

Financial Processing }

Transaction No.

Registration No.



Validation Claim Summary Sheet

Please write or print clearly & attach to claim

C2

Supplier ID

Text

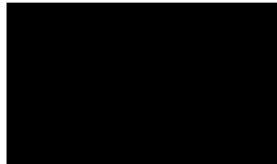
Invoice No.

Account code / Allowance

Members cost centre (Cat1)

Financial Year/PIRO (Cat2)

Expenditure type (Cat5) :



TOTAL

£.....
£ **73.41**
£.....
£.....
£.....
£.....
£.....
£.....
£.....
£ **73.41**

Comments:



** Financial Processing purposes only
Registered by (initials & date)*

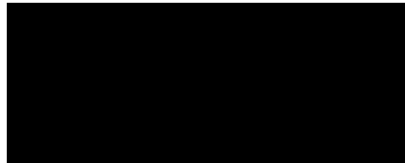
Posted by (initials & date)



Financial Processing }

Transaction No.

Registration No.



Validation Claim Summary Sheet

Please write or print clearly & attach to claim

C2

Supplier ID



Text

Invoice No.

15.3.05.

Account code / Allowance

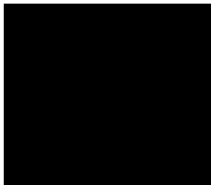


Members cost centre (Cat1)

Financial Year/PIRO (Cat2)



Expenditure type (Cat5) :



£.....

£.....

£.....

£.....

£.....

£.....

£.....

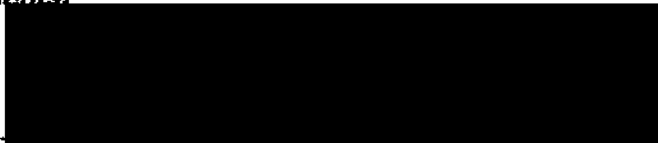
£.....

£ 30.50

£ 30.50

TOTAL

Comments:



** Financial Processing purposes only
Registered by (initials & date)*

Posted by (initials & date)



Financial Processing }

Transaction No.

Registration No.



Validation Claim Summary Sheet

Please write or print clearly & attach to claim

C2

Supplier ID

Text

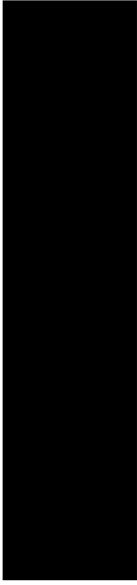
Invoice No.

Account code / Allowance

Members cost centre (Cat1)

Financial Year/PIRO (Cat2)

Expenditure type (Cat5) :



£ 251.86

£.....

£.....

£.....

£.....

£.....

£.....

£.....

£.....

£ 251.86

TOTAL

Comments:

* Financial Processing purposes only
Registered by (initials & date)

Posted by (initials & date)



Financial Processing }

Transaction No

Registration No



Validation Claim Summary Sheet

Please write or print clearly & attach to claim

C2

Supplier ID



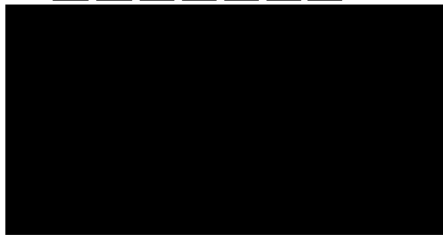
Text



Invoice No.

30.3.05.

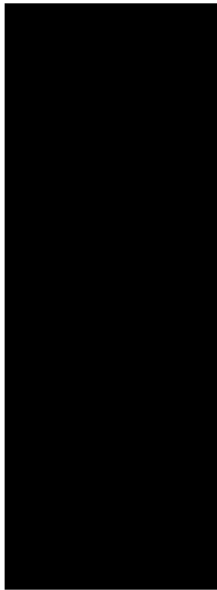
Account code / Allowance



Members cost centre (Cat1)

Financial Year/PIRO (Cat2)

Expenditure type (Cat5) :



£.....

£.....

£.....

£.....

£.....

£.....

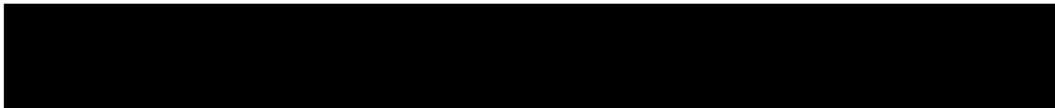
£.....

£.....

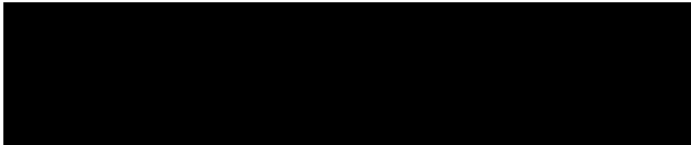
£200.00

£200.00

TOTAL



** Financial Processing purposes only
Registered by (initials & date)*



Posted by (initials & date)



Direct payment of suppliers

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for, see Green Book section 5.13.1.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

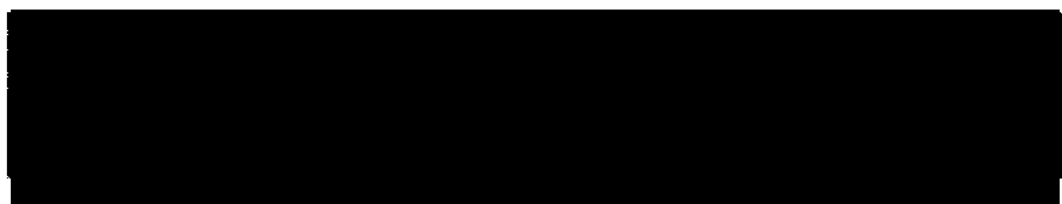
Your details

Name in CAPITAL LETTERS

EDWARD DAVEY

Constituency

KINGSTON & SURBITON



Claim details

Please ensure

- your claim totals more than £100 – this will enable us to process your claim more promptly
- any claims for petty cash do not exceed £250 per month
- you attach all supplier invoices.

