



FINANCE &
ADMINISTRATION
HOUSE OF COMMONS

Communications Allowance

Direct payment of suppliers

05/07/08

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

DAVID HAMILTON

Constituency

MIDLOTHIAN

Office use only	Costs

Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim from 01/03/08 to 31/03/08 Allowance year 2007/2008

Suppliers	Amount
Document Management Services	£ 2482:30 p ✓
Royal Mail	£ 18:17 p ✓
Orange	£ 74:19 p ✓
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p

Office use only		
Allow.	Supp ID	Exp.Type (Cat 5)

Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

2/4/08

Data protection

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Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

Initials / Date

Validation completed

Comments

INVOICE

Finance Service Centre - Bolton



Document
Management
Services

Invoice No. [REDACTED]
Invoice Date [REDACTED]

Bill to No. [REDACTED]

Your Order No. [REDACTED]
Sales Order/Contract [REDACTED]
Sales Order Date 26.03.2008

David Hamilton MP

Vat Reg ID: [REDACTED]

Page 1 of 1

Telephone Enquiries to [REDACTED]

For payment enquiries quote your Payer Acct No. as shown on the remittance advice

Terms of payment Payment Due Within 28 Days
Due for payment by 27.04.2008

Item Ref No.	Description Product	Quantity	Price	Price Unit	Value	VAT Code
[REDACTED]	Misc Charges (Including VAT) Print & Fu	1	779.20	EA	779.20	AS
[REDACTED]	Miscellaneous charges Print & Fulfilment	1	1,566.74	EA	1,566.74	AO
Midlothian Constituency Mailings						

Code	VAT %	Total Sales	Total VAT	Total net	
AO	0.00	1,566.74		VAT	2,345.94
AS	17.50	779.20	136.36	VAT	136.36
				Final amount	2,482.30

Remittance Advice



Invoice number [redacted]

Invoice date **17 Mar 2008**

Page 1 of 1

Invoice

To
DAVID HAMILTON MP

Account held at
DAVID HAMILTON MP

Customer account number
[redacted]

Legal entity number
[redacted]

Terms
10 days

Please pay by
27 Mar 2008

Docket no.	Posting date	Sender's ref. Contract no.	Format	Service	Quantity	Weight(kg)	Unit cost (£)	Net value	VAT
[redacted]	14 Mar 2008	[redacted]		DOOR TO DOOR 7,415 OUTSIDE OF CONTRACT SPEC.				18.17	E

Total Net **18.17**

Total VAT E = exempt **0.00**

Total **18.17**

Payment advice

Paying by BACS?

Total amount due

£18.17

Your cheque number

Amount tendered

orange™

Account Number:

Statement Number:

Statement Date:

17 Mar 2008

Statement

Mr D Hamilton

Page 1 of 3

Not sure about something?
There's some useful information on the back of this page or you can call 150 from your Orange phone.

summary of your account

Balance brought forward from last statement	56.68
Payment received - thanks very much	-56.68
Total charges for this statement	74.19

Amount due now **£74.19**

Please ensure we receive payment straightaway. You'll find information about how to pay on the back of this page.



Direct payment of suppliers

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

DAVID HAMILTON

Constituency

MIDLOTHIAN

Office use only Cost: [Redacted]

Claim details

You can only request Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim from 01/02/08 to 29/02/08 Allowance year 2007/2008

Table with columns Suppliers and Amount. Includes handwritten entries: Royal Mail (x2) £635.45p, Orange-ACN £56.68p.

