



# Member's claim form

Members' Allowances

04 OCT 2005

About filling in  
this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

## Your details

Name  
in CAPITAL LETTERS

DAS. O HANSEN

Constituency

Belyn

## Claim details

### Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 9 / 05 to 30 / 9 / 05

Total cost of hotel stays  
attach all receipts

£ \_\_\_\_\_ : \_\_\_\_\_ p

Mortgage payments  
(interest only) or rent

£ 220 : 00 p ✓

Food

£ 300 : 00 p ✓

Utilities

£ 60 : 00 p ✓

Council Tax/Rates

£ 106 : 00 p ✓

Telephone and  
telecommunications

£ 35 : 00 p ✓

Cleaning

£ \_\_\_\_\_ : \_\_\_\_\_ p

Service/maintenance

£ 274 : 75 p ✓

Repairs/insurance/  
security

£ \_\_\_\_\_ : \_\_\_\_\_ p

Other

£ \_\_\_\_\_ : \_\_\_\_\_ p

▶ please specify \_\_\_\_\_

Other

£ \_\_\_\_\_ : \_\_\_\_\_ p

▶ please specify \_\_\_\_\_

Other

£ \_\_\_\_\_ : \_\_\_\_\_ p

▶ please specify \_\_\_\_\_

Total

£ 995 : 75 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature

Date

20/9/05

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

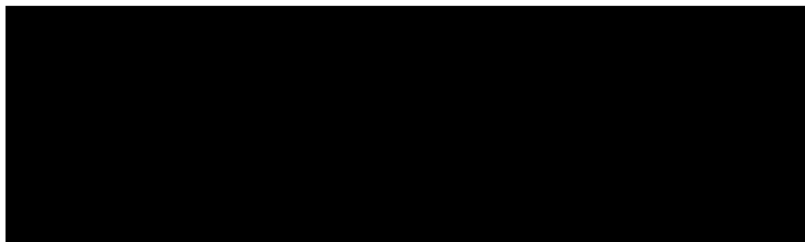
- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

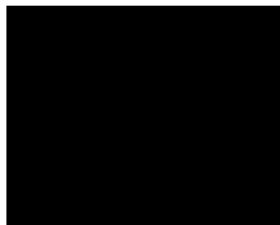
If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed  
form to

Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

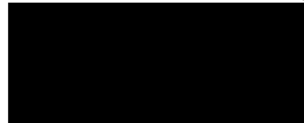


Mr D G Hanson



Date: 31 Aug 2005

Our Ref: 



## Application For Payment

RE: 

Date	Description	Debit	Credit	Balance
	Balance Brought Forward			£0.00
29 Sep 2005	Interim S/Charge (Service Charge Expend) 29 Sep 2005 to 24 Dec 2005	274.75		£274.75dr
	Amount Now Due			£274.75dr





Additional Costs Allowance

ACA2

Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

DAVID HANSON MP

Constituency

Delyn

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1, 7, 06 to 31, 7, 06

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 220 : 00 p ✓

Food

£ 400 : 00 p ✓

Utilities

£ 35 : 00 p ✓

Council Tax/Rates

£ 106 : 00 p ✓

Telephone and telecommunications

£ 35 : 00 p ✓

Cleaning

£ 40 : 00 p ✓

Service/maintenance

£ 280 : 20 p ✓

Repairs/insurance/security

£ : p

Other

£ 149 : 99 p

please specify

MICROWAVE

Other

£ 145 : 50 p

please specify

New bed linen/kitchen Eq.

Other

£ 121 : 12 p

please specify

TOASTER/KITCHEN Equip.

