



Communications Allowance  
Direct payment of suppliers

2002 707 90

Comms2  
page 1 of 2

**When to use this form**

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

**About filling in this form**

For details of costs you can claim for please refer to booklet on Communications Allowance.

If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

**Your details**

Name  
in CAPITAL LETTERS

LEO BALLS

Constituency

Normanton

**Claim details**

You can only request  
Please ensure

payment to suppliers for goods and services directly relating to Communications Allowance.  
you attach all supplier invoices.

Period of claim

from 02.07.07 to

to

Allowance year

07/08

Suppliers

Amount

Riasca Ltd.

£ 4800.00 p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

**Authorisation and declaration**

Signature

I certify that the above are the correct details of costs incurred wholly, or in part, for the purpose of my Parliamentary duties.

MP

Date

05.07.07

**Data protection**

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**Send your completed form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

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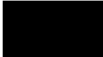
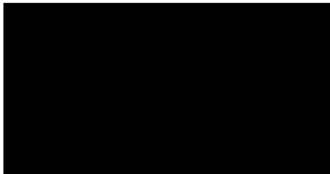
**Office use only**

Initials / Date


Validation  
completed

Comments

Ed Balls MP

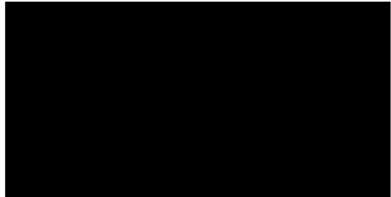


26/06/2007




Quantity	Details	Unit Price	Net Amount	VAT Rate	VAT
1.00	Constituency Annual Report 6pp A4 CMYK throughout on 115g Silk x 36 000	4,800.00	4,800.00	0.00	0.00

Payment terms: 30 days EOM



Total Net Amount	4,800.00
Carriage Net	0.00
Total VAT Amount	0.00
Invoice Total	4,800.00





Communications Allowance
Direct payment of suppliers



03 SEP 2007

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About filling in this form

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If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

Ed Balls

Constituency

Normanton

Claim details

You can only request
Please ensure

payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim

from \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_

Allowance year

07/08

4

Suppliers

Amount

Rylands Publishing Ltd £ 18.30 p

Rylands Publishing Ltd £ 18.30 p

Mediastream £ 135.00 p

Printforms Wakefield Ltd £ 498.- p

£ : p

£ : p

£ : p

£ : p

Authorisation and declaration

Signature

[Redacted Signature]

respect of costs incurred wholly,
of my Parliamentary duties.

MP

Date

22.08.07

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Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

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**Office use only**

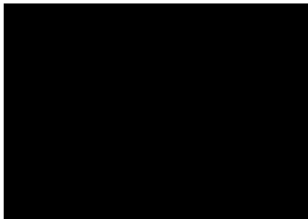
Initials / Date

Validation  
completed

Comments



To:



21 JUN 2007

### Invoice



Date: 14<sup>th</sup> June 2007 ✓

Your Ref:



#### Details

Eighth page advertisement in the Ossett Review, July 2007 issue.

Net Amount

VAT Rate

£20.00

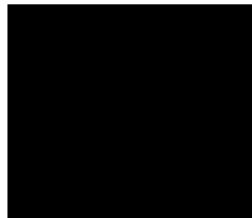
17.5%

Less 20% discount for series booking

£ 4.00

17.5%

Total Net Amount



£16.00

Total VAT Amount

£ 2.80

Invoice Total

£18.80

✓



To: Ed Balls MP

**Invoice**

Date: 29<sup>th</sup> May 2007 ✓

**Details**

	<b>Net Amount</b>	<b>VAT Rate</b>	
Eighth page advertisement in the Ossett Review, June 2007 issue.	£20.00	17.5%	
Less 20% discount for series booking	£ 4.00	17.5%	
<b>Total Net Amount</b>			£16.00
<b>Total VAT Amount</b>			£ 2.80
<b>Invoice Total</b>			<b>£18.80</b> ✓

[Redacted]

[Redacted]

mediastream ✓

VAT Reg. Number: [REDACTED]

Invoice To:

[REDACTED]  
Tel: 01545 611100

16 MAY 2007

PURCHASE ORDER NO:		DELIVER VIA	DELIVERY DATE	PAYMENT TERMS	DATE	PG.																						
NOT SUPPLIED				Net 30	11/5/07 ✓	1																						
QTY.	ITEM	DESCRIPTION		PRICE	UNIT	EXTENDED PRICE	VAT																					
1	009	Xerox Copies - 3 x 550 x A4 Newsletters		£ 135.00		£ 135.00	Z																					
						[REDACTED]																						
<table border="0"> <tr> <td>CODE</td> <td>RATE</td> <td>VAT</td> <td>SALE AMOUNT</td> </tr> <tr> <td>S</td> <td>17.5%</td> <td></td> <td></td> </tr> <tr> <td>Z</td> <td></td> <td></td> <td>£ 135.00</td> </tr> </table>				CODE	RATE	VAT	SALE AMOUNT	S	17.5%			Z			£ 135.00	<table border="0"> <tr> <td>SALE AMOUNT</td> <td>£ 135.00</td> </tr> <tr> <td>CARRIAGE</td> <td>£ 0.00</td> </tr> <tr> <td>VAT</td> <td>£ 0.00</td> </tr> <tr> <td>TOTAL</td> <td>£ 135.00</td> </tr> <tr> <td>PAID TODAY</td> <td>£ 0.00</td> </tr> </table>		SALE AMOUNT	£ 135.00	CARRIAGE	£ 0.00	VAT	£ 0.00	TOTAL	£ 135.00	PAID TODAY	£ 0.00	S
CODE	RATE	VAT	SALE AMOUNT																									
S	17.5%																											
Z			£ 135.00																									
SALE AMOUNT	£ 135.00																											
CARRIAGE	£ 0.00																											
VAT	£ 0.00																											
TOTAL	£ 135.00																											
PAID TODAY	£ 0.00																											
				BALANCE DUE		£ 135.00 ✓																						





