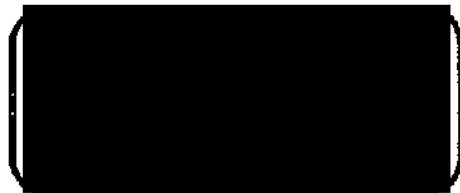
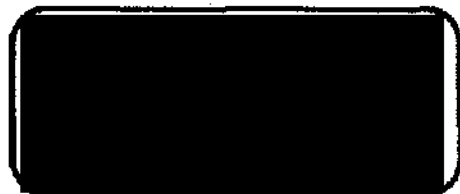
MR G KNIGHT

Date of issue
26th October 2007
This is not a tax invoice

your electricity bill

Please pay us by 09-Nov-2007

£268.99 debit





Additional Costs Allowance

Member's claim form

VALIDATION
18 OCT 2007
RECEIVED
ACA2

About filling in this form

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Your details

Name in CAPITAL LETTERS

GREG KNIGHT

Constituency

EAST YORKSHIRE

Office Costs/Ca



Claim details

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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01/09/07 to 30/09/07

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 465:15 p ✓

Food

£ 200:— p ✓

Utilities

£ : p

Council Tax/Rates

£ 163:— p ✓

Telephone and telecommunications

£ 107:90 p ✓

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/
security

£ 407:08 p ✓

Other

£ : p ▶ please specify

Other

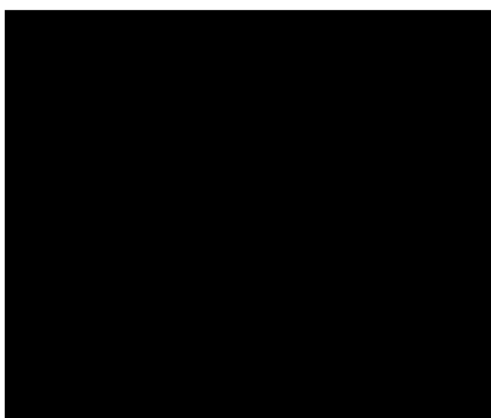
£ : p ▶ please specify

Other

£ : p ▶ please specify

