

ACA2



Additional Costs Allowance

09/10

Member's claim form

VALIDATION

647302

26 MAR 2009

Page 1 of 2

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

INV. A
RECEIVED
514602
514500

Your details

Name in CAPITAL LETTERS

EDWARD GARNIER

Constituency

HARROGHS

Office use only

Cost/Cat 2 M GARNIER

Supp/Res ID

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 11 4 09 to 30 12 09

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 2018 : 50 p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 2018 : 50 p

5877728

JF

6/4

417766 SP

6/4/9

Details of second home *if applicable*

**Address of
second home**
*for Additional
Costs Allowance*

Postcode

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

25/3/09

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

**Send your completed
form to**

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

PRIVATE AND CONFIDENTIAL

Mr Edward Garnier QC MP
House of Commons
Westminster
London
SW1A 0AA

Tel : 0207 219 [REDACTED]
Fax : 0207 219 [REDACTED]
Email : [REDACTED]@parliament.uk

1 April 2009

Dear Mr Garnier

Personal Additional Accommodation Expenditure (PAAE) 2009/2010

As you are aware, the Department of Resources are required to hold an up-to-date copy of your lease/rental agreement for [REDACTED]. Unfortunately, the relevant documentation which we hold expired in September 2009.

I should be grateful if you would submit a copy of your current agreement as soon as possible. This will help to avoid delays in the processing of future claims.

If you have any questions regarding this matter please contact the Enquiry and Advice team on the numbers listed above.

Yours sincerely

[REDACTED]
Validation Officer



HOUSE OF COMMONS

07 MAY 2009

PAAE 2

Member's Reimbursement Form
Personal Additional Accommodation Expenditure (PAAE)

Office use only
Costs/Cat2

Supp/Res ID

M GARNEHA

Allowance 514602

Member's Name (CAPITAL LETTERS)

Constituency (CAPITAL LETTERS)

671307

EDWARD GARNER

HARBORNE

Claim details

Month/period to be claimed

From

01 05 2009

To

31 05 2009

Subsistence

(No receipts required)

Number of nights spent
away from main home

@ £25.00 per night £

Exp type/
Cat5

Cost of accommodation

5884248

MB 13/5

Mortgage interest £

514

Hotel £

514

Rent (inc deposits) £

2018.50

514 632

Council Tax/rates £

514

Fixtures, fittings and furnishings

£

£

£

£

£

Total £

514

424713

Other household costs

(e.g. service charges, utilities, telecommunications, maintenance and repairs)

GP 13/5

£

£

£

£

£

£

Total £

~~2018.50~~

514

Please securely attach required documentation e.g. invoices, receipts etc. in support of individual items equal to or in excess of £25.00 unless standing documents e.g. mortgage statements, rental agreements etc. have previously been lodged.

Grand Total £

2018.50

Authorisation and declaration

- ✓ I confirm that the amounts claimed were incurred in respect of my additional home as reported to the Department of Resources.
- ✓ I confirm that the amounts claimed comply with the principles and rules contained in the Green Book.

Member's
Signature

Date 2/5/09

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About filling in this form.

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Send your completed form to:

Operations Directorate, Department of Resources
House of Commons, London SW1A 0AA



HOUSE OF COMMONS

09 JUN 2009

PAAE 2

Member's Reimbursement Form
Personal Additional Accommodation Expenditure (PAAE)

Office use only
Cost/Cat5

Supp/Res ID

M GARNERHA

Allowance 314602

687906

Member's Name (CAPITAL LETTERS)

Constituency (CAPITAL LETTERS)

E. H. GARNER

HARROGHTH

Claim details

Month/period to be claimed

From

0 1 0 6 2 0 0 9

To

3 0 0 6 2 0 0 9

Subsistence

(No receipts required)

Number of nights spent away from main home

@ £25.00 per night £

Exp type/
Cat5

Cost of accommodation

5889600
RS 16/06

Mortgage interest £

514

Hotel £

514

Rent (inc deposits) £

2018.50

514 632

Council Tax/rates £

514

Fixtures, fittings and furnishings

£

£

£

£

£

Total £

514

Other household costs

(e.g. service charges, utilities, telecommunications, maintenance and repairs)

430743
JE
16/6

£

£

£

£

£

£

Total £

514

Please securely attach required documentation e.g. invoices, receipts etc. in support of individual items equal to or in excess of £25.00 unless standing documents e.g. mortgage statements, rental agreements etc. have previously been lodged.

Grand Total £

2018

Authorisation and declaration

- ✓ I confirm that the amounts claimed were incurred in respect of my additional home as reported to the Department of Resources.
- ✓ I confirm that the amounts claimed comply with the principles and rules contained in the Green Book.

Member's Signature

[Signature]

Date 8-6-09

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