



FINANCE &
ADMINISTRATION
HOUSE OF COMMONS

Communications Allowance

Direct payment of suppliers

09 MAY 2007

Comms2

page 1 of 2

When to use this form

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

DEREK TWIGG

Constituency

HALTON

Office use only

Costs

Claim details

You can only request

payment to suppliers for goods and services directly relating to Communications Allowance.

Please ensure

you attach all supplier invoices.

Period of claim

from ___ / ___ / ___ to ___ / ___ / ___

Allowance year

07, 08

Suppliers

Amount

ROYAL MAIL

£ 954.80 p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Office use only

Allow. / Supp ID / Exp.Type

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

MP

Date

8 May 2007



Invoice number
 Invoice date
02 May 2007
 Page
 1 of 1

Invoice

To
DEREK TWIGG MP

Account held at
DEREK TWIGG MP

Terms
10 days
 Please pay by
12 May 2007

Quantity	Posting Date	Description	Formal	Quantity	Unit Price	Total Price	Tax
		DOOR TO DOOR		19,687		954.80	E
		19687 ITEMS AT 4.850 PENCE					

Total Net	954.80
Total VAT	E = exempt 0.00
Total	954.80

✓



FINANCE & ADMINISTRATION
HOUSE OF COMMONS

Communications Allowance

Comms2

page 1 of 2

Direct payment of suppliers

22 MAY 2007

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About filling in this form

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Your details

Name
in CAPITAL LETTERS

DEREK TWIGG ✓

Constituency

HALTON ✓

Office use only

Costs

[Redacted]

Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from 1/5/07 to 31/5/07

Allowance year

07/08

Suppliers

Amount

✓ ROYAL MAIL

£ 216.45p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Office use only

Allow. / / Supp ID / Exp.Type
(Costs)

[Redacted]

Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

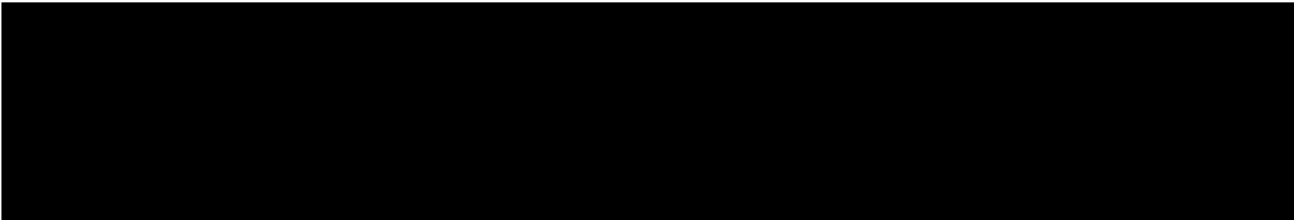
For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only	
	Initials / Date
Validation completed	<input type="text"/>
Comments 	



Invoice

To
DEREK TWIGG MP



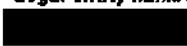
Account held at
DEREK TWIGG MP



Customer account number



Legal entity number



Terms
10 days

Please pay by
27 May 2007

Docket no.	Posting date Poster	Sender's ref. Contract no.	Format	Service Quantity	Weight(Kg)	Unit cost (£)	Net value	VAT
[Redacted]	14 May 2007 B3	[Redacted]		DOOR TO DOOR 4,463			216.45	E
							4463 ITEMS AT 4.850 PENCE	

Total Net **216.45**

Total VAT **0.00** E = exempt

Total 216.45





Communications Allowance

Comms2

page 1 of 2

Direct payment of suppliers

14 MAY 2007

When to use this form

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About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

DEREK TWIEB

Constituency

HALTON

Office use only	Costs	
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Claim details

You can only request Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from ___/___/___ to ___/___/___

Allowance year

07/08

Suppliers

Amount

ROYAL MAIL	£ 519 : 39p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p

Office use only		
Allow.	Supp ID	Exp.Type (Cat 5)

