

Frank Field MP

Financial Processing } Transaction No. ...
Registration No. ...

Validation Claim Summary Sheet

Please write or print clearly & attach to claim

Member Supplier ID

Pay recipient

(NB Financial Processing to check whether a dedicated a

Text

Invoice No.

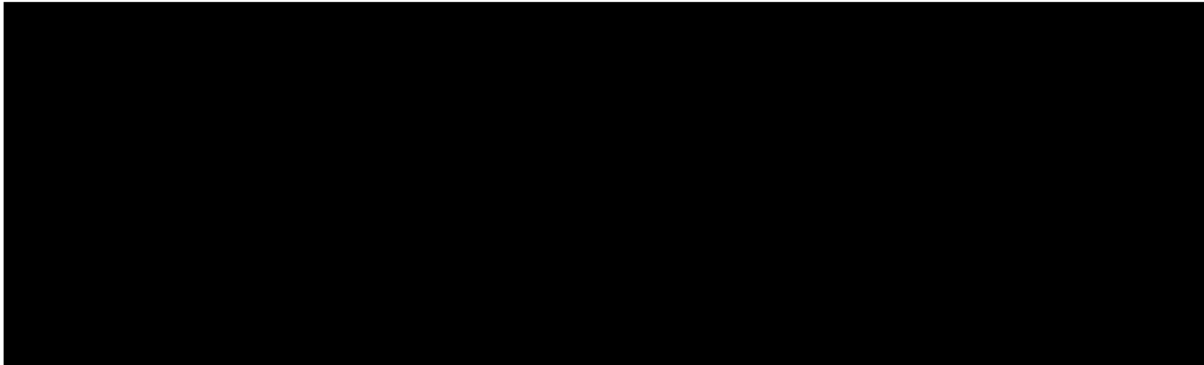
Account code / Allowance

Members cost centre (Cat1)

Financial Year/PIRO (Cat2)

Expenditure type (Cat5) :

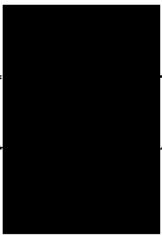
04_05 / 05_06



* Financial Processing purposes only

Registered by (initials & date)

Posted by (initials & date)



1/4/05

17.04.05



Member's claim form

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name
in CAPITAL LETTERS

F. FRY

Constituency

BIRKENHEAD

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any

Please list

Please attach

Period of claim

from 1 1

Total cost of hotel stays
attach all receipts

£ Cont. : p

Mortgage payments
(interest only) or rent

£ Post 1.33 : p

Food

£ Dyc 11.94 : p

Utilities

£ clean mat 7.03 : p

Council Tax/Rates

£ funnels 4.80 : p

Telephone and telecommunications

£ window cleaning 10.00 : p

Cleaning

£ waste bin 7.50 : p

Service/maintenance

£ [redacted] 9.00 : p

Repairs/insurance/security

£ 314.42

Other

£ : p

Other

£ : p

Other

£ : p

Total

£ 314.42

NTV of Jan 05

cleaning material	7.73
pillow sham	6.00
cleaning mats	10.00
window cleaning	10.00
shoe repairs	26.50
memory funnels	4.80
parking	2.40
gardener	20.00
memory funnels	4.80
parking	3.60
windows	10.00
hand tools	6.50
cleaning mats	5.00
funnels	4.80
parking	3.60
door locks	20.00
iron	12.99
re-cover under	30.00
ironing board	29.99
clothes airer	15.00
curtain foam	28.85

continued on page 2

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

27.3.05

Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

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If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed
form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

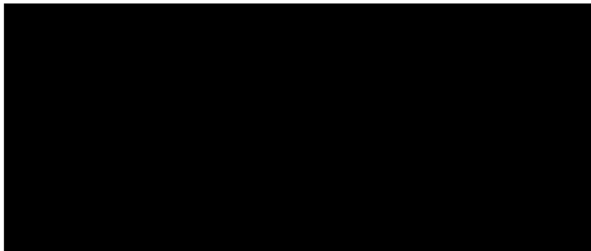
===== Sale Price.