Office use only Allow. / Supp ID / Exp.Type (Cat 5) [Redacted]

Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

26/2/08

Data protection

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Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

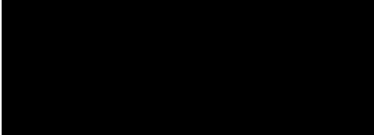
Office use only	
	Initials / Date
Validation completed	<input type="text"/>
Comments	



Invoice number [redacted]
 Invoice date
25 Feb 2008
 Page
1 of 1

Invoice

To
DAVID HAMILTON MP



Account held at
DAVID HAMILTON MP

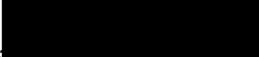


Customer account number



Terms
10 days

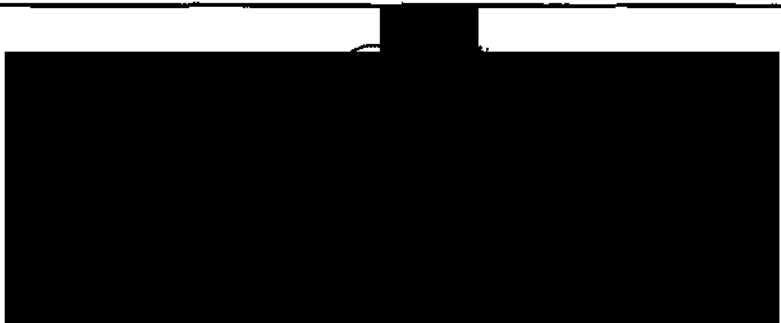
Legal entity number



Please pay by
06 Mar 2008

Docket no.	Posting date	Sender's ref.	Format	Service	Quantity	Weight(kg)	Unit cost (£)	Net value	VAT
[redacted]				DOOR TO DOOR				635.45	E
				18,156					
				18156 ITEMS AT 3.500 PENCE					

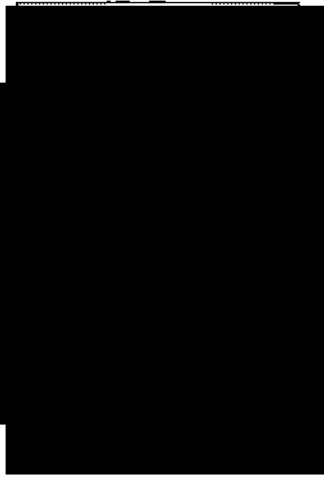
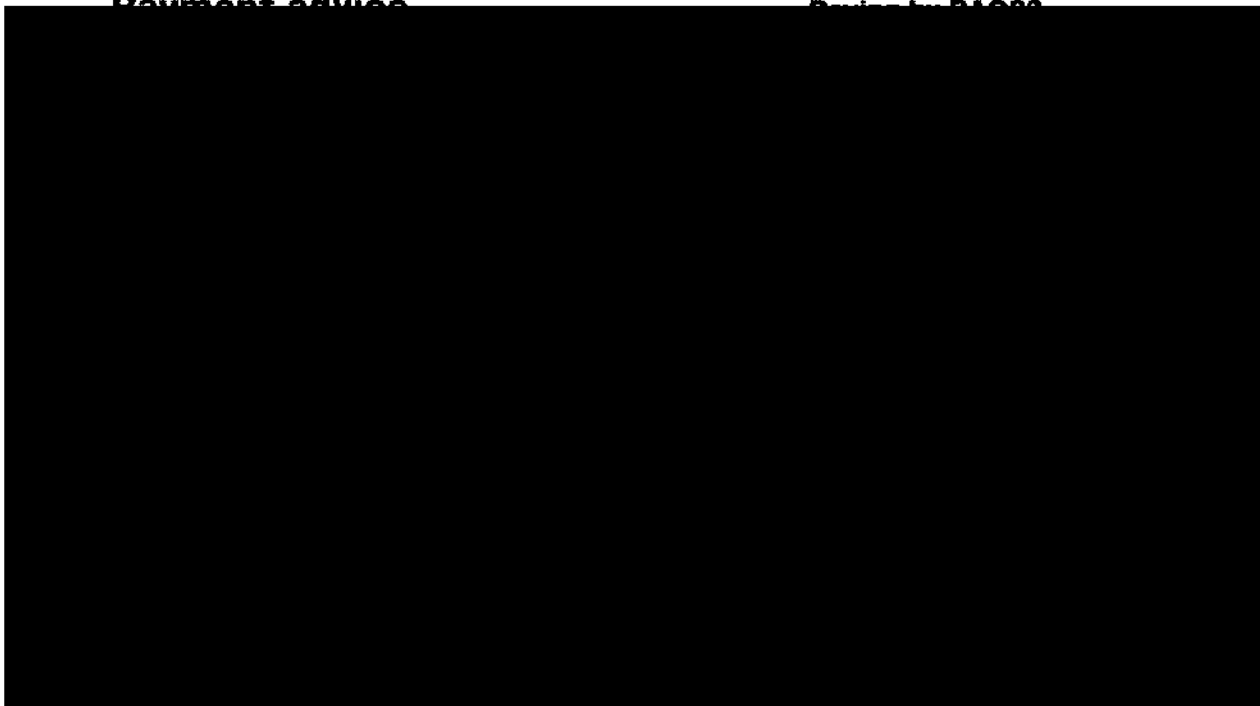
Total Net		635.45
Total VAT	E = exempt	0.00
Total		635.45



