



Member's claim form

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name
in CAPITAL LETTERS

DAVID MARSHALL M.P.

Constituency

GLASGOW SHETTLESTON

Claim details

Notes

DAVID MARSHALL

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 11 4 14 to 30 4 14

Total cost of hotel stays
attach all receipts

£ / : p

Mortgage payments
(interest only) or rent

£ 1,228 : 75 p ✓

Food

£ 174 : 00 p

Utilities

£ 17 : 11 p

Council Tax/Rates

£ 48 : 75 p

Telephone and telecommunications

£ 8 : 10 p

Cleaning

£ 50 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 36 : 00 p ▶ please specify LAUNDRY

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Total

£ 1,562 : 71 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament

Signature

Date

3.5.4

Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

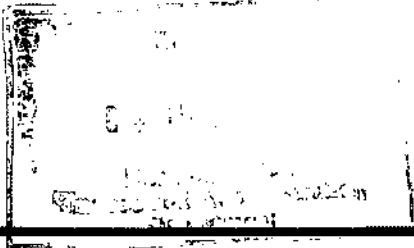
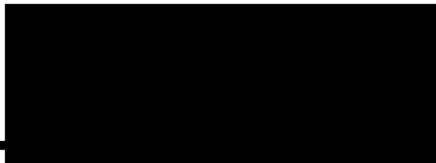
If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed
form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



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Please attach

- receipts or invoices for any hotel cost even if it is less than £250

Period of claim

from 11/5/14 to 31/5/14

Total cost of hotel stays
attach all receipts

£ / : / p

Mortgage payments
(interest only) or rent

£ / : / p

Food

£ 392 : 00 p

Utilities

£ / : / p

Council Tax/Rates

£ 45 : 00 p

Telephone and telecommunications

£ / : / p

Cleaning

£ 50 : 00 p

Service/maintenance

£ / : / p

Repairs/insurance/security

£ 260 : 08 p

Other

£ 240 : 00 p

▶ please specify DECORATE BATHROOM

Other

£ 225 : 00 p

▶ please specify DUVET

Other

£ 199 : 99 p

▶ please specify PAIR CURTAINS

Total

£ 1412 : 07 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance



Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

1-6-4

Data protection

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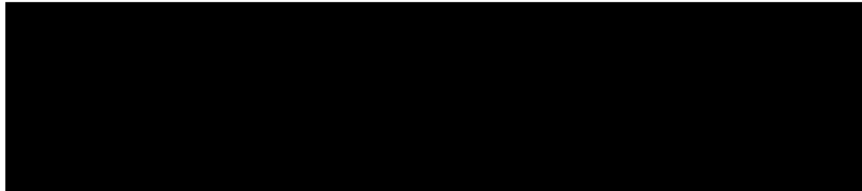
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date 4 May 2004

Mr D Marshall M.P.