Total

£ 1343:13 p ✓

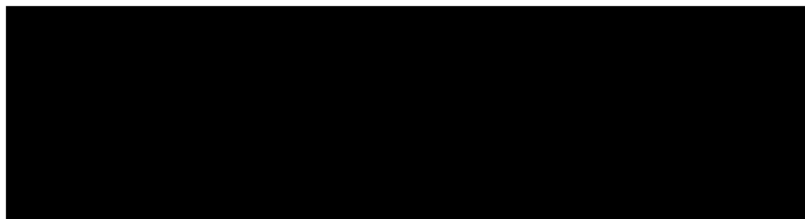


Details of second

Address of
second home
for Additional
Costs Allowance

Declaration

Signature

enable
performing

Date

12-2-07**Data protection**

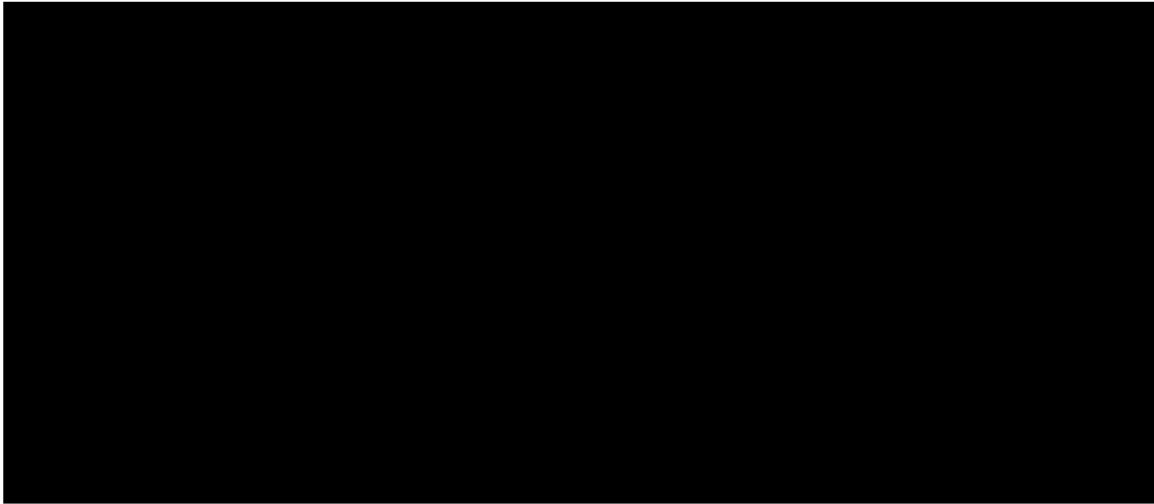
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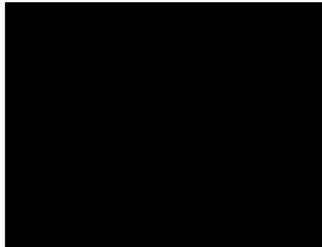
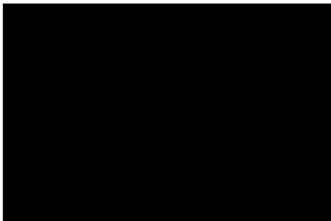
Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Invoice No: [redacted]

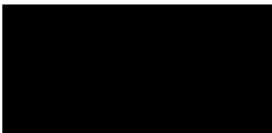
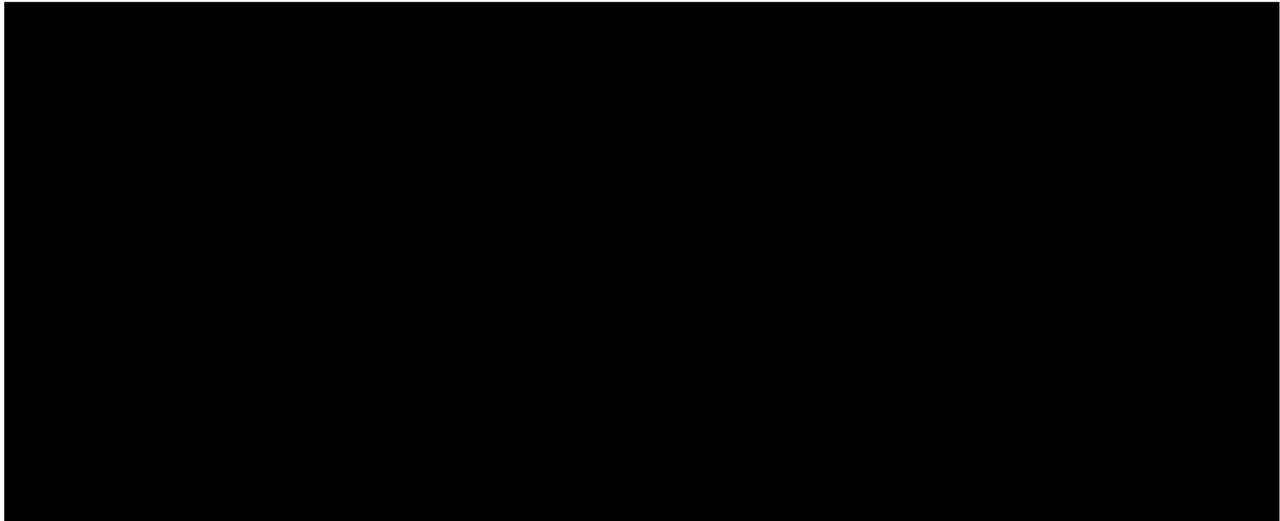
Mr G Knight



30th September 07

Invoice for roof repairs [redacted]

Materials	£109.58
Labour	£297.50
Total	<u>£407.08</u>





20 AUG 2007

Member's claim form

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Constituency

EAST YORKSHIRE

Office use only

Costs/Cat

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Please list

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Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1, 07, 07 to 31, 07, 07