Payment advice

Invoice no. B1088

Total amount due
£635.45



orange™

Account Number:

Statement number:

Statement Date:
17 Feb 2008

Orange Payment Processing

Statement

Mr D Hamilton

Page 2 of 4

Not sure about something?
There's some useful information on the back of this page or you can call 150 from your Orange phone.

summary of your account

Balance brought forward from last statement	145.86
Payment received - thanks very much	-183.60
Total charges for this statement	94.42

Amount due now £56.68

Please ensure we receive payment straightaway. You'll find information about how to pay on the back of this page.

try the mobile internet for free



Communications Allowance
Member's reimbursement form

When to use this form

Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

For details of costs you can claim for please refer to booklet on Communications Allowance.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

DAVID HAMILTON

Constituency

MIDLOTHIAN

11 MAR 2008

Office use only

Costs M

Claim details

You can only claim for

costs you have actually paid.

Please ensure

you attach all receipts or invoices for items of £250 and above.

Period of claim

from 01/03/08 to 31/03/08

Allowance year

2007/2008

Description of service or goods

Amount

Advertising in Gata brochure

£ 30 : 00 p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Total

£ 30 : 00 p

Office use only

Allow. / Exp. Type (cat5)

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

Data protection

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Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only

Initials / Date

Input subtotals per Cat 5

Validation completed



£

£

Comments



Communications Allowance
Direct payment of suppliers

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

DAVID HAMILTON

Constituency

MIDLOTHIAN

Office use only

Costs

Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from 01/02/08 to 29/02/08

Allowance year

2007/2008

Suppliers

Amount

Royal Mail
Door to Door delivery

£ 27.51 p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Office use only

Allow. / Supp ID / Exp.Type
(Cat 5)

Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

MP

Date

20/2/08

Data protection

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Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

