



Additional Costs Allowance

364684
02.08

ACA2

Member's claim form

22 MAY 2008 109 406208

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

INV. A
514602
514500

Your details

Name in CAPITAL LETTERS

DAVID MARSHALL M.P.

Constituency

GLASGOW EAST

Office use only

Cost/Cat 2 M M A R S D G L

Supp/Res ID

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 11/4/8 to 30/4/8 ✓

Total cost of hotel stays
attach all receipts

£ / : / p

~~Mortgage payments~~
(interest only) or rent

£ 1,365 : 00 p ✓

Food

£ 180 : 00 p ✓

Utilities

£ 32 : 94 p ✓

Council Tax/Rates

£ 47 : 71 p ✓

Telephone and telecommunications

£ 8 : 33 p ✓

Cleaning

£ 20 : 00 p ✓

Service/maintenance

£ / : / p

Repairs/insurance/security

£ / : / p

Other

£ 20 : 00 p ✓

▶ please specify WINDOW CLEANING

Other

£ / : / p

▶ please specify

Other

£ / : / p

▶ please specify

Total

£ 1,673 : 98 p

5829646
JE
30/5

BM

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

[Redacted]
[Redacted] Postcode [Redacted]

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted] MP

Date

20-5-8

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



City of Westminster

Postal enquiries should be made to:
Westminster City Council, Council Tax, P.O. Box 4009, London, SW1E 6QZ.
Payments should be sent to:
Westminster City Council, PO Box 397, Warrington, WA55 1GG.
Telephone: 0845 302 3400 Mini com: 0845 070 0281
(call charges will vary)
Email: WestminsterCouncilTax1@Capita.co.uk

Date of Issue: 17-MAR-2008

MR D MARSHALL MP [REDACTED] [REDACTED] [REDACTED]	
Account reference	[REDACTED]

Address of property [REDACTED] [REDACTED]	
Property reference	[REDACTED]

Council Tax demand notice 2008/2009

The property above has been placed in **band D**. For properties in this band within the City of Westminster – (not including the Montpelier Square area) the amounts set for the financial year 2008 to 2009 are as follows.

		Percentage (%) Change From Last Year	
City Of Westminster		0.0 % Increase	377.80
Greater London Authority		2.0 % Increase	309.82
Council Tax for your property 2008 to 2009			687.62
Charge for Period 01-APR-2008 - 31-MAR-2009			687.62
Adjustments	Period		
Discount 25% : Single Occupation	01-APR-2008 31-MAR-2009		-171.91
Total			515.71

Future bills can be sent by email if you send a request to wccctax.dd@capita.co.uk quoting your Council Tax account number(s) and the email address that you would like them sent to.

If you believe you are no longer entitled to a discount, you must notify the City Council within 21 days or you may be subject to a £50 penalty.

The amounts shown below are currently payable by Direct Debit. **NO FURTHER ACTION IS REQUIRED.**

Date of payment	Amount due	Date of payment	Amount due
01-APR-2008	47.71	01-OCT-2008	52.00
01-MAY-2008	52.00	01-NOV-2008	52.00
01-JUN-2008	52.00	01-DEC-2008	52.00
01-JUL-2008	52.00	01-JAN-2009	52.00
01-AUG-2008	52.00		
01-SEP-2008	52.00		

[REDACTED]

[REDACTED]

Tel: [REDACTED]
Fax: [REDACTED]

Statement of account

Re: [REDACTED]

Date: 6 May 2008
Tenant Ref: [REDACTED]

From	To	Description	Gross
1 Apr 2008 - 30 Apr 2008		Monthly Telephone Line Rental in Advance	8.33
1 Apr 2008 - 30 Apr 2008		Monthly Rent Receivable in Advance	1,365.00
1 Apr 2008 - 30 Apr 2008		Telephone Call Charges ext [REDACTED]	0.79
Total:			£1,374.12
Balance b/f:			-£1,373.33
Amount Payable:			£0.79

Interest may be charged on late payments, if stated in the terms of your lease.

If you are on direct debit this statement is for information only.

If you do not have a direct debit, please transfer the outstanding amount to our account:

Our Bank Address:
Barclays Bank Plc

[REDACTED]

Our Bank Account Details:

Name: [REDACTED]
Sort Code: [REDACTED]
Acct No: [REDACTED]

[REDACTED]

Mr D Marshall

[REDACTED]



www.edfenergy.com
 Any questions?
0800 096 9000
 Mon-Fri 8am to 8pm
 Sat 8am to 2pm
 account number

Electricity emergency
0800 028 0247
 24 hours a day 7 days a week
 bill for **21 Jan 08 - 16 Apr 08**
 bill date **17 Apr 08**



MR D MARSHALL



electricity bill: £32.94

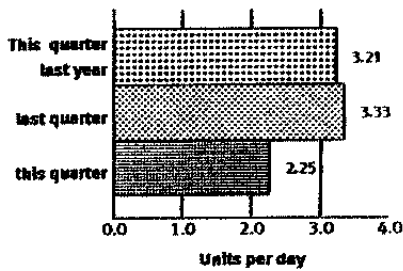
Please pay **£32.94**.



For services at



Your average daily electricity usage



bill summary

Amount of last bill	£48.16
Payments	-£48.16
Charges this period	£32.94
Total for this period	£32.94
Payment to reach us by	1 May 08

Nectar points this quarter



Reserved Nectar points	150
------------------------	-----

Don't forget to register to start collecting Nectar points
 Don't forget to register with us for Nectar or you'll miss out
 on the reserved points we've been saving for you.
 It couldn't be easier to register, simply visit us at
www.edfenergy.com/nectarforhome

GLASGOW G39 7JG
 25 APR 2008
 Clydesdale Bank PLC
 82-84-20





Member's claim form

About filling in this form

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Your details

Name in CAPITAL LETTERS

DAVID MARSHALL M.P.

INV. A 423707

Constituency

GLASGOW EAST

514602

514500

Office use only

Costo/Cat 2

M M A R S D G L

Supp/Res ID

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

5833409
S.S 23.6.08

Please list

Please attach

368988
D 23/6

Period of claim

from 1 / 5 / 08 to 31 / 5 / 08

Total cost of hotel stays
attach all receipts

£ / : / p

~~Mortgage payments~~
~~(interest only) or rent~~

£ 359 : 01 p

AS PER MY LETTER OF 30 MAY 2008

Food

£ 46 : 00 p

Utilities

£ 9 : 38 p

Council Tax/Rates

£ 52 : 00 p

Telephone and telecommunications

£ 2 : 98 p

Cleaning

£ 360 : 50 p

END OF TENANCY TOP TO TOE
CLEAN UP AS PER LEASE.

Service/maintenance

£ / : / p

Repairs/insurance/
security

£ / : / p

Other

£ / : / p

▶ please specify

Other

£ / : / p

▶ please specify

Other

£ / : / p

▶ please specify

Total

£ 829 : 87 p

Details of second home *if applicable*Address of
second home
for Additional
Costs Allowance

[Redacted]
[Redacted] Postcode [Redacted]

UNTIL 8 MAY 2008

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted] MP

Date

12-6-8

Data protection

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**Send your completed
form to**Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



30 May, 2008.

The Validation Team,
Department of Resources,
House of Commons,
London,
SW1A 0AA.

Dear Sir or Madam,

ADDITIONAL COSTS ALLOWANCE - REFUND OF SECURITY DEPOSIT

Further to my letter of 27 May, 2008 to Mr. Simon Patrick, Acting Director of Operations, Department of Resources, regarding the change to my London accommodation arrangements, I herewith enclose my cheque for £1,800 in respect of the refund which I received from [REDACTED]

This is in respect of my security deposit for the tenancy of [REDACTED] which I ended this month. The initial cost of this security deposit was met from my ACA and this refund should be allocated to my ACA accordingly.

I enclose the e-mail statement from [REDACTED] from which you will see that they refunded the full £1800 deposit. However, they deducted £0.79p from the £1800 for telephone call charges and the balance of £1799.29 was finally paid into my bank account this week.

I propose to refund the full £1800 and will claim £359.01 for rental for part of May, £2.19 telephone rental for part of May and the aforementioned £0.79p telephone call charges in my expenses claim for Additional Costs Allowance for May, 2008. This will balance out the e-mail statement from [REDACTED]

I trust that this is in order.

Yours faithfully,

[REDACTED]

David Marshall MP.

C.C. Mr. Simon Patrick, Acting Director of Operations.

You replied on 5/16/2008 11:27 AM.

MARSHALL, David (MP)

From: [REDACTED]

Sent: Thu 5/15/2008 4:14 PM

To: MARSHALL, David (MP)

Cc:

Subject: [REDACTED]

Attachments:

Dear Mr Marshall

Further to your departure from [REDACTED] I have now received the report conducted by the independent inventory company. Having reviewed the report and compared it to the Schedule of Condition conducted at the beginning of the tenancy, there is no deduction to be made from your deposit. For your information, the final meter reading was 08638. If you require the report in hard copy please let me know.

The accounts department has finalised your account on this basis, and your final statement is pasted below. This includes any final charges such as for telephone, lockers, parking etc... and any readjustment for under or overpayment of rent. If you have any queries on the final statement, please contact [REDACTED]

In order to release the balance of your deposit, I require written or email confirmation that you are happy with the balance being returned to you. I already have the details of your nominated bank account, however, without your written or email confirmation, I am afraid that I am unable to release the money to you.

I look forward to hearing from you at your earliest convenience.

Kind regards

[REDACTED]

Lettings Department

[REDACTED]

SUBJECT TO CONTRACT


[REDACTED]

[REDACTED]

[REDACTED]

Telephone: [REDACTED]

Direct Line: [REDACTED]

 please consider the environment - do you really need to print this email?

This message is intended only for the personal and confidential use of the designated recipient(s) named above. If you are not the intended recipient of this message you are hereby notified that any review, dissemination, distribution or copying of this message is strictly prohibited. This communication is for information purposes only and should not be regarded as an offer to sell or as an official statement of [REDACTED]. Email transmission cannot be guaranteed to be secure or error-free. Therefore, we do not represent that this information is complete or accurate and it should not be relied upon as such. All information is subject to change without notice. [REDACTED] is a trading style and registered trademark of [REDACTED], a company incorporated in Jersey whose registered office is situated at [REDACTED] and whose principal place of business is situated at [REDACTED].

[REDACTED]

[REDACTED]

[REDACTED]

Tel: [REDACTED]

Fax: [REDACTED]

Statement of Account

Re: [REDACTED] Date: 14 May 2008

Tenant Ref: [REDACTED]

Date	Description	Due	Paid
1 Apr 2008	Monthly Telephone Line Rental in Advance	8.33	0.00
1 Apr 2008	Monthly Rent Receivable in Advance	1,365.00	0.00
2 Apr 2008	Receipt by Direct Debit	0.00	1,373.33
1 Apr 2008	Telephone Call Charges ext [REDACTED]	0.79	0.00
1 May 2008	Monthly Telephone Line Rental in Advance	2.19	0.00
1 May 2008	Monthly Rent Receivable in Advance	359.01	0.00

2 May 2008	Receipt by Direct Debit	0.00	361.20
13 May 2008	Contra RENT DEPOSIT	-1,800.00	0.00

Total Due/Paid 5,857.02 7,656.23

Credit Balance: -1,799.21

Mr D Marshall

████████████████████
████████████████████
████████████████████
████████████████████



30 May, 2008.

The Validation Team,
Department of Resources,
House of Commons,
London,
SW1A 0AA.

Dear Sir or Madam,

ADDITIONAL COSTS ALLOWANCE - REFUND OF PART OF TV LICENCE

Further to my letter of 27 May, 2008 to Mr. Simon Patrick, Acting Director of Operations, Department of Resources, regarding the change to my London accommodation arrangements, I herewith enclose my cheque for £101.62 in respect of the refund which I received from TV Licensing.

This was in respect of my annual TV Licence for [REDACTED], which I renewed at the end of February and subsequently cancelled in May. The initial cost of the TV Licence was met from my ACA and this refund should be allocated to my ACA accordingly. I enclose the statement from TV Licensing for your information.

I trust that this is in order.

Yours faithfully,

[REDACTED]

David Marshall MP.

C.C. Mr. Simon Patrick, Acting Director of Operations.

TV Licence Refund



www.tvlicensing.co.uk

Tel. 0844 800 5870

MR D MARSHALL



Dear Customer

Please find enclosed a cheque for £ 101.62 in respect of a refund against payment for a television licence.

Please be advised that any refund given against a current licence will result in that licence being revoked from the date of receipt of this letter.

If you have any queries concerning the refund or need any further assistance, please contact our customer services department on the telephone number provided.

Yours faithfully



Christine Collingborn
Client Accounts Manager

30287685
130407

Capita Business Services Ltd. Registered Office: 71 Victoria Street, Westminster, London, SW1H 0XA Registered in England Registered No. 2299747

CAPITA

NatWest
Nottingham City Branch
148-149 Victoria Centre, Nottingham, NG1 3QT

27/05/2008

Date

Pay MR D MARSHALL

Only

****one hundred and one pounds and sixty two pence****

£ **101.62**

The Amount in words is to be written in full

A/C PAYEE ONLY

CHEQUE VALID FOR SIX MONTHS ONLY

For and on behalf of
Capita Business Services Ltd

Please do not write or mark below this line



www.edfenergy.com
 Any questions?
0800 096 9000
 Mon-Fri 8am to 8pm
 Sat 8am to 2pm
 account number
 [REDACTED]

Electricity emergency
0800 028 0247
 24 hours a day 7 days a week
 bill for **16 Apr 08 - 8 May 08**
 bill date **9 May 08**



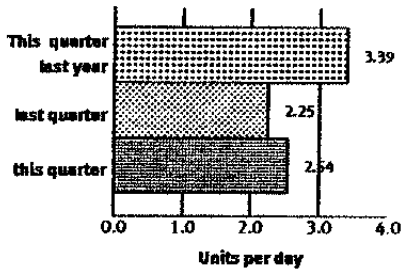
MR D MARSHALL
 [REDACTED]

final electricity bill:
£9.38

Please pay **£9.38**. Please make sure your payment reaches us by 23 May 08.

For services at
 [REDACTED]

→ Your average daily electricity usage



bill summary

Amount of last bill	£32.94
Payments	-£32.94
Charges this period	£9.38
Total for this period	£9.38

Payment due from the date of this bill, please ensure payment reaches us no later than 23 May 08

02-64-28
 Clydesdale Bank PLC
16 MAY 2008
 17
 808 BATHURSTON ROAD
 GLASGOW G2 7NS



City of Westminster

Postal enquiries should be made to:
 Westminster City Council, Council Tax, P.O. Box 4009, London, SW1E 6QZ.
 Payments should be sent to:
 Westminster City Council, PO Box 397, Warrington, WA55 1GG.
 Telephone: 0845 302 3400 Mini com: 0845 070 0281
 (call charges will vary)
 Email: WestminsterCouncilTax1@Capita.co.uk

Date of Issue: 17-MAR-2008

MR D MARSHALL MP [Redacted]		Address of property [Redacted]	
WCC_PAM5M000566/40572715			
Account reference	[Redacted]	Property reference	[Redacted]

Council Tax demand notice 2008/2009

The property above has been placed in **band D**. For properties in this band within the City of Westminster (not including the Montpelier Square area) the amounts set for the financial year 2008 to 2009 are as follows.

	Percentage (%) Change From Last Year	
City Of Westminster	0.0 % Increase	377.80
Greater London Authority	2.0 % Increase	309.82
Council Tax for your property 2008 to 2009		687.62
Charge for Period 01-APR-2008 - 31-MAR-2009		687.62
Adjustments	Period	
Discount 25% : Single Occupation	01-APR-2008 31-MAR-2009	-171.91
Total		515.71

Future bills can be sent by email if you send a request to wccctax.dd@capita.co.uk quoting your Council Tax account number(s) and the email address that you would like them sent to.

If you believe you are no longer entitled to a discount, you must notify the City Council within 21 days or you may be subject to a £50 penalty.

The amounts shown below are currently payable by Direct Debit. **NO FURTHER ACTION IS REQUIRED.**

Date of payment	Amount due	Date of payment	Amount due
01-APR-2008	47.71	01-OCT-2008	52.00
01-MAY-2008	52.00	01-NOV-2008	52.00
01-JUN-2008	52.00	01-DEC-2008	52.00
01-JUL-2008	52.00	01-JAN-2009	52.00
01-AUG-2008	52.00		



Your local domestic cleaning company

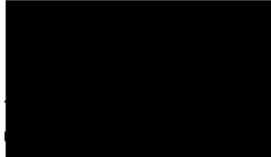
INVOICE

Cleaning services to:

Invoice number: [REDACTED]

Date: 18th April 2008

David Marshall MP



RE: [REDACTED]

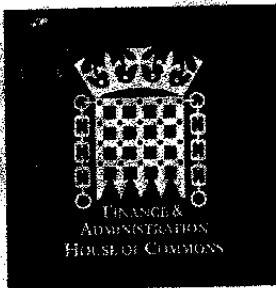
To supplying a team to clean as instructed complete with cleaning materials and equipment on ~~Tuesday, 6th May 2008~~ to carry out a complete end of tenancy top to toe clean of the abovementioned property

	£300.00
VAT at 17.50%	£52.50
Congestion Charge	£8.00
TOTAL	£360.50

**Received with thanks
the sum of £360.50**

[Signature]
18/4/08

phone [REDACTED] ~ fax [REDACTED] ~ www. [REDACTED] ~ email info@ [REDACTED]
Proprietor [REDACTED] ~ VAT reg no [REDACTED] ~ trademark reg [REDACTED]



Additional Costs Allowance

5837874
by 18/7

ACA2

Member's claim form

0002 707 1 1

About filling in this form

- For details of costs you can claim for, see *Green Book* section **BNV. A**
- If you have any doubt about whether you can claim for a cost, please call **020 7219 1340**.

510807
514602
514500

Your details

Name in CAPITAL LETTERS

DAVID MARSHALL

Constituency

GLASGOW EAST

Office use only

Cost/Cat 2

M M A R S D G L

Supp/Res ID



Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 11/6/8 to 30/6/8

Total cost of hotel stays
attach all receipts

£ 333 : 71 p ✓

Mortgage payments
(interest only) or rent

£ / : / p

Food

£ 88 : 00 p ✓

Utilities

£ / : / p

Council Tax/Rates

£ 52 : 00 p ✓

Telephone and telecommunications

£ / : / p

Cleaning

£ / : / p

Service/maintenance

£ / : / p

Repairs/insurance/security

£ / : / p

Other

£ / : / p

▶ please specify

Other

£ / : / p

▶ please specify

Other

£ / : / p

▶ please specify

Total

£ 473 : 71 p ✓

373559
exp 18/7

see my letter of 18-6-8
COPY ATTACHED.

* claimed £151.70 over 3 months, paid back £99.00 to DOR for overpayment to Council. So he has claimed £52.27 to cover cost of Council tax which he paid for old property *

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

HOTELS

Postcode

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



Date

9-7-8

Data protection

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Park Plaza County Hall
1 Addington Street
London SE1 7RY
United Kingdom
T: +44 (0) 20 7021 1800
F: +44 (0) 20 7021 1801
E: ppchinfo@pphe.com
www.parkplaza.com



Mr David Marshall
MR



Original Tax Invoice

VAT No. : 918263024

Ext. Ref. Nr.

Room No. : 
Arrival : 02/06/08
Departure : 04/06/08
Page No. : 1 of 1
Folio No. : 
Cashier No. : 10534
User ID : PPCHGT
Date : 04/06/08

Date	Text	Charges GBP	Credits GBP
02/06/08	Spectrum Cafe Dinner Food #304 : CHECK #4023	34.31	
02/06/08	Accommodation	135.00	
02/06/08	VAT 17.5%	23.63	
03/06/08	Spectrum Cafe Dinner Food #304 : CHECK #4060	35.44	
03/06/08	Accommodation	149.00	
03/06/08	VAT 17.5%	26.08	
04/06/08	Visa Card		403.46
Total:		403.46	403.46

333.71

Balance 0.00 GBP
Total incl. VAT 403.46 GBP
Net Amount 343.36 GBP
VAT 17.5% 60.10 GBP (403.46)

For your next visit book us online on www.parkplaza.com.
Best online rate guarantee.

Registered Office:
Park Plaza County Hall London Limited
3rd Floor Sterling House
Langston Road, Loughton
Essex IG10 3TS
Registration Number: 6086789
VAT Number: 918263024
Managed by Park Plaza Hotels



DAVID MARSHALL, M.P.
Member of Parliament for Glasgow East

HOUSE OF COMMONS
LONDON SW1A 0AA
Tel: 020 7219 [REDACTED]

18 June, 2008.

The Validation Team,
Department of Resources,
House of Commons,
London,
SW1A 0AA.

Dear Sir or Madam,

ADDITIONAL COSTS ALLOWANCE – REFUND OF COUNCIL TAX

Further to my letter of 27 May, 2008 to Mr. Simon Patrick, Acting Director of Operations, Department of Resources, regarding the change to my London accommodation arrangements, I herewith enclose my cheque for £99.44 in respect of the refund which I have now received from Westminster City Council.

I also enclose copies of correspondence from Westminster City Council detailing how this was calculated. This takes into account the direct debit payment which the Council claimed on 1 April, 2 May and 1 June, 2008 totalling £151.71 as at 5 June, 2008 which is the date of issue of the Council's statement. I should only have paid £69.70 for this period and should have received a discount for £17.43 for single occupancy. This left an overpayment of £99.44.

I have reclaimed the payments for April and May in my ACA2 claim forms already submitted and will claim the payment for June when I submit my ACA2 claim form on 30 June, 2008. This should then all balance out.

I trust that this is in order.

Yours faithfully,

[REDACTED]
David Marshall MP.

Mr. David Marshall,


9.7.8

Tel: 

The Validation Team,
Department of Resources,
House of Commons.

Dear Sir or Madam,

Retirement from Parliament.

As you are aware, I retired from Parliament as the MP for Glasgow East on Monday 30th June 2008.

The enclosed A.C.A., I.E.P., and TRAVEL claim forms for June 2008 finalise my claims as a Member of Parliament.

As far as I am aware I have no outstanding accounts which will not be covered by the Winding up allowance.

I trust that this is in order.

Yours faithfully,