**PRINTFORMS**

*Wakefield Ltd*

25 JUL 2007



Invoice / Tax Date

24/07/2007



# INVOICE

DETAILS/DESCRIPTION

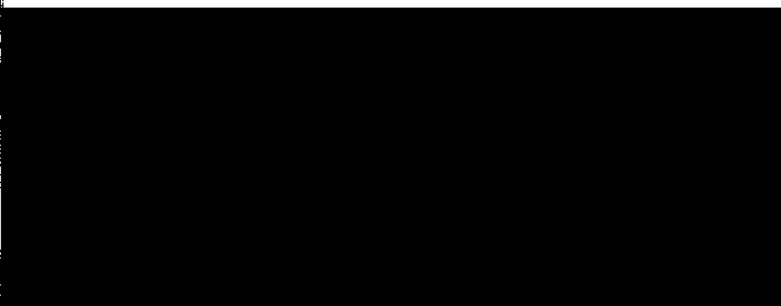
NET AMOUNT

VAT AMOUNT

10,000 x 2 sorts 2pp A4 Flyers

498.00

0.00



Weight

Carriage 0.00

Total Net Amount 498.00

Total VAT Amount 0.00

Invoice Total 498.00 ✓





Communications Allowance  
Direct payment of suppliers

2007 100 70



Comms2  
page 1 of 2

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About filling in this form

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If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name  
in CAPITAL LETTERS

LEO BAILS MP

Constituency

NORMANTON

Claim details

You can only request  
Please ensure

payment to suppliers for goods and services directly relating to Communications Allowance.  
you attach all supplier invoices.

Period of claim

from 23/08/07 to 12/09/2007 Allowance year 2007/2008

Suppliers

Amount

PRINTFORMS WAKEFIELD LTD £ 498 :00 p

RYALLS PUBLISHING LTD £ 18 :80 p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly,  
in respect of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

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**Send your completed form to**

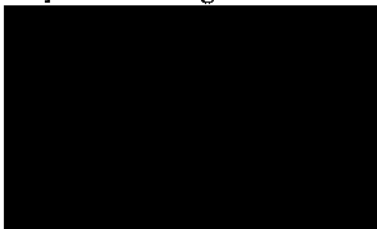
Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

**Office use only**

Initials / Date

Validation completed

Comments

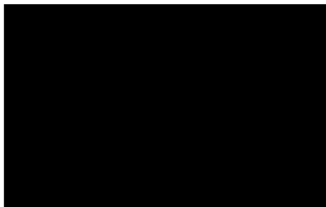


17 SEP 2007

ED BALJ.S MP

Invoice No.	
Invoice/Tax Date	12/09/2007 ✓
Order No.	
Account No.	

Quantity	Details	Unit Price	Disc Amount	Net Amount	VAT %	VAT
1.00	Eigth Page Advertisement in Ossett Review Oct issue special price	20.00	4.00	16.00	17.50	2.80



Total Discount	4.00
Total Net Amount	16.00
Carriage Net	0.00
Total VAT Amount	2.80
Invoice Total	18.80 ✓

STATEMENT



TO

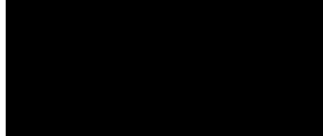


A/C No ED  
 DATE 23/08/2007  
 PAGE 1

DEBIT STATEMENT



FROM

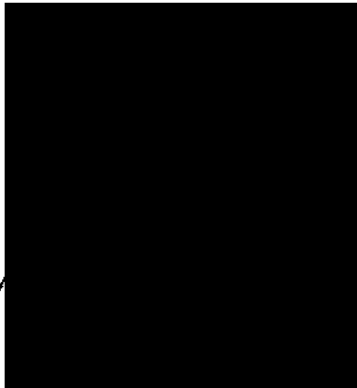


A/C No [Redacted]  
 DATE 23/08/2007  
 PAGE 1

NOTE: All values are shown in Pound Sterling

DATE	REF	DETAILS	DEBIT	CREDIT
------	-----	---------	-------	--------

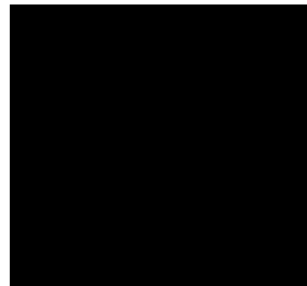
24/07/07	[Redacted]	10,000 x 2 sorts 2pp A4 Flye.	498.00	
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NOTE: All values are shown in Pound Sterling

DATE	DETAILS	DEBIT	CREDIT
------	---------	-------	--------

24/07/07	10,000 x 2 sorts 2pp A	498.00	
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CURRENT	30 DAYS	60 DAYS	90 DAYS	120+ DAYS
£ 0.00	£ 498.00	£ 0.00	£ 0.00	£ 0.00

TOTAL OWING  
 £ 498.00

TOTAL OWING  
 £ 498.00



Communications Allowance

Direct payment of suppliers

When to use this form

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Your details

Name in CAPITAL LETTERS

ED BALLS

Constituency

NORMANTON

Claim details

You can only request Please ensure

payment to suppliers for goods and services directly relating to Communications Allowance. you attach all supplier invoices.

Period of claim

from 06/08/07 to 29/09/07

Allowance year

07/08

Suppliers

Amount

BANNER BUSINESS SUPPLIES	£ 44 : 98 p
BANNER BUSINESS SUPPLIES	£ 97 : 06 p
THE BOSTON GROUP	£ 11 : 67 p
MEDIA STREAM	£ <del>135</del> : 00 p
RYALLS PUBLISHING LTD	£ 18 : 80 p
OSSETT TOWN AFC and SOCIAL CLUB	£ 64 : 63 p
	£ : p
	£ : p

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

MP

Date

31/08

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**Send your completed  
form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

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**Office use only**

Initials / Date

Validation  
completed

Comments

# Invoice

\*\*\*\*\*  
 \* INVOICE NO. [REDACTED]  
 \* \*\*\*\*\*  
 Invoice To :  
 Edward Balls MP  
 [REDACTED]

Charge To :  
 Edward Balls MP  
 Banner Business Supplies Ltd  
 Cashier



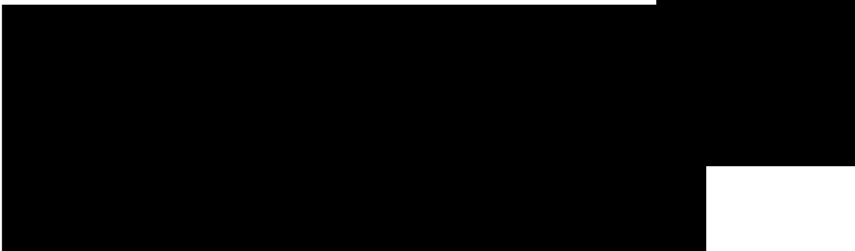
**PAYMENT STOP**  
 Please see [REDACTED]  
 for terms of business  
 and how to pay

Page 1 Of 1 Date 05/09/2007  
 Acc. No. [REDACTED] Order Date 04/09/2007  
 Order [REDACTED]  
 C.A.R.