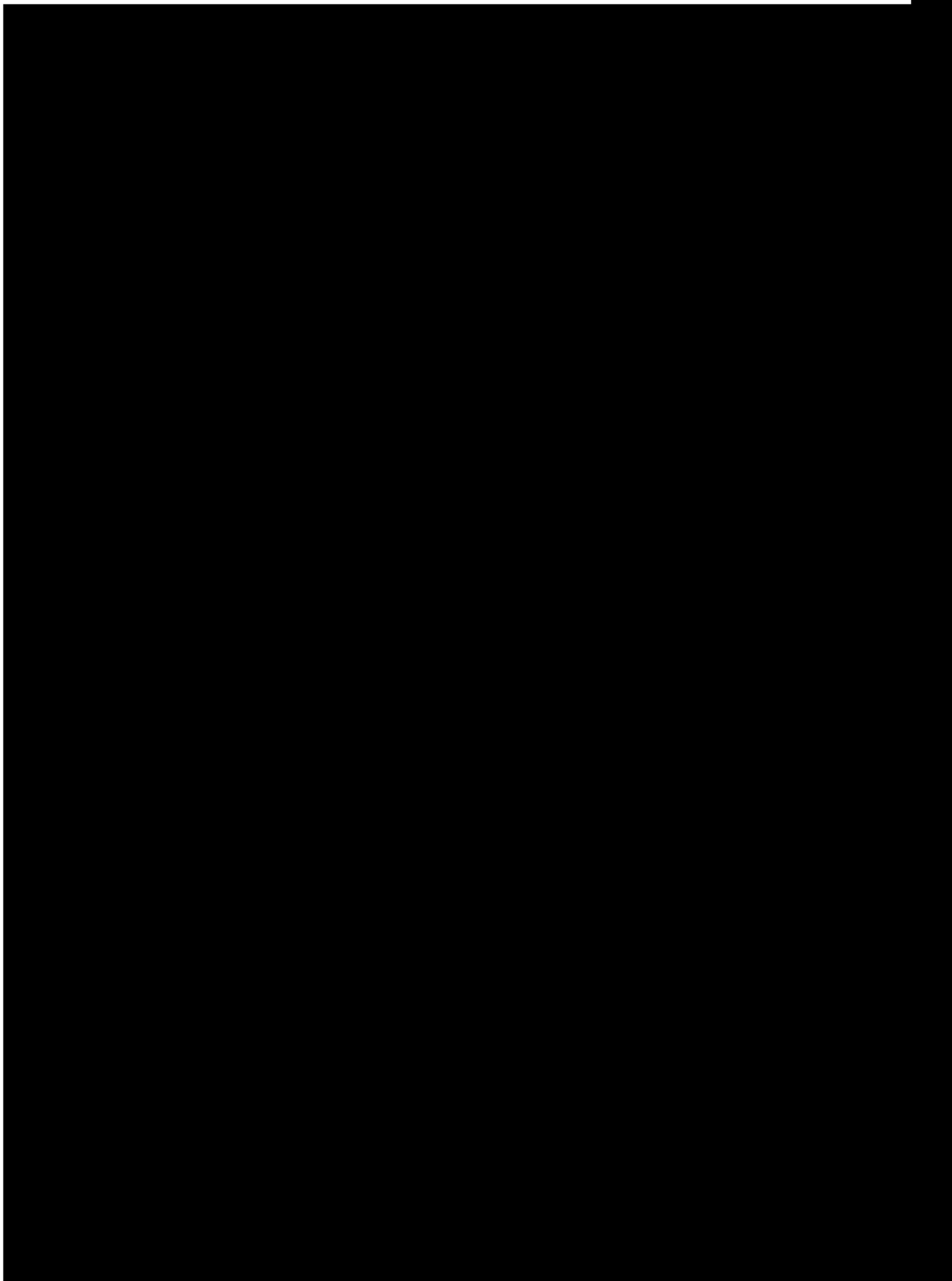
reference



Dear Mr Marshall

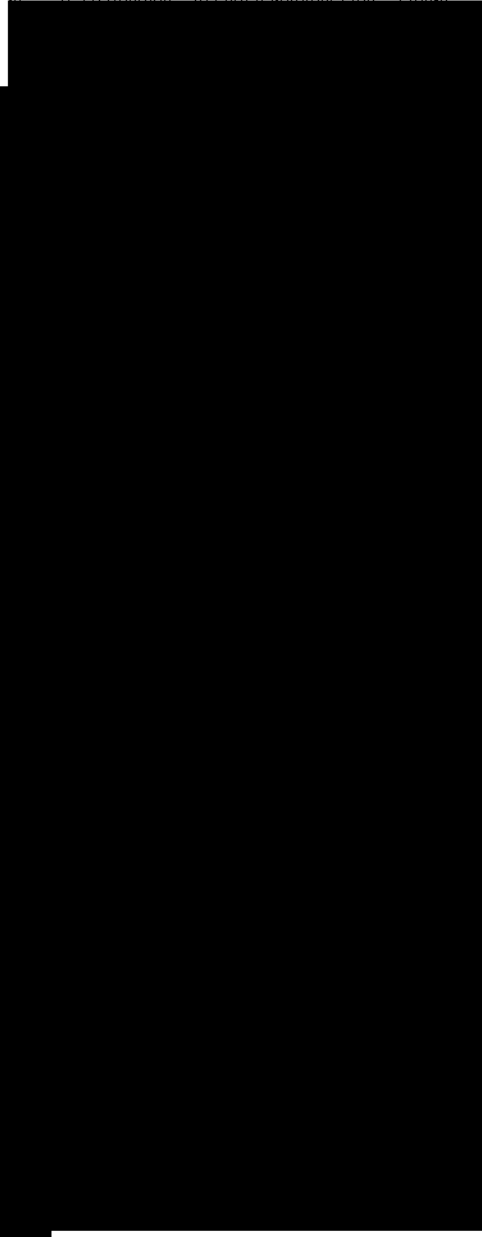
Renew your home insurance for just £260.08

Your policy is due for renewal on 24 May 2004.