Total

£ 1512 : 81 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

Date

21. 2. 08

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Mr D G Hanson

Date: 6 Mar 2006

Our Ref:



### Application For Payment

RE: [Redacted]

Date	Description	Debit	Credit	Balance
[Redacted]	Balance Brought Forward	274.75		£274.75dr
16 Jan 2006	Payment Received - Thank You		274.75	£0.00
25 Mar 2006	Interim S/Charge (Service Charge Expend) 25 Mar 2006 to 23 Jun 2006	280.20		£280.20dr
	Amount Now Due			£280.20dr



[REDACTED]

## SALES RECEIPT

D LINENS			£9.00
6180023			
D LINENS			£9.00
6180023			
D LINENS			£7.00
6180015			
D LINENS			£7.00
6180015			
SETS AND PILL	£12.00	x4	£48.00
3007373			
ACCESSORIES			£25.00
3004906			
F TUSCANY OIL			£18.00
3177030			
KITCHEN ACCESSO			£5.00
3169998			
KITCHEN ACCESSO			£2.50
3170004			
KITCHEN ACCESSO			£3.00
3189972			
F TUS UTEN JA			£12.00
3176987			

TOTAL £145.50

[REDACTED] £145.50

[REDACTED]

CHANGE £0.00

[REDACTED]

SALES RECEIPT

BEECH PEPP		£10.50
106908		
DLES, CANDL		£15.00
028452		
TS		£59.00
060428		
KITCHEN ACCESSO		£5.00
169998		
EN FLAT SPOON		£3.25
145253		
nd Season Sale	50%	-£1.62
ice to Pay		£1.63
ALL ELECTRICA		£29.99
118320205		

TOTAL £121.12

£121.12

CHANGE £0.00



**SALE**

Assistant: [REDACTED]

PANASONIC NNA524M SILVER

£149.99

1 x 0000774028 @ £149.99

AMOUNT DUE

£149.99

VISA

£149.99

TOTAL TENDERED

£149.99



Member

About filling in this form

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Your details

Name in CAPITAL LETTERS

DAVID HANSON

Constituency

Delyn

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1, 2, 06 to 28, 2, 06

Total cost of hotel stays attach all receipts

£ \_\_\_\_\_ p

Mortgage payments (interest only) or rent

£ 220 : 00 ✓

Food

£ 400 : 00 ✓

Utilities

£ 35 : 00 ✓

Council Tax/Rates

£ 106 : 00 ✓

Telephone and telecommunications

£ 38 : 00 ✓

Cleaning

£ 75 : 00 ✓

Service/maintenance

£ 50 : 00 ✓

Repairs/insurance/security

£ 75 : 00 ✓

Other

£ \_\_\_\_\_ : \_\_\_\_\_ p

▶ please specify

Other

£ \_\_\_\_\_ : \_\_\_\_\_ p

▶ please specify

Other

£ \_\_\_\_\_ : \_\_\_\_\_ p

▶ please specify

Total

£ 999 : 00 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament

Signature

Date

I

4/3/06

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Additional Costs Allowance

Member

About filling in this form

- For details of costs you can claim for, see *Green Book* section 1.1
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

