



Additional Costs Allowance

5888219

MB 08/16/CA2

Member's claim form

29 MAY 2009

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

429302
S-S 8/16/09

Your details

Name in CAPITAL LETTERS

JES BROWNE

Constituency

KILMARNOCK + LOUGHBOROUGH

Office use only

Costc M BROWDKI

Supp/Res ID [redacted]

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

685800

Please list

- all items costing £25 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel costs.

2009/2010

Period of claim

from 1.4.09 to 30.4.09

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1626 : 00 p 514631

Food

£ : p

Utilities

£ 10 : 94 p 514636

Council Tax/Rates

£ 515 : 71 p 514633

Telephone and telecommunications

£ 24 : 96 p 514636

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p please specify

Other

£ : p please specify

Other

£ : p please specify

Total

£ 2173 : 61 p

TOTAL £ 31.90

Details of second home *if applicable*

Address of second home
for Additional Costs Allowance

[Redacted address fields]

Postcode

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my

Signature

[Redacted signature]

MP

Date

28 May 2009

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research. For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act. Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



City of Westminster

Enquiries by post:

Westminster City Council, Council Tax, PO Box 165, Erith DA8 9DW

Send payments to:

Westminster City Council, PO Box 397, Warrington WA55 1GG

Tel: 0845 302 3400 8.30am to 6pm Monday to Friday

Minicom: 0845 070 0281 (call charges will vary)

Email: WestminsterCouncilTax1@Capita.co.uk



Date of Issue: 16-MAR-2009

MR D BROWNE	
Account reference	

Address of property	
Property reference	

Council tax demand notice 2009/2010

The property above has been placed in **band D**. For properties in this band within the City of Westminster (not including the Montpelier Square area) the amounts set for the financial year 2009 to 2010 are as follows.

	Percentage (%) change from last year	
City of Westminster	0.0 % Increase	377.80
Greater London Authority	0.0 % Increase	309.82
Council tax for your property 2009 to 2010		687.62
Charge for period 01-APR-2009 to 31-MAR-2010		687.62
Adjustments	Period	
Discount 25% : single occupation	01-APR-2009 31-MAR-2010	-171.91

Please quote the full 11-digit account reference when making a payment.

If you believe you are no longer entitled to a discount, you must notify the City Council within 21 days or you may be subject to a penalty charge.

The amounts shown below are currently payable by cash / cheque. You may also pay by one of the payment methods detailed overleaf. The City Council recommends paying by direct debit.

Total 515.71

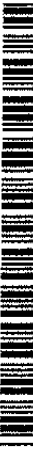
Date of payment	Amount due	Date of payment	Amount due
01-APR-2009	47.71	01-OCT-2009	52.00
01-MAY-2009	52.00	01-NOV-2009	52.00
01-JUN-2009	52.00	01-DEC-2009	52.00
01-JUL-2009	52.00	01-JAN-2010	52.00
01-AUG-2009	52.00		
01-SEP-2009	52.00		

Efficiency information

Councils and Fire Authorities must consider economy, efficiency and effectiveness in their actions. An efficiency saving occurs when the cost of an activity falls but its effectiveness does not. By the end of March 2009, efficiency savings since April 2008 are forecast to be:

	Efficiency savings	as a % of 2007/08 spending
Westminster City Council	£16,980,000	4.5%
London Fire and Emergency Planning Authority	£4,724,000	1.1% ³

These efficiencies equal £135 for the average Band D home.



[Redacted]

[Redacted]

Statement of account

Re: [Redacted]

Printed Date: 2 Apr 2009
Tenant Ref: [Redacted]

From date	To Date	Description	Pay Method	Gross
1 Mar 2009 -	31 Mar 2009	Monthly Rent in Advance	DD	1,625.00
1 Mar 2009 -	31 Mar 2009	Monthly Telephone Line Rental in Advance	DD	1.00
Total charges for the period:				£1,626.00
Payments/credits for period & debit/credit balances b/f from previous month:				-£1,626.00
Total credit				<u>£0.00</u>

1626.00
+ 2
3252.00

If you are on direct debit this statement is for information only.