Your home insurance renewal at a glance

Premium*	
Annual Premium:	£230.08
Administration Fee:	£15.00
Family Legal Protection:	£15.00
<small>(Provided by Allianz Comhill)</small>	
Total Amount Due:	£260.08





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Constituency

GLASGOW SHERTLESTON

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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1, 7, 4 to 31, 7, 4

Total cost of hotel stays
attach all receipts

£ / : / p

Mortgage payments
(interest only) or rent

£ 1,228 : 75 p ✓

Food

£ / : / p

Utilities

£ 23 : 02 p

Council Tax/Rates

£ 45 : 00 p

Telephone and telecommunications

£ / : / p

Cleaning

£ 50 : 00 p

Service/maintenance

£ / : / p

Repairs/insurance/security

£ / : / p

Other

£ 50 : 00 p

▶ please specify DUVET COVER

Other

£ 20 : 00 p

▶ please specify PILLOWCASES

Other

£ / : / p

▶ please specify

Total

£ 1,416 : 77 p


Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

3.8.4

Data protection

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Additional

RECEIVED

Form ACA2
Page 1 of 2

Member's claim form

05 AL

DBA

Members' Allowances

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Your details

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Constituency

GLASGOW SHERTLESTON

Claim details

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Please list

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Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1.6.14 to 30.6.14

Total cost of hotel stays
attach all receipts

£ / : / p

Mortgage payments
(interest only) or rent

£ / : / p

Food

£ 295 : 00 p

Utilities

£ / : / p

Council Tax/Rates

£ 45 : 00 p

Telephone and
telecommunications

£ 8 : 84 p

Cleaning

£ 50 : 00 p

Service/maintenance

£ / : / p

Repairs/insurance/
security

£ / : / p

Other

£ 230 : 00 p

▶ please specify 2 FLOOR LAMPS @ £115.00 EACH

Other

£ 135 : 00 p

▶ please specify HALL MIRROR

Other

£ 41 : 40 p

▶ please specify LAUNDRY

Total

£ 805 : 24p

continued on page 2

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

L

MP

Date

L

3. 8. 4

Data protection

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Constituency

GLASGOW SHETTLESTON

Claim details

Notes

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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 11/8/4 to 31/8/4

Total cost of hotel stays
attach all receipts

£ / : / p

Mortgage payments
(interest only) or rent

£ / : / p

Food

£ 26 : 50 p

Utilities

£ / : / p

Council Tax/Rates

£ 45 : 00 p

Telephone and telecommunications

£ / : / p

Cleaning

£ 50 : 00 p

Service/maintenance

£ / : / p

Repairs/insurance/security

£ / : / p

Other

£ 89 : 99 p

▶ please specify

Quality toaster

Other

£ 195 : 00 p

▶ please specify

Kitchen Painted

Other

£ / : / p

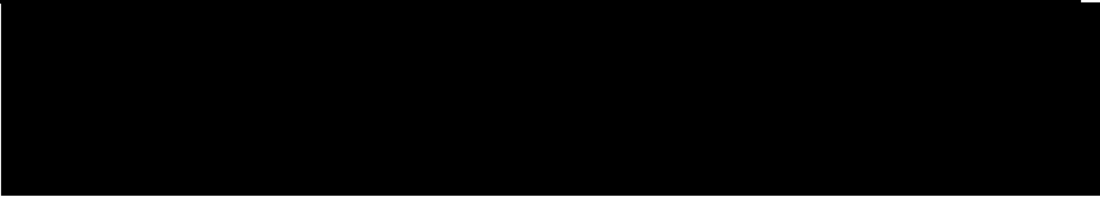
▶ please specify

Total

£ 406 : 49p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance



Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

23-8-4

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Member's claim form

RECEIVED

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Your details

Name in CAPITAL LETTERS

DAVID MARSHALL M.P.

