



Member's claim form

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About filling in this form

- For details of costs you can claim for, see *Green Book* section 1.1
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

David A Hayes

Constituency

Ashford - under Lyne

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 11 03, 06 to 31 03, 06

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments (interest only) or rent

£ 1256: 67 p

Food

£ 125: 00 p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 35: 00 p

Cleaning

£ 240: 00 p

Service/maintenance

£ 26: 00 p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1682: 67 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

[Redacted address]

Postcode

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted signature]

MP

Date

13/5/06

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's claim form

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Your details

Name in CAPITAL LETTERS

✓ Dawid HEYES

Constituency

Ashton-under-Lyne

Office use only

Costo/Cat 2

Supp/Res ID

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01/02/06 to 28/02/06

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments

£ 1256 : 67p / Rent

(Interest only) or rent

Food

£ 130 : 00p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 37 : 00p

Cleaning

£ 240 : 00p

Service/maintenance

£ 32 : 00p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1695 : 67p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

[Redacted Address] Postcode

✓

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted Signature] MP

Date

13/5/06

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Your details

Name in CAPITAL LETTERS

David Hayes

Constituency

Ashford - under - hague

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts - except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01/01/2006 to 31/01/06

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1256 : 67 p

Food

£ 126 : 00 p

Utilities

£ 61 : 04 p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 32.00 p

Cleaning

£ 240 : 00 p

Service/maintenance

£ 43 : 50 p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1759 : 21 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

Postcode

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

13/5/06

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**Electricity bill**

Please pay

**£61.04**

Please make sure your payment  
reaches us within 14 days.

MR DAVID HEYES



Member's claim

JAN 2006

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Your details

Name in CAPITAL LETTERS

David HEYES

Constituency

Ashton - Under Lyne

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1, 12, 05 to 31, 12, 05

Total cost of hotel stays

£ 0 : p

attach all receipts

Mortgage payments

£ 1256 : 67 p ✓ Rent.

(interest only) or rent

Food

£ 63 : 00 p ✓

Utilities

£ 72 : 18 p ✓

Council Tax/Rates

£ 369 : 00 p ✓

Telephone and telecommunications

£ 36 : 00 p ✓

Cleaning

£ 240 : 00 p ✓

Service/maintenance

£ 125 : 00 p ✓

Repairs/insurance/security

£ : p

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Total

£ 2161 : 85 p



**Details of second home** *if applicable*Address of  
second home  
for Additional  
Costs Allowance

Postcode

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

12/1/06

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**COUNCIL TAX  
REMINDER NOTICE**

Date of Issue 10 Nov 2005

Mr David A Heyes /

Address of property giving rise to tax

<b>A</b>	AMOUNT DUE FROM PREVIOUS YEAR(S) £0.00
<b>B</b>	AMOUNT DUE FROM CURRENT YEAR £369.00
<b>C</b>	AMOUNT NOW DUE £369.00
<b>D</b>	AMOUNT DUE IF "C" NOT PAID WITHIN 7 DAYS £369.00

Instalments Due

Payments Received

3 May 2005	£370.28	27 May 2005	£370.28CR
3 Nov 2005	£369.00		
<b>Total Due</b>		<b>Total Paid</b>	
£739.28		£370.28CR	
AMOUNT PAYABLE TO BRING INSTALMENTS UP TO DATE		£369.00	



Additional Costs Allowance

A2

Member [redacted] m [redacted]

About filling in this form

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Your details

Name in CAPITAL LETTERS

JAWA HEYER

Constituency

Ashwa - udd - Lyne

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1/11/05 to 30/11/05

Total cost of hotel stays attach all receipts

£ 1256 : 67 p

Mortgage payments (interest only) or rent

£ : p

Food

£ 172 : 00 p

Utilities

£ 47 : 79 p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 35 : 00 p

Cleaning

£ 240 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1751 : 46 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

[Redacted address] [Redacted post code]

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted signature]

MP

Date

30/11/05

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Additional [redacted] e [redacted]

ACA2

Member [redacted] form [redacted]

About filling in this form

- For details of costs you can claim for, see *Green Book* section 9
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