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

11/5/07

Data protection

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Send your completed form to

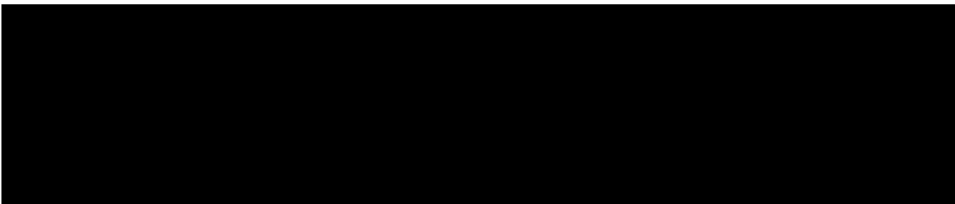
Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

Initials / Date

Validation completed

Comments



Invoice number ②
 Invoice date
10 May 2007
 Page
1 of 1

Invoice

To
DEREK TWIGG MP



Account held at
DEREK TWIGG MP



Customer account number



Terms
10 days

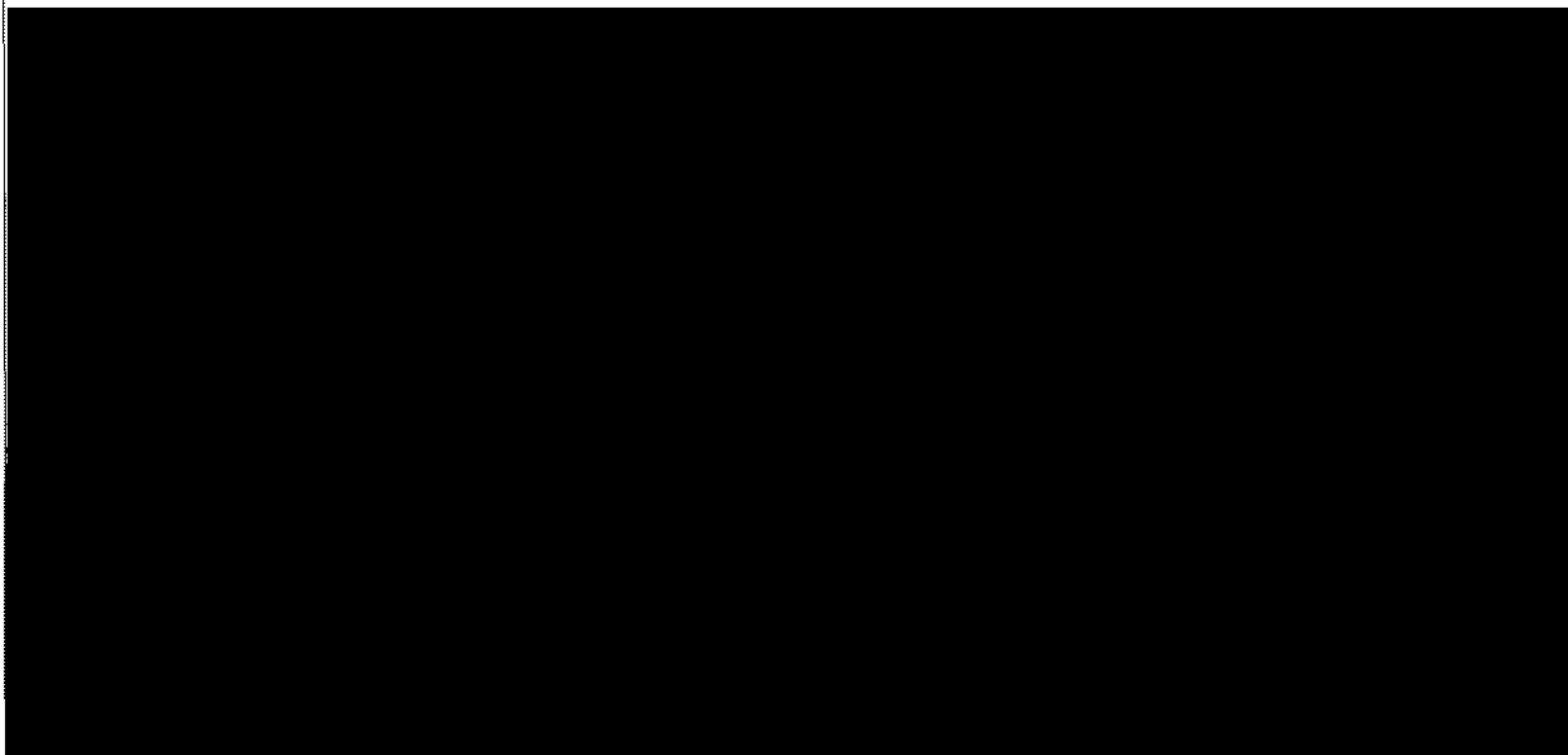
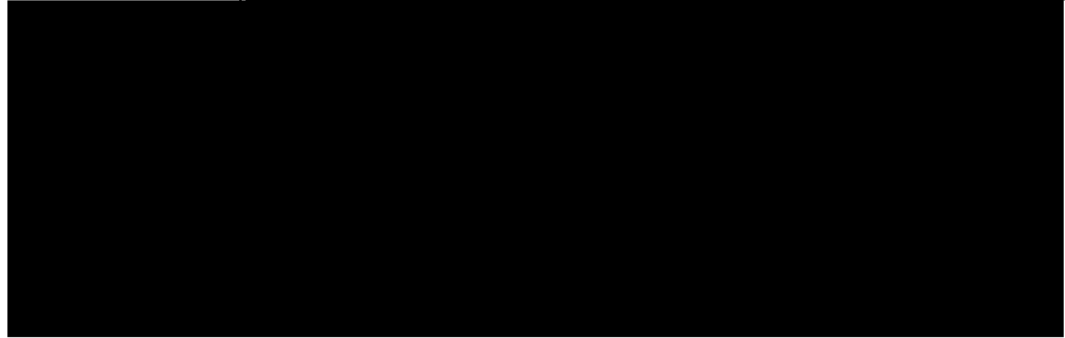
Legal entity number



Please pay by
20 May 2007

Decket no.	Posting date Poster	Sender's ref. Contract no.	Format	Service Quantity	Weight(kg)	Unit cost (£)	Net value	VAT
	07 May 2007			DOOR TO DOOR 10,668 10668 ITEMS AT 4.950 PENCE			517.39	E

Total Net	517.39
Total VAT	E = exempt 0.00
Total	517.39





Communications Allowance
Direct payment of suppliers

04 JUN 2007

Comms2

page 1 of 2

When to use this form

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About filling in this form

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Your details

Name in CAPITAL LETTERS

DEREK TWIGG

Constituency

HALTON

Claim details

You can only request Please ensure

payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim

from / / to / /

Allowance year

07/08

Suppliers

Amount

ROYAL MAIL

£ 21 : 24p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Office use only

Allow. / Supp ID / Exp.Type

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

MP

Date

1-6-07

Data protection

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Send your completed form to

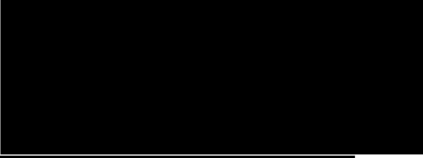
Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only	
	Initials / Date
Validation completed	<input type="text"/>
Comments	



Invoice

To
DEREK TWIGG MP



Account held at
DEREK TWIGG MP



Customer account number



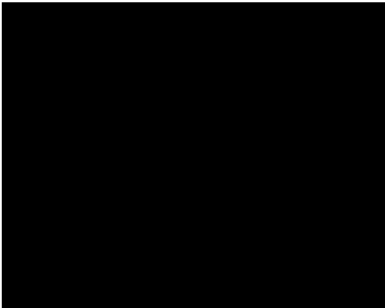
Legal entity number



Terms
10 days

Please pay by
09 Jun 2007

Docket no.	Posting date Postnet	Sender's ref. Contract no.	Format	Service Quantity	Weight(kg)	Unit cost (£)	Net value	VAT
				DOOR TO DOOR 438			21.24	E
				438 ITEMS AT 4.850 PENCE				
Total Net							21.24	
Total VAT								0.00
								E = exempt
Total							21.24	





FINANCE & ADMINISTRATION HOUSE OF COMMONS

Communications Allowance

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page 1 of 2

19 JUN 2007

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Your details

Name in CAPITAL LETTERS

DEREK TWIGG

Constituency

HALTON

Office use only Cost

Claim details

You can only request Please ensure

payment to suppliers for goods and services directly relating to Communications Allowance. you attach all supplier invoices.

Period of claim from / / to / / Allowance year 07/08

Table with columns: Suppliers, Amount, Office use only (Allow., Supp ID, Exp. Type). Row 1: HALTON PRINT LTD, £ 1,998.00p

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

16/6/07

Data protection

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Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA


Office use only	
	Initials / Date
Validation completed	<input type="text"/>
Comments	




Invoice

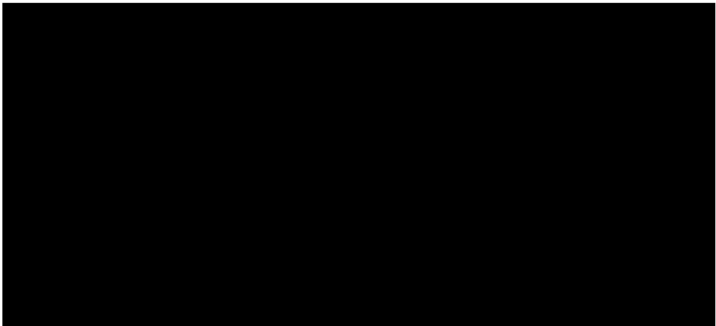
Invoice to:

Derek Twigg MP

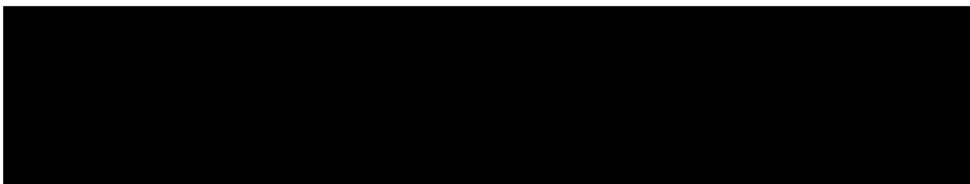
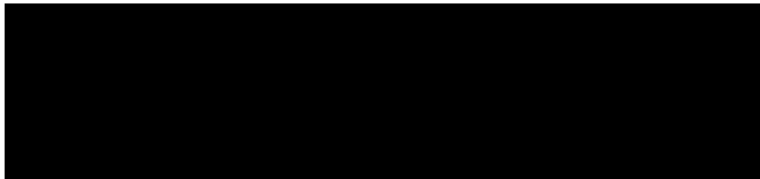


Invoice No.	
Invoice/Tax Date	31/05/2007
Order No.	

VAT REG No. 534947517

DESCRIPTION	NET	VAT
Delivery Royal Mail	0.00	0.00
D. Twigg Annual Report x 36,228	1,998.00	0.00
		

Total VAT	0.00
Invoice Total	1,998.00





Communications Allowance
Direct payment of suppliers

Handwritten mark

26 NOV 2007

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Your details

Name in CAPITAL LETTERS

DEREK TWICE

Constituency

HALTON

Office use only Costc

Claim details

You can only request Please ensure

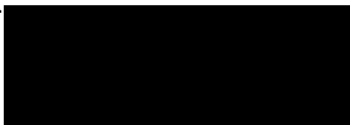
- payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim

from ___/___/___ to ___/___/___

Allowance year

07, 08



Amount

SOVISION

£ 52 : 88p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Office use only
Allow. / Supp ID / Exp.Type

Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

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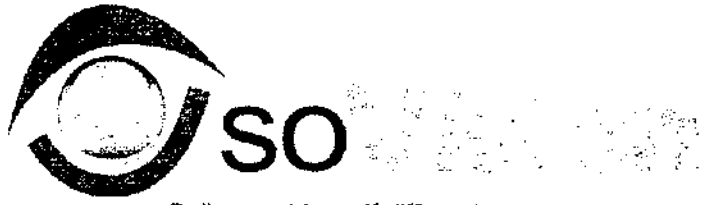
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Send your completed form to Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only	
	Initials / Date
Validation completed	<input type="text"/>
Comments 	

invoice



Delivery address if different:

Twigg, Derek



Account Ref:



Invoice/Credit No:

Invoice Date:

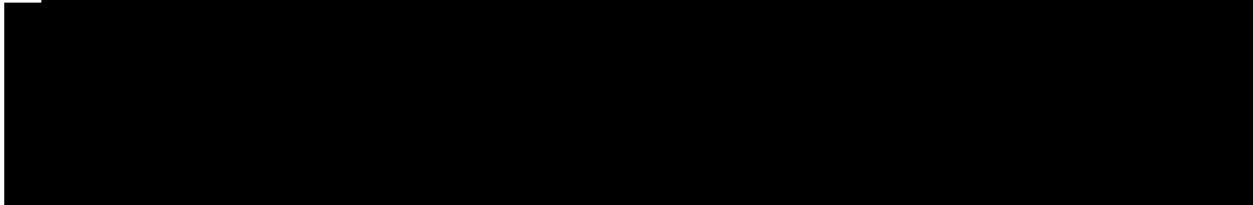
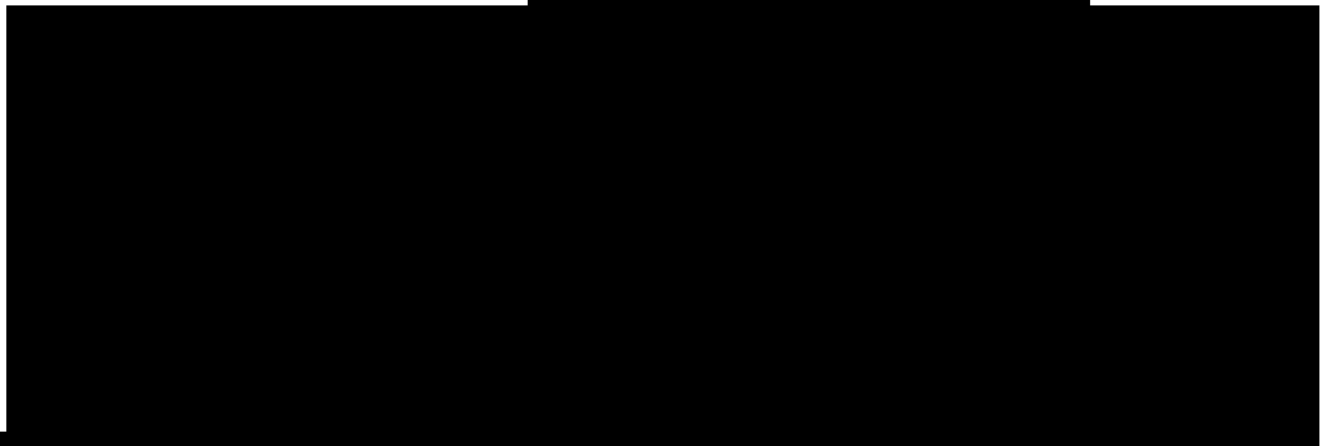
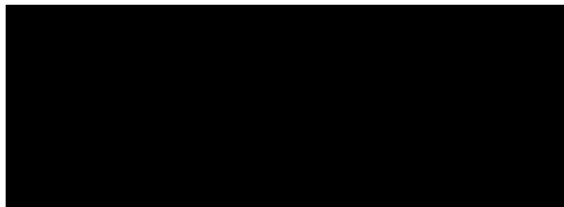
19/11/2007

Order No:

Description	Amount £
Support to update website content	45.00

Notes:

Net:	£45.00
VAT @ 17.50 %:	£7.88
Total:	<u>£52.88</u>



Small text at the bottom of the page, likely terms and conditions or contact information.