Delivered To [REDACTED]  
 Edward Balls MP

Acc. No. [REDACTED]  
 Inv. No. [REDACTED]  
 Inv. Date: 05/09/2007  
 Amt. Due : 44.88

Line No.	Line Ref.	Product Code	Product Description	Quantity	P.O.M.	Unit Price	Tax Date	Line Total (excl VAT)	VAT Rate	Line VAT
1		9001005	BANNER MAIL ENV 114x235 WD 90 GF WH	1	BX1000	35.2600	04/09/07	35.26	17.5	6.17
2		9340014	BANNER RUBBER BANDS No24 454g	1	80		04/09/07	2.94	17.5	0.51



V.A.T. Summary			Sales Order Total (VAT excl)	38.20	
Rate	Taxable Sum	V.A.T. Amount		INVOICE GOODS	38.20
17.50	38.20	6.68	VAT Registration	INVOICE V.A.T.	6.68
			Settlement	INVOICE TOTAL	44.88
			Discount Terms		



# Invoice



\*\*\*\*\*  
 \* INVOICE NO. [REDACTED]  
 \* \*\*\*\*\*  
 Invoice To :  
 Edward Balls MP  
 [REDACTED]

Charge To :  
 Edward Balls MP  
 Banner Business Supplies Ltd  
 Cashier  
 [REDACTED]

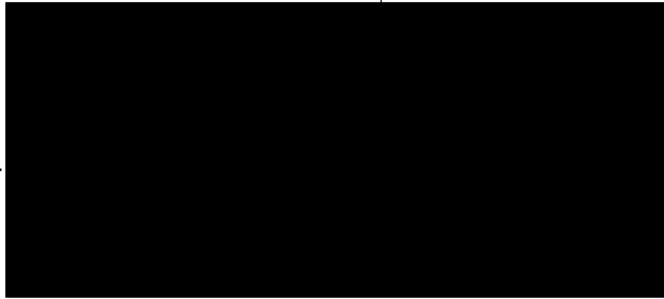
Page 1 Of 1 Date 29/09/2007  
 Acc. No. [REDACTED] Order Date 14/06/2007  
 Order [REDACTED]  
 C.A.R.

Delivered To [REDACTED]  
 Edward Balls MP  
 [REDACTED]

**PAYMENT SLIP**  
 Please see reverse  
 for terms of business  
 and how to pay

Inv. Date: 29/09/2007  
 Amt. Due : 97.06

Line No.	Line Ref	Product Code	Product Description	Quantity	U.O.M.	Unit Price	Tax Date	Line Total (exc. VAT)	VAT Rate	Line VAT
1		PRMISCELLANECUS	HC19-141 OVERPRINTED WITH ED BALLS MP PRINTED IN GREEN 4 X BX250 ARTWORK SUPPLIED	4	EACH	20.6500	28/09/07	82.60	17.5	14.46



V.A.T. Summary			Sales Order Total (VAT excl)		82.60
Rate	Taxable Sum	V.A.T. Amount		INVOICE GOODS	82.60
17.60	82.30	14.46	VAT Registration [REDACTED]	INVOICE V.A.T.	14.46
				INVOICE TOTAL	97.06

settlement : none  
 discount time :



# INVOICE

SPECIAL INSTRUCTIONS:

SUPPLYING COMPANY:

THE *Boston* GROUP

YOUR ORDER No: [REDACTED]  
OUR REFERENCE: [REDACTED]

INVOICE TO:

ED BALLS OFFICE

DELIVERED TO:

INVOICE [REDACTED] PAGE 1 OF 1. ACCOUNT [REDACTED] DATE 14-Sep-07 SELECTIVE WHOLESALE DISTRIBUTOR DELIVERY

LN	PRODUCT	DESCRIPTION	QUANTITY	PRICE	PER	GROSS	DISCOUNT	NET VALUE	VAT
1	661478	Replacement Bags Henry 30.8.19 1C Pk10	2	5.52	1	11.04	10.00%	9.94	A
							20 SEP 2007		

ANALYSIS	CODE	GOODS VALUE	RATE	AMOUNT
	A	9.94	17.50	1.73

TERMS: 30th OF FOLLOWING MONTH

GOODS SOLD UNDER CONDITIONS  
AVAILABLE ON REQUEST

GOODS VALUE	9.94
VAT	1.73
<b>AMOUNT PAYABLE</b>	<b>11.67</b>

VAT Reg. Number:

24 AUG 2007

Invoice To:

PURCHASE ORDER NO:		DELIVER VIA	DELIVERY DATE	PAYMENT TERMS	DATE	PG.	
NOT SUPPLIED				Net 30	11/5/07	1	
QTY.	ITEM	DESCRIPTION		PRICE	UNIT	EXTENDED PRICE	VAT
1	009	Xerox Copies - 3 x 550 x A4 Newsletters		£ 135.00		£ 135.00	Z
		CODE	RATE	VAT	SALE AMOUNT	SALE AMOUNT	
		S	17.5%			£ 135.00	
		Z			£ 135.00		
						CARRIAGE	£ 0.00
						VAT	£ 0.00
						TOTAL	£ 135.00
						PAID TODAY	£ 0.00
						BALANCE DUE	£ 135.00

*Handwritten signature*



9 AUG 2007

ryalls publishing ltd

Our ref: 823/JB041

To: Ed Balls MP

## Invoice

Invoice No: [REDACTED]  
Date: 6<sup>th</sup> August 2007  
Your Ref: [REDACTED]