Diana Hayes

Constituency

Ashley-under-Lyne

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1, 10 2005 to 31, 10, 2005

Total cost of hotel stays attach all receipts

£ 1256: 67 p

Mortgage payments (interest only) or rent

£ : p

Food

£ 165: 00 p

Utilities

£ 88: 38 p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 34: 00 p

Cleaning

£ 240: 00 p

Service/maintenance

£ 82: 50 p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1866: 55 p

continued on page 2

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

[Redacted]  
[Redacted]  
[Redacted] ✓ Postcode

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted] MP

Date

8/11/05

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Member's claim

05 09 2005

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Your details

Name in CAPITAL LETTERS

David HEYES

Constituency

Ashton - Under - Lyne

Office use only

Costs/Cat 2

Supp/Res ID

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01/09/05 to 30/09/05

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1256.67 p

Food

£ 42.00 p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 35.00 p

Cleaning

£ 240.00 p

Service/maintenance

£ 162.00 p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1737.67 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

[Redacted address] [Redacted postcode]

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted signature] MP

Date

3/10/05

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# Additional Costs Allowance

## Member's claim

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### Your details

Name  
in CAPITAL LETTERS

David JONES

Constituency

Ashford in Lyne

### Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01/08/05 to 31/08/05

Total cost of hotel stays  
*attach all receipts*

£ 1256 : 67 p

Mortgage payments  
(interest only) or rent

£ : p

Food

£ 30 : 00 p

Utilities

£ 72 : 00 p

Council Tax/Rates

£ : p

Telephone and  
telecommunications

£ 21 : 00 p

Cleaning

£ 240 : 00 p

Service/maintenance

£ : p

Repairs/insurance/  
security

£ 172 : 00 p

Other

£ 126 : 50 p

▶ please specify

TV license

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1918 : 17 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

Postcode

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

3/10/05

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Additional Costs Allowance

ACA2

Member

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Your details

Name in CAPITAL LETTERS

David HEYES

Constituency

Ashton-under-Lyne

Office use only

Costs/Cal 2

Supp/Res ID

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from

06 07, 05

to

31 07, 05

Total cost of hotel stays

attach all receipts

£

1256 : 67p ✓

Mortgage payments

(interest only) or rent

£

: p

Food

£

96 : 50p

Utilities

£

: p

Council Tax/Rates

£

: p

Telephone and telecommunications

£

35 : 00 p

Cleaning

£

240 : 00 p

Service/maintenance

£

: p

Repairs/insurance/security

£

: p

Other

£

: p

▶ please specify

Other

£

: p

▶ please specify

Other

£

: p

▶ please specify

Total

£

1628 : 17 p

continued on page 2

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

[Redacted address] [Redacted postcode]

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted signature] MP

Date

30/07/05

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Additional Costs

ACA2

Member's

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Your details

Name in CAPITAL LETTERS

David HEYES  
Ashton - under Lyne

Office use only	
Costs/Cat 2	Supp/Res ID

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim	from	1, 06, 05	to	13, 06, 05
Total cost of hotel stays <i>attach all receipts</i>	£	1256	:	67 p
Mortgage payments <i>(interest only) or rent</i>	£		:	p
Food	£	89	:	20 p
Utilities	£		:	p
Council Tax/Rates	£		:	p
Telephone and telecommunications	£	36	:	00 p
Cleaning	£	240	:	00 p
Service/maintenance	£		:	p
Repairs/insurance/security	£		:	p
Other	£		:	p
Other	£		:	p
Other	£		:	p
Total	£	1621	:	97 p

▶ please specify \_\_\_\_\_

▶ please specify \_\_\_\_\_

▶ please specify \_\_\_\_\_

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

--	--

Postcode

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

 MP

Date

21/07/05

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About filling in this form

- For details of costs you can claim for, see *Green Book* section 1.1
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

David Hayes

Constituency

Ashton-under-Lyne

Office use only

Costs/Cat 2

Supp/Res ID

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

reduced for period of absence

Period of claim

from 08/05/05 to 31/05/05

Total cost of hotel stays attach all receipts

£ : x p

Mortgage payments (interest only) or rent

£ 1256 : 67 p

Food

£ 126 : 00 p

Utilities

£ 54 : 19 p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 28 : 00 p

Cleaning

£ 240 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1704 : 76 p

Pay £1502.17

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

Postcode

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

21/03/05

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed  
form to

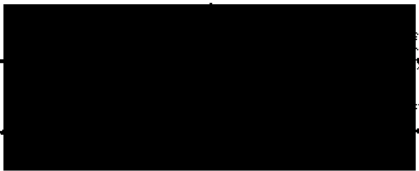
Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Financial Processing }

Transaction No.