Initials / Date

Validation completed

Comments



Invoice number

 Invoice date

To
 DAVID HAMILTON MP

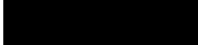


Invoice

Account held at
 DAVID HAMILTON MP



Customer account number



Legal entity number



Terms
 10 days

Please pay by
 28 Feb 2008

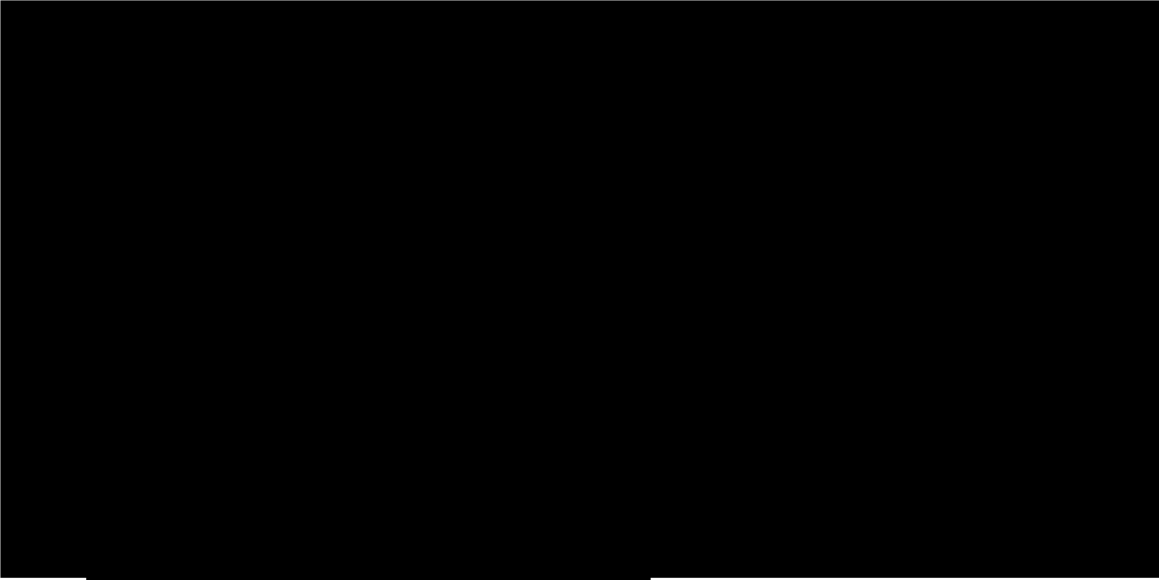
Docket no.	Posting date Poster	Sender's ref. Contract no.	Format	Service Quantity	Weight(kg)	Unit cost (£)	Net value	VAT
[Redacted]	5 Feb 2008	[Redacted]		DOOR TO DOOR 786			27.51	E
				786 ITEMS AT 3.500 PENCE				

Total Net	27.51
Total VAT	E = exempt 0.00
Total	27.51

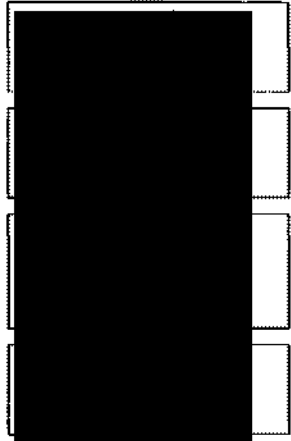


Payment advice

Paying by BACS?



Total amount due
£27.51





Communications Allowance
Direct payment of suppliers

18 FEB 2008

When to use this form

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
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Your details

Name in CAPITAL LETTERS

DAVID HAMILTON

Constituency

MIDLOTHIAN

Office use

Claim details

You can only request Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim

from 01/02/08 to 29/02/08 Allowance year 2007/2008

Suppliers

Amount

Royal Mail (see attached) £ 259:55p

Office use only
Allow / Supp-ID / Exp.Type (Cat 5)

Table with 2 columns: Suppliers, Amount. Includes empty rows for additional entries.

Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

Data protection

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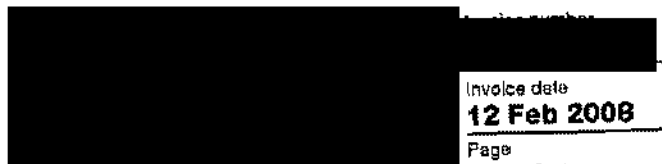
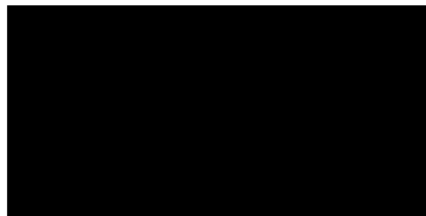
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Office use only	
	Initials / Date
Validation completed	<input type="text"/>
Comments	<input type="text"/>



Invoice date
12 Feb 2008

Page
1 of 1

To
DAVID HAMILTON MP



Invoice

Account held at
DAVID HAMILTON MP



12 FEB 2008

Customer account number



Legal entity number



Terms

10 days

Please pay by

22 Feb 2008

Docket no.	Posting date Poster	Sender's ref. Contract no.	Format	Service Quantity	Weight(kg)	Unit cost (£)	Net value	VAT
	09 Feb 20			DOOR TO DOOR 7,416 7416 ITEMS AT 3.500 PENCE			259.55	E

Total Net		259.55
Total VAT	E = exempt	0.00
Total		259.55

Payment advice

Paying by BACS?

