



# Member's claim form

## Members' Allowances

About filling in this form

- For details of costs you can claim
- If you have any doubt about whether please call 020 7219 1592.

## Your details

Name in CAPITAL LETTERS

JESMOND BLOWNE

Constituency

KILMARNOCK & LEVEN

## Claim details

### Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250

Period of claim

from 1 / 10 / 04

to 31 / 12 / 04

(3 months)

Total cost of hotel stays  
attach all receipts

£ NIL. p

Mortgage payments  
(interest only) or rent

£ 3600 : 00 p

Food

£ / p

Utilities

£ 260 : 00 p

Council Tax/Rates

£ 680 : 00 p

Telephone and telecommunications

£ 130 : 00 p

Cleaning

£ N/A p

Service/maintenance

£ N/A p

Repairs/insurance/security

£ N/A p

Other

£ N/A p

▶ please specify \_\_\_\_\_

Other

£ N/A p

▶ please specify \_\_\_\_\_

Other


£ N/A p

▶ please specify \_\_\_\_\_

Total

£ 4270 : 00 p

**Details of second home** *if applicable*

 **Address of second home**  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

7<sup>th</sup> July 2008

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed form to

Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



# Member's claim form

## Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

## Your details

Name in CAPITAL LETTERS

Constituency

*James G. Dowds*  
*Leicester South + Leicestershire*

## Claim details

Notes

You can only claim for

Please list

Please attach

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from *01/07/04* to *30/09/04*

Total cost of hotel stays  
attach all receipts

£ *Nil.* p

Mortgage payments  
(interest only) or rent

£ *3600 : 00* p

Food

£ *—* p

Utilities

£ *260 : 00* p

Council Tax/Rates

£ *680 : 00* p

Telephone and telecommunications

£ *130 : 00* p

Cleaning

£ *—* p

Service/maintenance

£ *—* p

Repairs/insurance/  
security

£ *—* p

Other

£ *—* p

▶ please specify \_\_\_\_\_

Other

£ *—* p

▶ please specify \_\_\_\_\_

Other

£ *—* p

▶ please specify \_\_\_\_\_

Total

£ *4530 : 00* p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

Postcode

**Declaration**

Signature

Date

and necessarily to enable  
for the purpose of performing

MP

06/10/04

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Financial Processing }

Transaction No. ...

Registration No. ...

**Validation Claim Summary Sheet**

Please write or print clearly & attach to claim

**Member Supplier ID**

**Pay recipient**

(NB Financial Processing to check whether a dedicated a

**Text**

**Invoice No.**

**Account code / Allowance**

**Members cost centre (Cat1)**

**Financial Year/PIRO (Cat2)**

**04\_05 / 05\_06**

**Expenditure type (Cat5) :**

*\* Validation purposes only (please tick to indicate compliance)*

<i>Mortgage documentation held</i>
<i>Addresses comply with central records</i>
<i>Invoices relate to 2<sup>nd</sup> home address</i>
<i>Budget checked</i>
<i>Claim signed</i>
<i>Claim correctly dated</i>

<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>

*\* Financial Processing purposes only*

*Registered by (initials & date)*

*Posted by (initials & date)*



# Member's claim form

04/05

## Members' Allowances

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### Your details

Name in CAPITAL LETTERS

JERMOND GLOWSE

Constituency

KILMARNOCK & HOUJANW.

### Claim details

#### Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01 01 05 to 31 12 05

Total cost of hotel stays  
*attach all receipts*

£ Nil : p

Mortgage payments  
*(interest only) or rent*

£ 3600 : 00 p

Food

£ / : p

Utilities

£ 260 : 00 p

Council Tax/Rates

£ 680 : 00 p

Telephone and telecommunications

£ 130 : 00 p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

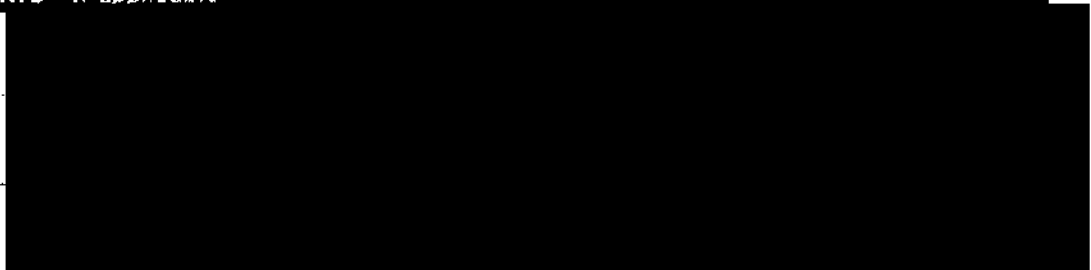
▶ please specify

Total

£ 4670 : 00 p  
13990.00

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance



**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to perform my duties for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted Signature]