Registration No.



**Validation Claim Summary Sheet**

**ACA**

Please write or print clearly & attach to claim

**Member Supplier ID**



**Pay recipient**



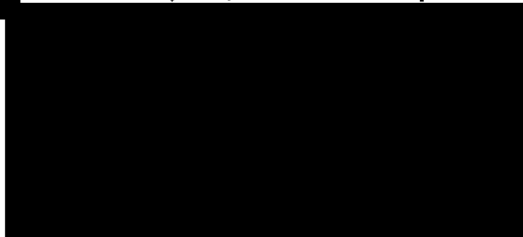
(NB Financial Processing to check whether a dedicated a/c exists)

**Tex**



(i.e. period of claim)

**Invoice No.**



**Account code / Allowance**

**Members cost centre (Cat1)**

**Financial Year/PIRO (Cat2)**

05\_06

**Expenditure type (Cat5) :**



\* Validation purposes only (please tick to indicate compliance)

Mortgage documentation held	<input type="checkbox"/>
Addresses comply with central records	<input type="checkbox"/>
Invoices relate to 2 <sup>nd</sup> home address	<input type="checkbox"/>
Budget checked	<input type="checkbox"/>
Claim signed	<input checked="" type="checkbox"/>
Claim correctly dated	<input checked="" type="checkbox"/>

\* Financial Processing purposes only

Registered by (initials & date)

.....

Posted by (initials & date)

.....



# Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

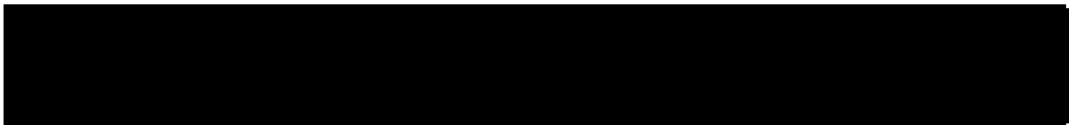
## Your details

Name in CAPITAL LETTERS

David Henge

Constituency

Ashton-under-Lyne



## Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01, 04, 05 to 30, 04, 05

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1256.67 p

Food

£ 32.00 p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 30.00 p

Cleaning

£ 240.00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ 762.78 p

▶ please specify

Total

£ 1858.67 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

\_\_\_\_\_ [REDACTED] \_\_\_\_\_  
\_\_\_\_\_ [REDACTED] \_\_\_\_\_

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

\_\_\_\_\_ [REDACTED] MP

Date

\_\_\_\_\_ 20/05/05 \_\_\_\_\_

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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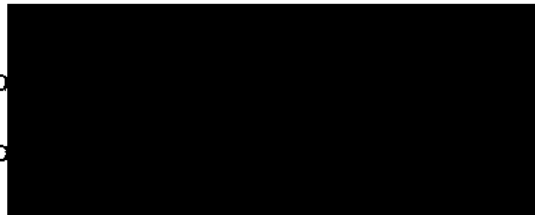
Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

Financial Processing }

Transaction No

Registration No

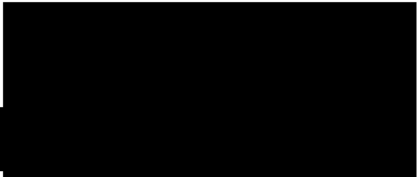


**Validation Claim Summary Sheet**

**ACA**

Please write or print clearly & attach to claim

**Member Supplier ID**



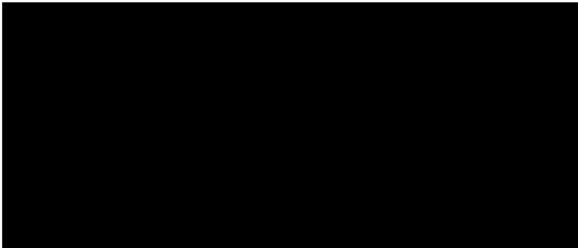
**Pay recipient**

(NB Financial Processing to check whether a dedicated a/c exists)