Total amount due

£259.55

Your cheque number

Amount tendered



FINANCE & ADMINISTRATION
HOUSE OF COMMONS

Communications Allowance

Direct payment of suppliers

Comms2

page 1 of 2

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

DAVID HAMILTON

Constituency

MIDLOTHIAN

Office use only

Costs

Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from 01/01/08 to 31/01/08

Allowance year

2007/2008

Suppliers

Amount

Your Doorstep Directory
Advertising Surgeon

£ 150.00p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Office use only

Allow. /

Supp ID /

Exp.Type /

(G15)

Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, Parliamentary duties.

Signature

MP

Date

1/2/08

Data protection

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only**Initials / Date**Validation
completed**Comments**

Your *doorstep* Directory



INVOICE

Date 15/01/08 ✓

Invoice To

MP David Hamilton




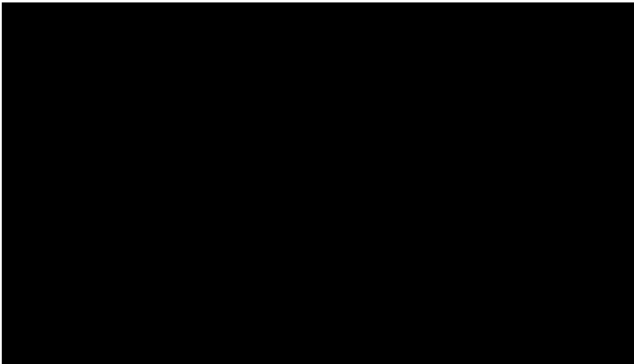
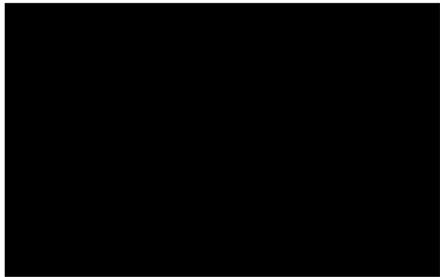

Invoice For

Full Page Advert in Your Doorstep Directory 2008 Edition

Total Amount Due £150

Payment by either Cash or Cheque

(Cheque's Should Be Made Payable to Your Doorstep Directory)





Communications Allowance
Direct payment of suppliers

Comms2

page 1 of 2

14 JAN 2008

When to use this form

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

DAVID HAMILTON

Constituency

MIDLOTHIAN

Office use only

Claim details

You can only request Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim

from 01/01/08 to 31/01/08

Allowance year

2007/2008

Suppliers

Amount

Office use only

Allow / Supp ID / Exp Type

Orange

£ 37 : 74 p

Scottish Power

£ 159 : 05 p

(Half total amount)

Viking Direct

£ 60 : 05 p

Viking Direct

£ 84 : 44 p

Signature

MP

Date

11/1/08

Data protection

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form to**

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only	
	Initials / Date
Validation completed	<input type="text"/>
Comments	



Account Number:
Statement Number:
Statement Date:
17 Dec 2007

Orange Payment Processing

Statement

Mr D Hamilton

Page 1 of 3

Not sure about something?
There's some useful information on
the back of this page or you can
call 160 from your Orange phone.

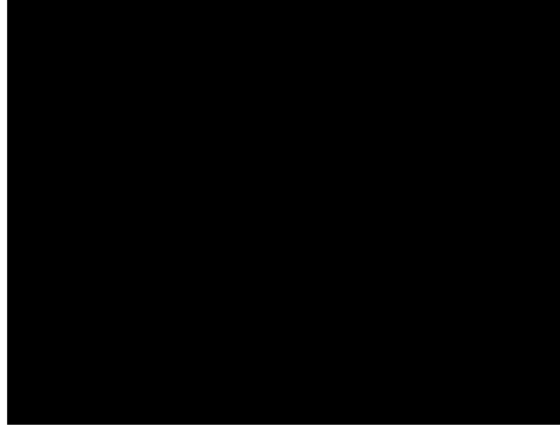
summary of your account

Balance brought forward from last statement	-34.24
Payment received - thanks very much	0.00
Total charges for this statement	71.98

