



HOUSE OF COMMONS

424617 SP
12/5

PAAE 2

Office use only
Costs/Cat2

Supp/Res ID

M SWAYDNE

Allowance 514602

688803

Member's Reimbursement Form
Personal Additional Accommodation Expenditure (PAAE)

8 MAY 2009

Member's Name (CAPITAL LETTERS)

Constituency (CAPITAL LETTERS)

J A SWAYDNE

NEW FOREST WEST

Claim details

Month/period to be claimed

From

01042009

To

30042009

Subsistence

(No receipts required)

Number of nights spent
away from main home

@ £25.00 per night £

Exp type/
Cat5

Cost of accommodation

Mortgage interest £

711.58

514 631

Hotel £

514

Rent (inc deposits) £

514

Council Tax/rates £

891.88

514 633

Fixtures, fittings and furnishings

£

£

£

£

£

Total

£

514

Other household costs

(e.g. service charges, utilities,
telecommunications, maintenance
and repairs)

Gas

£

20

Service Charge

£

912.26

£

£

£

£

Total

£

932.26

514 636

Please securely attach required documentation e.g. invoices, receipts etc. in support of individual items equal to or in excess of £25.00 unless standing documents e.g. mortgage statements, rental agreements etc. have previously been lodged.

Grand Total

£ 2535.72

Authorisation and declaration

- ✓ I confirm that the amounts claimed were incurred in respect of my additional home as reported to the Department of Resources.
- ✓ I confirm that the amounts claimed comply with the principles and rules contained in the Green Book.

Member's
Signature

Date

Data Protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and HMRC. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

About filling in this form.

If you have any questions about this form,
please call 020 7219 1340

Send your completed form to:

Operations Directorate, Department of Resources
House of Commons, London SW1A 0AA

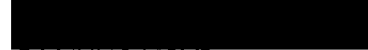
Handwritten scribble

MRS M SWANE



London Borough of Hammersmith & Fulham
PO Box 1453, London W6 9UU TEL 0845 803 1020
EMAIL StoZ@lbhf.gov.uk WEB www.lbhf.gov.uk

Property address (if different)



Account ref



Please quote account ref if you contact us

Bill number



Property ref



Council tax bill - 2009/2010

Date of Issue 27.02.2009

This property is in band B

Information relating to the last two years council tax and other useful topics, can be found in the booklet sent with current year bills.

		% change from previous year
The full charge for the year is comprising:	£891. 88	- 2. 2
Greater London Authority	£240. 97	0. 0
LB of Hammersmith and Fulham	£650. 91	- 3. 0

Charge details:

Council tax due for period 01.04.2009 to 31.03.2010 £891. 88

01.04.2009 to 31.03.2010
No discount for long term empty properties

Total Payable for period 01.04.2009 to 31.03.2010 £891. 88

Payment details:

This bill is payable by cash instalments as follows:

Date due	Amount due	Date due	Amount due
03.04.2009	£90.88	03.09.2009	£89.00
03.05.2009	£89.00	03.10.2009	£89.00
03.06.2009	£89.00	03.11.2009	£89.00
03.07.2009	£89.00	03.12.2009	£89.00
03.08.2009	£89.00	03.01.2010	£89.00

Handwritten note: Paid in full April 09.



Leaseholder Services

Valuing leaseholders
Delivering value for money

Date: 26-Mar-09

MRS M C SWAYNE

Your Account Ref is: [REDACTED]
Your Account Co-ordinator is:
Name: Leasehold Team
Tel: [REDACTED]
Email: service.charges@[REDACTED]

Property Address [REDACTED]

SERVICE CHARGE INVOICE 2009/10 ESTIMATE

VAT REG NO [REDACTED]

	Net	VAT	Gross
Estimate Due for 2009/10 Estimated Charges for period 1st April 2009 to 31st March 2010	912.26	0.00	912.26

This invoice is payable in 10 monthly instalments commencing 1st April 2009 to 1st January 2010.

Your first payment will be £91.28 followed by 9 payments of £91.22.

If there are arrears on your account or you do not keep to the required monthly instalments, we reserve the right to request payment on a half yearly basis as set out in your lease.

Any direct debit in place will be amended to reflect the change in monthly amounts to be collected. If you do not have a direct debit set up you will be sent a payment book under separate cover. If you pay by standing order please arrange with your bank to have the amount changed.

If you do not make your first payment by 21st April 2009 we have to charge you interest. Interest will be charged at 5% above the Bank Base Rate.

54-30-45
Westminster Bank
Paid 02 APR 2009
£ 912.26
No. 3
Ringwood CASH

For the purposes of Sections 47 and 48 of The Landlord and Tenant Act 1987 the landlord's name and address is:
[REDACTED]

Please see overleaf for methods of payment³

SWAN FOOD STORE
6 SWANSCOMBE ROAD
PAYZONE - TAKING CARE OF
YOUR PAYMENTS

QUANTUM

Card ID

86605

R14

Gas Meter Card

£20.00

**

THANKS

Ask About Electric Topup

M240033

136102282

DATE 16/04/09

R0677

11:43