



FINANCE & ADMINISTRATION
HOUSE OF COMMONS

Communications Allowance Member's reimbursement form

Comms1

page 1 of 2

When to use this form Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filing in this form For details of costs you can claim for please refer to booklet on Communications Allowance.
 If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

DAVID CHAMBERLAIN ✓

Constituency

BURY NORTH

Office use only

Costs

Claim details

You can only claim for costs you have actually paid.

Please ensure you attach all receipts or invoices for items of £250 and above.

Period of claim from 01 / 07 / 07 to 31 / 07 / 07 Allowance year 07 / 08 ✓

Description of service or goods	Amount
WEBSITE MAINTENANCE	£ 200.00 p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
Total	£ 200.00 p

Office use only

Allow. / Exp. Type (cat5)

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

25/7/07

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only

Initials / Date

Validation completed

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Input subtotals per Cat 5

£ 200.00

£

Comments



Communications Allowance
Member's reimbursement form

VALIDATION
26 JUL 2007
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Comms1
page 1 of 2

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Your details

Name in CAPITAL LETTERS

JAN CHAMBER

Constituency

BURY NORTH

Office use only

Cost

Claim details

You can only claim for costs you have actually paid.
Please ensure you attach all receipts or invoices for items of £250 and above.

Period of claim from 01/00/07 to 30/06/07 Allowance year 07/08

Description of service or goods	Amount
WEBSITE MANAGEMENT	£ 200 : - p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
Total	£ 200 : - p

Office use only

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

25/7/07

Data protection

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Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only	
	Initials / Date
Validation completed	<input type="text"/>
	Input subtotals per Cat 5
	<input type="text" value="£ 200.00"/>
	<input type="text" value="£"/>
Comments	



Communications Allowance
Member's reimbursement form

VALIDATION

27 SEP 2007

Comms1

page 1 of 2

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Your details

Name in CAPITAL LETTERS

DAN CHANTOR

Constituency

SURY NORTH

Office use

Costs

Claim details

You can only claim for costs you have actually paid.

Please ensure you attach all receipts or invoices for items of £250 and above.

Period of claim

from 01 / 09 / 07 to 30 / 09 / 07

Allowance year

07 / 08

Description of service or goods

Amount

WEBSITE MANAGEMENT

£ 200 : - p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Total

£ 200 : - p

Office use only

Allow. / Exp. Type (cat5)

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

23/9/07

Data protection


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	Initials / Date
Validation completed	<input type="text"/>
	
	Input subtotals per Cat 5
	£ <input type="text"/>
	£ <input type="text"/>
Comments	



Communications Allowance
Member's reimbursement form

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27 SEP 2007
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page 1 of 2

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Your details

Name in CAPITAL LETTERS

DAN CHAFFOR

Constituency

BURY NORTH

Office use only
Costs M /Res ID

Claim details

You can only claim for costs you have actually paid.

Please ensure you attach all receipts or invoices for items of £250 and above.

Period of claim from 01/08/07 to 31/08/07 ✓ Allowance year 07/08 ✓

Description of service or goods	Amount
WEBSITE MANAGEMENT	£ 2 00 : - p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
Total	£ 2 00 : - p

Office use only

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

Date 23/9/07

Data protection

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Validation completed

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	£
	£

Comments



Communications Allowance
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Your details

Name
in CAPITAL LETTERS

JAMES CHAMBER

Constituency

SOUTH NORTH

Office use only

Costs

Claim details

You can only claim for costs you have actually paid.

Please ensure you attach all receipts or invoices for items of £20 and above

Period of claim from 01 / 10 / 07 to 31 / 10 / 07 Allowance year 07 / 08 ✓

Description of service or goods	Amount	Office use only
ROYAL MAIL DELIVERY	£ 846.96 p	[Redacted]
DIRECT MAIL DISTRIBUTION COSTS	£ 178.50 p	
	£ : p	
	£ : p	
	£ : p	
	£ : p	
	£ : p	
Total	£ 1025.46 p	

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

12 / 11 / 07 ✓

Data protection

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Office use only

Initials / Date

Input subtotals per Cat 5

Validation completed

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	£ 1025.46
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	£
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Comments

Member's reimbursement form

12/10/2007

When to use
this form

- Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in
this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
(in CAPITAL LETTERS)

DAVID CHAMBER

Constituency

BURY NORTH

Office use only

Costs

Claim details

You can only claim for

- costs you have actually paid.