DAVID HANSON

Constituency

Deilyn

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1, 1, 06 to 31, 1, 06

Total cost of hotel stays attach all receipts

£ \_\_\_\_\_ p

Mortgage payments (interest only) or rent

£ 220 : 00 p ✓

Food

£ 400 : 00 p ✓

Utilities

£ \_\_\_\_\_ p

Council Tax/Rates

£ 106 : 00 p ✓

Telephone and telecommunications

£ 35 : 00 p ✓

Cleaning

£ 50 : 00 p ✓

Service/maintenance

£ 274 : 75 p ✓

Repairs/insurance/security

£ 50 : 00 p ✓

Other

£ \_\_\_\_\_ p ▶ please specify \_\_\_\_\_

Other

£ \_\_\_\_\_ p ▶ please specify \_\_\_\_\_

Other

£ \_\_\_\_\_ p ▶ please specify \_\_\_\_\_

Total

£ 1135 : 75 p

continued on page 2

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

Date

71.1.06

**Data protection**

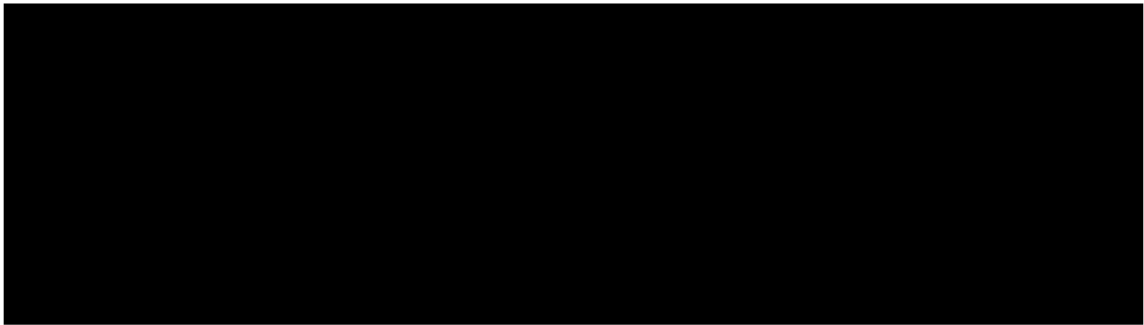
The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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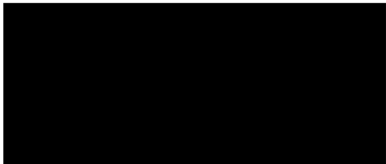
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Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Mr D G Hanson



Date: 9 Dec 2005

Our Ref:

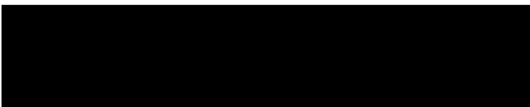


## Application For Payment

RE:



Date	Description	- Debit	Credit	Balance
	Balance Brought Forward			£0.00
29 Sep 2005	Interim S/Charge (Service Charge Expend) 29 Sep 2005 to 24 Dec 2005	274.75		£274.75dr
4 Oct 2005	Payment Received - Thank You		274.75	£0.00
25 Dec 2005	Interim S/Charge (Service Charge Expend) 25 Dec 2005 to 24 Mar 2006	274.75		£274.75dr
	Amount Now Due			£274.75dr





# Additional Costs Allowance

## Memorandum form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

### Your details

Name in CAPITAL LETTERS

DAVID HANSON

Constituency

Delyn

### Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1, 12, 05 to 31, 12, 05

Total cost of hotel stays  
attach all receipts

£ \_\_\_\_\_ : \_\_\_\_\_ p

Mortgage payments  
(interest only) or rent

£ 220 : 00 p

Food

£ 400 : 00 p

Utilities

£ 25 : 00 p

Council Tax/Rates

£ 106 : 00 p

Telephone and telecommunications

£ 32 : 00 p

Cleaning

£ 45 : 00 p

Service/maintenance

£ \_\_\_\_\_ : \_\_\_\_\_ p

Repairs/insurance/  
security

£ \_\_\_\_\_ : \_\_\_\_\_ p

Other

£ \_\_\_\_\_ : \_\_\_\_\_ p

▶ please specify \_\_\_\_\_

Other

£ \_\_\_\_\_ : \_\_\_\_\_ p

▶ please specify \_\_\_\_\_

Other

£ \_\_\_\_\_ : \_\_\_\_\_ p

▶ please specify \_\_\_\_\_

Total

£ 828 : 00 p

continued on page 2

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament

Signature



Date

7/1/06

**Data protection**

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Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA





**Additional Costs Allowance**

**Member** [redacted] **m 06**

**About filling in this form**

- For details of costs you can claim for, see *Green*
- If you have any doubt about whether you can claim please call 020 7219 1340.

**Your details**

Name in CAPITAL LETTERS

DAVID HANLON

Constituency

Delyn



**Claim details**

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 11 / 05 to 20 / 11 / 05

Total cost of hotel stays attach all receipts

£ 84 : 00 p

Mortgage payments (interest only) or rent

£ 220 : 00 p

Food

£ 400 : 00 p

Utilities

£ \_\_\_\_\_ : \_\_\_\_\_ p

Council Tax/Rates

£ 106 : 00 p

Telephone and telecommunications

£ \_\_\_\_\_ : \_\_\_\_\_ p

Cleaning

£ \_\_\_\_\_ : \_\_\_\_\_ p

Service/maintenance

£ 57 : 58 p

Repairs/insurance/security

£ \_\_\_\_\_ : \_\_\_\_\_ p

Other

£ \_\_\_\_\_ : \_\_\_\_\_ p

▶ please specify \_\_\_\_\_

Other

£ \_\_\_\_\_ : \_\_\_\_\_ p

▶ please specify \_\_\_\_\_

Other

£ \_\_\_\_\_ : \_\_\_\_\_ p

▶ please specify \_\_\_\_\_

Total

£ 857 : 58 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

Date

5/12/05

**Data protection**

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Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