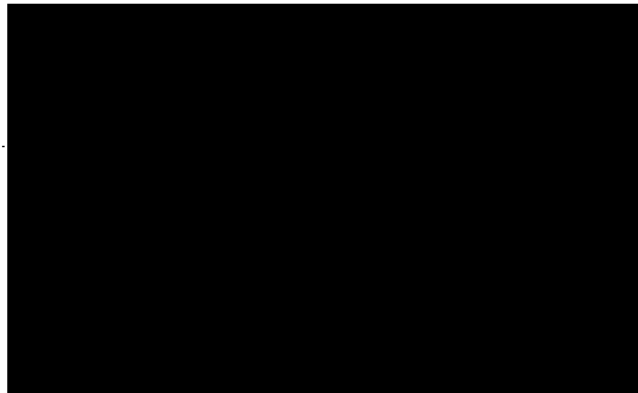


Qty of 6 at

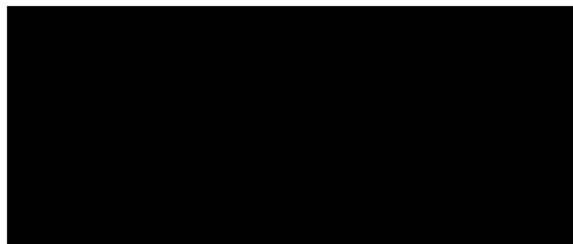
TOTAL
PAID
CHANGE

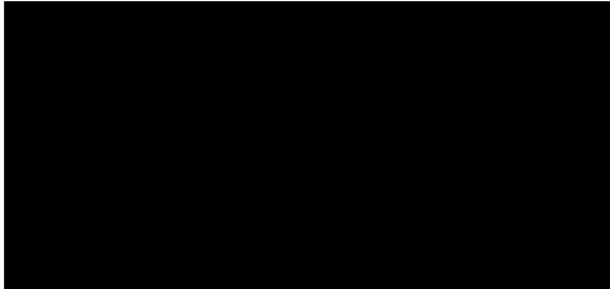
THANK YOU FOR SHOPPING





BATH 11.	1.59
VERSIL A-V	3.45
W.MUSCLE CR	1.99
*** TOTAL	7.03
CASH	10.04
CHANGE	3.01





			10.00
NO			1.00
NO			1.00
NO			1.00
	GRAND TOTAL		11.00
NO			1.00
NO			1.00
NO			1.00
****	TOTAL		11.00



1-09-04

4 *28.85

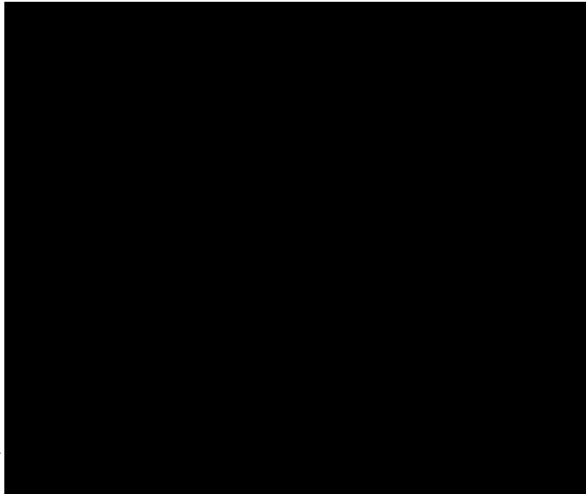
1 *28.85 TL
*30.00 CA ←
*1.15 CA →

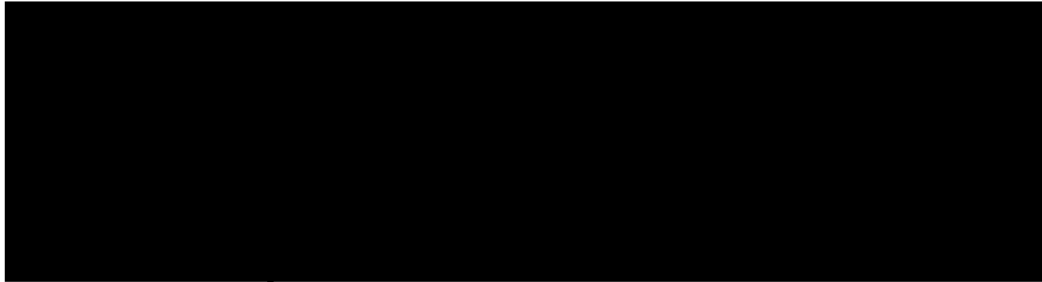




1st Class		£1.33
Receipt		£0.00

Total Cost of Services		£1.33
------------------------	--	-------



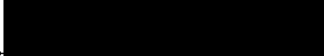


F. Fried

N



Date *12/1/05*



Telephone

LOCKSMITH

WORK DONE

Work Carried out on Front Door

Customer's Signature

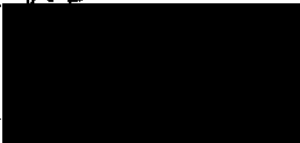
Customer's Name

RECEIPT

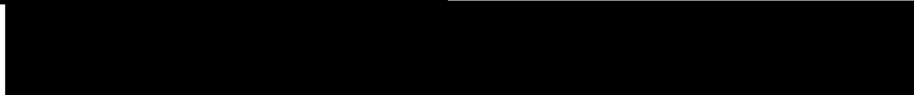
AMOUNT

£20

Signed



VAT @ 17.5%	
NETT TOTAL DUE	<i>£20.00</i>





Member's claim form

1 FEB 2005

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
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Your details

Name in CAPITAL LETTERS

F FIELD

Constituency

Birkenhead

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 1 to 31 Jan 05

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ : p

Food

£ 120 : - p

Utilities

£ 170.00 Ground rent

Council Tax/Rates

£ 68 : 40 p

Telephone and telecommunications

£ : p

Cleaning

£ 200 : - p

Service/maintenance

£ 170 : - p *housekeeping*

Repairs/insurance/security

£ 20 : 76 p

Other

£ 200 : - p ▶ please specify *pitly card*

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Total

£ 849 : 16 p
649.16

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament

Signature

MP

Date

17-2-05

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Send your completed
form to

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Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

[REDACTED]

7th December 2004

Mr F Field

[REDACTED]

[REDACTED]

Dear Mr Field

[REDACTED]

Ground rent is due to us on 1st January 2005 as hereunder.

Rent	£70.00	(yearly in advance)
Arrears outstanding	<u>£ 0.00</u>	
Total due	<u>£70.00</u>	
	=====	

[REDACTED]

[REDACTED]



Member's claim form

Members' Allowances

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- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name in CAPITAL LETTERS

F FIELD

Constituency

Birkenhead

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1/1/04 to 30/11/04

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ : p

Food

£ 120 : - p

Utilities

£ 17 : 58 p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 45 : 51 p

Cleaning

£ 200 : - p

Service/maintenance

£ 170 : 00 p

Repairs/insurance/
security

£ 20 : 76 p

Other

£ 200 : - p

Other

£ 190 : 07 p

Other

£ : p

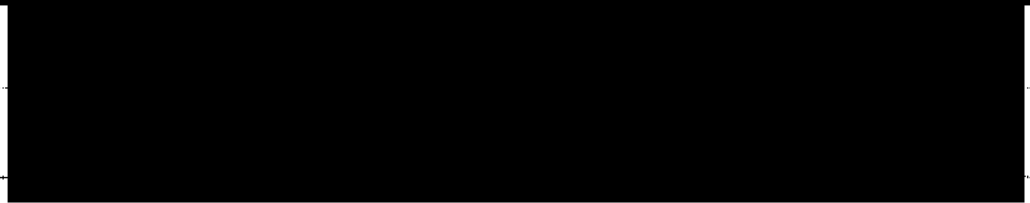
Total

£ 783 : 26 p

housekeeping
 please specify party car
 please specify mattress & pillows

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance



Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

6-12-04

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form to

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Date:

1 - 30 Nov 04

Period of Account From w/e: To w/e:	4 weeks 2 days		
Weeks at £	Per week to :		
	4 weeks @ 12.10	36	40
	2 days @ 1.70	2	40
	TOTAL	38	80

**Please find enclosed:**

Double with Cover True Sleeper Bed Topper (TIM0002023)	Quantity: 1	Price: 150.00
Two Pillow True Sleeper (TIM0001972,TIM0001972)	Quantity: 1	Price: - 40.00
	Total:	190.00

Prices include VAT at 17.5% where applicable.



Your account and bill number

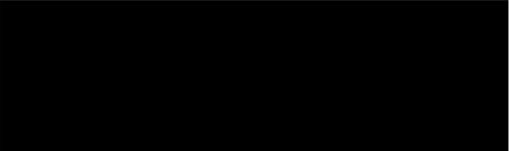
MR F FIELD

Date
14 November 2004

BT Together Option 1

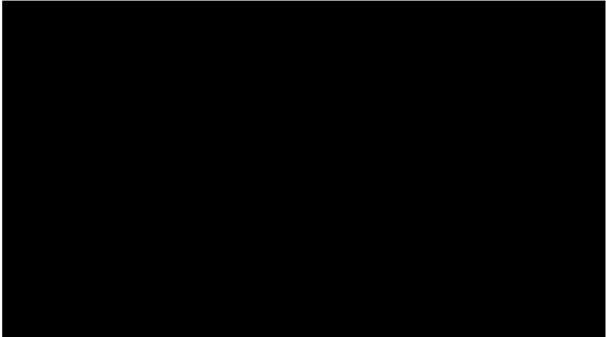
Total now due

£ 45.51



AMOUNT: 40.01 Cheque or Cash/Cash

Product NO: 2947



MR F FILED



Your electricity account

Account Number [REDACTED]
For the period: 01/06/04 to 01/09/04

Dear MR FILED.

Your total to pay is **£19.58**

Date: 20/09/04

MR F FILED

Your gas account - estimated

Account Number: [REDACTED]
For the period: 01/06/04 to 06/09/04

Dear MR FILED,

Your total to pay is

£17.41



Member's claim form

Members' Allowances

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Your details

Name
in CAPITAL LETTERS

F FIELD

Constituency

Birkenhead

Claim details

Notes

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Please list

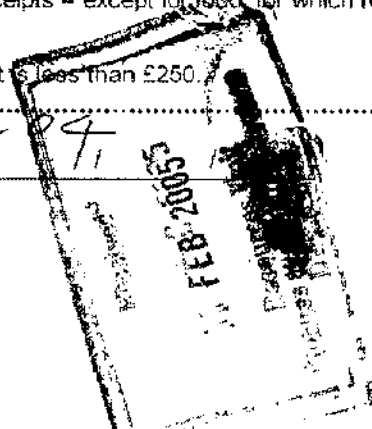
- all items costing £250 or more and include receipts - except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 1 1-31 Dec 04 to 11



Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ : p

Food

£ 120 : - p

Utilities

£ : p

Council Tax/Rates

£ 68 : 40 p

Telephone and
telecommunications

£ 49 : 90 p

Cleaning

£ 200 : - p

Service/maintenance

£ 170 : - p *housekeep*

Repairs/insurance/
security

£ 20 : 76 p

Other

£ 80 : 79 p *▶ please specify*

Other

£ 27 : 77 p *▶ please specify*

Other

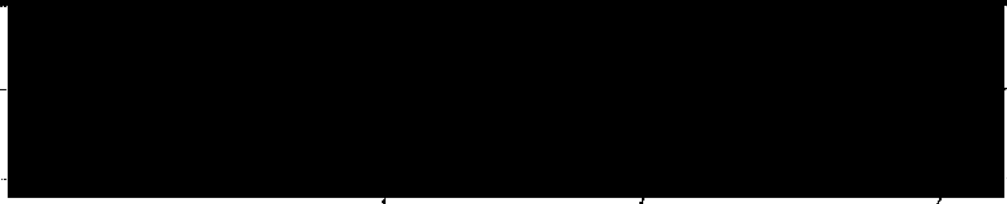
£ 20 : 28 p *▶ please specify*

Total

£ 757 : 90 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

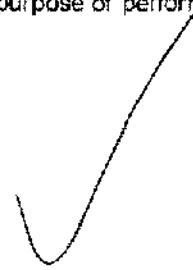
Signature



MP

Date

6 Feb 05

**Data protection**

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The information you give will be seen by:

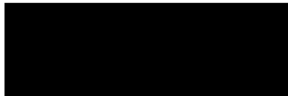
- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
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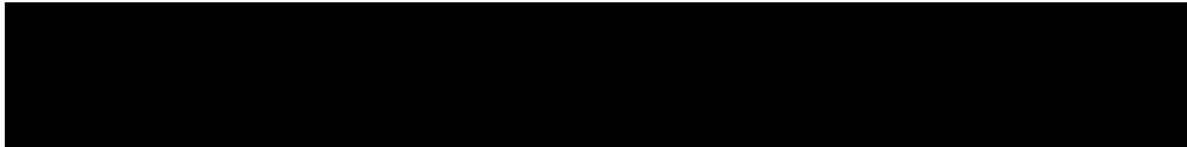


01/12/04

Process: 01/12/04

Mr F Field

Mr F Field



PC*

46.90



1 PAN

Thank you for shopping with

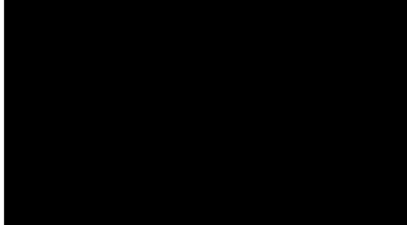
30/12/2004

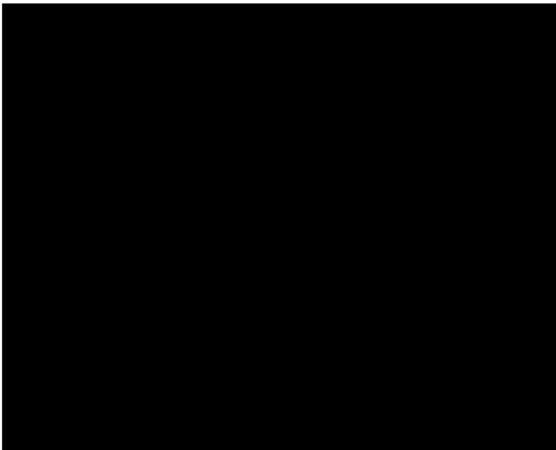
1 BDA06829 - Secret Spring Pillow 48x74 - Singl

1 0 39.95 39.95



6.95 46.90 46.90 0.00





Amount: 20.28

Cheque or Chq/Cash



Date: 06/12/04

MR F FIELD

Your electricity account

Account Number: [REDACTED]
For the period: 02/09/04 to 01/12/04

Dear MR FIELD,

Your total to pay is

£20.28

Your account and bill number

MR FRANK FIELD

Date
28 December 2004

BT Together Option 1

Total now due **£ 80.79**

Date: 21/12/04

MR F FIELD

Your gas account - estimated

Account Number [REDACTED]
For the period: 07/09/04 to 07/12/04

Dear MR FIELD,

Your total to pay is

£27.77

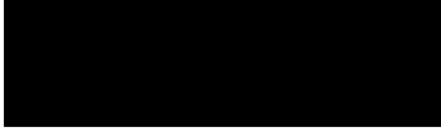
This amount is now due for payment. ~~Thank~~ You.

Please see the reverse of this page for a full breakdown of your charges.





Member's claim form



Members' Allowances

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Your details

Name
IN CAPITAL LETTERS

F FIELD

Constituency

Birkenhead

Claim details

Notes

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- costs you have actually paid
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- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 1 to 1 / 1

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ : p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£

Telephone and telecommunications

£

Cleaning

£

Service/maintenance

£ : p

Repairs/insurance/
security

£ : p

Other

£ 200 : - p

▶ please specify knocked Sunday care

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ : p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

9.12.04

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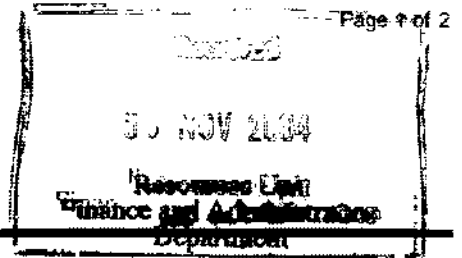
Send your completed
form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



Additional

Member's claim form



Members' Allowances

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Your details

Name in CAPITAL LETTERS

F FIELD

Constituency

Birkenhead

Claim details

Notes

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- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 1 1-31 02-04 to 1 / 1

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ : p

Food

£ 120 : - p

Utilities

£ : p

Council Tax/Rates

£ 68 : 40 p

Telephone and telecommunications

£ : p

Cleaning

£ 200 : - p

Service/maintenance

£ 170 : - p

Repairs/insurance/
security

£ 20 : 76 p

Other

£ 200 : - p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ : p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

4.11.04

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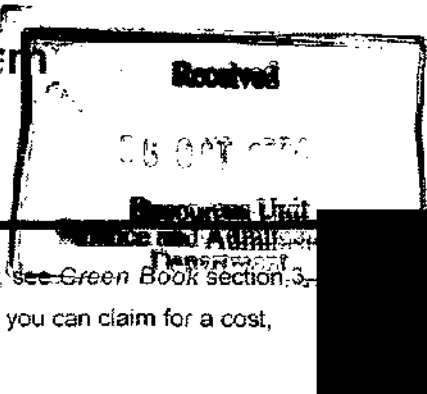
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Member's claim form



Members' Allowances

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Your details

Name
in CAPITAL LETTERS

F FIELD

Constituency

Birkbeck

Claim details

Notes

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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 1 1-30 1-30 04 to

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ : p

Food

£ 120 : - p

Utilities

£ 19.58 17.41 : p

Council Tax/Rates

£ 68 : 40 p

Telephone and
telecommunications

£ : p

Cleaning

£ 200 : - p

Service/maintenance

£ 170 : - p

Repairs/insurance/
security

£ 20 : 76 p

Other

£ 200 : - p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 816 : 15 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

[Redacted]

Postcode

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted]

MP

Date

5. 07. 04

Data protection

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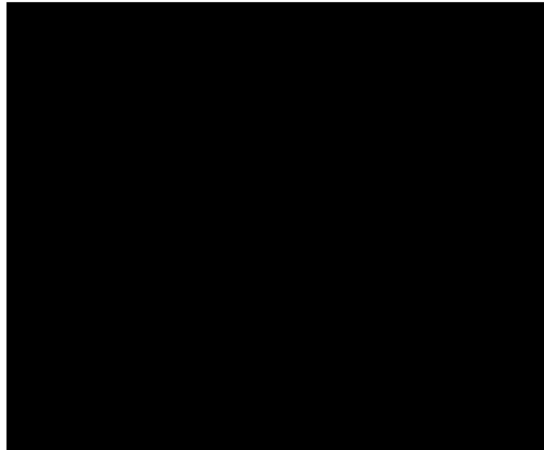
- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

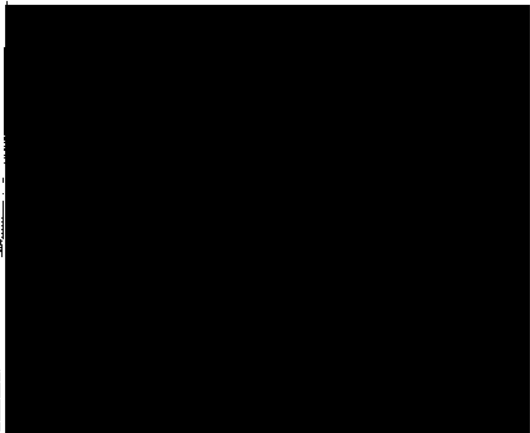
Send your completed
form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



Account: 17.41 Cash
Product No: [REDACTED]

This is not a VAT receipt



Amount: 19.58 Cheque or Chq/Cash
Product No: [REDACTED]

This is not a VAT receipt



Member's claim form

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name
in CAPITAL LETTERS

F FIELD

Constituency

Birkenshead

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 - 31 Aug 04 to 1 / 1

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ : p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 68 : 40 p

Telephone and
telecommunications

£ : p

Cleaning

£ 200 : - p

Service/maintenance

£ 170 : p

Repairs/insurance/
security

£ 20 : 76 p

Other

£ 48 : 95 p

▶ please specify telephony

Other

£ : p

▶ please specify

Other

£ : p

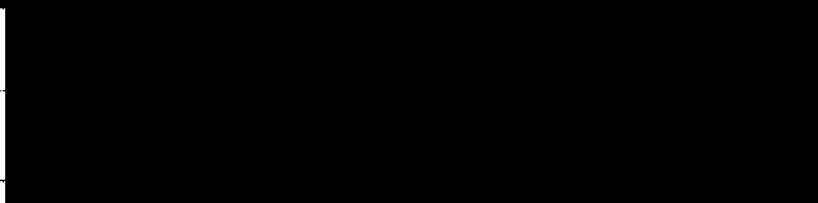
▶ please specify

Total

£ 508 : 11 p

Details of second home *(if applicable)*

Address of second home
for Additional Costs Allowance



Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

4 Sept 04

Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

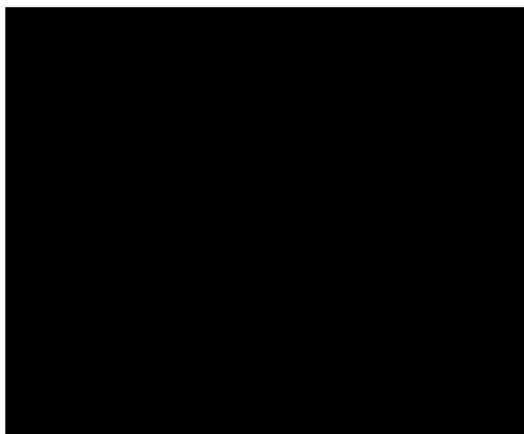
- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

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Send your completed form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



Amount: 48.95 Cheque or Chq/Cash
Product No: [REDACTED]

This is not a VAT receipt

Your account and bill number

MR F FIELD



Date
12 August 2004

Total now due **£ 48.95**



Member's claim form



Members' Allowances

About filling in
this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

01/12/04

01/12/04

Your details

Name
in CAPITAL LETTERS

F. FIELD

Constituency

Birkenhead

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 - 31 July 04 to 1 1

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ : p

Food

£ 170 : - p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and
telecommunications

£ : p

Cleaning

£ 200 : - p

house keeper
Service/maintenance

£ 170 : - p

Repairs/insurance/
security

£ 20 : 76 p

Other

£ 200 : - p

▶ please specify petty cash

Other

£ 68 : 40 p

▶ please specify council tax

Other

£ : p

▶ please specify

Total

£ 829 : 16 p

Details of second home *if applicable*

✓
X

Address of
second home
for Additional
Costs Allowance

Postcode _____

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

18.8.04

Data protection

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- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

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Send your completed form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



Member's claim form

2007

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

F FIELD

Constituency

Birkbehead

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim	From	/	/	to	/	/
Total cost of hotel stays <i>attach all receipts</i>	£	:		p		
Mortgage payments <i>(interest only) or rent</i>	£	:		p		
Food	£	:		p		
Utilities	£	:		p		
Council Tax/Rates	£	:		p		
Telephone and telecommunications	£	:		p		
Cleaning	£	:		p		
Service/maintenance	£	:		p		
Repairs/insurance/security	£	:		p		
Other	£	:		p		
Other	£	:		p		
Other	£	:		p		
Total	£	:		p		

For the year up to end of March 05

Please will you apportion these bills taking out the date period? Thanks.

1. Gas £ 04.03.05 - 16.05.05 £36.34

2. electricity 02.12.04 - 16.05.05 £41.41

3. [redacted] £185.49 bill up to 15 May

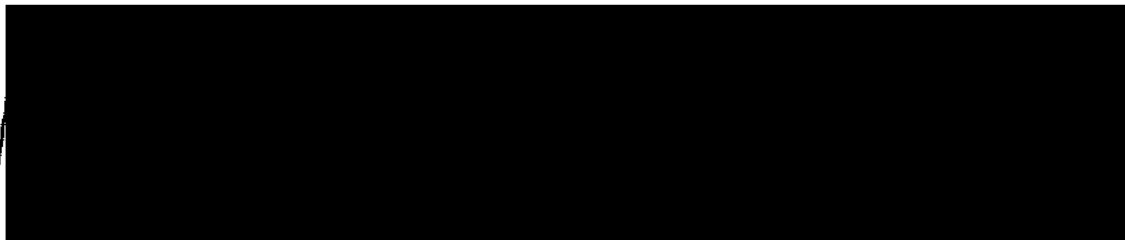
▶ please specify _____

▶ please specify _____

▶ please specify _____

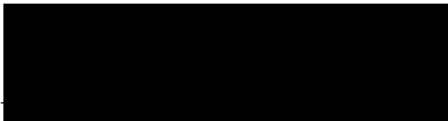
Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

 MP

Date

25-5-05

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

**Send your completed
form to**Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



URGENT 08/08/04 08:00



Dear MR FIELD,

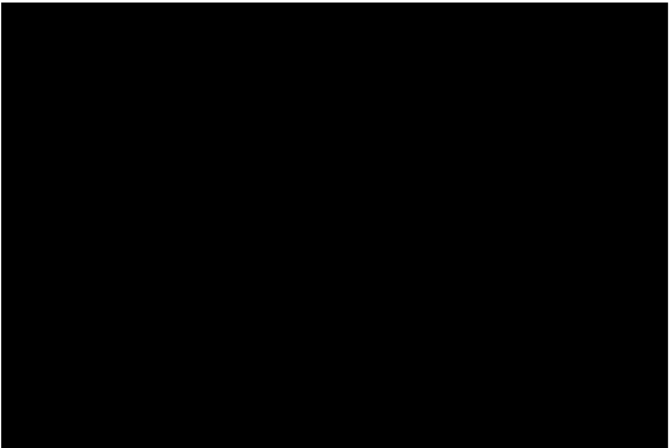
Your gas bill

Account Number: [REDACTED]

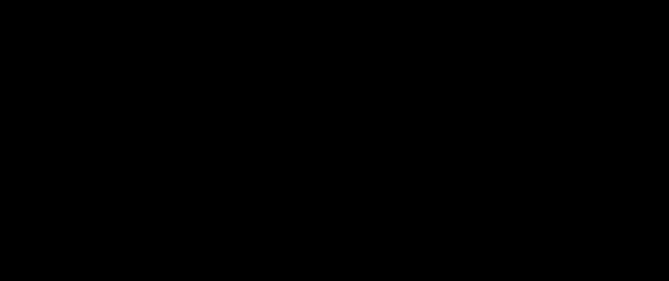
For the period: 04/03/05 to 16/05/05

Your total now due is

£36.34



RESULTS OF THE ... GROUP OF ...



Dear MR FIELD,

Your amended electricity bill

Account Number: [REDACTED]

For the period: 02/12/04 to 16/05/05



Your total now due is

£24.05



Your account and bill number

Date
15 May 2005

If you have a query
please see reverse for
our contact details.

MR F FIELD

Total now due

£ 185.49

*Please make sure we receive the total now due by
26 May 2005.*



Member's claim form

30 MAR 2005

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name
in CAPITAL LETTERS

F FIEZ

Constituency

BIRKENHEAD

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 1 1 - 31 March 05 to

Total cost of hotel stays
attach all receipts

£ 1987 : 36 p ✓

Mortgage payments
(interest only) or rent

£ 603 : 29 p ✓

Food

£ 100 : - p

Utilities

£ 47 : 21 p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ 200 : - p

Service/maintenance

£ 200 : - p

Repairs/insurance/security

£ 20 : 76 p

Other

£ 25 : 69 p

▶ please specify duhinity

Other

£ 44 : 84 p

▶ please specify gas

Other

£ : p


▶ please specify

Total

£ 3229 : 15 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

29-3-05

Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

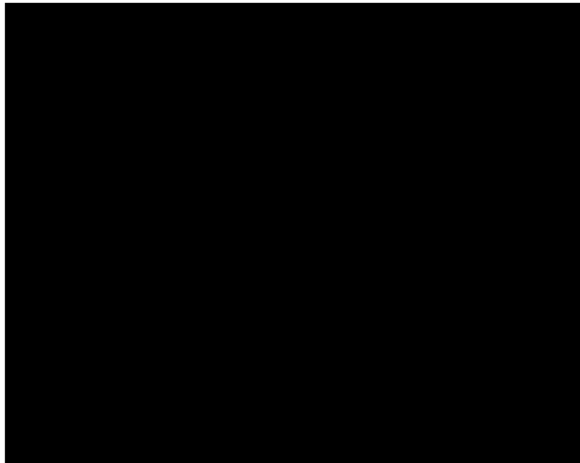
- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

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Send your completed
form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



Amount: 44.34 Cheque or Cht/Cash



MR F FIELD



Your gas account

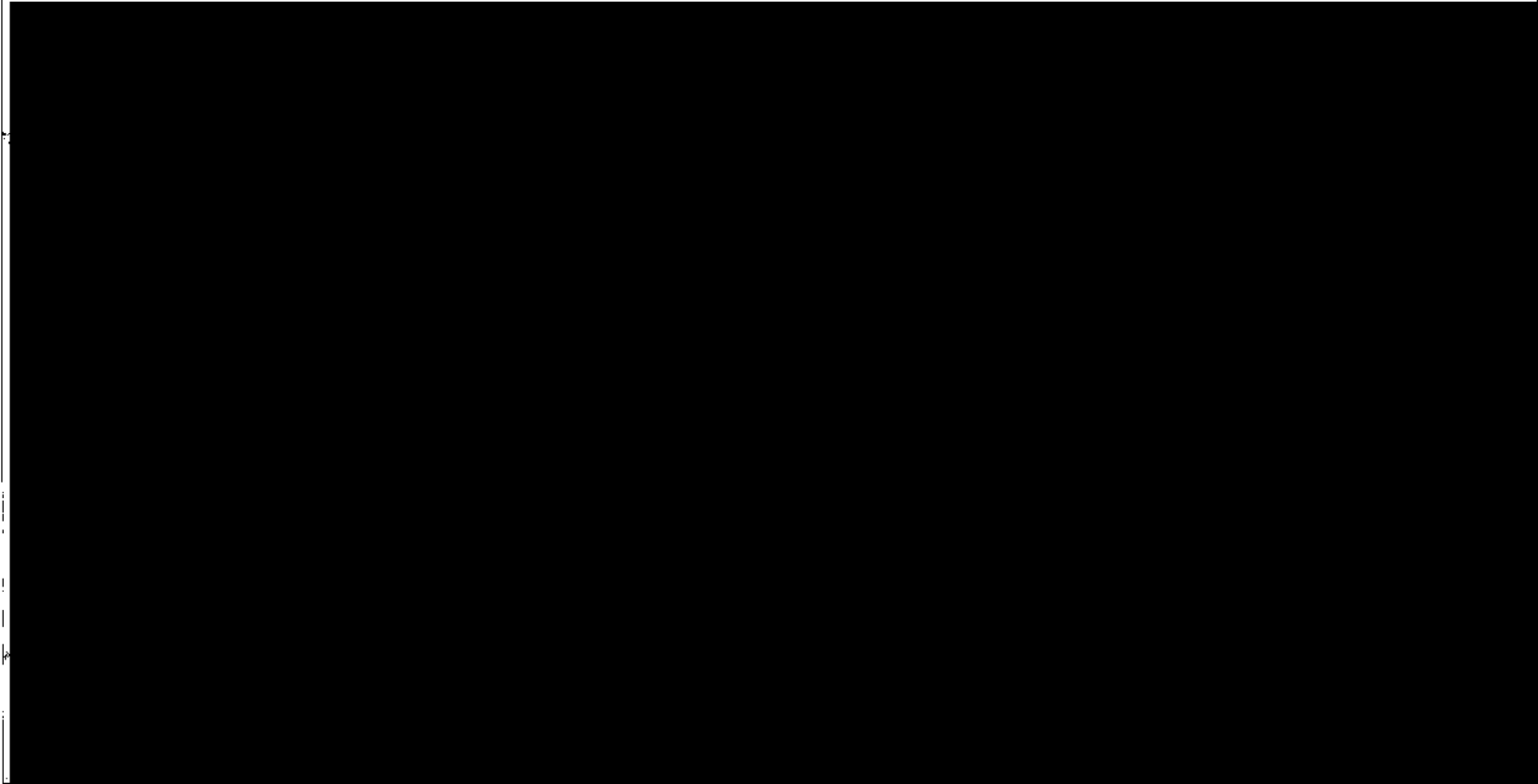
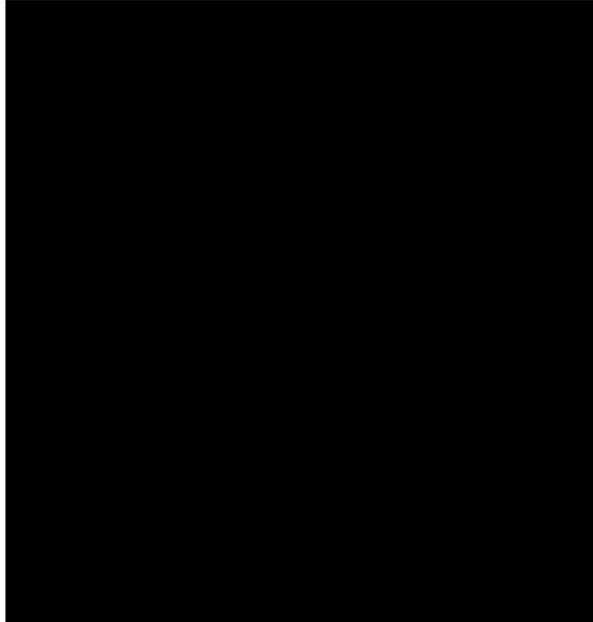
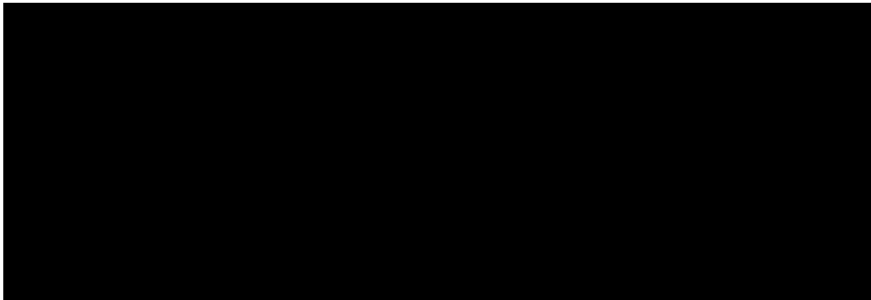
Account Number: [REDACTED]

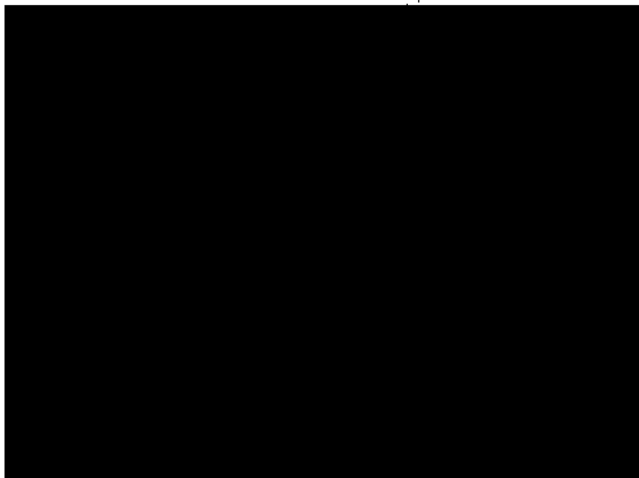
For the period: 08/12/04 to 03/03/05

Dear MR FIELD,

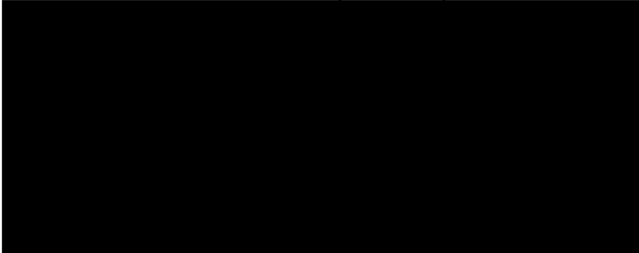
Your total to pay is

£44.84





Amount: 25.69 Cheque or Chq/Cash



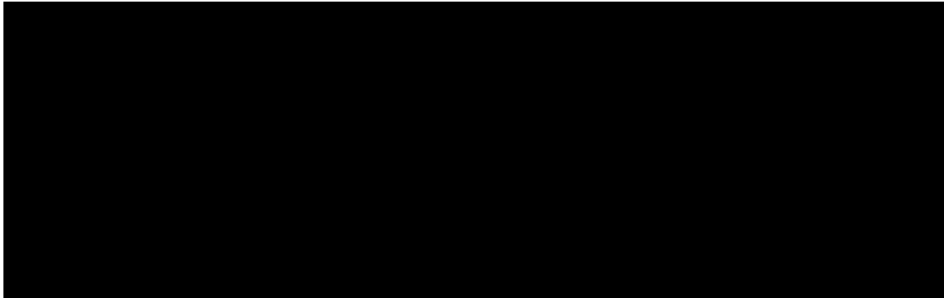
MR F FIELD

Your electricity account

Account Number: [REDACTED]
For the period: 02/12/04 to 06/03/05

Dear MR FIELD,

Your total to pay is £25.69





Amount: 47.21

Cheque or Cdn/Cash



Your account and bill number

Date
13 February 2005

MR F FIELD

Total now due

£ 47.21

*Please make sure we receive the total now due by
24 February 2005*

Financial Processing }

Transaction No.

Registration No.

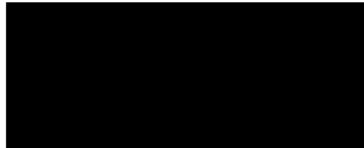


Validation Claim Summary Sheet

ACA

Please write or print clearly & attach to claim

Member Supplier ID



Pay recipient

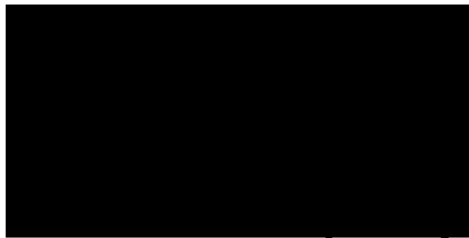
(NB Financial Processing to check whether a dedicated a/c exists)

Text



(i.e. period of claim)

Invoice No.



Account code / Allowance

Members cost centre (Cat1)

Financial Year/PIRO (Cat2)

04_05 / 05_06

Expenditure type (Cat5) :

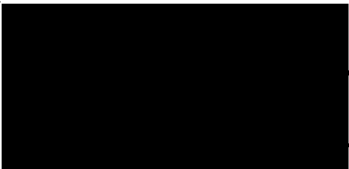


** Validation purposes only (please tick to indicate compliance)*

Mortgage documentation held	<input checked="" type="checkbox"/>
Addresses comply with central records	<input checked="" type="checkbox"/>
Invoices relate to 2 nd home address	<input checked="" type="checkbox"/>
Budget checked	<input checked="" type="checkbox"/>
Claim signed	<input checked="" type="checkbox"/>
Claim correctly dated	<input checked="" type="checkbox"/>

** Financial Processing purposes only*

Registered by (initials & date)



Posted by (initials & date)

.....
.....