Please ensure

- you attach all receipts or invoices for items of £250 and above.

Period of claim

from 01 / 10 / 07 to 31 / 10 / 07

Allowance year

07 / 08

Description of service or goods

Amount

Description of service or goods	Amount
POSTAGE	£ 384 : — p
DIRECT MAIL DISSEMINATION COSTS	£ 126 : 75 p
WEBSITE MAINTENANCE	£ 200 : — p
	£ : p
	£ : p
	£ : p
	£ : p

Total

£ 710 : 75 p

Office use only

Allow / Exp. Type (cat5)

Authorisation and declaration

- I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

I

MP

Date

31/10/07

Data protection

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Department of Finance & Administration, House of Commons, London SW1A 0AA

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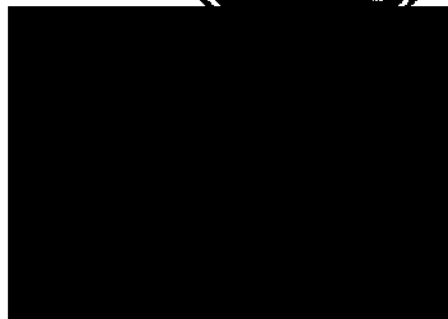
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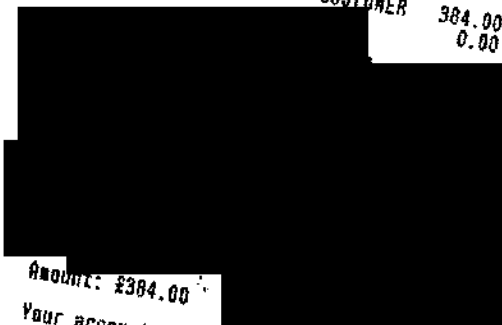
£ 710.75 .
£

Comments

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S/a 2ndx100		
16 @	24.00	
TOTAL DUE TO POST OFFICE		384.00
Mastercard	FROM CUSTOMER	384.00
BALANCE		0.00



Amount: £384.00
Your account will be debited with the above amount. Cardholder PIN verified. Transaction confirmed.

Please retain for future reference

Thank You



Communications Allowance Direct payment of suppliers

11 DEC 2007

Comms2
page 1 of 2

(V)

When to use this form

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

DAVID CHAIROR

Constituency

BURY NORTH

Office use only

Costs

Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from 01/12/07

to 31/12/07

Allowance year

07/08

Suppliers

Amount

GRAINEDGE PRINTERS

£ 3200 : - p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Office use only

Allow. / Supp ID / Exp.Type (Cat 5)

Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

10/12/07

Data protection

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Send your completed form to Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

Initials / Date

Validation
completed**Comments**



Invoice



Customer name David Chaytor MP Address _____

Tel No. _____

Contact name  _____

Date of delivery / collection 10/11/07 _____

Please accept our delivery note and invoice as follows ✓

Quantity	Description	Price £
45000	Parliamentary Report, A3 4page, 4 colour	3200.00



Received by _____

Amount Paid _____

Cheque / Cash _____

Sub Total	3200.00
Vat @ %	-
Total Inc. Vat	3200.00 ✓





Communications Allowance
Member's reimbursement form

When to use this form

Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

For details of costs you can claim for please refer to booklet on Comms
 If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

DAVID CHANTER

Constituency

BURY NORTH

Office use only

Costs

Claim details

You can only claim for

costs you have actually paid.

Please ensure

you attach all receipts or invoices for items of £250 and above

Period of claim

from 01 / 11 / 07 to 30 / 11 / 07

Allowance year

Description of service or goods

Amount

DIRECT MAIL DISTRIBUTION

£ 164.75 p

WEBSITE MANAGEMENT

£ 225.00 p

DIRECT MAIL DISTRIBUTION

£ 564.00 p

£ : p

£ : p

£ : p

£ : p

Total

£ 953.75 p

Office use only

Allow / Exp. Type (cat5)

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

MP

Date

3/12/07

Data protection

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Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only

Initials / Date

Input subtotals per Cat 5

Validation completed

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£

£

Comments

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Mailbox Nationwide Ltd



DAVID CHAYTOR M.P.



Invoice Number: 

Your Ref:

29th November 2007

Distribution of Promotional Material

12,000	DAVID CHAYTOR M.P.	@ £40.00	per thousand	£480.00
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VAT @ 17.5% £84.00

Total	£564.00
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Communications Allowance
Member's reimbursement form

VALIDATION
09 JAN 2008
RECEIVED

Comms1
page 1 of 2

When to use this form

Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

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 If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

DAVID CHAMBER

Constituency

BURY NORTH

Office use

Costs

Claim details

You can only claim for costs you have actually paid.

Please ensure you attach all receipts or invoices for items of £250 and above.

Period of claim

from 01 / 12 / 07 to 31 / 12 / 07

Allowance year

07 / 08

Description of service or goods

Amount

Office use only

WEBSITE MANAGEMENT

£ 175 : —

ADVERTISING

£ 180 : —

DIRECT MAIL COSTS

£ 215 : —

£ : —

£ : —

£ : —

£ : —

Total

£ 560 : — p

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily on my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

19/12/07

Data protection

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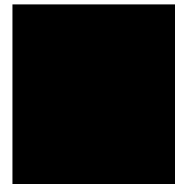
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£

£

Comments



Communications Allowance
Member's reimbursement form

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Your details

Name
in CAPITAL LETTERS

DAVID CHAYTOR

Constituency

SUREY NORTH

Office use only

Cost

Claim details

You can only claim for

- costs you have actually paid.

Please ensure

- you attach all receipts or invoices for items of £250 and above.

Period of claim

from 01 / 01 / 08 to 31 / 01 / 08

Allowance year

07 / 08

Description of service or goods

Amount

Description of service or goods	Amount
WESSIE MAINTENANCE	£ 225 : — p
DIRECT MAIL COSTS	£ 185 : 75 p
ADVERTISING	£ 214 : 80 p
	£ : p
	£ : p
	£ : p
	£ : p

Total

£ 625 : 55 p

Office use only

Allow / Exp. Type (cat5)

Authorisation and declaration

- I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

MP

Date

24 / 1 / 08

Data protection

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£ 625.55

£

Comments

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Member's reimbursement form

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Your details

Name in CAPITAL LETTERS

JANE CHAMBER

Constituency

SUEY NORTH

Office use only

Cost

Claim details

You can only claim for costs you have actually paid.

Please ensure you attach all receipts or invoices for items of £250 and above.

Period of claim from 01/02/08 to 29/02/08 Allowance year 07/08

Table with 2 columns: Description of service or goods, Amount. Includes entries for 'DIRECT MAIL / TWO POST OFFICE' with amounts £412.24p and £250.49p, and a total of £662.73p.

Office use only

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

MP

Date 25/2/08

Data protection

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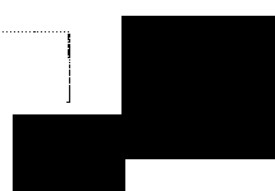
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Initials / Date

Input subtotals per Cat 5

Validation completed

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£ 662.73

£

Comments



Invoice

15 FEB 2008

To DAVID CHAYTOR MP

Account held at
DAVID CHAYTOR MP

Customer account number

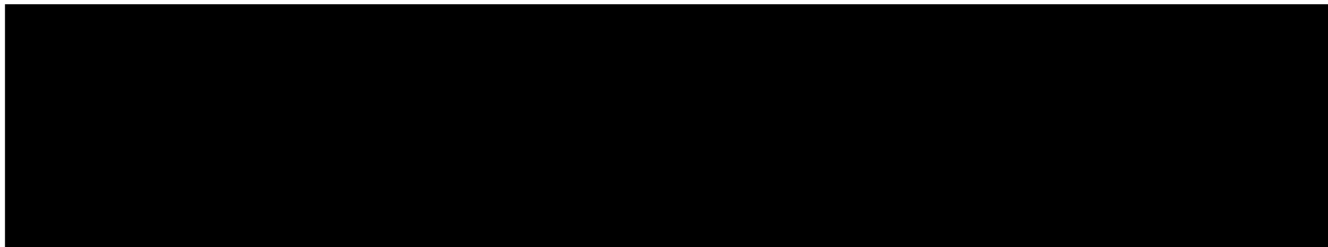
Invoice no	Invoice date	Invoice ref. (Contract no)	Product	Quantity	Weight (kg)	Unit price (£)	Total (£)	VAT
[Redacted]	15 Feb 2008	[Redacted]	DOOR TO DOOR 8,500 8500 ITEMS AT 4.650 PENCE				412.24	E

Total Net 412.24

Total VAT E = exempt 0.00

Total 412.24



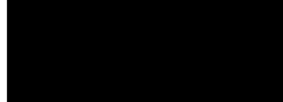


Invoice

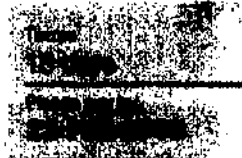
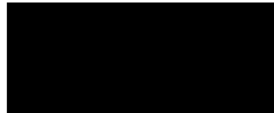
To
DAVID CHAYTOR MP



Account held at
DAVID CHAYTOR MP



Customer account number



Invoice no.	Invoice date	Supplier's ref. / Contract no.	Product / Service	Quantity	Unit cost (£)	Total cost (£)	TAX
[Redacted]	Feb 2008	[Redacted]	DOOR TO DOOR 5,165 5165 ITEMS AT 4.850 PENCE			250.49	E

Total Net **250.49**

Total VAT E = exempt **0.00**

Total **250.49**





Communications Allowance
Member's reimbursement form

- 2 APR 2008

Comms1
 page 1 of 2

When to use this form Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form For details of costs you can claim for please refer to booklet on Communications Allowance.
 If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS DAVID CHAMOR
Constituency SUEY NORTH

Office use only
 Costs [REDACTED]

Claim details

You can only claim for costs you have actually paid.
Please ensure you attach all receipts or invoices for items of £250 and above

Period of claim from 01 / 03 / 08 to 31 / 03 / 08 **Allowance year** 07 / 08

Office use only
 Allow. / Exp. Type (cat5)

Description of service or goods	Amount
<u>DIRECT MAIL</u>	£ <u>250</u> : <u>49</u> p
[REDACTED]	p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
Total	£ <u>250</u> : <u>49</u> p

[REDACTED]

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties

Signature [REDACTED] **MP** **Date** 31/3/08

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only

Initials / Date

Validation completed

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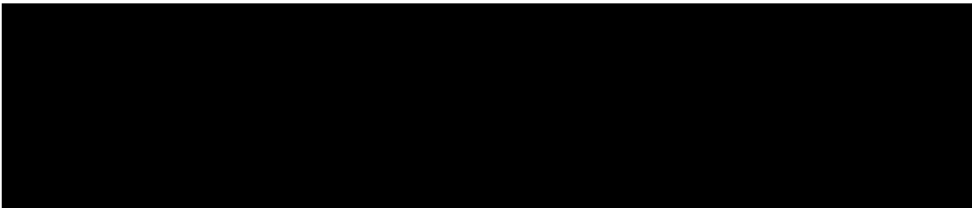


Input subtotals per Cat 5

£

£

Comments



Invoice number [redacted]

Invoice date
12 Feb 2008

Page
1 of 1

Invoice

To
DAVID CHAYTOR MP

Account held at
DAVID CHAYTOR MP

Customer account number

Terms
10 days

Please pay by
22 Feb 2008

Cocket no.	Posting date Poster	Sender's ref. Contract no.	Format	Service Quantity	Weight(kg)	Unit cost (£)	Net value	VAT
[redacted]	09 Feb 2008	[redacted]		DOOR TO DOOR 5,165 5185 ITEMS AT 4.650 PENCE			250.49	E

Total Net	250.49
Total VAT	E = exempt 0.00
Total	250.49

