



**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

**Office use only**

Initials / Date

Input subtotals per Cat 5

Validation completed

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£	
£	

Comments

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Communications Allowance

Comms1

page 1 of 2

Member's reimbursement form

When to use this form

Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

For details of costs you can claim for please refer to booklet on Communications Allowance. If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

DAVID BORROW

Constituency

SOUTH RIVERS

Claim details

You can only claim for costs you have actually paid.

Please ensure you attach all receipts or invoices for items of £250 and above.

Period of claim from 01/03/08 to 29/03/08 Allowance year 07/08

Description of service or goods	Amount
Stamps	£ 2016 : 00 p ✓
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
Total	£ 2016 : 00 p

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily on my Parliamentary duties.

Signature

MP

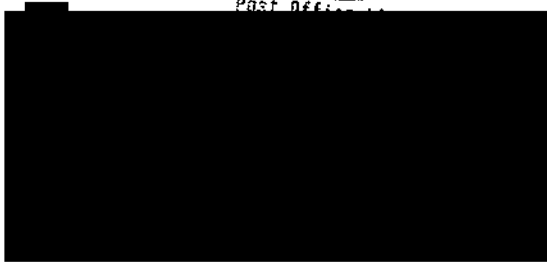
Date

29/3/08





Post office



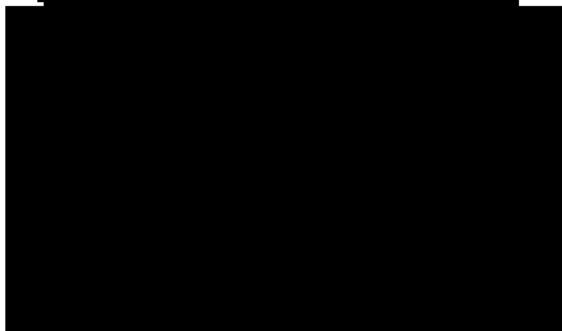
S/a 2ndx100  
84 @ 24.00

TOTAL DUE TO POST OFFICE 2016.00

Mastercard FROM CUSTOMER 2016.00

BALANCE 0.00

POSTAGE Payment





Communications Allowance  
Member's reimbursement form

**When to use this form**  Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

**About filling in this form**  For details of costs you can claim for please refer to booklet on Communications Allowance.  
 If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

**Your details**

Name  
in CAPITAL LETTERS

DAVID BORROW

Constituency

SOUTH RIBBLE

Office use only

Costs

**Claim details**

You can only claim for  costs you have actually paid.

Please ensure  you attach all receipts or invoices.

Period of claim from 30/03/08 to 31/03/08 Allowance year 07/08 ✓

Description of service or goods	Amount
Stamps	£ 2016 : 00 p ✓
Royal Mail	£ 500 : 00 p ✓
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
<b>Total</b>	<b>£ 2516 : 00 p ✓</b>

**Authorisation and declaration**

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my duties.

Signature

MP

Date

4/4/08



**David Borrow MP**

Please Quote Ref: [REDACTED]

[REDACTED]

31 March 2008

[REDACTED]

Dear Sir/Madam,

Response Standard Services License: [REDACTED]

Order No.: [REDACTED]

Billing No [REDACTED]

Please find enclosed a cheque for £500 for the above account. I would be grateful if you could credit this account accordingly.

Yours sincerely

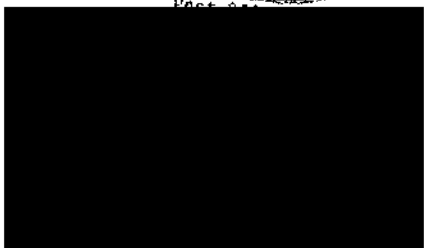
[REDACTED]

**David Borrow MP**

[REDACTED]

[REDACTED]





S/a 2ndx100  
84 3 24.00

TOTAL DUE TO POST OFFICE	2016.00
Cheque	2016.00
BALANCE	0.00

FROM CUSTOMER



Thank You



Member's reimbursement form

When to use this form Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form For details of costs you can claim for please refer to booklet on Communications Allowance. If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

DAVID BROWN

Constituency

SOUTH RISKRE

Claim details

You can only claim for costs you have actually paid.

Please ensure you attach all receipts or invoices for items of £250 and above.

Period of claim from 01/05/08 to 06/06/08 Allowance year 08/09

Table with 2 columns: Description of service or goods, Amount. Includes entries for 'Halter Kelly Unit - Program Advert' (£50.00) and 'GC Policy - design' (£98.70).

Total £ 148.70 p

Office use only box

Authorisation and declaration

I claim reimbursement for costs incurred wholly, exclusively and necessarily in the performance of my duties as a Member of Parliament.