You must specify

- the Incidental Expenses Provision for costs that include office and surgery accommodation, equipment and supplies, communication and travel.

You can specify

- the Incidental Expenses Provision or the Staffing Allowance for costs that include work commissioned or bought in services.

Date of claim

25 / 5 / 2005

Allowance year

2004 2005 *

Incidental Expenses Provision claims

	Suppliers	Amount
Item 1	ROB WEE (Ink cartridges)	£ 75 : 00 p
Item 2		£ : p
Item 3		£ : p
Item 4		£ : p
Item 5		£ : p

Total £ 75 : 00 p

Claim details continued

Staffing Allowance claims

	Suppliers	Amount
Item 6	[Redacted]	£ 30 : 50 p
Item 7	IT Consultancy ONS Ltd.	£251 : 86 p
Item 8	[Redacted]	200 : 00 p
Item 9	Coaching.	£ : p

Total **£482:36 p** £482.36



Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature: [Redacted] MP

Date: 26 / 5 / 05

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research. For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act. Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to: Validation Team, Operations Directorate, Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only			
Validation	Initials	Date	
Claims received	[]	/ /	
Signature check	[]	/ /	
Funds check	[]	/ /	
Allowable expenditure	[]	/ /	
Validation	Initials	Date	
Member ID added to form	[]	/ /	
Payment codes added to form	[]	/ /	
Receipts/ documentation present	[]	/ /	
Processing Input	[]	/ /	

Please use margin for comments

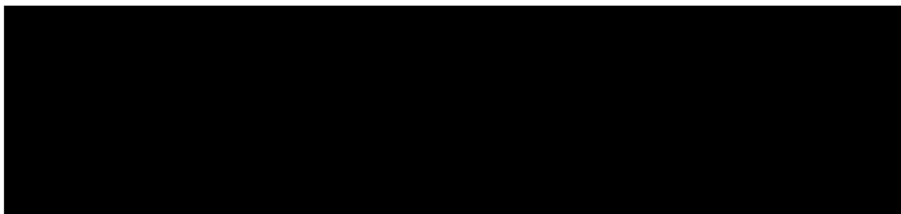


Edward Davey MP,


21 March 2005

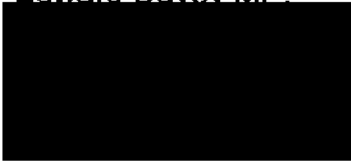
Invoice

Qty	Description	Price	Total
6	HP ink cartridges		
6	Canon ink cartridges		
	TOTAL		£75.00





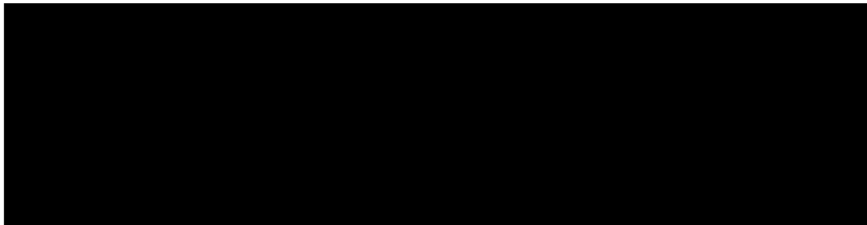
Edward Davey MP

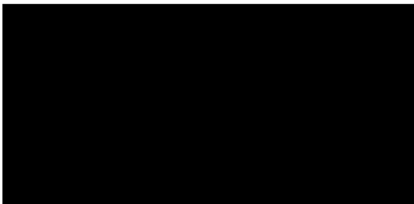


15 March 2005

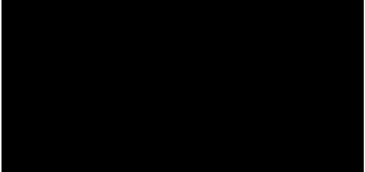
Invoice

Qty	Description	Price	Total
	IT Consultancy Services		
TOTAL			£30.50





Office of Edward Davey MP



15 March 2005

Invoice 

Qty	Description	Price	Total
	Computer Consultancy Services		214.35
Subtotal			£214.35
Add VAT @ 17.5%			37.51
TOTAL			£251.86



30 March 2005

[REDACTED]
Head of Office, Edward Davey MP
[REDACTED]

INVOICE

Three coaching sessions provided for House of Commons Staff member
[REDACTED]

Total fee to include expenses

£200

[REDACTED]

C2. DIRECT PAYMENT

I enclose 1 certified invoices to allow direct payments to be made from my Incidental Expenses Provision

Invoice	Supplier's name	Amount £
1	KWD PCW [REDACTED] Service charges 1/1-31/3/05	1636.00
2		
3		
4		
5		
6		
7		
8		
9		
10		
	[REDACTED]	£1636.00

I certify that the expenses shown above have been wholly, exclusively and necessarily incurred on parliamentary business

SIGNED..... [REDACTED]MP

PRINTED NAME EDWARD DAVEY

DATE 12/1/05 CONSTITUENCY KINGSTON + SURBITON

Invoice

Tax Date	Invoice No.
01/01/2005	

Invoice To
Edward Davey MP [REDACTED]

P.O. Number	Terms	Project
[REDACTED]		

Qty	Description	Price	VAT %	Amount		
	Service charge for 1 Jan 2005 - 31 Mar 2005 [REDACTED]	1,636.00		1,636.00		
VAT%	VAT AMOUNT	VAT%	VAT AMOUNT	SUBTOTAL	£1,636.00	
[REDACTED]					VAT TOTAL	£0.00
[REDACTED]					Total	£1,636.00

Finance and Administration		Reason for Amendment: Correct allocation of expenditure from IEP 04/05 to STAF 04/05
Prepared by: <i>(print and sign)</i>		
Authorised by: <i>(print and sign)</i>		
Date:	08/12/2004	

Transfer Description	Account Code								Debit £	Credit £	
		Cost Centre	Cat 2	Cat 3	Cat 4	Cat 5	Cat 6	Cat 7			
Correction in										£ 51.20	
Correction of Account Code on										£ 51.20	
Correction in											£ 31.00
Correction of Account Code on										£ 31.00	
Correction in											£ 38.40
Correction of Account Code on										£ 38.40	

Total	120.60	120.60
-------	--------	--------

All backing documentation must be attached to this form and filed in the Correction Journal file.