Constituency

GLASGOW SHETTLESTON

Claim details

Notes

You can only claim for

Please list

Please attach

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Period of claim

from 11 9 14 to 30 9 14

Total cost of hotel stays
attach all receipts

£ / : / p

Mortgage payments
(interest only) or rent

£ / : / p

Food

£ 150 : 00 p

Utilities

£ / : / p

Council Tax/Rates

£ 45 : 00 p

Telephone and telecommunications

£ / : / p

Cleaning

£ 50 : 00 p

Service/maintenance

£ / : / p

Repairs/insurance/security

£ / : / p

Other

£ / : / p

▶ please specify

Other

£ / : / p

▶ please specify

Other

£ / : / p

▶ please specify

Total

£ 245 : 00 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

30-9-4

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Additional Co

Received

Form ACA2
Page 1 of 2

Member's claim form

Resources Unit
Finance and Administration
Department

Members' Allowances

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Please list

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Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 10 14

to 31 10 14

Total cost of hotel stays
attach all receipts

£ / : / p

Mortgage payments
~~(interest only)~~ or rent

£ 1,228 : 75 p

Food

£ 360 : 00 p

Utilities

£ 20 : 26 p

Council Tax/Rates

£ 45 . 00 p

Telephone and
telecommunications

£ 1 : 06 p

Cleaning

£ 50 : 00 p

Service/maintenance

£ / : / p

Repairs/insurance/
security

£ / : / p

Other

£ 249 : 00 p

▶ please specify

BLANKET BOX / WAS
OTTOMAN £499.00

Other

£ 38 : 70 p

▶ please specify

LAUNDRY

Other

£ / : / p

▶ please specify

Total

2 3 1 1
£ 1,992 : 77p

continued on page 2

Details of second home *if applicable*

Address of
second home
*for Additional
Costs Allowance*

[Redacted]

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted]

MP

Date

1 - 11 - 4

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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 11 / 4 to 30 / 11 / 4

Total cost of hotel stays
attach all receipts

£ / : / p

Mortgage payments
(interest only) or rent

£ / : / p

Food

£ 377 : 00 p

Utilities

£ / : / p

Council Tax/Rates

£ 45 : 00 p

Telephone and telecommunications

£ / : / p

Cleaning

£ 50 : 00 p

Service/maintenance

£ / : / p

Repairs/insurance/security

£ / : / p

Other

£ 105 : 00 p

▶ please specify FOOT RUG

Other

£ / : / p

▶ please specify

Other

£ / : / p

▶ please specify

Total

£ 577 : 00 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

3 - 12 - 4

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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 12 / 14 to 31 / 12 / 14

Total cost of hotel stays
attach all receipts

£ / : / p

Mortgage payments
(interest only) or rent

£ / : / p

Food

£ 362 : 00 p ✓

Utilities

£ / : / p

Council Tax/Rates

£ 45 : 00 p

Telephone and telecommunications

£ 11 : 04 p

Cleaning

£ 50 : 00 p

Service/maintenance

£ : p

Repairs/insurance/
security

£ : p

Other

£ 69 : 95 p

▶ please specify ✓ TABLE STUDY LAMP

Other

£ 49 : 95 p

▶ please specify ✓ SET OF TOWELS

Other

£ 32 : 90 p

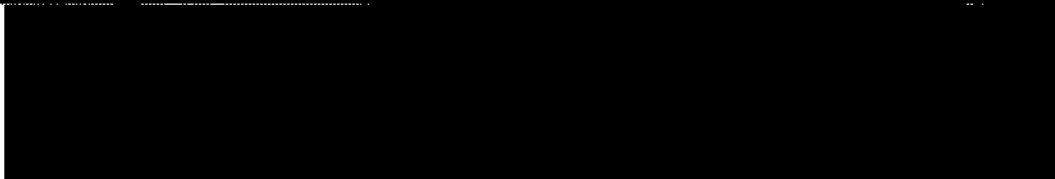
▶ please specify ✓ PEDESTAL + BATH MAT SET

Total

3 3 2 1
£ 620 : 84 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

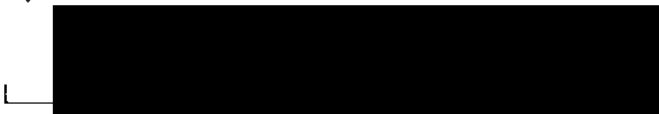


✓

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament

Signature



Date

7-1-5

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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1/1/5 to 31/1/5