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 465:15 p

Food

£ 240:— p

Utilities

£ 305:77 p

Council Tax/Rates

£ 163:— p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ 236:75 p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£1,410:67 p

Details of second

Address of
second home
for Additional
Costs Allowance

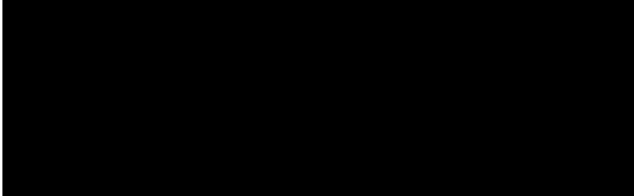
Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable
for the purpose of performing

Signature

MP

Date


16-VIII-07**Data protection**

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Your electricity bill

MR G KNIGHT

Date of Issue 13 July 2007

This is not a tax invoice

Previous*	Present	Units Used	Total
-----------	---------	------------	-------

Amount Due - Please pay by 27th July 2007

£305.77



Member's claim form

06 SEP 2007

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Your details

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GREG KNIGHT

Constituency

EAST YORKSHIRE

Office use only

Costo/Cat 2

Claim details

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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01/08/07 to 31/08/07

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 465:15 p ✓

Food

£ 240:— p ✓

Utilities

£ : p

Council Tax/Rates

£ 163:— p ✓

Telephone and telecommunications

£ : p

Cleaning

£ 50:— p ✓

Service/maintenance

£ 216:— p ✓

Repairs/insurance/security

£ 217:21 p ✓

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Total

£ 1,351:36 p ✓

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable
[redacted] main home for the purpose of performing

Signature

MP

Date

1-12-01

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

GREG KNIGHT

Constituency

EAST YORKSHIRE

Office use only
Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 106 07 to 30 106 07

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 533 : 12 p

Food

£ 240 : — p

Utilities

£ : p

Council Tax/Rates

£ 163 : — p

Telephone and telecommunications

£ 495 : 86 p

Cleaning

£ 50 : — p

Service/maintenance

£ 130 : — p

Repairs/insurance/
security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£1,611 : 98 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable
for the purpose of performing

Signature



MP

Date

12-VII-07 ✓

Data protection

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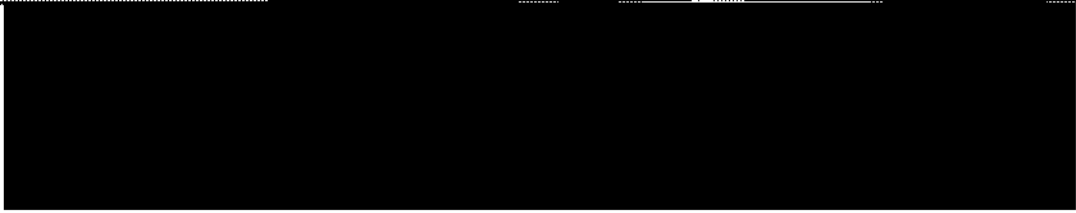
Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

MR G KNIGHT

Date
12 June 2007

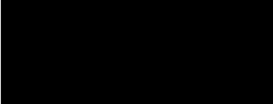
Total now due **£ 317.70**



MR G KNIGHT



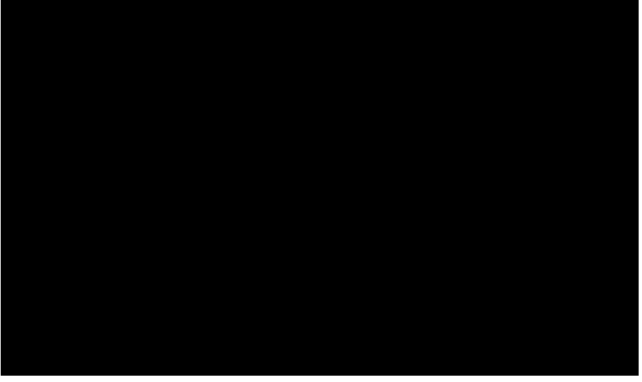
Date
1 July 2007



Reminder



Total now overdue
£ 178.16





2002 NOV 11

Member's claim form

07/08

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

GREG KNIGHT

Constituency

EAST YORKSHIRE

Office use
Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred **INV.** to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1/05/07 to 31/05/07