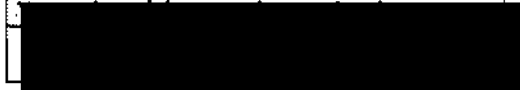
Amount due now £37.74

Please ensure we receive payment straightaway. You'll find information about how to pay on the back of this page.

MR HAMILTON MP



Moving your business premise? Call us on [redacted] to 7 days before you move with your account number, meter reading and business address.



Any additional supply numbers are shown overleaf

Your electricity bill - Estimate

Account Number: [redacted]

For the period: 07/09/07 to 17/12/07

Balance on your account before this new bill	-£125.26
Your electricity charges	£361.54
Levies	£15.79
VAT	£66.03

Your total now due is **£318.10**

Please see the reverse of this page for a full breakdown of your charges.

This amount is now due for payment.

Thank you for being a ScottishPower customer.

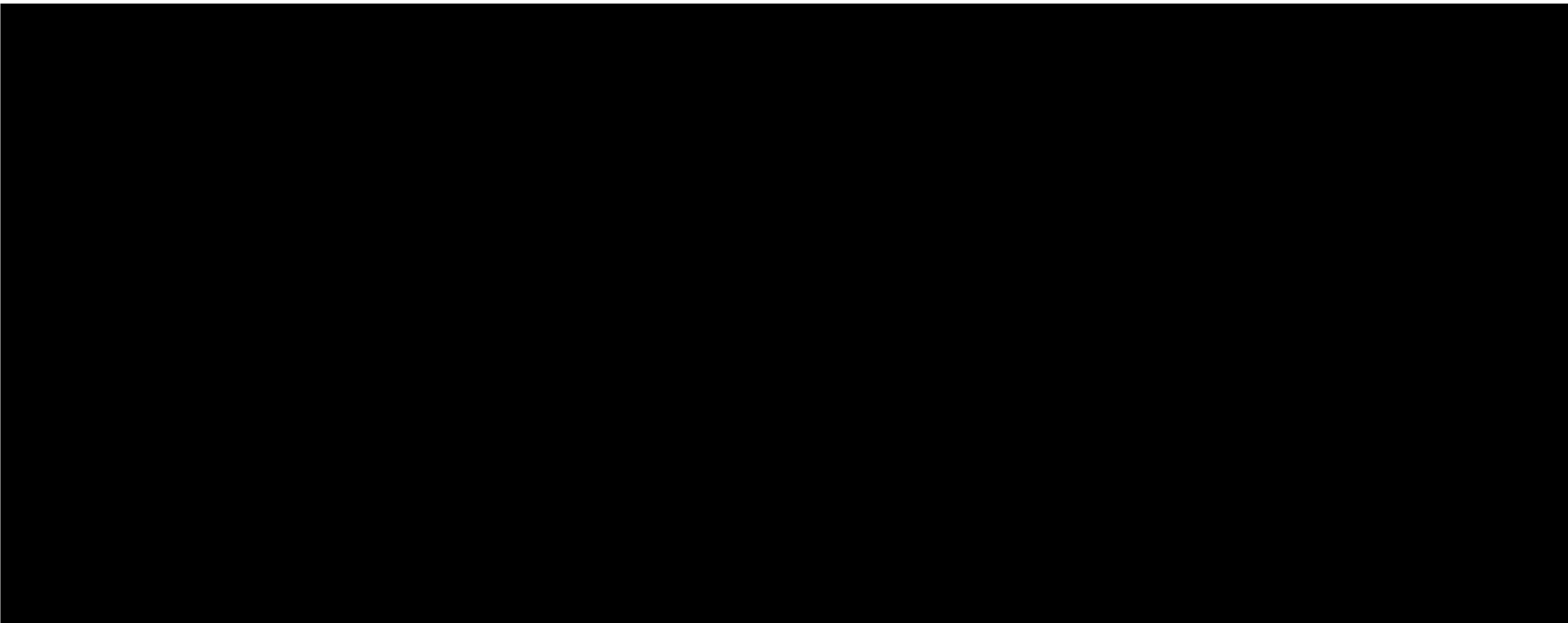
This is a climate change levy accounting document.