If you do not have a direct debit, please transfer the outstanding amount to our account:

Our Bank Address:

[Redacted]

Our Bank Account Details:

[Redacted]

[Redacted]

Mr Desmond Browne MP

[Redacted]

[Redacted]



Your area reference



Your account number



Bill date

29 April 2009

Payment summary

Balance brought forward £0.00

Previous bill balance £24.96

Payment details

Date	Description	Amount
Tue 14 Apr	Payment - Thank you	-£24.96

-£24.96

To find out more about Virgin Media and to make the most of your service, please visit www.VirginMedia.com

Your area reference

Your account number

Bill date

29 April 2009

Service charges

Total service charges

£26.96

Includes VAT at the appropriate rate(s)

Refunds and adjustments

-£0.54

Description	Date/period	Amount
VAT Credit	28 April	-£0.54

Advance charges

£27.50

Description	Date/period	Amount
Family Pack	6 May - 5 June	£7.50
Broadband Size: M	6 May - 5 June	£20.00

Get it all – and so much more! For just **£41** a month (Direct Debit & ebill) you can enjoy all 3 Virgin Media services. That's 100+ digital TV channels including Sky1, up to 20Mb fibre optic broadband which is perfect for the whole house and home phone. **Call 0800 952 8042 now.** Subject to availability. £30 install charge & min contract applies. Offer conditions at virginmedia.com



www.edfenergy.com
 Any questions?
0800 096 9000
 Mon-Fri 8am to 8pm
 Sat 8am to 2pm
 account number

Electricity emergency
0800 028 0247
 24 hours a day 7 days a week
 bill for 14 Jan 09 - 15 Apr 09
 bill date 16 Apr 09



24411
 MR D BROWNE MP

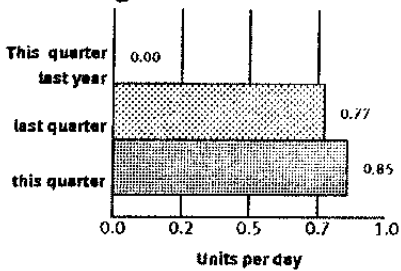


electricity bill: **-£56.97**

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→ Your average daily electricity usage



bill summary

Amount of last bill	-£18.91
Payments	-£45.00
Charges this period (minus discounts)	£6.94
Total for this period	-£56.97

Nectar points this quarter



Nectar points to be claimed 150



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FORM FO23

CORRECTION TO GENERAL LEDGER

Finance and Administration	Reason for Amendment: Alteration to show correct expense type for PAAE payment for Desmond Browne MP
Prepared by: <i>Rodney Tapp</i>	
Authorised by: <i>Andy Lowther</i>	
Date: 16th June 2009	

Transfer Description	Account Code								Debit £	Credit £
		Cost Centre	Cat 2	Cat 3	Cat 4	Cat 5	Cat 6	Cat 7		
Reverse payment as mortgage Trans No 429302	[REDACTED]	MBROWDKI	09 10				[REDACTED]			1,626.00
Code payment as rent Trans No 429302	[REDACTED]	MBROWDKI	09 10							1,626.00

Total	1,626.00	1,626.00
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All backing documentation must be attached to this form and filed in the Correction Journal file.

Transaction Reference:

Date received:
 Date Input onto Computer:

Input by: *(Signature)*
 Checked by: *(Signature)*

TransNo 429302 SequenceNo 1 BatchID 13 1 / 4

GL Analysis		Amount	
Account	514602 Additional Costs Allowance	Amount	GBP 1,626.00
Costc	MBRDWDKI Mr Desmond Browne MP	Amount	GBP 1,626.00
Piro	09_10 Allowance Year 2009-2010	ExchRate	1.000000
Who		Amount 3	0.00
		ExchRate2	
Exp_type	514631 Mortgage interest	Amount 4	0.00
			0.00
			0

Transaction			
AP/AR ID	MR DES BROWNE MP	Inv. Date	28/05/2009
Tax code	0	Tax system	SI
Period	200903	Fiscal year	2009
Cancelled		Inv Recvd	29/05/2009
Text	MORTGAGE	InvoiceNo	A685800
		OrderNo	0

Updated 08/06/2009 15:19:35 User SSBW

Payment is sent via mortgage