Transaction Reference:

Date received:

Input by: *(Signature)*

Date Input onto Computer:

Checked by: *(Signature)*

C2. DIRECT PAYMENT

I enclose¹..... certified invoices to allow direct payments to be made from my
Incidental Expenses Provision

Invoice	Supplier's name	Amount £
1	KWD PCH [REDACTED] 1/10-31/12	1636.00
2		
3		
4		
5		
6		
7		
8		
9		
10		
		£1636.00

I certify that the expenses shown above have been wholly, exclusively and necessarily incurred in the course of
parliamentary business.

SIGNED..... [REDACTED]MP

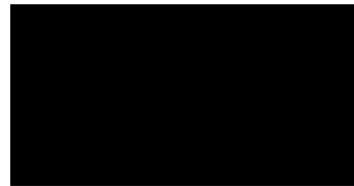
PRINTED NAME..... EDWARD DAVEY

DATE..... 11/10/04 CONSTITUENCY..... KINGSSTON & SURBITON

Invoice

Tax Date	Invoice No.
01/10/2004	[REDACTED]

Invoice To
Edward Davey MP
[REDACTED]



P.O. Number	Terms	Project
[REDACTED]	[REDACTED]	[REDACTED]

Qty	Description	Price	VAT %	Amount	
	Service charge for 1 Oct 2004 - 31 Dec 2004	1,636.00		1,636.00	
	[REDACTED]				
VAT%	VAT AMOUNT	VAT%	VAT AMOUNT	SUBTOTAL	£1,636.00
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	VAT TOTAL	£0.00
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	Total	£1,636.00

C2. DIRECT PAYMENT

I enclose 2 certified invoices to allow direct payments to be made from my Incidental Expenses Provision

Invoice	Supplier's name	Amount £	
1	Lyneco Ink cartridges Inv. [REDACTED]	46.98	[REDACTED]
2	[REDACTED]	206.27	
3	For ink cartridges from Ink Emporium.		
4			
5			
6			
7			
8			
9			
10			
		£253.25	

I certify that the expenses shown above have been wholly, exclusively and necessarily incurred on parliamentary business.

SIGNED..... [REDACTED]MP

PRINTED NAME EDWARD DAVEY.....

DATE 28.7.04..... CONSTITUENCY KINGSTON & SURBITON.....



DELIVERY ADDRESS

CUST. N° [REDACTED] VAT [REDACTED]
INVOICE N° [REDACTED] **PAGE 1**

INVOICE ADDRESS

CUSTOMER REFERENCE

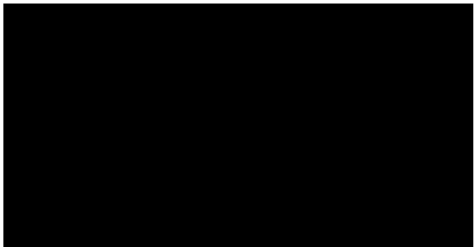
Product Code	Quantity Delivered	Product Description	Unit gross price Excl. VAT	Unit net price Excl. VAT	Total net price Excl. VAT	VAT Code
--------------	--------------------	---------------------	----------------------------	--------------------------	---------------------------	----------



Delivery of 28/06/2004
 Order No. [REDACTED] of [REDACTED] Your ref: [REDACTED]

2		NO CISEED INKJET CART COL		19.99	39.98	1
		Exceptional discount				

+ VAT
 = £46.98



Total Excl. VAT
 Total VAT

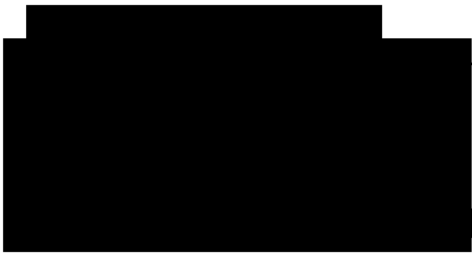
VAT code % rate	1	17.50			
Total excl. VAT		652.48			
Freight					
Total VAT		114.18			
					Amount Due Inc. VAT GBP

This is your order acknowledgement.



Invoice Address:

Deliver To:



Date:

8 July 2004

Order Number:



Special Delivery Instructions:



Shopping Basket (Prices in British Pounds)

DESCRIPTION	QUANTITY	PRICE	COST
CC-HP-92298X	1✓	£38.29	£38.29
OEM-HP-C6578A	2✓	£32.99	£65.98
OEM-HP-51645A	3✓	£15.99	£47.97
ASP53-CC-CAN-BCI6-SIX	1✓	£11.65	£11.65
ASP54-CC-CAN-BCI6BK-TRIPLE	2✓	£5.83	£11.66
		Subtotal	£175.55
		VAT	£30.72
		Total	£206.27

*£11.06 now
£5.40 now*



C2. DIRECT PAYMENT

I enclose 1 certified invoices to allow direct payments to be made from my Incidental Expenses Provision

Invoice	Supplier's name	Amount £
1		
2	Service 1/7-30/9	1636.00
3		
4		
5		
6		
7		
8		
9		
10		

£1636.00
~~£1636.00~~

I certify that the expenses shown above have been wholly, exclusively and necessarily incurred on parliamentary business.

