



Communications Allowance
Member's reimbursement form

Comms1

page 1 of 2

29 JAN 2008

When to use this form

Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

For details of costs you can claim for please refer to booklet on Communications Allowance. If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

DAVID DREW

Constituency

STROUD

Office use

Costs

Claim details

You can only claim for

costs you have actually paid.

Please ensure

you attach all receipts or invoices for items

Period of claim

from 25/01/08 to 26/01/08

Allowance year

07/08

Description of service or goods

Amount

Freepost Envelopes for Proactive

£ 112.50 p

£ : p

Dictaphone for weblog

£ 59.99 p

£ : p

£ : p

£ : p

£ : p

Total

£ 172.49 p

Office use only

Allow. / Exp. Type (cat5)

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

26/01/08

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

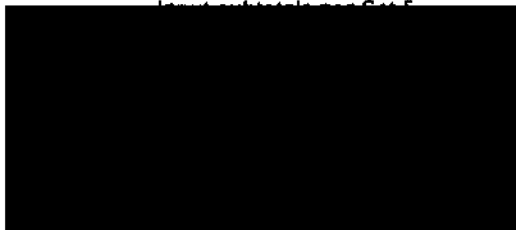
Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only

Initials / Date

Validation completed

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Comments



Communications Allowance Member's reimbursement form

04 FEB 2008

Comms1

page 1 of 2

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Your details

Name in CAPITAL LETTERS

DAVID DREW

Constituency

CONSTITUENCY STRAW

Office use only

Costs

Claim details

You can only claim for

costs you have actually paid.

Please ensure

you attach all receipts or invoices for items of £250 and above.

Period of claim

from 1/02/08 to 1/02/08

Allowance year

07/08

Description of service or goods

Amount

STAMPS 4000 2nd class

£ 960.00 p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Total

£ 960.00 p

Office use only

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

31-1-08

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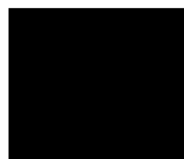
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Initials / Date

Input subtotals per Cat 5

Validation completed

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	£	
	£	

Comments



Post Office Ltd



S/a 2ndx100		
40	€ 24.00	960.00

TOTAL DUE TO POST OFFICE	960.00
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Visa Debit	FROM CUSTOMER	960.00
BALANCE		0.00



Amount: £960.00

Your account will be debited with the above amount. Cardholder PIN verified. Transaction confirmed.

Please retain for future reference

Thank You



Direct payment of suppliers

11 FEB 2008

When to use this form

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

For details of costs you can claim for please refer to booklet on Communications Allowance.

If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

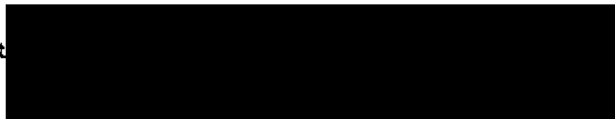
DAVID DREW

Constituency

STROUD

Office use only

Cost



Claim details

You can only request payment to suppliers for goods and services directly relating to Communications Allowance. Please ensure you attach all supplier invoices.

payment to suppliers for goods and services directly relating to Communications Allowance. you attach all supplier invoices.

Period of claim

from 05/02/08 to 08/02/08

Allowance year

07 08

Suppliers

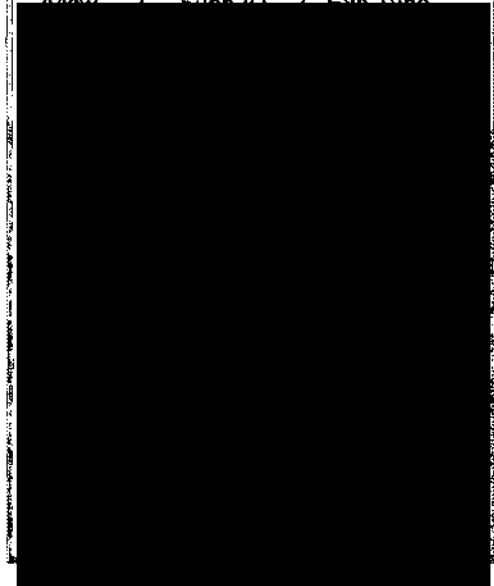
x 2

Amount

Suppliers	Amount
Toranda Ltd T/A office shop	£ 53 : 79 p
	£ : p
Banner Business Sup	£ 143 : 26 p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p

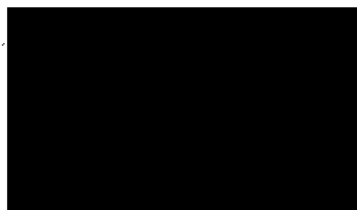
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Allow / Supp ID / Exp Type



Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.



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form to

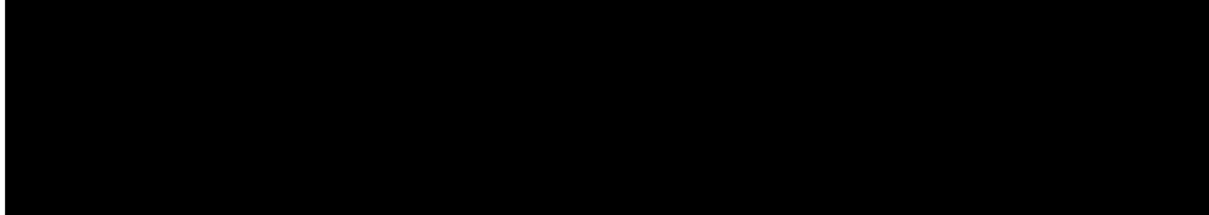
Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only**Initials / Date****Validation
completed****Comments**

INVOICE

TORANDA Ltd T/A OFFICE STOP

n D



Invoice To:
D Drew MP
Labour Party Office
5a Lansdown
Stroud
Glos

Deliver To:

Invoice date and tax point 05/02/2008
Invoice no: [REDACTED]

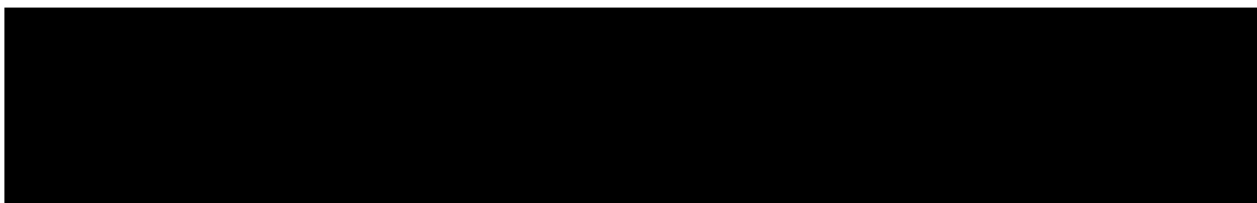
Delivery date 05/02/2008
Order No:

Quantity Ordered	Quantity Sent	Product Code	Description	Unit of sale	Price	Goods value
2	2	KF26051	Laser Labels 21/Sheet	100	£5.89	£11.78
4	4	KF3454	DL White S/S Envelopes	1000	£8.50	£34.00
1	1	HPQ7553A	HP Laser Cart No 53	each	£45.55	£45.55



Goods Total £91.33
VAT @ 17.5% £15.98
Total £107.31

Payment terms : 30 days from invoice



Invoice

 * INVOICE NO. [REDACTED] *

Invoice To :
 David Drew MP

Charge To :
 David Drew MP



Banner Business Supplies Ltd

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PAYMENT SLIP
 Please see reverse
 for terms of business
 and how to pay

[REDACTED]

Delivered To : [REDACTED]
 David Drew MP

[REDACTED]

Page 1 Of 1 Date 30/01/2008
 Acc.No [REDACTED] Order Date 29/01/2008
 Ord [REDACTED]
 C.A.R. [REDACTED]

Sales Order No : [REDACTED]

Acc. No. : [REDACTED]
 Inv. No. : [REDACTED]
 Inv. Date: 30/01/2008
 Amt. Due : 143.26

Line No.	Line Ref	Product Code	Product Description	Quantity	U.O.M.	Unit Price	Tax Date	Line Total (excl VAT)	VAT Rate	Line VAT
1		HC19-116GA	PAPER - A4 GREEN CREST WITH ADDRESS	16	BOX250	7.6200	29/01/08	121.92	17.5	21.34

[REDACTED]

V.A.T. Summary

Rate	Taxable Sum	V.A.T. Amount
17.50	121.92	21.34

Sales Order Total (VAT excl) 121.92

VAT Registration [REDACTED]

INVOICE GOODS	121.92
INVOICE V.A.T.	21.34
INVOICE TOTAL	143.26

Settlement : None
 Discount Terms :

Please return the slip
 from final page of invoice with your payment by

27/02/2008



Communications Allowance
Direct payment of suppliers

When to use this form

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filing in this form

For details of costs you can claim for please refer to booklet on Communications Allowance.

If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

DAVID DREW

Constituency

STROUD

Office use only

Cost:



Claim details

You can only request Please ensure

payment to suppliers for goods and services directly relating to Communications Allowance. you attach all supplier invoices.

Period of claim

from 12/1/08 to 11/02/08

Allowance year

07/08

Suppliers

Amount



500.00p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Office use only

Allow. / Supp ID / Exp.Type (Cat 5)



Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature



MP

Date

23/02/08

Data protection

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Office use only

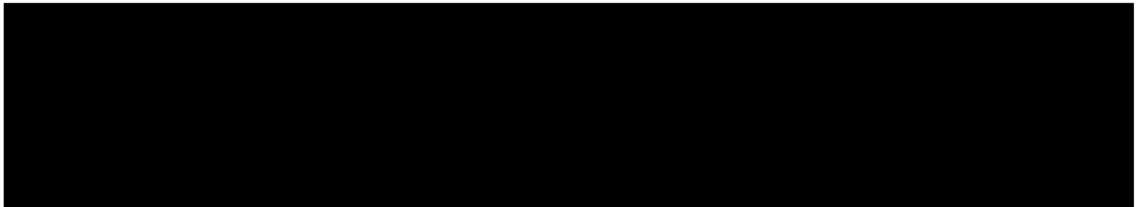
Initials / Date

Validation completed

Comments



TIM LEZARD



INVOICE

Date: 11/02/08

Ref: 

Writing and researching blog for David Drew MP £500

TOTAL: £500





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Your details

Name in CAPITAL LETTERS

DAVID DREW

Constituency

STROUD

Office

Claim details

You can only claim for

costs you have actually paid.

Please ensure

you attach all receipts or invoices for items of £250 and above.

Period of claim

from 29/02/08 to 29/02/08

Allowance year

07/08

Table with 2 columns: Description of service or goods, Amount. Row 1: FREEPOST Renewal, £ 150 00 p.

Total

£ 150 :00p

Office use only

Allow. / Exp. Type (cat5)

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

MP

Date

Data protection

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£ 150.00

£

Comments