**Text**

(i.e. period of claim)

**Invoice No.**

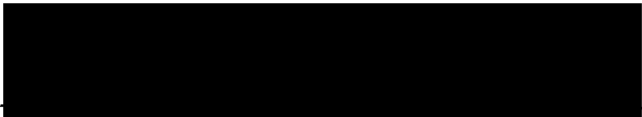
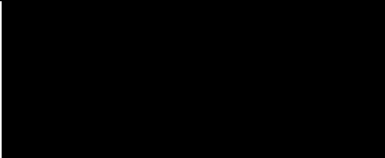


**Account code / Allowance**

**Members cost centre (Cat1)**

**Financial Year/PIRO (Cat2)**

**Expenditure type (Cat5) :**



\* Validation purposes only (please tick to indicate compliance)

Mortgage documentation held
Addresses comply with central records
Invoices relate to 2 <sup>nd</sup> home address
Budget checked
Claim signed
Claim correctly dated

✓
✓
✓
✓

\* Financial Processing purposes only

Registered by (initials & date)

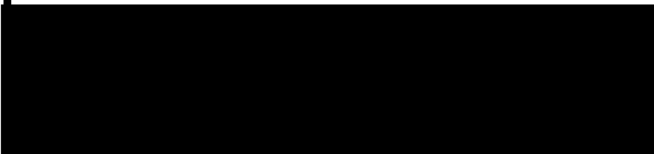


Posted by (initials & date)





Member's claim form



Members' Allowances

About filling in this form

- For details of costs you can claim for, see Green Book section 3.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name in CAPITAL LETTERS

David HEYES

Constituency

Ashton-under-Lyne

Claim details

Notes

You can only claim for

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
all items costing £250 or more and include receipts - except for food, for which receipts are not required.
receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 02 05 to 28 02 05

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1256 : 67 p

Food

£ 788 : 00 p

Utilities

£ 296 : 17 p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 38 : 00 p

Cleaning

£ 240 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ 108 : 50 p

Other

£ 265 : 00 p

please specify Small furniture

Other

£ : p

please specify

Other

£ : p

please specify

Total

£ 2392.34 p



**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

[Redacted]

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted] MP

Date

20/5/05

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed  
form to

Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

Account Number

MR D HEYES

Your water services bill for the year 1 April 2005 to 31 March 2006

Current charges

Please pay the total shown by 1st April 05.

**£233.00**

See below

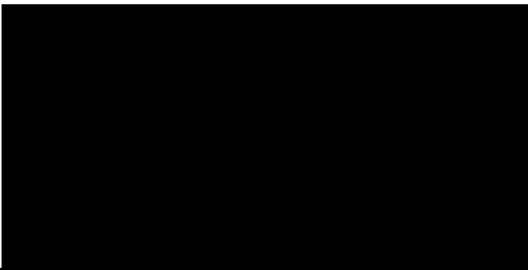


**ACCOUNT PAYMENT**

Asst 132: 80

Account Code :   
Customer Order

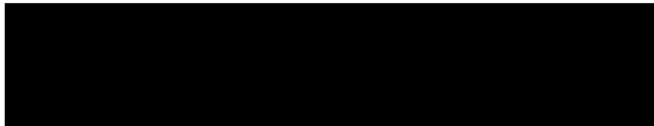
Payment on Account                      £265.00







# Member's claim form



## Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

## Your details

Name  
in CAPITAL LETTERS

David HEYES

Constituency

Ashford - Under-Lyne

## Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 11 ~~07~~<sup>March</sup> 05 to 31 03 05

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 1256: 67 p

rent

Food

£ 147: 44 p

Utilities

£ 370: 28 p

CO-TAX

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 32: 00 p

Cleaning

£ 240: 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 2046: 39 p ✓

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

Date

 MP  
20/5/05

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed  
form to

Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

Mr David A Heves

	%change
£985.71	4.3%
£914.41	4.5%
£71.30	1.9%

01/04/2005 to 31/03/2006	£985.71
01/04/2005 to 31/03/2006	£246.43 CE
	£739.28

PROPERTY REFERENCE AND ADDRESS

**PLEASE PAY**

Please pay using the enclosed Instalment Slips

£370.28	03/05/2005
£369.00	03/11/2005