MERCHANT ID:  
TERMINAL ID:  
DATE: NOV 09, 05  
SAATCH

[REDACTED]

SALE

TOTAL £84.00

VERIFIED BY PIN

[REDACTED]

Mr D Hanson

Bill [REDACTED]  
Date 09/11/05  
Room [REDACTED]  
Arrival 08/11/05  
Departure 09/11/05

[REDACTED]

Date	Description	Supplement	Qty.	Price	Amount
08/11/05	Local Negotiated Rate	[REDACTED]	1	84.00	84.00
[REDACTED]	[REDACTED]	[REDACTED]			-84.00
				<b>Total</b>	84.00
				<b>Paid</b>	-84.00
				<b>Balance</b>	0.00
				<b>VAT 17,50 %</b>	12.51

We thank you for your visit and wish you a safe trip.

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Member

Name MR HANSON  
 Address [Redacted]  
 Town [Redacted]  
 County [Redacted]  
 Post Code [Redacted] Telephone [Redacted]

Site Address (if different)

Name \_\_\_\_\_ Name of Organisation \_\_\_\_\_  
 Address \_\_\_\_\_  
 Town \_\_\_\_\_  
 County \_\_\_\_\_  
 Post Code \_\_\_\_\_ Telephone \_\_\_\_\_

Quotation Reference: \_\_\_\_\_ Quotation Date: \_\_\_\_\_ Time of Arrival: \_\_\_\_\_

Description of Work: (if no written quote previously provided):

Description of Work	Materials	Quantity
<u>GAS ENTRY</u>		

The price quoted/estimated for this work is £:

"Where we supply goods as well as services we will retain ownership of those goods until this and any other invoice outstanding and due from you to us is paid in full".

I certify that work has been completed and that no defects are evident

Signature: [Redacted]  
 Please Print Name: [Redacted]  
 Company Position: [Redacted]

Time of Completion: \_\_\_\_\_

Job Duration: \_\_\_\_\_

Engineer No. [Redacted]

Customer's Signature

- Consumer (Domestic)  Lock Opening
- Commercial  Lock/Cylinder Change
- Industrial  Lock Fitting
- Municipal  Adjust/Repair
- Construction  Security Installation
- Subscription  Other

Please tick appropriate box

Labour	£	<u>49</u>	:	<u>—</u>
Additional Time @ £ per	£		:	
Materials Excl. VAT	£		:	
Admin Charge (if applicable)	£		:	
<b>Sub Total</b>	£	<u>49</u>	:	<u>—</u>
VAT (Rate <u>17.5</u> %)	£	<u>8</u>	:	<u>58</u>
<b>Total Due</b>	£	<u>57</u>	:	<u>58</u>



Member's claim

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

DAVID HANSEN

Constituency

Belyn

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 10 / 05 to 31 / 10 / 05

Total cost of hotel stays attach all receipts

£ \_\_\_\_\_ p

Mortgage payments (interest only) or rent

£ 220 : 00 p ✓

Food

£ 400 : 00 p ✓

Utilities

£ 48 : 00 p ✓

Council Tax/Rates

£ 1.06 : 00 p ✓

Telephone and telecommunications

£ \_\_\_\_\_ p

Cleaning

£ \_\_\_\_\_ p

Service/maintenance

£ \_\_\_\_\_ p

Repairs/insurance/security

£ \_\_\_\_\_ p

Other

£ \_\_\_\_\_ p ▶ please specify \_\_\_\_\_

Other

£ \_\_\_\_\_ p ▶ please specify \_\_\_\_\_

Other

£ \_\_\_\_\_ p ▶ please specify \_\_\_\_\_

Total

£ 774 : 00 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

Date

21.10.05

**Data protection**

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Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