Important..

Your bill is based on an estimate. This means it may not reflect the actual amount of energy you have used. To help us provide you with an accurate bill, visit [redacted] and input your meter reading(s) or call our automated meter reading line on [redacted]. Have your account number to hand.

The energy people



1
[Redacted]
1

[Redacted]

ACCOUNT No.	DATE	INVOICE No.	YOUR REFERENCE	DATE ENTERED	DATE DESPATCHED
[Redacted]				18/12/07	0/00/00

TERMS: NETT 30 DAYS

David Hamilton

David Hamilton

[Redacted]

[Redacted]

All goods remain property of Viking Direct until invoice is settled in full

DESCRIPTION	CATALOGUE NUMBER	QTY DESPATCHED	VAT %	LIST PRICE	YOUR COST	NETT COST
2 PLY INTRELV'D TISSUE	G30-2067	12 PK	17.5	1.83	1.460	17.52
GOLD BLEND 750G COFFEE	G30-00350	1 EA			25.790	25.79
5C A4 PREM COPY PAPER	SR1-EAG210	5 RM	17.5	9.10	1.990	9.95

[Redacted]

[Redacted]

* Viking Direct orders placed between the 21st of December 2007 and the 1st of *
* January 2008 will be delivered on the 2nd of January 2008. *

Shortage or damage must be reported within 5 days of delivery, to report please call [Redacted]

Indicates this item is backordered and will be despatched as soon as stock is available

TOTAL VALUE AT LIST PRICE	YOU SAVED THIS AMOUNT
67.46	39.99

NETT TOTAL	CARRIAGE	PROTECTION PLUS	V.A.T.	PAID IN ADVANCE
53.26	FREE	1.69	5.10	

PLEASE PAY THIS AMOUNT	AMOUNT DUE
	60.05

[Large Redacted Area]

1 [REDACTED]
1 [REDACTED]

[REDACTED]

ACCOUNT No.	DATE	INVOICE No.	YOUR REFERENCE	DATE ENTERED	DATE DESPATCHED
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	10/01/08	0/00/00

TERMS: NETT 30 DAYS

David Hamilton

David Hamilton

[REDACTED]

[REDACTED]

All goods remain property of Viking Direct until invoice is settled in full

DESCRIPTION	CATALOGUE NUMBER	QTY DESPATCHED	VAT %	LIST PRICE	YOUR COST	NETT COST
HP CB331EE BLK I/J CART	G30-CB331EE	1 EA	17.5	20.99	24.990	24.99
HP C9505EE COL I/J CART	G30-C9505EE	1 EA	17.5	40.99	44.990	44.99

UNABLE TO DO COMPAT CHECK

[REDACTED]

[REDACTED]

Shortage or damage must be reported within 5 days of delivery, to report please [REDACTED]

*Indicates this item is backordered and will be despatched as soon as stock is available

TOTAL VALUE AT LIST PRICE	YOU SAVED THIS AMOUNT	NETT TOTAL	CARRIAGE	PROTECTION PLUS	V.A.T.	PAID IN ADVANCE	PLEASE PAY THIS AMOUNT	AMOUNT DUE
61.98	8.00	69.98	FREE	1.88	12.58			84.44

[REDACTED]



Communications Allowance
Member's reimbursement form

VALIDATION
21 JAN 2008
RECEIVED

When to use this form

Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

For details of costs you can claim for please refer to booklet on Communications Allowance.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

DAVID HAMILTON

Constituency

MIDLSTHIAN

Office use only

Costs

Claim details

You can only claim for

costs you have actually paid.