MP

Date

11/4/05

**Data protection**

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Financial Processing }

Transaction No. ...

Registration No. ...

**Validation Claim Summary Sheet**

Please write or print clearly & attach to claim

**Member Supplier ID**

**Pay recipient**

(NB Financial Processing to check whether a dedicated

**Text**

**Invoice No.**

1715/05

**Account code / Allowance**

**Members cost centre (Cat1)**

**Financial Year/PIRO (Cat2)**

04\_05 / ~~05\_06~~

**Expenditure type (Cat5) :**

\* Validation purposes only (please tick to indicate compliance)

Mortgage documentation held	<input checked="" type="checkbox"/>
Addresses comply with central records	<input checked="" type="checkbox"/>
Invoices relate to 2 <sup>nd</sup> home address	<input checked="" type="checkbox"/>
Budget checked	<input checked="" type="checkbox"/>
Claim signed	<input checked="" type="checkbox"/>
Claim correctly dated	<input checked="" type="checkbox"/>

\* Financial Processing purposes only

Registered by (initials & date)

3/6/05

Posted by (initials & date)

06 Jun



**DEMAND NOTICE**

MR D H BROWNE

PROPERTY ADDRESS:

Customer Account No:

Property No:

Work Group:

Date of Issue. 05-MAR-2004

ANNUAL COUNCIL TAX	£1805.00	ANNUAL S.W. WATER CHARGE	£264.60	ANNUAL S.W. SEWERAGE CHARGE	£299.25		
CHARGE PERIOD			VAL BAND	CHARGE LEVIED			
from	to	days		COUNCIL TAX	WATER	SEWERAGE	TOTAL
01-APR-2004	31-MAR-2005	365	G	£1805.00	£264.60	£299.25	£2368.85

DEDUCTIONS:

**TOTAL DUE**

£2368.85



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04/05

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## Your details

Name in CAPITAL LETTERS

JERMOND GLOWSE

Constituency

Kilmallock of Louisa W.

## Claim details

### Notes

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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01 01 05

to 31 03 05

Total cost of hotel stays  
attach all receipts

£ Nil : p

Mortgage payments  
(interest only) or rent

£ 3600 : 00 p

Food

£ : p

Utilities

£ 260 : 00 p

Council Tax/Rates

£ [REDACTED] p

NO DOCS £528.85

Telephone and telecommunications

£ 120 : 00 p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

[REDACTED] 4,518.85  
13,990.00



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## Your details

Name  
in CAPITAL LETTERS

*JERMOND STONE*

Constituency

*Lilleshall & Ludlow*

## Claim details

### Notes

You can only claim for

Please list

Please attach

- costs you have actually paid
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- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from *01/04/04*

to *30/06/04*

Total cost of hotel stays  
attach all receipts

£ *—* p

Mortgage payments  
(interest only) or rent

£ *3000:00* p ✓

Food

£ *—* p

Utilities

£ *260:00* p

Council Tax/Rates

£ *686:00* p

Telephone and  
telecommunications

£ *130:00* p

Cleaning

£ *—* p

Service/maintenance

£ *—* p

Repairs/insurance/  
security

£ *—* p

Other

£ *—* p

▶ please specify \_\_\_\_\_

Other

£ *—* p

▶ please specify \_\_\_\_\_

Other

£ *—* p

▶ please specify \_\_\_\_\_

Total

£ **4,670:00** p

**Details of second home** *if applicable*Address of  
second home*for Additional  
Costs Allowance*

Postcode

**Declaration**

Signature

Date

I,  and necessarily to enable  
 for the purpose of performing

MP

  
 10 July 2004

**Data protection**

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