02 SEP 2005

Member's

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

DAVID HANFORD

Constituency

Belyn

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 18 05 to 31 08 05

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments

£ 220 : 00 p ✓

(interest only) or rent

Food

£ 50 : 00 p ✓

Utilities

£ : p

Council Tax/Rates

£ 106 : 00 p ✓

Telephone and telecommunications

£ : p

Cleaning

£ : p ✓

Service/maintenance

£ 50 : 00 p ✓

Repairs/insurance/security

£ : p

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Total

£ 426 : 00 p



**Details of second home** *if applicable*

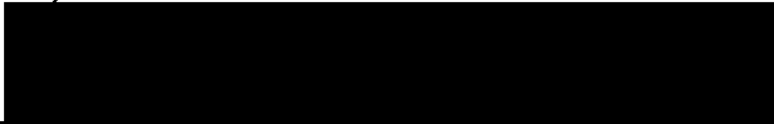
Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

Date

  
1/19/05**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



# Member's claim form

03 AUG 2005

## Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book*
- If you have any doubt about whether you can claim please call 020 7219 1592.

## Your details

Name  
in CAPITAL LETTERS

DAVID HANSON

Constituency

Bethy

## Claim details

### Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 7 / 05

to 31 / 7 / 05

Total cost of hotel stays  
attach all receipts

£ \_\_\_\_\_ : \_\_\_\_\_ p

Mortgage payments  
(interest only) or rent

£ 220 : 00 p

Food

£ 400 : 00 p

Utilities

£ 35 : 00 p

Council Tax/Rates

£ 106 : 00 p

Telephone and  
telecommunications

£ \_\_\_\_\_ : \_\_\_\_\_ p

Cleaning

£ \_\_\_\_\_ : \_\_\_\_\_ p

Garage/maintenance

£ 50 : 00 p

Repairs/insurance/  
security

£ \_\_\_\_\_ : \_\_\_\_\_ p

Other

£ \_\_\_\_\_ : \_\_\_\_\_ p

▶ please specify \_\_\_\_\_

Other

£ \_\_\_\_\_ : \_\_\_\_\_ p

▶ please specify \_\_\_\_\_

Other

£ \_\_\_\_\_ : \_\_\_\_\_ p

▶ please specify \_\_\_\_\_

Total

£ 811 : 00 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

Date

31-7-05

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed  
form to

Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



Additional C

Member

About filling in this form

- For details of costs you can claim for, see Gre
- If you have any doubt about whether you can please call 020 7219 1340.

### Your details

Name in CAPITAL LETTERS

DAVID HANSON

Constituency

DELYN

### Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1, 6, 05 to 30, 6, 05

Total cost of hotel stays  
*attach all receipts*

£ \_\_\_\_\_ p

Mortgage payments  
*(interest only) or rent*

£ 220 : 00 p ✓

Food

£ 400 : 00 p

Utilities

£ \_\_\_\_\_ p

Council Tax/Rates

£ 106 : 00 p

Telephone and telecommunications

£ 31 : 59 p

Cleaning

£ \_\_\_\_\_ p

Service/maintenance

£ 274 : 75 p

Repairs/insurance/  
security

£ \_\_\_\_\_ p

Other

£ \_\_\_\_\_ p

▶ please specify \_\_\_\_\_

Other

£ \_\_\_\_\_ p

▶ please specify \_\_\_\_\_

Other

£ \_\_\_\_\_ p

▶ please specify \_\_\_\_\_

Total

£ 1032 : 34 p

continued on page 2 ▶

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

Date

2/7/05

**Data protection**

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Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

Your account and bill number

MR D HANSON M.P

Date

14 June 2005

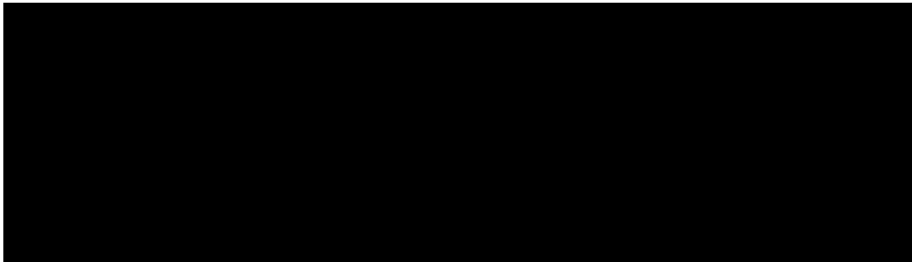
If you have a query  
please see reverse for  
our contact details.