Details	Net Amount	VAT Rate
Eighth page advertisement in the Ossett Review, Sep 2007 issue.	£20.00	17.5%
Less 20% discount for series booking	£ 4.00	17.5%

Total Net Amount £16.00

Total VAT Amount £ 2.80

**Invoice Total £18.80**

[REDACTED]

[REDACTED]

09 SEP 2007

# Ossett Town AF & Social Club



DATE: 10 September, 2007



## SALES INVOICE

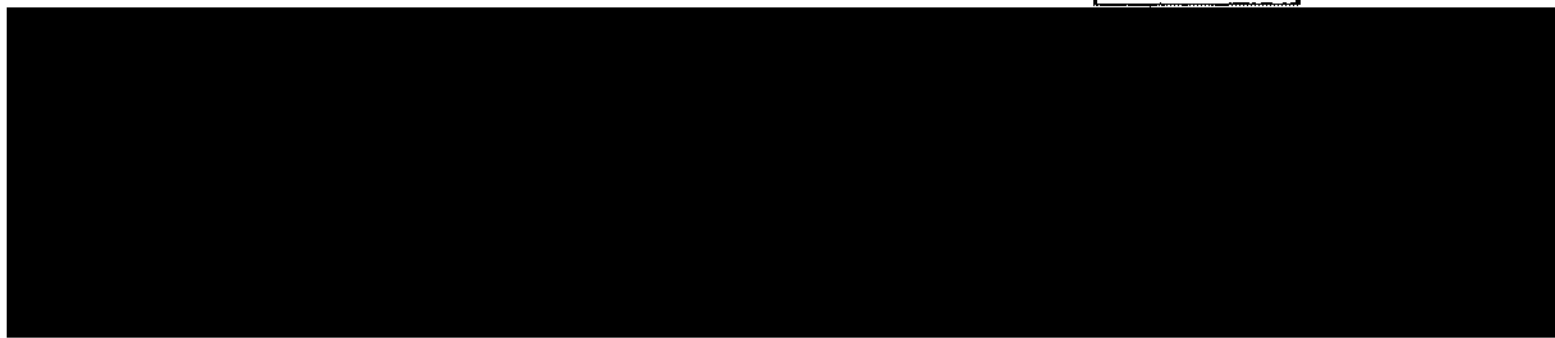
<b>Invoice to:</b> ED BALLS OFFICE	<b>Delivery or Work address if different:</b>

Comments or Special Instructions:

REP CODE	P.O. NUMBER				TERMS
					By Return

QUANTITY	DESCRIPTION	UNT PRICE	AMOUNT
1	TOWN CRIER OCT ADVERT 2007/08 1/4 A5 PAGE	£ 55.00	£ 55.00

SUBTOTAL	£ 55.00
VAT RATE	17.50%
VAT	9.63
CARRIAGE	
<b>TOTAL</b>	<b>£ 64.63</b>





Communications Allowance  
Direct payment of suppliers

Comms2  
page 1 of 2

19 NOV 2007

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this form

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Your details

Name  
in CAPITAL LETTERS

ED BALLS

Constituency

NORMANTON

Office use only

Costs

Claim details

You can only request

payment to suppliers for goods and services directly relating to Communications Allowance.

Please ensure

you attach all supplier invoices.

Period of claim

from \_\_\_ / \_\_\_ / \_\_\_ to \_\_\_ / \_\_\_ / \_\_\_

Allowance year

07 / 08

Suppliers

Amount

OSSETT TOWN AF+SOCIAL	£ 58 : 75 p
OSSETT TOWN AF+SOCIAL	£ 141 : 00 p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly,  
entirely and exclusively for the purpose of my Parliamentary duties.

Signature

MP

Date

15/11/07

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Department of Finance & Administration, House of Commons, London SW1AA

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**Office use only**

Initials / Date

Validation completed

Comments

31 OCT 2007

# Ossett Town AF & Social Club



DATE: 30 October, 2007

INVOICE:

## SALES INVOICE

<b>Invoice to:</b> ED BALLS OFFICE 	<b>Delivery or Work address if different:</b> 
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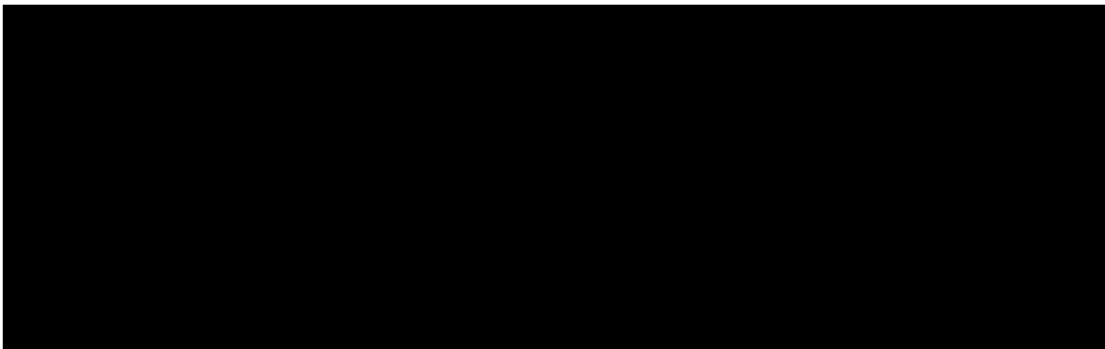
Comments or Special Instructions:

<b>REP CODE</b> 	<b>P.O. NUMBER</b>				<b>TERMS</b>
					By Return

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
1	XMAS 07 MAG ADVERT A5 SIZE MAG 1/4 PAGE	£ 50.00	£ 50.00

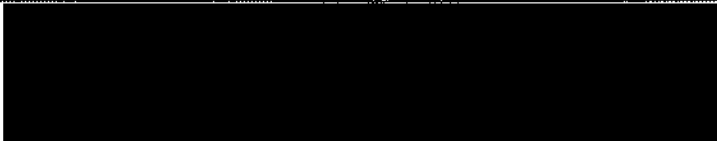


SUBTOTAL	£	50.00
VAT RATE		17.50%
VAT		8.75
CARRIAGE		
TOTAL	£	58.75





# Ossett Town AF & Social Club



DATE: 17 October, 2007 ✓

INVOICE: ✓



18 Oct 2007 ✓

## SALES INVOICE

<b>Invoice to:</b> OFFICE OF ED BALLS MP 	<b>Delivery or Work address if different:</b> 
---	---