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 533 : 12 p ✓

Food

£ 240 : — p ✓

Utilities

£ : p

Council Tax/Rates

£ 163 : — p ✓

Telephone and telecommunications

£ : p

Cleaning

£ 50 : — p ✓

Service/maintenance

£ 86 : — p ✓

Repairs/insurance/
security

£ 40 : — p ✓

Other

£ 736 : 45 p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

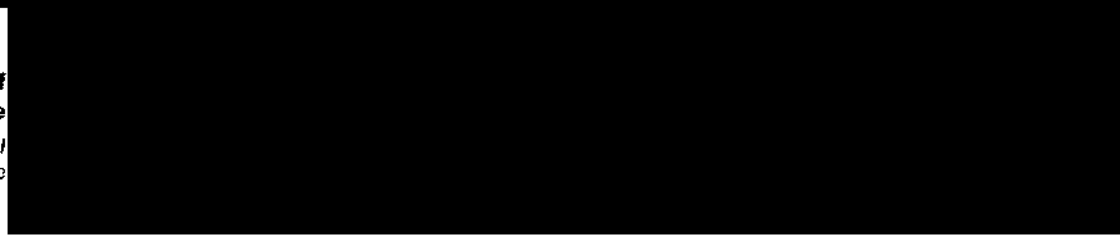
Total

£ 1,848 : 57 p

(Heating oil)

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance



Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only/main home for the purpose of performing my



Signature

Date

8-11-04

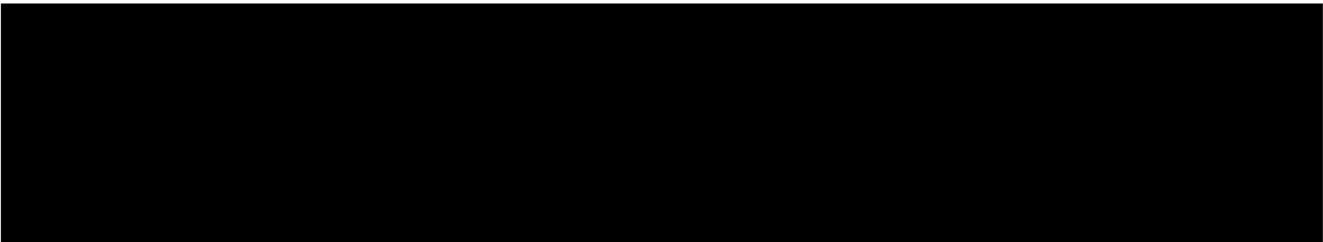
Data protection

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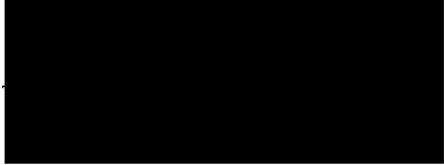
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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



THE Rt Hon GREG KNIGHT M P

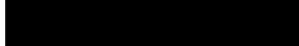


ACCOUNT No.:



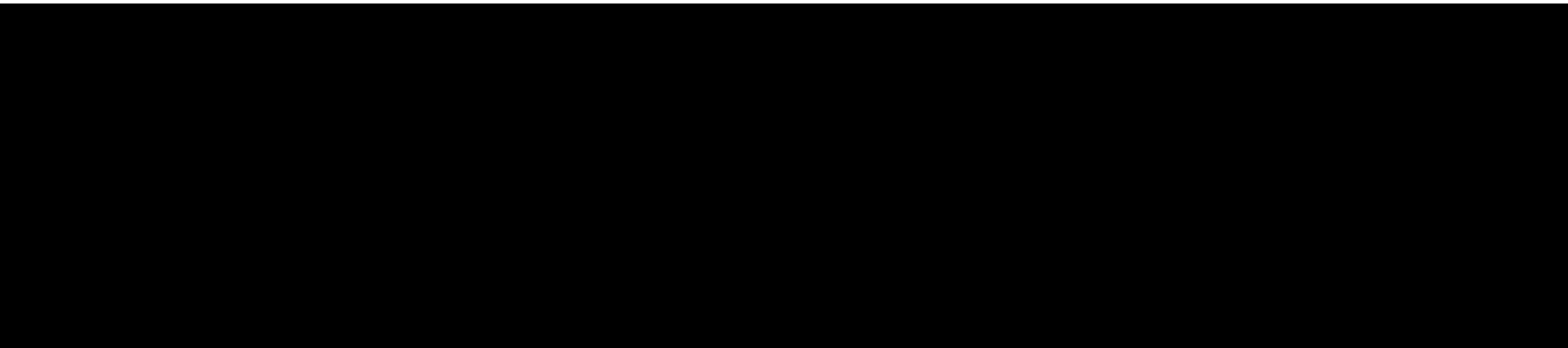
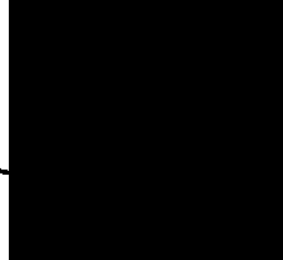
FORMONTHEND:

MAY 2007



PAGE: 1/1

DATE	REFERENCE	DEBIT	CREDIT	BALANCE
	B/F Balance			736.45
	C/F Balance			736.45



NAME: THE Rt Hon GREG KNIGHT M P

Balance Due

736.45





07/08
29 MAY 2007

Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

GREG KNIGHT

Constituency

EAST YORKSHIRE

Office u
Costo/Cat

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1,04,07 to 30,04,07

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments (interest only) or rent

£ 533:12 p ✓

Food

£ 240:— p ✓

Utilities

£ : p

Council Tax/Rates

£ 163:— p ✓

Telephone and telecommunications

£ : p

Cleaning

£ 50:— p ✓

Service/maintenance

£ 86:— p ✓

Repairs/insurance/security

£ 40:— p ✓

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1,112:12 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable
for the purpose of performing

Signature

MP

Date

24-V-07

Data protection

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Member's claim form

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Your details

Name in CAPITAL LETTERS

GREG KNIGHT

Constituency

EAST YORKSHIRE

Office Costs/Ca



Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

07/08

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01/03/08 to 31/03/08

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 465:15 p ✓

Food

£ 390:— p ✓

Utilities

£ : p

Council Tax/Rates

£ 163:— p ✓

Telephone and telecommunications

£ 146:18 p ✓

Cleaning

£ 50:— p ✓

Service/maintenance

£ 65:— p ✓

Repairs/insurance/security

£ : p

Other

£ : p ▶ please specify

Other

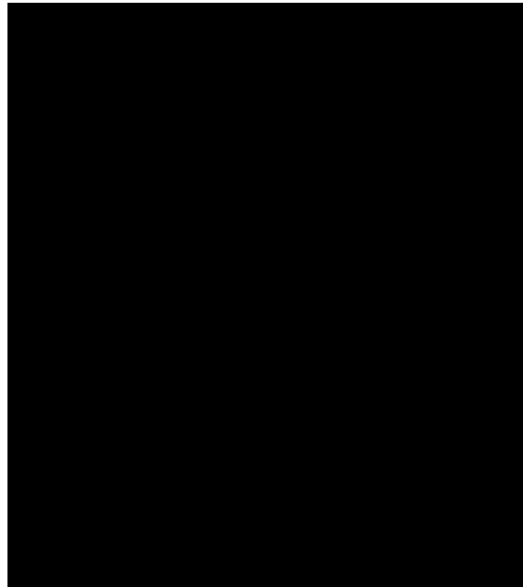
£ : p ▶ please specify

Other

£ : p ▶ please specify

Total

£ 1,279:33 p ✓



Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable
the purpose of performing

Signature

MP

Date

3/11/08**Data protection**

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