Total cost of hotel stays
attach all receipts

£ / p

Mortgage payments
(interest only) or rent

£ 1,311 : 75 p

Food

£ 298 : 00 p

Utilities

£ 26 : 50 p

Council Tax/Rates

£ 45 : 00 p

Telephone and telecommunications

£ 25 : 00 p

Cleaning

£ 60 : 00 p

Service/maintenance

£ / p

Repairs/insurance/security

£ / p

Other

£ 114 : 47 p

BRITA FILTER KETTLE + JUG + 12 SPARE FILTERS

Other

£ 36 : 00 p

LAUNDRY

Other

£ / p

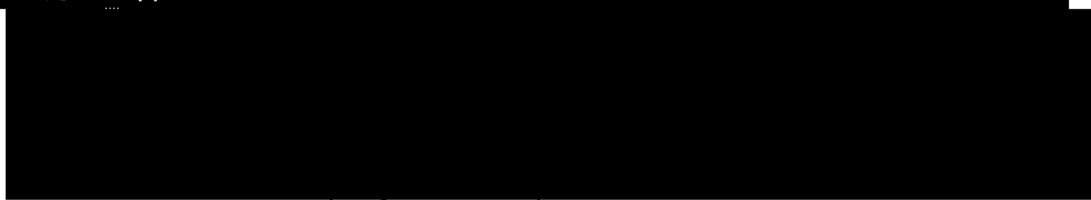
please specify

Total

£ 1,916 : 72 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance



Declaration

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Signature



Date

31-1-5

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Financial Processing }

Transaction No.

Registration No.

Validation Claim Summary Sheet

Please write or print clearly & attach to claim

Member Supplier ID

Pay recipient

(NB Financial Processing to check whether a dedicat

Text MAR 05

Invoice No.

Account code / Allowance

Members cost centre (Cat1)

Financial Year/PIRO (Cat2)

04_05 / 05_06

Expenditure type (Cat5) :

* Financial Processing purposes only

Registered by (initials & date)

16 Apr.

Posted by (initials & date)

19.4.5



Member's claim form

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name in CAPITAL LETTERS

DAVID MARSHALL M.P.

Constituency

GLASGOW SHETTLESTON

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 1 3 1 5 to 3 1 1 3 1 5

Total cost of hotel stays
attach all receipts

£ / : p

Mortgage payments
(interest only) or rent

£ / : p

Food

£ 384 : 00 p

Utilities

£ : p

Council Tax/Rates

£ / : p

Telephone and telecommunications

£ : p

Cleaning

£ 60 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 230 : 00 p

▶ please specify

2 PAIRS LIGHT CURTAINS @ 115.00 EACH

Other

£ 99 : 00 p

▶ please specify

TRAVELCASE

Other

£ 43 : 98 p

▶ please specify

HEATER

Total

£ 816 : 98 p £717.98

Details of second home *if applicable*

Address of
second home
*for Additional
Costs Allowance*



Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

31-3-05

Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed
form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

Financial Processing }

Transaction No.

Registration No.

Validation Claim Summary Sheet

Please write or print clearly & attach to claim

Member Supplier ID

Pay recipient

(NB Financial Processing to check whether a dedicated

Text

Invoice No.

Account code / Allowance

Members cost centre (Cat1)

Financial Year/PIRO (Cat2)

Expenditure type (Cat5) :

04_05 / 05_06

* Financial Processing purposes only

Registered by (initials & date)

BO-Mew

Posted by (initials & date)

30/3/05



Member's claim form

Members' Allowances

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Your details

Name
in CAPITAL LETTERS

DAVID MARSHALL M.P.

Constituency

GLASGOW SHERTLESTON

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1, 2, 15 to 28, 2, 15

Total cost of hotel stays
attach all receipts

£ / : / p

Mortgage payments
(interest only) or rent

£ / : / p

Food

£ 196 : 00 p

Utilities

£ / : / p

Council Tax/Rates

£ / : / p

Telephone and
telecommunications

£ / : / p

Cleaning

£ 60 : 00 p

Service/maintenance

£ / : / p

Repairs/insurance/
security

£ / : / p

Other

£ 121 : 00 p

▶ please specify T.V. LICENCE

Other

£ / : / p

▶ please specify

Other

£ / : / p

▶ please specify

Total

£ 377 : 00 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

Date

17-3-05

Data protection

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