Comments or Special Instructions:

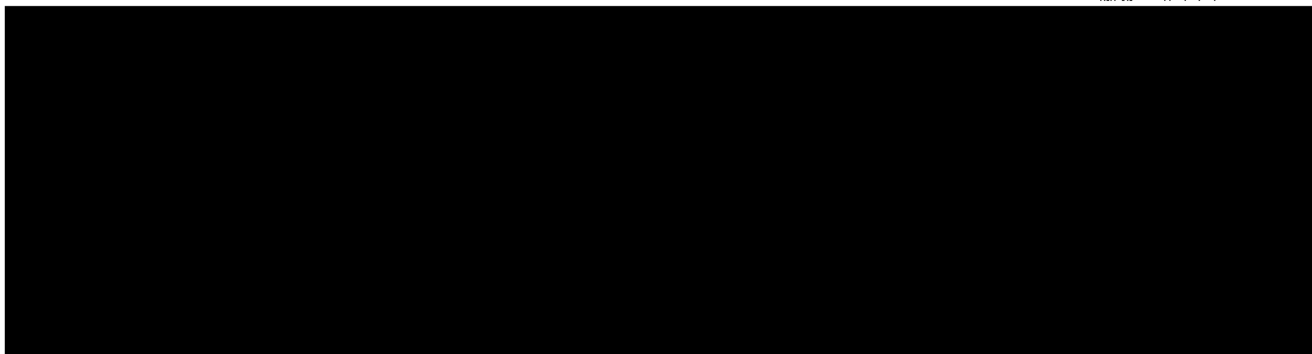
VAT: 419436541

REP CODE	P.O. NUMBER				TERMS
					By Return

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
1	MATCH SPONSOR 20/10/07 V WHITBY TOWN	E 120.00	E 120.00



SUBTOTAL	E	120.00
VAT RATE		17.50%
VAT		21.00
CARRIAGE		
<b>TOTAL</b>	<b>E</b>	<b>141.00</b>





**Communications Allowance**  
**Direct payment of suppliers**

2007 NOV 8 2

**Comms2**  
page 1 of 2

**When to use this form**

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

**About filling in this form**

For details of costs you can claim for please refer to booklet on Communications Allowance.

If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

**Your details**

**Name**  
in CAPITAL LETTERS

ED BALLS

**Constituency**

NORMANTON

Office use only

**Claim details**

*You can only request*

payment to suppliers for goods and services directly relating to Communications Allowance.

*Please ensure*

you attach all supplier invoices.

**Period of claim**

from 08/10/07 to 08/11/07

**Allowance year**

07/08

**Suppliers**

**Amount**

RYALLS PUBLISHING

£ 18 : 80 p

RYALLS PUBLISHING

£ 18 : 80 p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

**Authorisation and declaration**

I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

**Signature**

MP

**Date**

27/11/07

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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Send your completed form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

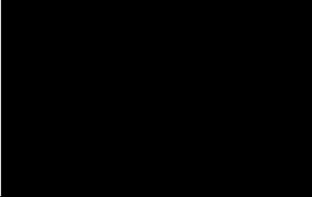
Initials / Date



Validation completed


Comments



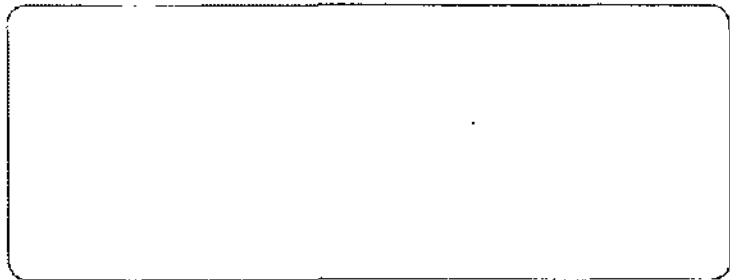
17 OCT 2007

ED BALLS MP ✓  


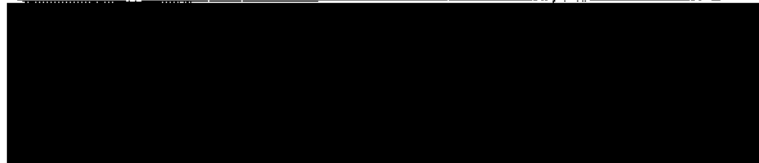
Invoice No.	
Invoice/Tax Date	08/10/2007 ✓
Order No.	
Account No.	

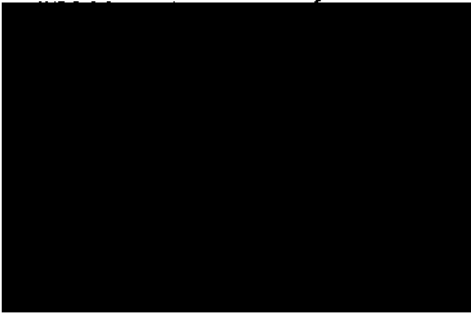
Quantity	Details	Unit Price	Disc Amount	Net Amount	VAT %	VAT
1.00	Eigth Page Adverrisement in Ossett Review Nov issue	20.00	4.00	16.00	17.50	2.80
						

- 5 DEC 2007




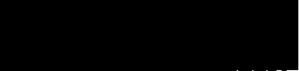
Total Discount	4.00
Total Net Amount	16.00
Carriage Net	0.00
Total VAT Amount	2.80
Invoice Total	18.80 ✓