**BT**

Bill for

**Total now due**

**£ 31.59**



Mr D G Hanson



Date: 24 May 2005

Our Ref:



## Application For Payment

RE:



Date	Description	Debit	Credit	Balance
	Balance Brought Forward	274.75		£274.75dr
24 Jun 2005	Interim S/Charge (Service Charge Expend) 24 Jun 2005 to 28 Sep 2005	274.75		£549.50dr
	Amount Now Due			£549.50dr





About filling in this form

Your details

Name in CAPITAL LETTERS

DAVID HANSON

Constituency

Deby

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even less than £250.

Please list

Please attach

Period of claim

from 6, 5, 05 to 31, 5, 05

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 220 : 00 p

Food

£ 250 : 00 p ✓

Utilities

£ : p

Council Tax/Rates

£ 106 : 00 p  $\frac{26}{31} = £ 88.90$

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ 274 : 75 p  $\frac{67}{91} = £ 202.28$

Repairs/insurance/security

£ : p

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Total

£ ~~850~~ : 75 p

Pay £ 761.18

continued on page 2



of second home *if applicable*

Address of  
cond home  
or Additional  
ts Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament

Signature

Date

17/6/05

**Data protection**

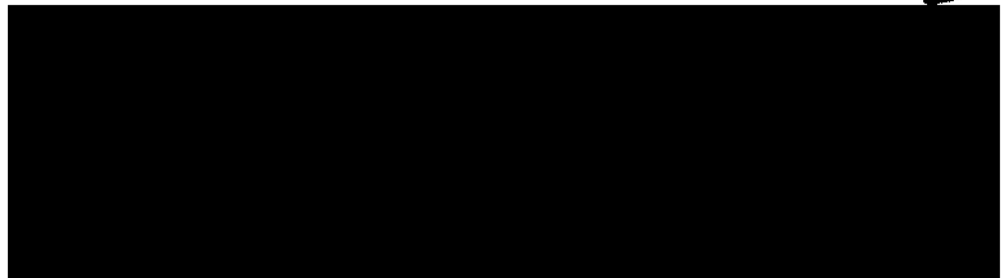
The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Mr D G Hanson

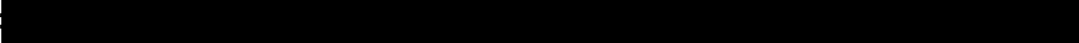


Date: 19 Apr 2005

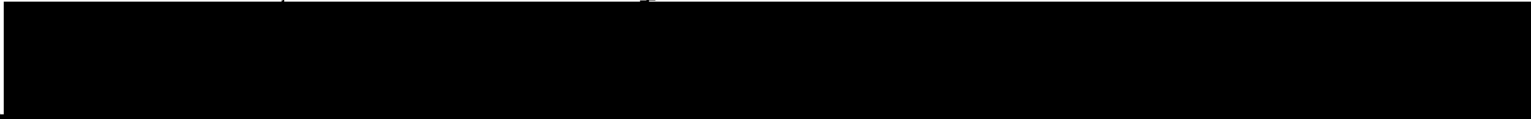
Our Ref:



## Application For Payment

RE: 

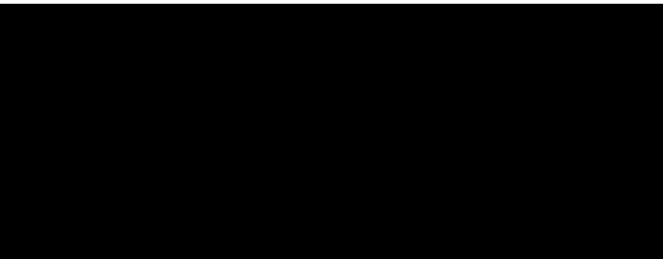
Date	Description	Debit	Credit	Balance
	Balance Brought Forward	274.03		£274.03dr
17 Feb 2005	Payment Received - Thank You		274.03	£0.00
25 Mar 2005	Interim S/Charge (Service Charge Expend) 25 Mar 2005 to 23 Jun 2005	274.75		£274.75dr
	Amount Now Due			£274.75dr



Financial Processing }

Transaction No.

Registration No.