Please ensure

you attach all receipts or invoices for items of £250 and above.

Period of claim

from 01/12/07 to 31/12/07

Allowance year

2007/2008

Description of service or goods

Amount

Petty cash

£ 250 : 00 p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Total

£ 250 : 00 p

Office use only

Allowance Type (costs)

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

Date

17/1/08

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only

Initials / Date

Validation
completed

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Input subtotals per Cat 5

£

£

Comments



Communications Allowance
Direct payment of suppliers

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

DAVID HAMILTON

Constituency

MIDLOTHIAN

Office use only

Costs

Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from 01/11/07 to 30/11/07

Allowance year 2007/2008 ✓

Suppliers

Amount

HW Fisher

£ 616 : 88p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

MP

Date

5/11/07

Data protection

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Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

Initials / Date

Validation completed

Comments

INVOICE NUMBER

[REDACTED] ✓

OUR REFERENCE

[REDACTED]

DATE

19 October 2007 ✓

D Hamilton Esq MP ✓

[REDACTED]

[REDACTED]

REQUEST FOR PAYMENT
THIS IS NOT A VAT INVOICE

£

Professional services provided for the period to date including;

The preparation and submission of your Self Assessment Tax Return for
the year ended 5 April 2007.

500.00

Disbursements

25.00

TOTAL (Ex VAT)

525.00

VAT at 17.5%

91.88

TOTAL

£616.88 ✓

TERMS: DUE FOR IMMEDIATE PAYMENT

WITH COMPLIMENTS



Communications Allowance Member's reimbursement form

31 OCT 2007

Comms1
page 1 of 2

When to use this form

Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

For details of costs you can claim for please refer to booklet on Communications Allowance.
 If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

DAVID HAMILTON

Constituency

MIDLOTHIAN

Office use only

Costs

Claim details

You can only claim for costs you have actually paid.

Please ensure you attach all receipts or invoices for items of £250 and above.

Period of claim from 01/10/07 to 31/10/07 Allowance year 2007/2008

Description of service or goods	Amount
Surgery advertising Penicuik	£ 100.00 p
" " Midlothian	£ 100.00 p
" " Affairs Dalkeith	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
Total	£ 200.00 p

Office use only

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date 19-10-07

Data protection

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Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only

	Initials / Date		Input subtotals per Cat 5
Validation completed	<input type="text"/>		£ <input type="text"/>
	<input type="text"/>		£ <input type="text"/>

Comments



Communications Allowance
Member's reimbursement form

04 OCT 2007

Comms1
page 1 of 2

When to use this form Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form For details of costs you can claim for please refer to booklet on Communications Allowance.
 If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

DAVID HAMILTON ✓

Constituency

MIDLOTHIAN ✓

Office use only

Costs

Claim details

You can only claim for costs you have actually paid.

Please ensure you attach all receipts or invoices for items of £250 and above.

Period of claim from 01/10/07 to 31/10/07 Allowance year 2007/2008

Description of service or goods	Amount ✓
Local Surgery advertising x 2	£ 200 : 00 p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p

Office use only

Total

£ 200 : 00 p

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily

Signature

[Redacted Signature]

Date 1/10/07

Data protection

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Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only

Initials / Date

Input subtotals per Cat 5

Validation completed

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£

£

Comments

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Communications Allowance

Comms1

page 1 of 2

Member's reimbursement form

When to use this form

- Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

DAVID HAMILTON

Constituency

MIDLOTHIAN

Office use or Cost

Claim details

You can only claim for

- costs you have actually paid.

Please ensure

- you attach all receipts or invoices for items of £250 and above.

Period of claim

from 01/08/07 to 31/08/07

Allowance year

2007, 2008

Table with 2 columns: Description of service or goods, Amount. Row 1: Advertising Surgery Dalkeith, £ 100 : 00 p

Total

£ 100 : 00 p

Office use only

Authorisation and declaration

- I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

3/9/07

Data protection

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Initials / Date

Input subtotals per Cat 5

Validation completed

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£ 100.00

£

Comments

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