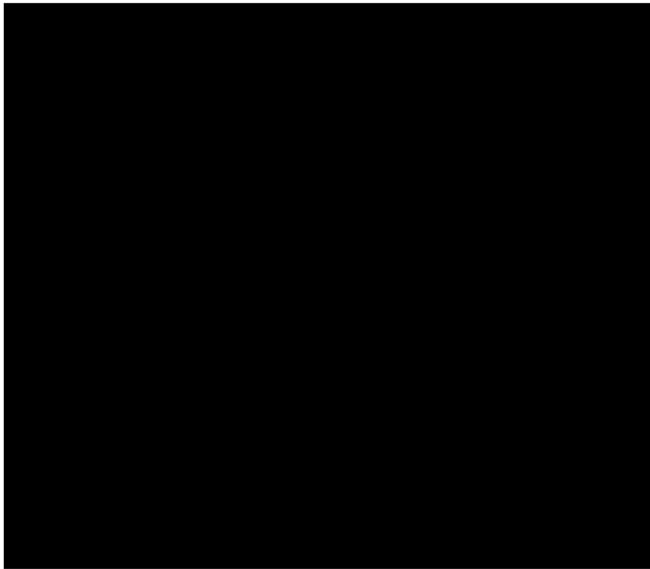




14 NOV 2007

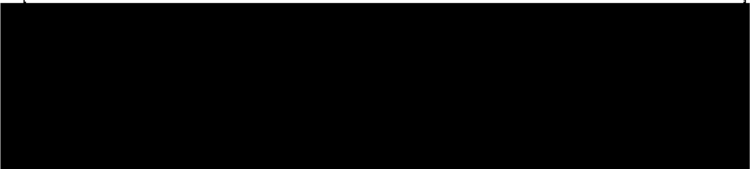
ED BALLS MP ✓  


Invoice No.	
Invoice/Tax Date	08/11/2007 ✓
Order No.	
Account No.	

Quantity	Details	Unit Price	Disc Amount	Net Amount	VAT %	VAT
1.00	Eighth Page Advertisement in Ossett Review Dec issue	20.00	4.00	16.00	17.50	2.80
						



Total Discount	4.00
Total Net Amount	16.00
Carriage Net	0.00
Total VAT Amount	2.80
Invoice Total	18.80 ✓





**Communications Allowance**  
**Direct payment of suppliers**

11 JAN 2009

**When to use this form**

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

**About filling in this form**

For details of costs you can claim for please refer to booklet on Communications Allowance.

If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

**Your details**

Name  
in CAPITAL LETTERS

ED BULLS

Constituency

NORMANTON

**Claim details**

You can only request  
Please ensure

payment to suppliers for goods and services directly relating to Communications Allowance.  
you attach all supplier invoices.

Period of claim

from 10 / 12 / 07 to 10 / 12 / 07

Allowance year

07 / 08

Suppliers

Amount

RYALLS PUBLISHING

£ 18 .80 p

£ . . p

£ . . p

£ . . p

£ . . p

£ . . p

£ . . p

£ . . p

**Authorisation and declaration**

I confirm that the payments requested are in respect of costs incurred wholly, or in part, in respect of my Parliamentary duties.

Signature

MP

Date

**Data protection**

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---

**Send your completed  
form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

---

**Office use only**

Initials / Date

Validation  
completed

Comments

18 DEC 2007

Invoice

Page 1

ED BALLS MP

Invoice No.	
Invoice/Tax Date	10/12/2007
Order No.	
Account No.	

Quantity Details

Unit Price Disc Amount Net Amount VAT % VAT

1.00	Eighth Page Advertisement in Ossett Review in Jan issue Special price	20.00	4.00	16.00	17.50	2.80
------	---	-------	------	-------	-------	------

Total Discount	4.00
Total Net Amount	16.00
Carriage Net	0.00
Total VAT Amount	2.80
Invoice Total	18.80





Communications Allowance  
Direct payment of suppliers

Comms 2  
page 1 of 2

When to use  
this form

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in  
this form

For details of costs you can claim for please refer to booklet on Communications Allowance.

If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name  
in CAPITAL LETTERS

ED BALLS

Constituency

NORMANTON

Claim details

You can only request  
Please ensure

payment to suppliers for goods and services directly relating to Communications Allowance.  
you attach all supplier invoices.

Period of claim

from 25 / 01 / 08

to 25 / 01 / 08

Allowance year

07 / 08

Suppliers

Amount

BOSTON

£ 235.63 p

£ \_\_\_\_\_ p

£ \_\_\_\_\_ p

£ \_\_\_\_\_ p

£ \_\_\_\_\_ p

£ \_\_\_\_\_ p

£ \_\_\_\_\_ p

£ \_\_\_\_\_ p

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

MP

Date

**Data protection**

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**Send your completed  
form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

---

**Office use only**

Initials / Date

Validation  
completed

Comments

# INVOICE

SPECIAL INSTRUCTIONS:

SUPPLYING COMPANY:

YOUR ORDER No:  
OUR REFERENCE:

INVOICE TO:

ED BALLS

DELIVERED TO:

INVOICE

PAGE 1 OF 1.

ACCOUNT

DATE 25-Jan-08

SELECTIVE WHOLESALE DISTRIBUTOR DELIVERY

LN	PRODUCT	DESCRIPTION	QUANTITY	PRICE	PER	GROSS	DISCOUNT	NET VALUE	VAT
1	C27208	CHAR DL CRM LD PEELNSEAL WLT WDW PK500	4	45.12	1	180.48	40.00%	108.29	A
2	297609	5 STAR COPIER PPR A4 CREAM 80GSM PK500	10	16.46	1	164.60	50.00%	82.30	A
3	PCCA4W	A4 COPIER COPTMAX WHITE Your product code: 001	2500	1.99	500	9.95	NET	9.95	A

CODE	GOODS VALUE	RATE	AMOUNT
A	200.54	17.50	35.09

**TERMS: 30th OF FOLLOWING MONTH**

GOODS SOLD UNDER CONDITIONS  
AVAILABLE ON REQUEST

<b>GOODS VALUE</b>	200.54
<b>VAT</b>	35.09
<b>AMOUNT PAYABLE</b>	<b>235.63</b>

ANALYSIS VAT



Communications Allowance  
Direct payment of suppliers

VALIDATION  
19 FEB 2008  
RECEIVED

Comms2  
page 1 of 2

When to use this form

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

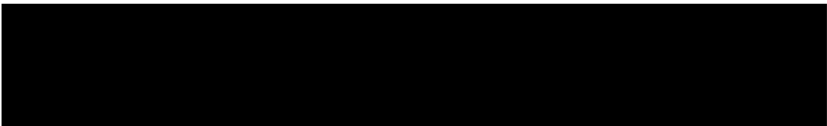
Your details

Name in CAPITAL LETTERS

ED BALLS

Constituency

NORMANTON



Claim details

You can only request  
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from 04/01/08 to 04/10/08 Allowance year 07/08

Suppliers

Amount

MEDIA STRAMA £ 423.00 p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Authorisation and declaration

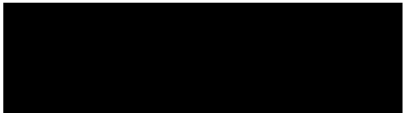
I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

\_\_\_\_\_ MP

Date

19<sup>th</sup> February 2008



mediastream

VAT Reg. Number:

Invoice No.

Invoice To:

Ed Balls

04 JAN 2008

PURCHASE ORDER NO:		DELIVER VIA	DELIVERY DATE	PAYMENT TERMS	DATE	PG.	
				Net 30	21/12/07	1	
QTY.	ITEM	DESCRIPTION		PRICE	UNIT	EXTENDED PRICE	VAT
1	008	Print - 10,000 x 210x99mm Calendars		£ 335.00		£ 335.00	S
1	012	Artwork Charges - Layout		£ 25.00		£ 25.00	S
				SALE AMOUNT		£ 360.00	
				CARRIAGE		£ 0.00	S
				VAT		£ 63.00	
				TOTAL		£ 423.00	
				PAID TODAY		£ 0.00	
				BALANCE DUE		£ 423.00	

Claim: details continued

Staffing Allowance claims

	Suppliers	Amount
Item 6	_____	£ : p
Item 7	_____	£ : p
Item 8	_____	£ : p
Item 9	_____	£ : p
<b>Total</b>		<b>£ : p</b>

Office use only		
Allow or A/c code	Supplier ID	Exp/ Cat 5

**Authorisation and declaration**

I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature \_\_\_\_\_ MP  
 Date 14 / 02 / 2008

**Data protection** The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research. For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act. Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to Validation Team, Operations Directorate, Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only			
Validation	Initials	Date	
Claims received		/ /	Validation Member ID added to form
Signature check		/ /	Payment codes added to form
Funds check		/ /	Receipts/ documentation present
Allowable expenditure		/ /	Processing input

Please use margin for comments



Communications Allowance  
Member's reimbursement form

Comms1  
page 1 of 2

MAY 2008

When to use  
this form

Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in  
this form

For details of costs you can claim for please refer to booklet on Communications Allowance.  
 If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name  
In CAPITAL LETTERS

ED BALLS MP

Constituency

NORMANTON

Claim details

You can only claim for

costs you have actually paid.

Please ensure

you attach all receipts or invoices for items of £25 and above.

Period of claim

from 18 / 02 / 08 to - / - / -

Allowance year

07  
08 / 08

Description of service or goods	Amount
ROYAL MAIL - FREEPOST	£ 226 : 00 p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
Total	£ 226 : 00 p

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily

Signature

[Redacted Signature]

MP

Date

10/04/08

**Data protection**

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Send your completed form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

**Office use only**

Initials / Date

Input subtotals per Cat 5

Validation completed

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£
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£
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**Comments**

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Communications Allowance
Direct payment of suppliers

13 MAY 2008

When to use this form

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

LEO BOLLS

Constituency

NORMANTON

Claim details

You can only request Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim

from 31/03/08 to - / - / -

Allowance year

07/08

Suppliers

Amount

NORMANTON ADVERTISER

£ 2526.75 p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

30/4/08

**Data protection**

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Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

**Office use only**

Initials / Date

Validation  
completed**Comments**

# NORMANTON ADVERTISER

PRINTERS

## INVOICE

23 APR 2008

ED BALLS MP

Invoice No: [REDACTED]

Account Code: [REDACTED]

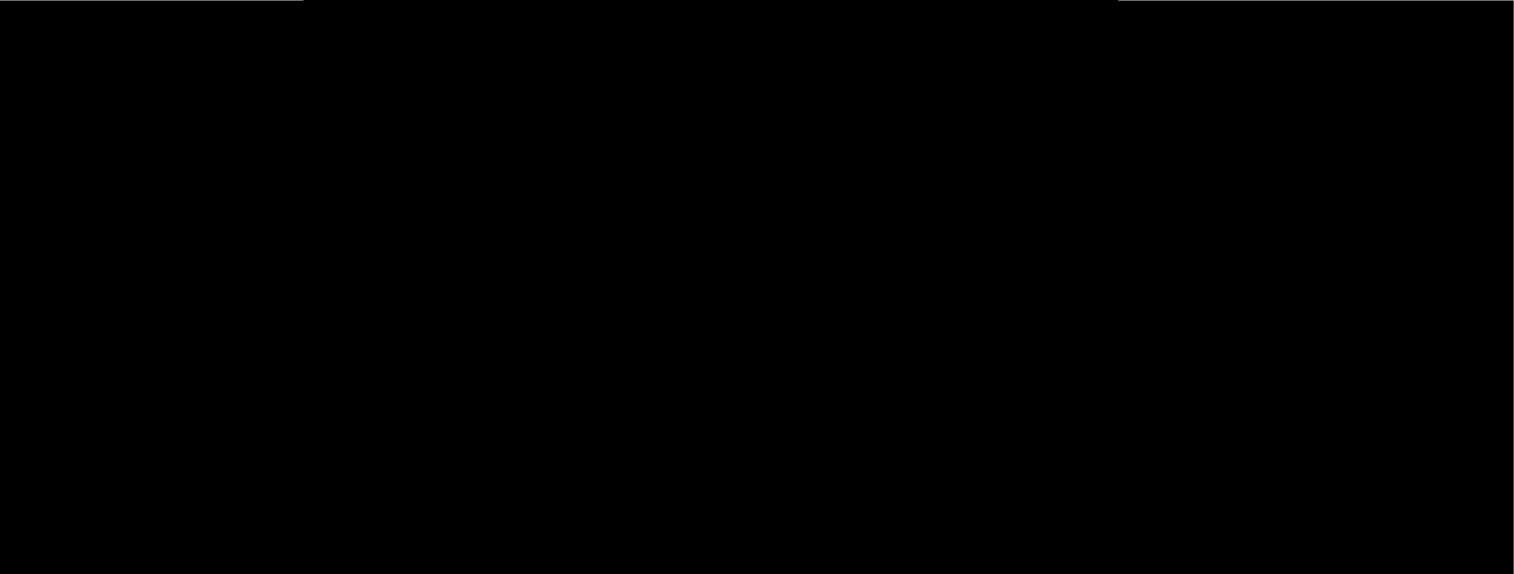
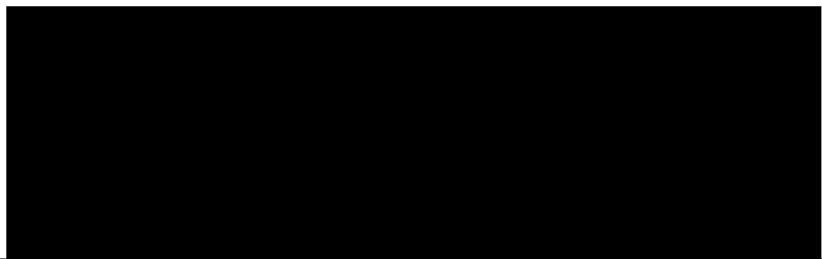
Date/Tax Point: 31/03/08

Order No:

DESCRIPTION	QTY.	PRICE	VALUE	VAT
PRINTING - 30,000 A4 LETTERS "2-COLOUR" 30,000 114x229 ENVELOPES 30,000 DL ENVELOPES FOLD AND STUFF ENVELOPES	1	2150.00	2150.00	376.25



Sub Total 2150.00  
VAT 376.25  
Total 2526.25





# Communications Allowance

## Direct payment of suppliers

**When to use this form**

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

**About filling in this form**

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

**Your details**

Name  
in CAPITAL LETTERS

ED BALLS

Constituency

NORMANTON



**Claim details**

You can only request  
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from 03 / 03 / 08 to \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Allowance year

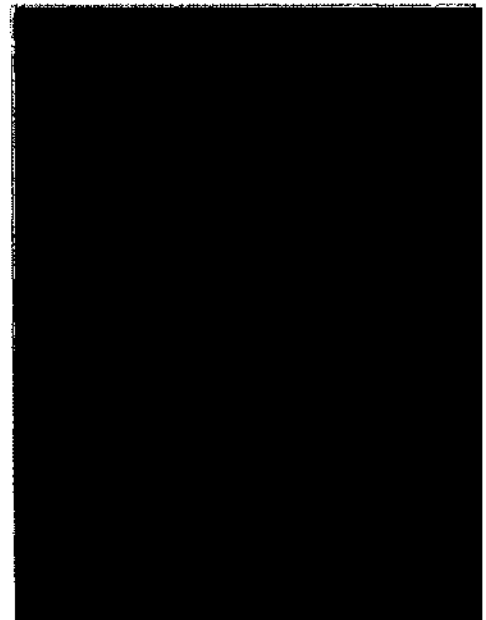
07 / 08

Suppliers

x1

Amount

Suppliers	Amount
<u>RYALLS PUBLISHING Ltd</u>	<u>£ 32 .90 p</u>
_____	£ _____ p
_____	£ _____ p
_____	£ _____ p
_____	£ _____ p
_____	£ _____ p
_____	£ _____ p
_____	£ _____ p



**Authorisation and declaration**

- I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature



MP

Date

31/03/08

**Data protection**

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---

Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

---

**Office use only**

Initials / Date

Validation  
completed

Comments



ED BALLS MP  
[Redacted]

Invoice No.	[Redacted]
Invoice/Tax Date	03/03/2008
Order No.	[Redacted]
Account No.	[Redacted]

Quantity	Details	Unit Price	Disc Amount	Net Amount	VAT %	VAT
1.00	Eigh Page Advertisement in Ossett Review Easter issue	35.00	7.00	28.00	17.50	4.90
[Redacted]						

[Redacted]

Total Discount	7.00
Total Net Amount	28.00
Carriage Net	0.00
Total VAT Amount	4.90
Invoice Total	32.90

PAYMENT IS NOW DUE, PLEASE SEND BY RETURN





15 Nov 07  
**Communications Allowance**  
**Direct payment of suppliers**

**When to use this form**

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

**About filling in this form**

For details of costs you can claim for please refer to booklet on Communications Allowance.

If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

**Your details**

Name  
in CAPITAL LETTERS

ED BALLS

Constituency

NORMANTON



**Claim details**

You can only request  
Please ensure

payment to suppliers for goods and services directly relating to Communications Allowance.  
you attach all supplier invoices.

Period of claim

from \_\_\_/\_\_\_/\_\_\_ to 20/12/07

Allowance year

07/08

Suppliers

Amount

FIVE ARROWS FACTORS

£ 117 : 50 p

£ \_\_\_\_\_ : \_\_\_\_\_ p

£ \_\_\_\_\_ : \_\_\_\_\_ p

£ \_\_\_\_\_ : \_\_\_\_\_ p

£ \_\_\_\_\_ : \_\_\_\_\_ p

£ \_\_\_\_\_ : \_\_\_\_\_ p

£ \_\_\_\_\_ : \_\_\_\_\_ p

£ \_\_\_\_\_ : \_\_\_\_\_ p

**Authorisation and declaration**

I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

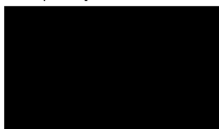
Signature



MP

Date

20/1/08



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**Send your completed form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

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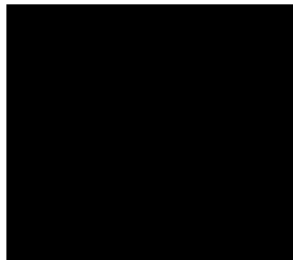
Validation completed

Comments





FIVE  
ARROWS  
FACTORS



STATEMENT

REMITTANCE ADVICE

Please return this tear off portion with your remittance



4/02/08

4/02/08

1

£

1

£

Supplier: WPC Media Limited

Date	Ref. No.	Transaction	Amount	Due Date	Item	Ref. No.	Paid <input checked="" type="checkbox"/>	Amount
20/12/07	[REDACTED]	INVOICE	117.50	19/01/08 *	1	1867		117.50
[REDACTED]								
ITEMS MARKED * ARE OVERDUE								
Total balance outstanding			117.50			Total balance outstanding		117.50

\* Overdue  
A Applied  
D Disputed