SIGNED..... [REDACTED]MP

PRINTED NAME..... EDWARD DAVEY

DATE..... 13/7/04 CONSTITUENCY KINGSTON & SURBITON

Invoice

Tax Date	Invoice No.
01/07/2004	

Invoice To
Edward Davcy MP

P.O. Number	Terms	Project

Qty	Description	Price	Amount	Vat %
	Service Charge, [REDACTED] 1 Jul to 30 Sept 2004	1,636.00	1,636.00	
	[REDACTED]			

Vat%	Vat Amount	Vat%	Vat Amount		
				Subtotal	£1,636.00
				Vat Total	0.00
				Total	£1,636.00


C2. DIRECT PAYMENT

URGENT

I enclose certified invoices to allow direct payments to be made from my Incidental Expenses Provision

Invoice	Supplier's name	Amount £
1	KLDPCW Invoice 31 Service charges April - June	1636.00
2		
3		
4		
5		
6		
7		
8		
9		
10		
		£1636.00

I certify that the expenses shown above have been wholly, exclusively and necessarily incurred on parliamentary business.

SIGNED..... MP

PRINTED NAME..... EDWARD DAVEY

DATE..... 12/7/04..... CONSTITUENCY..... KINGSSTON & SURBITON



Tax Date	Invoice No.
01/04/2004	

Invoice To
Edward Davey MP

P.O. Number	Terms	Project

Qty	Description	Price	Amount	Vat %
	Service charge for 1 Apr 2004 - 30 June 2004	1,636.00	1,636.00	

Vat%	Vat Amount	Vat%	Vat Amount	Subtotal	£1,636.00
				Vat Total	0.00
				Total	£1,636.00

C2. DIRECT PAYMENT

I enclose 5 certified invoices to allow direct payments to be made from my Incidental Expenses Provision

Invoice	Supplier's name	Amount £
1	ARTECH Invoice [REDACTED]	30.18
2	ONS Ltd. Invoice [REDACTED]	41.13
3	BANNER Invoice [REDACTED]	11.40
4	LYRECO Invoice [REDACTED]	200.31
5	BANNER Invoice [REDACTED]	34.89
6		
7		
8		
9		
10		
		£ 317.91

I certify that the expenses shown above have been wholly, exclusively and necessarily incurred on parliamentary business.

SIGNED..... [REDACTED]MP

PRINTED NAME EDWARD DAVEY

DATE 29/6/07 CONSTITUENCY KINSTON & SURBITON

ARTECH (INTERNATIONAL) LTD

[REDACTED]

[REDACTED]

Edward Davey MP

[REDACTED]

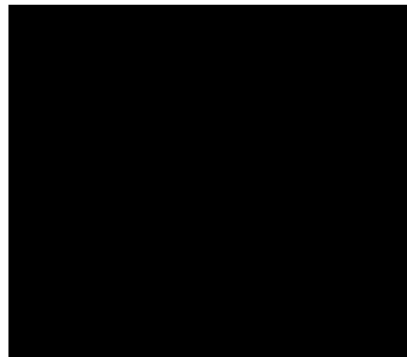
Invoice Number [REDACTED]
Date & tax point 16.6.04

Invoice of charges in respect of:

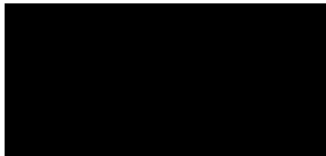
March	Advice session forms	.72
	Authorisation to act forms	3.44
	Headed paper	6.80
	Copies of letters	.94
May	Letters to constituents	.84
	Copies of letter to Minister	.73
	Casework letters	5.33
June	Advice session details	1.62
	Headed paper	9.76

TOTAL £30.18

[REDACTED]



Office of Edward Davey MP

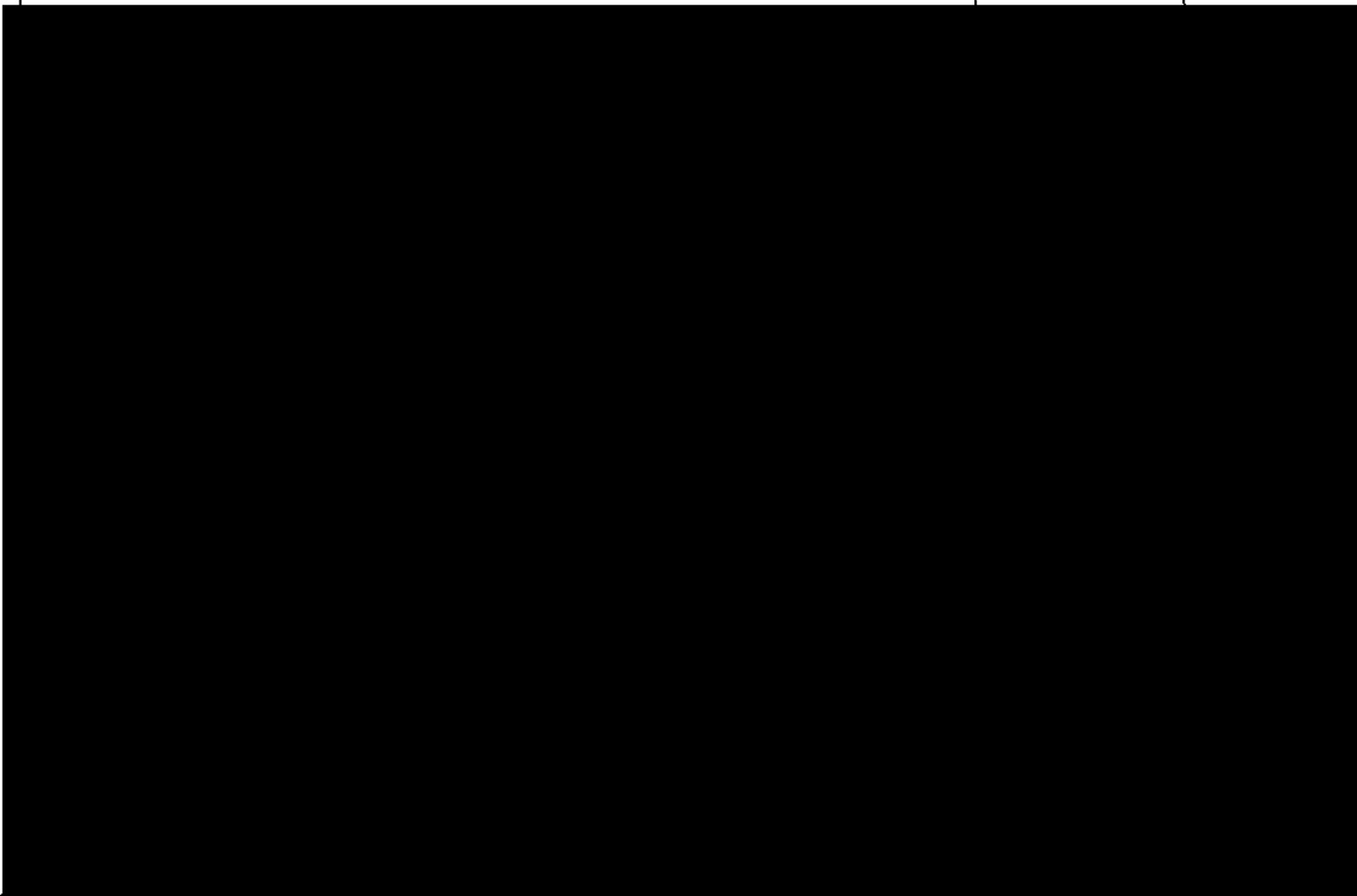


9 June 2004

Invoice



Qty	Description	Price	Total
	Computer Consultancy Services		35.00
Subtotal			£35.00
Add VAT @ 17.5%			6.13
TOTAL			£41.13



Invoice

INVOICE NO. [REDACTED]
 Invoice To:

Edward Davey MP
 Kingston & Surbiton

[REDACTED]

Charge To:

Edward Davey MP
 Kingston & Surbiton

[REDACTED]

Delivered To:

Edward Davey MP
 Kingston & Surbiton

[REDACTED]



Banner Business Supplies Ltd

[REDACTED]

Sales Order No: [REDACTED]

PAYMENT SLIP

Please see reverse
 for terms of business
 and how to pay

Acc. No.: [REDACTED]

Inv. No.: [REDACTED]

Inv. Date: 14/01/2004

Amtd. Due: 11.40

Page 1 Of 1 Date 14/01/2004

Acc. [REDACTED] Order Date 12/01/2004

Order

C.A.R.

Line No.	Line Ref.	Product Code	Product Description	Quantity	U.O.M.	Unit Price	Tax Date	Line Total excl. VAT	VAT Rate	Line VAT
1		9250015	BANNER SMALL OFFICE PENCIL ERASER	1	BOX10	0.8100	13/01/04	0.81	17.50	0.14
2		9250002	BANNER ERASER TIP OFFICE PENCIL HB	3	BOX12	0.2800	13/01/04	0.84	17.50	0.15
3		8300029	DATAFLIC XT HIGHLIGHTER	2	WLT6	0.5600	13/01/04	1.12	17.50	0.20
4		9679053	BANNER LSR LHL 63.5x38.1mm 21/S WH	3	BOX100	2.3100	13/01/04	6.93	17.50	1.21

V.A.T. Summary

Rate	Taxable Sum	V.A.T. Amount
17.50	9.70	1.70

Sales Order Total (VAT excl) 9.70

Settlement
 Discount Terms

INVOICE GOODS	9.70
INVOICE V.A.T.	1.70
INVOICE TOTAL	11.40

Banner
 world-class office products

DELIVERY ADDRESS

INVOICE ADDRESS

Representative
 TAX POINT DATE 31/05/2004 PAYMENT TERMS 30/06/2004

CUSTOMER REFERENCE

Product Code	Quantity Delivered	Product Description	Unit gross price Excl. VAT	Unit net price Excl. VAT	Total net price Excl. VAT	VAT Code
Delivery	12/05/2004					
Order No						
	5	HP 51645A INKJET CART DESIGNED BLK		19.16	95.80	1
	2	HP C6578D INKJET CART 19ML 3 COL		29.99	59.98	1
	2	CANON BCI-6BK INKJET CART BLK		7.35	14.70	1

See our general terms and conditions of sale in our catalogue.

If you have a query on this invoice please call our Customer service department.

Total Excl. VAT 170.48
 Total VAT 29.83

VAT code % rate	1	17.50		
Total excl. VAT		170.48		
Freight				
Total VAT		29.83		
Amount Due Inc.VAT GBP				200.31

Date	Invoice / Credit note	Amount excl. VAT	Amount incl. VAT
31/05/2004	I [REDACTED]	+ 170.48	+ 200.31
Total amount due +		200.31 GBP	

[REDACTED]

[REDACTED]

[REDACTED]

Invoice

 * INVOICE NO [REDACTED]
 * *****



Invoice To :

Edward Davey MP
 Kingston & Surbiton

Charge To :

Edward Davey MP
 Kingston & Surbiton

Banner Business Supplies Ltd
 Cashier

[REDACTED]

Delivered To :

Edward Davey MP
 Kingston & Surbiton

[REDACTED]

Page 1 Of 1 Date 25/05/2004

Acc. No. [REDACTED] Order Date 24/05/2004

Order [REDACTED]

C.A.R. [REDACTED]

Sales Order No [REDACTED]

Line No.	Line Ref.	Product Code	Product Description	Quantity	U.O.M.	Unit Price	Tax Date	Line Total excl VAT	VAT Rate	Line VAT
1		9385001	BANNER FS RIGID BOX FILE CLOUD	6	EACH	1.1100	24/05/04	6.66	17.50	1.17
2		0405122	CRYSTALFILE FS LINKED SUSP FILE GN	1	BOX50	23.0300	24/05/04	23.03	17.50	4.03

[REDACTED]

V.A.T. Summary

Rate	Taxable Sum	V.A.T. Amount
17.50	29.69	5.20

VAT Registration [REDACTED]
 Settlement Discount Terms [REDACTED]

Sales Order Total (VAT excl)

29.69

INVOICE GOODS	29.69
INVOICE V.A.T.	5.20
INVOICE TOTAL	34.89

PAYMENT SLIP

Please see reverse
 for terms of business
 and how to pay

Acc. No. : [REDACTED]

Inv. No. : [REDACTED]

Inv. Date: 25/05/2004

Amt. Due : 34.89

**Please
 return
 the slip**

from final page
 of invoice with
 your payment
 by

22/06/2004

Return to:

Transaction code.

C3 DIRECT PAYMENT

Certain expenses to Members' employees and volunteers (To exclude travel between home and normal place of work)

I hereby authorise the Fees Office to pay the undermentioned person the following sums from my Incidental

Payment for	Amount £	Description - if further clarification required	For Fees Office use only
Travel - (rail/air/taxi) *** Please see below	31.00	TUBE FARES TO HOC 26/5/04 - 4/6/04	
Other travel - (car) *** Please see below			
Telephone			
Home as office			
Office requisites			
TOTAL	£ 31.00	*** These should exclude travel from home to normal place of work and taxable expenses such as non- repayable season tickets. Such items should to be entered on a C4 claim form.	

I certify that these expenses have been necessarily incurred on parli

Signed (Member).....

Printed name..... EDWARDS DAVEY

Date..... 14. 6. 04 Constituency..... KINGSTON & SURBITON

Data Protection notice. We are required to keep this information under the rules governing payments made to Members of Parliament and their staff. This information will only be seen by staff who process salaries and claims or staff from the National Audit Office. Personal information will only be kept as long as it is accurate. If you have any concerns about the handling of such information, please contact this Departments Data Protection Officer on 020 7219 5973, who acts on behalf of the Data Controller, the Clerk of the House.

London Underground

London Underground



London Underground

London Underground



20100

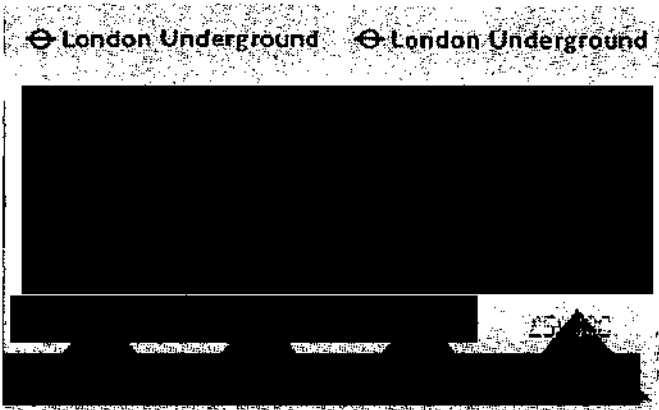
London Underground

London Underground



← London Underground ← London Underground





Return to:

Transaction code.



C3 DIRECT PAYMENT

Certain expenses to Members' employees and volunteers
(To exclude travel between home and normal place of work)

I hereby authorise the Fees Office to pay the undermentioned person the following sums from my Incidental

Payment for	Amount £	Description - if further clarification required
Travel - (rail/air/taxi) *** Please see below	38.40	TUBE FARES TO HoC 13/5-25/5/0
Other travel - (car) *** Please see below		
Telephone		
Home as office		
Office requisites		
TOTAL	£ 38.40	*** These should exclude travel from home to normal place of work and taxable expenses such as non-repayable season tickets. Such items should to be entered on a C4 claim form.

I certify that these expenses have been wholly, exclusively and necessarily incurred on parliamentary duties.

Signed (Member).....

Printed name **EDWARD DAVEY**

Date **2.6.04** Constituency **KINGSTON + SURBITON**



Data Protection notice. We are required to keep this information under the rules governing payments made to Members of Parliament and their staff. This information will only be seen by staff who process salaries and claims or staff from the National Audit Office. Personal information will only be kept as long as it is accurate. If you have any concerns about the handling of such information, please contact this Departments Data Protection Officer on 020 7219 5973, who acts on behalf of the Data Controller, the Clerk of the House.

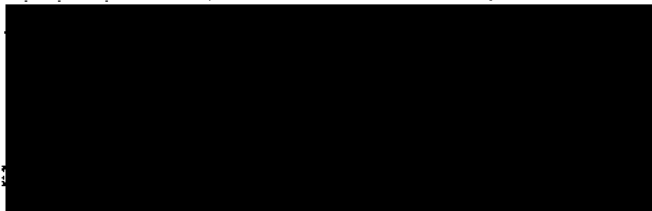
London Underground London Underground



27/01/02



London Underground London Underground



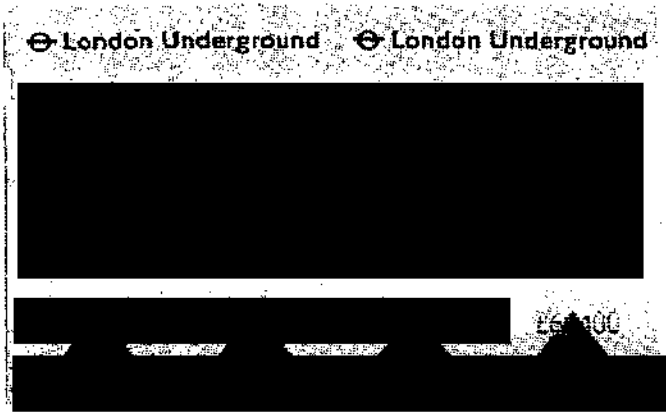
London Underground

London Underground



26/00





London Underground London Underground



29 300

London Underground London Underground



C2. DIRECT PAYMENT

I enclose¹..... certified invoices to allow direct payments to be made from my Incidental Expenses Provision

Invoice	Supplier's name	Amount £	
1	Banner Business Supplies [REDACTED]	11.41	[REDACTED]
2			
3			
4			
5			
6			
7			
8			
9			
10			
		£ 11.41	

I certify that the expenses shown above have been wholly, exclusively and necessarily incurred on parliamentary business [REDACTED]

SIGNED..... [REDACTED]MP

PRINTED NAME EDWARD DAVEY.....

DATE 4/6/04..... CONSTITUENCY KINGSSTON &

SURBITON

Invoice

 * INVOICE NO. [REDACTED]
 * *****



PAYMENT SLIP
 Please see reverse
 for terms of business
 and how to pay

Invoice To :
 Edward Davey MP
 Kingston & Surbiton

Charge To :
 Edward Davey MP
 Kingston & Surbiton

Banner Business Supplies Ltd
 Cashier

[REDACTED]

[REDACTED]

Page 1 Of 1 Date 28/05/2004
 Acc.No. [REDACTED] Order Date 26/05/2004
 Order [REDACTED]
 C.A.R. [REDACTED]

Delivered To :
 Edward Davey MP
 Kingston & Surbiton

[REDACTED]

Sales Order No : [REDACTED]

Inv. Date: 28/05/2004
 Amt. Due : 11.41

Line No.	Line Ref.	Product Code	Product Description	Quantity	U.O.M.	Unit Price	Tax Date	Line Total excl VAT	VAT Rate	Line VAT
1		9250007	RAPESCO MET WEDGE SINGLE SHARPENER	6	EACH	0.0600	27/05/04	0.36	17.50	0.06
2		8300012	N95 PERMANENT BULLET TIP MARKER BK	1	BOX12	1.4700	27/05/04	1.47	17.50	0.26
3		5000308	CAMBRIDGE A4 RECYC RULED 4H WIRE BK	4	EACH	1.5100	27/05/04	6.04	17.50	1.06
4		9350016	BANNER MICRO STAMP PAD 127x86mm RED	1	PAD	1.8400	27/05/04	1.84	17.50	0.32

[REDACTED]

V.A.T. Summary

Rate	Taxable Sum	V.A.T. Amount
17.50	9.71	1.70

Sales Order Total (VAT excl) 9.71

INVOICE GOODS 9.71
 INVOICE V.A.T. 1.70
 INVOICE TOTAL 11.41

Settlement Discount Terms [REDACTED]

Please return the slip
 from final page of invoice with your payment by

25/06/2004

Finance and Administration	Reason for Amendment: The wrong cat 5 code used should have been payroll
Prepared by: [Redacted]	
Authorised by: [Redacted]	
Date: 7th June 2004	

Transfer Description	Account Code	Cost Centre	Cat 2	Cat 3	Cat 4	Cat 5	Cat 6	Cat 7	Debit	Credit
									£	£
Transfer from Constit. Association	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]		1,500.00
Transfer to Agency Staff	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	1,500.00	
Transfer from General Running Costs	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]		1,650.00
Transfer to Agency Staff	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	1,650.00	

Total	3,150.00	3,150.00
--------------	-----------------	-----------------

All backing documentation must be attached to this form and filed in the Correction Journal file.

Transaction Reference:

Date received: Input by: *(Signature)*

Date Input onto Computer: Checked by: *(Signature)*

Return to:

Transaction code.



C3 DIRECT PAYMENT

Certain expenses to Members' employees and volunteers
(To exclude travel between home and normal place of work)

I hereby authorise the Fees Office to pay the undermentioned person the following sums from my Incidental Expenses Provision

Payment for	Amount £	Description - if further clarification required	For Fees Office use only
Travel - (rail/air/taxi) *** Please see below	51.20	TUBE FARES TO HOC 8 DAYS @ £6.40	
Other travel - (car) *** Please see below			
Telephone			
Home as office			
Office requisites			
TOTAL	£ 51.20	*** These should exclude travel from home to normal place of work and taxable expenses such as non-repayable season tickets. Such items should to be entered on a C4 claim form.	

I certify that these expenses have been wholly, exclusively and necessarily incurred on parliamentary duties.

Signed (Member).....

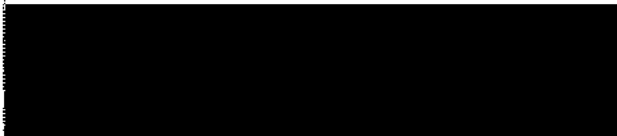
Printed name..... EDWARD DAVEY

Date..... 17.5.04 Constituency..... KINGSTON & SURBITON



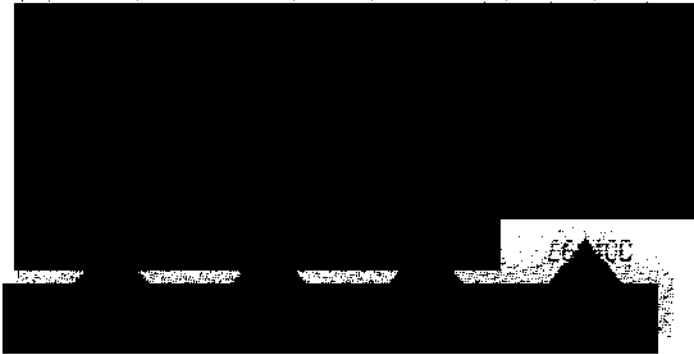
Data Protection notice. We are required to keep this information under the rules governing payments made to Members of Parliament and their staff. This information will only be seen by staff who process salaries and claims or staff from the National Audit Office. Personal information will only be kept as long as it is accurate. If you have any concerns about the handling of such information, please contact this Departments Data Protection Officer on 020 7219 5973, who acts on behalf of the Data Controller, the Clerk of the House.

⊖ London Underground ⊖ London Underground



London Underground

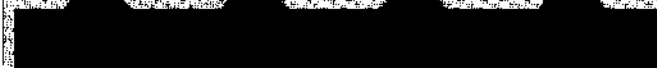
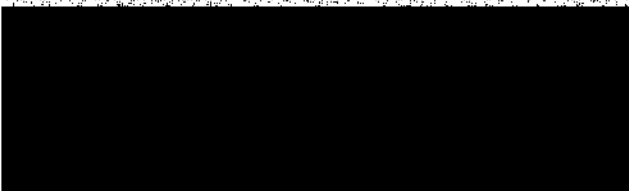
London Underground

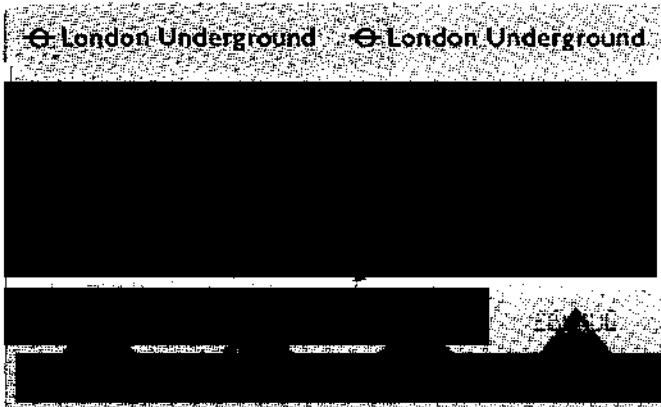


26400

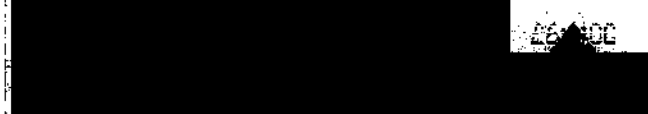
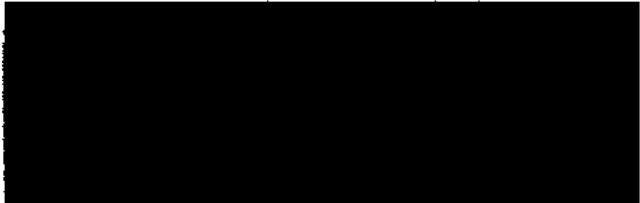
London Underground

London Underground

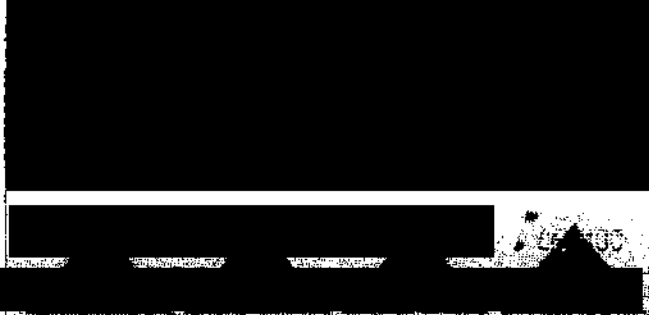


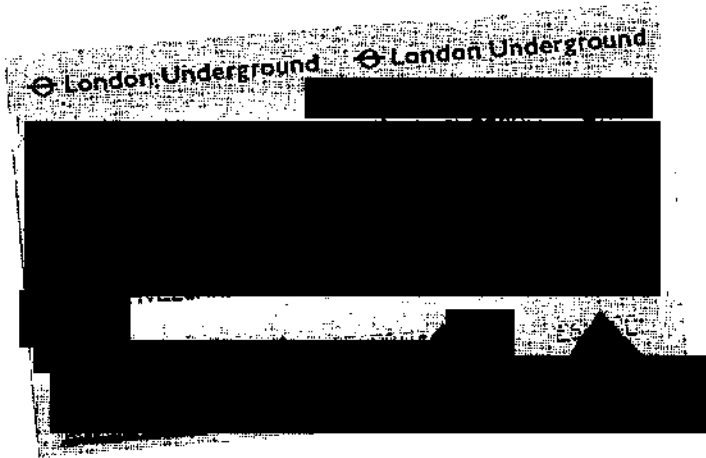


London Underground London Underground

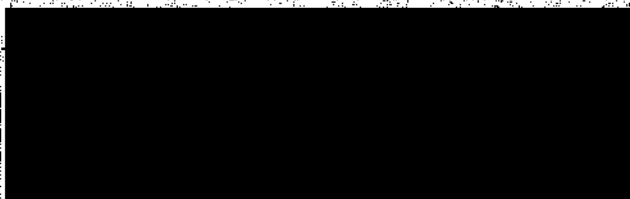


London Underground London Underground

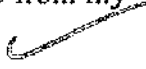




London Underground London Underground




C2. DIRECT PAYMENT

I enclose 2 certified invoices to allow direct payments to be made from my
Incidental Expenses Provision 

Invoice	Supplier's name	Amount £
1	LIBERAL DEMOCRATS (job card)	125.02
2	RICOH (printer repair)	154.41
3		
4		
5		
6		
7		
8		
9		
10		TOTAL = £279.43

I certify that the expenses shown above have been wholly, exclusively and necessarily incurred on parliamentary business.

SIGNED..... MP

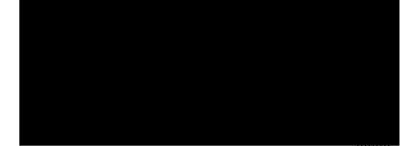
PRINTED NAME EDWARD DAVEY

DATE 15/4/04 CONSTITUENCY KINGSTON & SURBITON

REMITTANCE ADVICE -1

RICOH

RICOH UK LIMITED




REFERENCE	AMOUNT	TICK TO PAY
	224.91 70.50-	
TOTAL REMITTANCE	£154.41	
CHEQUE No.		
SIGNED:		DATE:

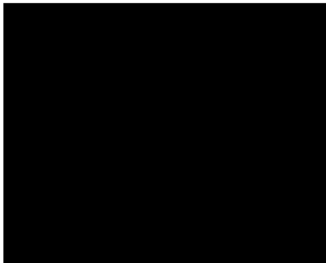


Invoice



No.: 
Document Date: 30/03/04
Your Reference:
Payment Terms:

Quantity	Description	Unit Price	Discount %	VAT Amount	Net Amount
1	Advert in Lib Dem News on 26 March 2004	106.40	0	18.62	106.40



Net Amount:	106.40
VAT Amount:	18.62
Gross Amount:	125.02