**Validation Claim Summary Sheet**

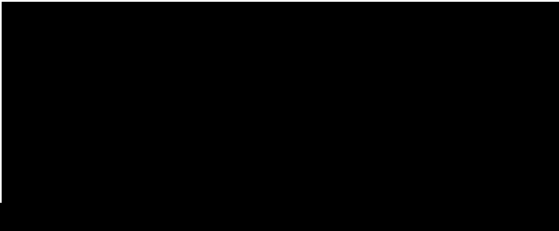
**ACA**

Please write or print clearly & attach to claim

**Member Supplier ID**

**Pay recipient**

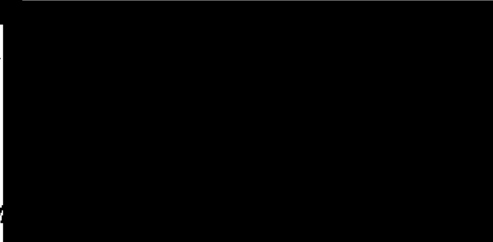
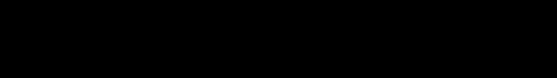
(NB Financial Processing to check whether a dedicated



**Text**

(i.e. period of claim)

**Invoice No.**



**Account code / Allowance**

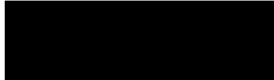
**Members cost centre (Cat1)**

M

**Financial Year/PIRO (Cat2)**

04\_05 / 05\_06

**Expenditure type (Cat5) :**



Pay £266.18 ■

*\* Validation purposes only (please tick to indicate compliance)*

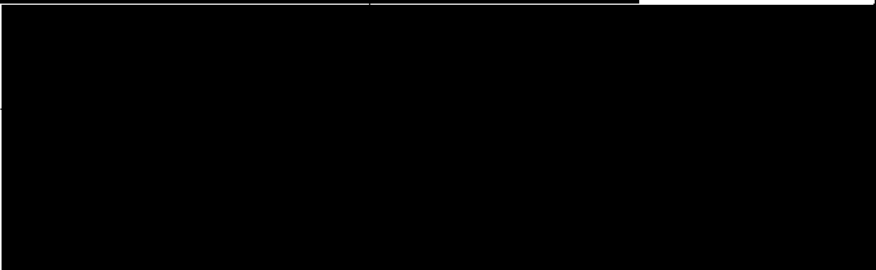
Mortgage documentation held
Addresses comply with central records
Invoices relate to 2 <sup>nd</sup> home address
Budget checked
Claim signed
Claim correctly dated

<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>

*\* Financial Processing purposes only*

Registered by (initials & date)

Posted by (initials & date)





Member's claim form

09 MAY 2005

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- if you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name  
in CAPITAL LETTERS

DAVID HANSON

Constituency

Selwyn

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 4 / 05 to 11 / 4 / 05

Total cost of hotel stays  
attach all receipts

£ \_\_\_\_\_ p

Mortgage payments  
(interest only) or rent

£ ~~2200.00~~ p ÷ 30 = £73.33 × 11 days = £80.66

Food

£ ~~200.00~~ p 146.66

Utilities

£ \_\_\_\_\_ : \_\_\_\_\_ p

Council Tax/Rates

£ ~~80.00~~ p = £38.86 (usually £100.00)

Telephone and telecommunications

£ \_\_\_\_\_ : \_\_\_\_\_ p

Cleaning

£ \_\_\_\_\_ : \_\_\_\_\_ p

Service/maintenance

£ \_\_\_\_\_ : \_\_\_\_\_ p

Repairs/insurance/security

£ \_\_\_\_\_ : \_\_\_\_\_ p

Other

£ \_\_\_\_\_ : \_\_\_\_\_ p

▶ please specify \_\_\_\_\_

Other

£ \_\_\_\_\_ : \_\_\_\_\_ p

▶ please specify \_\_\_\_\_

Other

£ \_\_\_\_\_ : \_\_\_\_\_ p

▶ please specify \_\_\_\_\_

Total

£ 500.00 p

£266.18

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament

Signature

Date

8/5/05

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

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Send your completed  
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Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA