

### CT. REIMBURSEMENT

I wish to claim reimbursement of the following amounts from my Incidental Expenses Provision for the period 1/04/04 to 30/04/04 as detailed below.

I attach certified receipts/invoices for all equipment & software leased or purchased.

Item	Description of service / goods	Amount £
1	photocopier costs (for copies run (H))	* 129-38
2	East Devon Newspapers - surgery ads	322-21
3	Banner Office Supplies	* 92-60
4	BT mobiles	* 47-17
5	Office cleaning	* 40-00
6	Office Sundries	* 145-00
7		
8		
9		
10		

£ 776-36

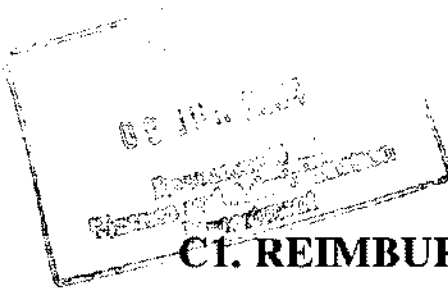
I certify that the expenses shown above have been wholly, exclusively and necessarily incurred on parliamentary business.

SIGNED.

.MP

PRINTED NAME GORDON PRENTICE

DATE 4/05/04 CONSTITUENCY PENDLE



### C1. REIMBURSEMENT

I wish to claim reimbursement of the following amounts from my Incidental Expenses Provision for the period 1 MAY 2004 to 31 MAY 2004 as detailed below.

I attach certified receipts/invoices for all equipment & software leased or purchased.

Item	Description of service / goods	Amount £
1	Net Nation. Web site hosting	142-74
2	Sovereign Finance photocopying (leasing (Ckees notes has details)	422-23
3	East times Newspapers Surgery ads	206-49
4	Azzari Communications Ltd Business stationery	129-38
5	Barnes Business Supplies	37-96
6	BT Office phones	133-87
7	Office sundries	144-40
8		
9		
10		
		£1217-07

I certify that the expenses shown above have been wholly, exclusively and necessarily incurred on parliamentary business.

SIGNED MP

PRINTED NAME GORDON PRENTICE

DATE 8/6/04 CONSTITUENCY PENDLE

15 JUL 2004



**DEA**  
**C1. REIMBURSEMENT**

I wish to claim reimbursement of the following amounts from my Incidental Expenses Provision for the period 1 JUNE 04 to 30 JUNE 04 as detailed below.

I attach certified receipts/invoices for all equipment & software leased or purchased.

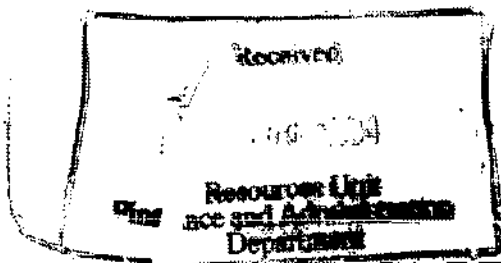
Item	Description of service / goods	Amount £
1	East Lancs Newspapers Surveys ads	206-49
2	BT internet Services	105-71
3	BT office phones	122-04
4	Azzurri Business supplies	49-48
5	Office Sundries	141-15
6		
7		
8		
9		
10		
		£624-87

I certify that the above expenses were necessarily incurred on parliamentary business.

SIGNED.....MP

NAME..... GORDON PRENTICE

DATE..... 17/04..... CONSTITUENCY..... PENDLE



### CI. REIMBURSEMENT

I wish to claim reimbursement of the following amounts from my Incidental Expenses Provision for the period 1 July 04 to 30 July 04 as detailed below.

I attach certified receipts/invoices for all equipment & software leased or purchased.

Item	Description of service / goods	Amount £
1	BT office phones	168-53
2	Surgery advertising	150-00
3	East Lancs Newspapers ads	178-79
4	Azzuni Business Supplies	59-24
5	Office security	52-88
6	Banner Business supplies	28-46
7	Office Sundries	147-50
8		
9		
10		
		£785-40

I certify that the expenses shown above have been wholly, exclusively and necessarily incurred on parliamentary

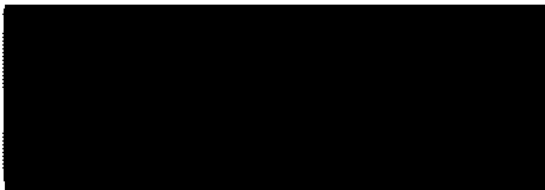
SIGNED.....MP

PRINTED NAME GORDON PRENTICE

DATE 24/8/04 CONSTITUENCY PENDLE

RECEIVED

08 SEP 2004

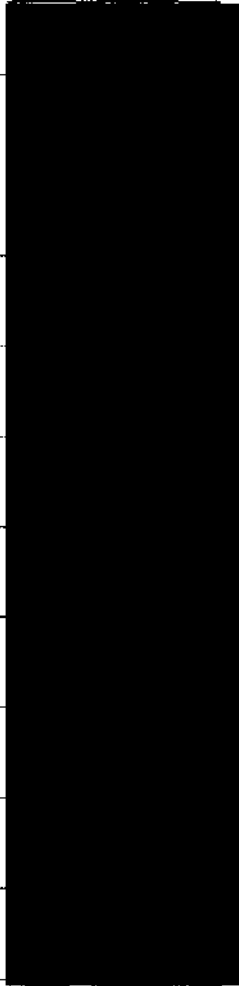
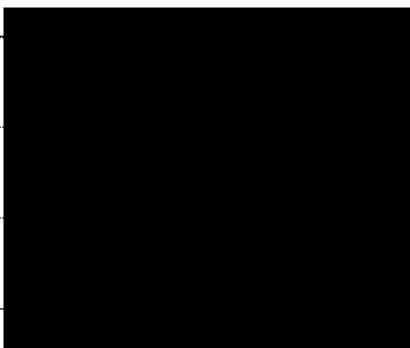


### DPA REIMBURSEMENT

I wish to claim reimbursement of the following amounts from my Incidental Expenses Provision for the period 1.1.04 to 31.12.04 as detailed below.


I attach certified receipts/invoices for all equipment & software leased or purchased.

Item	Description of service / goods	Amount £
1	Stationary over printing - Image Works Company	198-58
2	East Lancs Newspaper - Surgery ads	178-79
3	Photocopier lease (see office has details on file)	422-53
4	BT internet	105-71
5	Office Sundries	139-15
6	Office cleaning	30-00
7		
8		
9		
10		



£1074-76

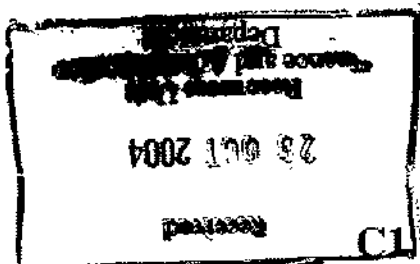
I certify that the expenses shown above have been wholly, exclusively and necessarily incurred on parliamentary business.

SIGNED  ...MP

PRINTED NAME GORDON PRENTICE

DATE 7/1/04 CONSTITUENCY PENDLE





# C1 REIMBURSEMENT

I wish to claim reimbursement of the following amounts from my Incidental Expenses Provision for the period 1 SEPT 04 to 30 SEPT 04 as detailed below.

I attach certified receipts/invoices for all equipment & software leased or purchased.

Item	Description of service / goods	Amount £
1	East Lancs Newspapers Surgery ads	219-28
2	Information Commission - renewal fee	35-00
3	Banner Business Supplies	239-51
4	Azumi Communications - Business supplies	39-95
5	BT office phones	142-56
6	Office Sundries	138-50
7	Office cleaning	30-00
8		
9		
10		

£844-80

I certify that the expenses shown above have been wholly, exclusively and necessarily incurred on parliamentary business

SIGNED.

MP

PRINT

NAME

GORDON PRENTICE

DATE

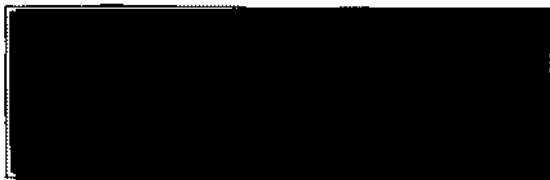
24/10/04

CONSTITUENCY

PENDLE

RECEIVED

12 NOV 2004



### C1. REIMBURSEMENT

I wish to claim reimbursement of the following amounts from my Incidental Expenses Provision for the period 1 Oct 04 to 31 Oct 04 as detailed below.

I attach certified receipts/invoices for all equipment & software leased or purchased.

Item	Description of service / goods	Amount £
1	East Lancs Newspapers. Surgery Ads	214-04
2	BT Office phones	142-24
3	O2 Mobile	67-60
4	Office Sundries	148-75
5	Office cleaning	30-00
6		
7		
8		
9		
10		

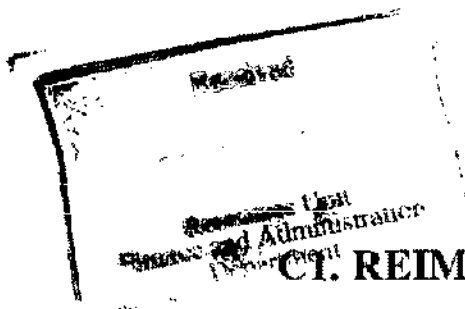
£ 602-63

I certify that the expenses shown above have been wholly, exclusively and necessarily incurred on parliamentary business

SIGNED.....MP

PRINTED NAME..... GORDON PRENTICE.....

DATE 11/11/04..... CONSTITUENCY..... PENDLE.....



CI. REIMBURSEMENT

I wish to claim reimbursement of the following amounts from my Incidental Expenses Provision for the period 1 NOV 04 to 30 NOV 04 as detailed below.

I attach certified receipts/invoices for all equipment & software leased or purchased.

Item	Description of service / goods	Amount £
1	East Lancs News- paper. Surgery ads	282-87
2	<del>Advance Payments</del> theicester. Physiotherapy (actual (details with Fees Office)	422-53
3	BT phones	140-65
4	Azzari Communication business supplies	59-91
5	Barnes. Business Supplies	22-15
6	Stationery overprinting Image Works	212-75
7	Office Sundries	145-50
8	Office cleaning	30-00
9		
10		



£1316-36



I certify that the expenses above have been wholly, exclusively and necessarily incurred on parliamentary business

SIGNED

MP

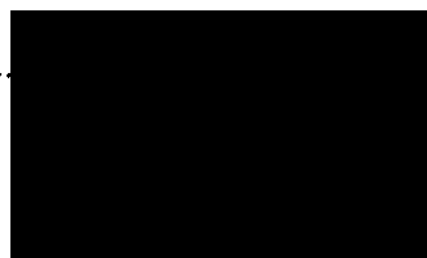
PRINT

NAME GORDON PRENTICE

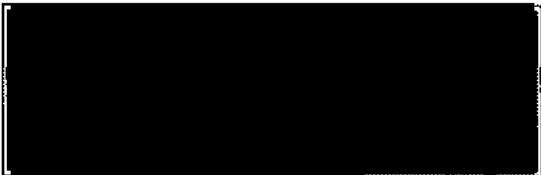
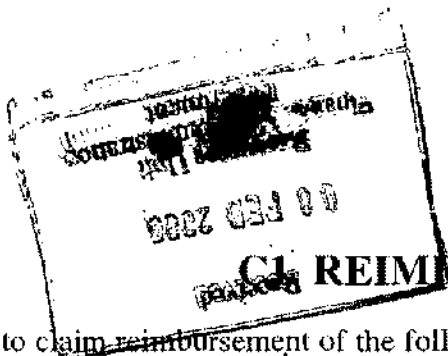
DATE

21/12/04

CONSTITUENCY





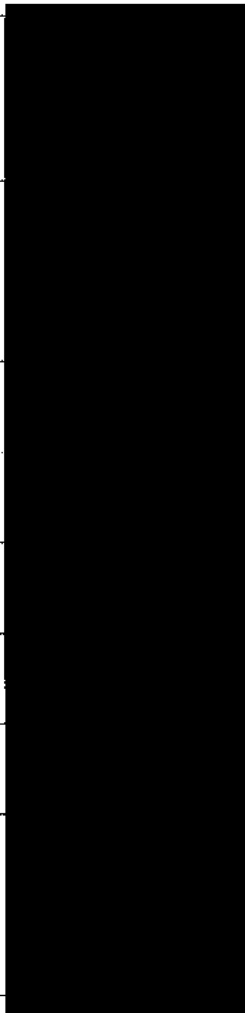


### REIMBURSEMENT

I wish to claim reimbursement of the following amounts from my Incidental Expenses Provision for the period 1 Dec 04 to 31 Dec 04 as detailed below.

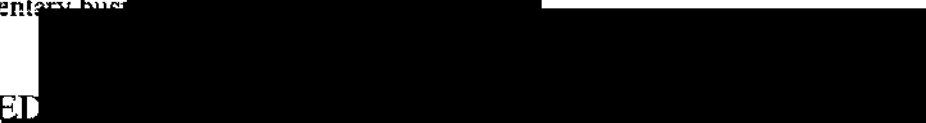
I attach certified receipts/invoices for all equipment & software leased or purchased.

Item	Description of service / goods	Amount £
1	East Lancashire Newspaper Surgery ads	240-39
2	BT internet service	211-42
3	Office cleaning	30-00
4	Office Sundries	133-50
5		
6		
7		
8		
9		
10		



£ 615.31

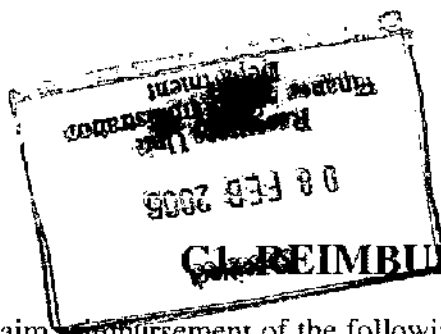
I certify that the expenses shown above have been wholly, exclusively and necessarily incurred on parliamentary business

SIGNED  .....MP

PRINT NAME GORDON PRENTICE

DATE 7/2/05 CONSTITUENCY PENDLE



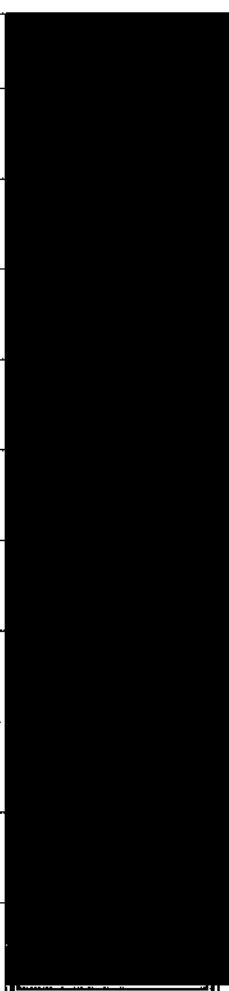


# CLAIM REIMBURSEMENT

I wish to claim reimbursement of the following amounts from my Incidental Expenses Provision for the period 1 Jan 05 to 31 Jan 05 as detailed below.

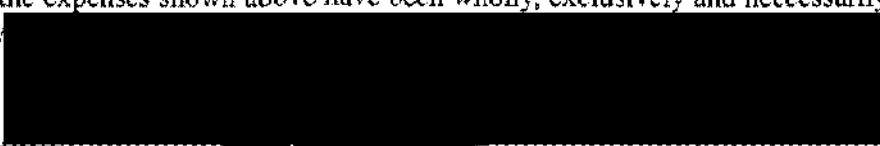
I attach certified receipts/invoices for all equipment & software leased or purchased.


Item	Description of service / goods	Amount £
1	Azzura Communication Business Supplies	43-87
2	East Lancs Newspapers Surgery ads	240-00
3	Barnes Business supplies	67-52
4	Office cleaning	30-00
5	Stationary Over-printing	186-60
6	BT phones	137-75
7	O2 Mobile	74-20
8	Office security - locks + mail bin.	153-18
9	Office Sundries	146-35
10		




 £ 444.34  
 £ 635.13  

 £ 1079.47

I certify that the expenses shown above have been wholly, exclusively and necessarily incurred on parliamentary 

SIGNED  MP

PRINT NAME GORDON PRENTICE

DATE 7/2/05 CONSTITUENCY PENDLE



<b>Finance and Administration</b>	<b>Reason for Amendment:</b>  Correct allocation of expenditure from IEP 04/05 to STAF 04/05
Prepared by: <i>(print and sign)</i> [Redacted]	
Authorised by: <i>(print and sign)</i> [Redacted]	
Date: 11/02/2005	

Transfer Description	Account Code								Debit	Credit	
		Cost Centre	Cat 2	Cat 3	Cat 4	Cat 5	Cat 6	Cat 7	£	£	
Correction in [Redacted]	[Redacted]										£ 461.02
Correction of Account Code on [Redacted]	[Redacted]									£ 461.02	
Correction in [Redacted]	[Redacted]										£ 270.25
Correction of Account Code on [Redacted]	[Redacted]									£ 270.25	

Total	731.27	731.27
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All backing documentation must be attached to this form and filed in the Correction Journal file.

Transaction Reference: .....

Date received: .....

Input by: *(Signature)* .....

Date Input onto Computer: .....

Checked by: *(Signature)* .....

Financial Processing }

Transaction No

Registration No



**Validation Claim Summary Sheet**

Please write or print clearly & attach to claim

**C1**

**Member Supplier ID**

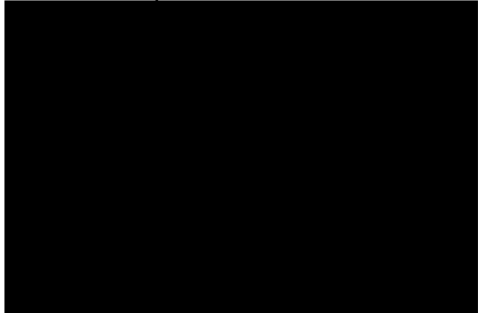


**Text Box**

FEB 05

**Pay recipient**

(NB Financial Processing to check whether a dedicated a/c



**Invoice No.**

**Account code / Allowance**

**Members cost centre (Cat1)**

**Financial Year/PIRO (Cat2)**

**Expenditure type (Cat5) :**



£ 179.93

£ 789.60

£ .....

£ .....

£ .....

£ .....

£ .....

£ .....

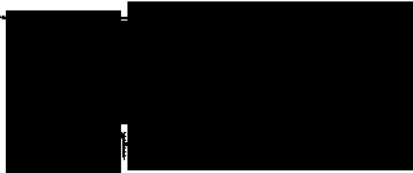
£ .....

£ 969.53

**TOTAL**

**Comments:**

\* Financial Processing purposes only  
Registered by (initials & date)



Posted by (initials & date)

.....  
.....

07 APR 2005




### C1. REIMBURSEMENT

I wish to claim reimbursement of the following amounts from my Incidental Expenses Provision for the period 1 FEB 05 to 28 FEB 05 as detailed below.

I attach certified receipts/invoices for all equipment & software leased or purchased.

Item	Description of service / goods	Amount £
1	Banner Business Supplies	106-23
2	BT internet	105-71
3	Azzurri Communications (Copier costs etc)	74-68
4	Image Works - overprinting	198-58
5	BT office phone	74-22
6	Earl Lucas News papers - enquiries ads	243-78
7	Office Sundries	166-33
8		
9		
10		
		<b>£969-53</b>

I certify that the expenses shown above have been wholly, exclusively and necessarily incurred on parliamentary business

SIGNED  MP

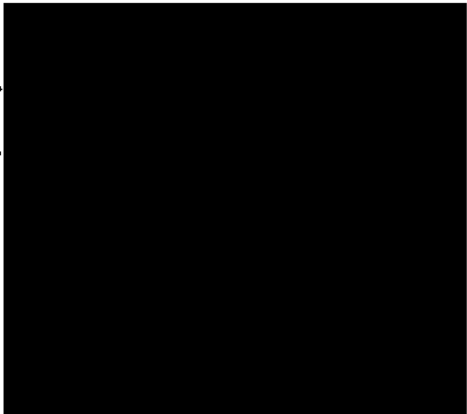
PRINT NAME GORDON PRENTICE

DATE 3/4/05 CONSTITUENCY PENDLE

Financial Processing }

Transaction No.

Registration No.



**Validation Claim Summary Sheet**

Please write or print clearly & attach to claim

**Member Supplier ID**

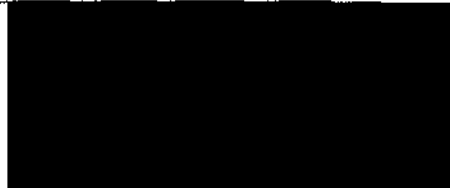
**Pay recipient**

(NB Financial Processing to check whether a dedicated a/c exists)

**Text**

MARCH '05

**Invoice No.**



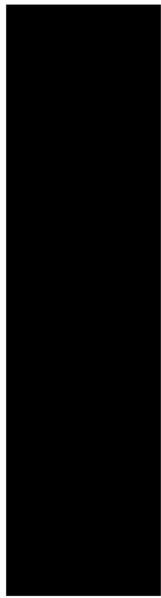
**Account code / Allowance**

**Members cost centre (Cat1)**

**Financial Year/PIRO (Cat2)**



**Expenditure type (Cat5) :**



£ 403.01

£ 435.06

£ .....

£ 74.68

£ .....

£ .....

£ .....

£ .....

£ .....

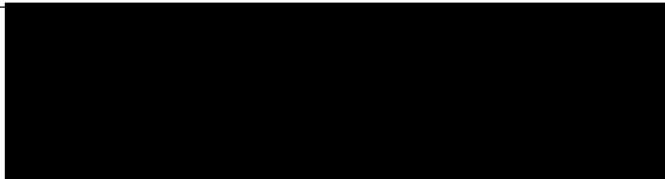
£ 912.75

**TOTAL**

**Comments:**

\* Financial Processing purposes only  
Registered by (initials & date)

Posted by (initials & date)





Member's reimbursement form

31 MAY 2005

When to use this form

- Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for, see *Green Book* section 5.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

GORDON PRENTICE

Constituency

PENDLE

Claim details

Please ensure

- your claim totals more than £100
- you provide journey details of all taxi journeys
- you attach all receipts or invoices for items of £250 and above
- any claims for petty cash do not exceed £250 per month.

You can only claim for

- costs you have actually paid
- office and surgery accommodation, equipment and supplies, work commissioned, communication and travel.

Period of claim

from 1 103105

to 31 103105

Allowance year

04 105


	Description of service or goods	Amount
Item 1	Banner Supplies	£ 106 : 23 p
Item 2	BT Internet	£ 105 : 71 p
Item 3	A3 and A4 - Copied costs	£ 74 : 68 p
Item 4	Stationery over printing - ImageWorks	£ 198 : 58 p
Item 5	Post boxes newspapers - surgery costs	£ 190 : 00 p
Item 6	Office cleaning	£ 30 : 00 p
Item 7	O2 Mobile	£ 77 : 30 p
Item 8	Office Sundries	£ 130 : 25 p
Item 9		£ : p
Item 10		£ : p

Total

£ 912 : 75 p

**Authorisation and declaration**

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily

Signature  MP

Date 28 April 2005

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only		Input subtotals per Cat 5	
Validation	Initials Date		£
Claims received	<input type="text"/> / <input type="text"/> / <input type="text"/>	<input type="text"/>	<input type="text"/>
Signature check	<input type="text"/> / <input type="text"/> / <input type="text"/>	<input type="text"/>	<input type="text"/>
Funds check	<input type="text"/> / <input type="text"/> / <input type="text"/>	<input type="text"/>	<input type="text"/>
Allowable expenditure	<input type="text"/> / <input type="text"/> / <input type="text"/>	<input type="text"/>	<input type="text"/>
Member Res ID & Costc	<input type="text"/> / <input type="text"/> / <input type="text"/>	<input type="text"/>	<input type="text"/>
Ext type/Cat 5 & subtotals added to form	<input type="text"/> / <input type="text"/> / <input type="text"/>	<input type="text"/>	<input type="text"/>
Receipts/ documentation present	<input type="text"/> / <input type="text"/> / <input type="text"/>	<input type="text"/>	<input type="text"/>
<b>Processing</b>			
Input	<input type="text"/> / <input type="text"/> / <input type="text"/>		
		<b>Comments</b>	
		<input style="height: 100px;" type="text"/>	