Signature

MP

Date



Hutton Village Hall Management Committee

12 MAY 2008

David Borrow MP

INVOICE

To Advertisement in May Day Fete Programme


Full Page

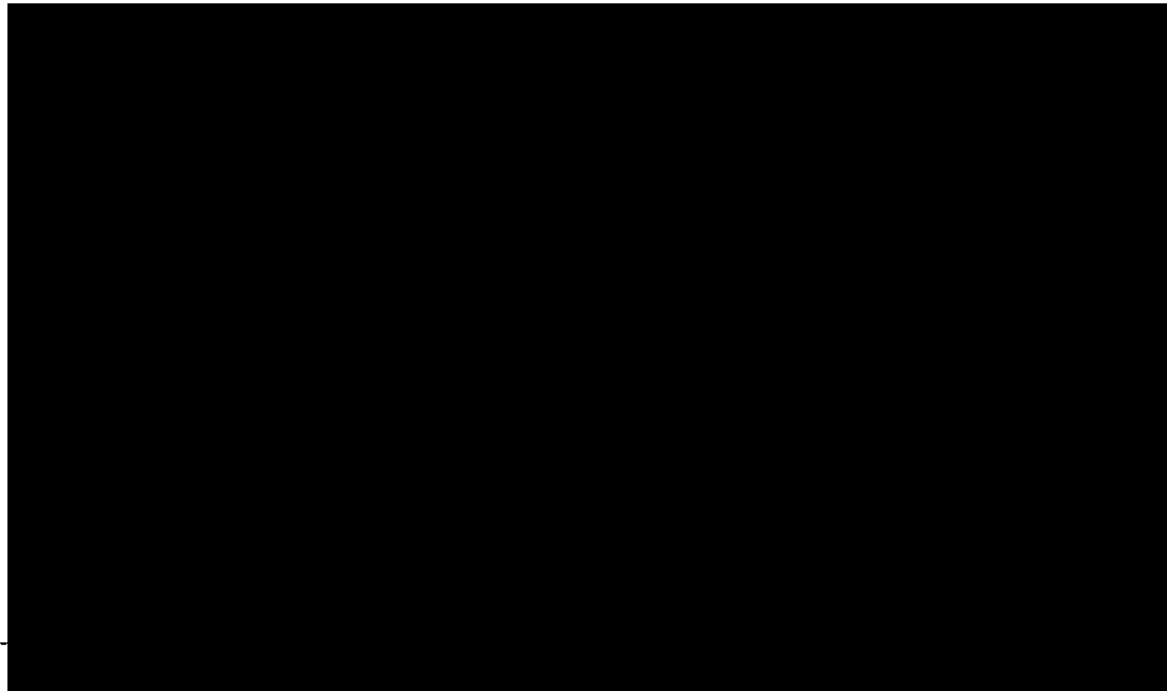
£50.00



### Confirmation of Order/Copy Request

*We thank you for your order given to our representative.  
If you are supplying your own copy or amendments to a previous advertisement  
please send without delay. (Please note that the advertisement is black and white)  
A proof will then follow based on the information supplied.*

Reference/Details	22-04-2008 Amount £ (inc VAT)
 ADVERT LONGTON & NEW LONGTON WALMER BRIDGE & HOOLE METH CHURCHES DIARY LONGTON PRESTON	98.70





**Communications Allowance**  
**Member's reimbursement form**

26 MAR 2008

**When to use this form**  Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

**About filling in this form**  For details of costs you can claim for please refer to booklet on Communications Allowance.  
 If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

**Your details**

Name in CAPITAL LETTERS

DAVID BORNOW

Constituency

SOUTH RUSKING

**Claim details**

You can only claim for  costs you have actually paid.

Please ensure  you attach all receipts or invoices for items of £250 and above.

Period of claim from 01/03/08 to 20/03/08 Allowance year 07/08

Description of service or goods	Amount
Stamps	£ 1008 : 00 p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p

Office use only

Total £ 1008 : 00 p

**Authorisation and declaration**

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily on my Parliamentary duties.

Signature \_\_\_\_\_ MP Date 20/3/08

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Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

**Office use only**

Initials / Date

Input subtotals per Cat 5

Validation completed

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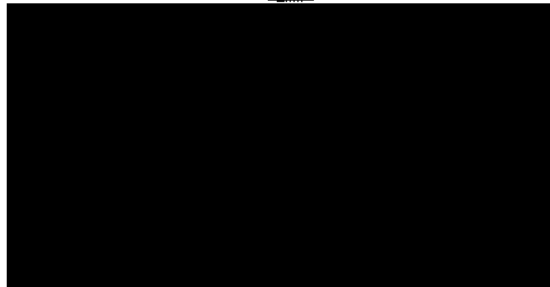


£
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£
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**Comments**

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S/a 2ndx100		
42 @ 24.00		1008.00
TOTAL DUE TO POST OFFICE		1008.00
Mastercard	FROM CUSTOMER	1008.00
BALANCE		0.00

Payment Retail







Communications Allowance

Member's reimbursement form

05 MAR 2008

Comms1

page 1 of 2

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Your details

Name in CAPITAL LETTERS

DAVID BORROW

Constituency

SOUTH RIBBLIE

Claim details

You can only claim for costs you have actually paid.

Please ensure you attach all receipts or invoices for items of £250 and above.

Period of claim from 01/01/08 to 29/03/08 Allowance year

Description of service or goods	Amount
Post Office - stamps	£ 1008.00 p
Royal Mail - and royal delivery	£ 959.13 p
" "	£ 577.00 p
" "	£ 40.15 p
Public Enquiry - And Royal	£ 80.00 p
	£ : p
	£ : p

Total

£ 2664.28 p

Office use only

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily

Signature

MP

Date

1/3/08





Royal Mail

To  
DAVID BURROW MP

05 FEB 2008

# Invoice

Account held at  
DAVID BURROW MP

Customer account number

Terms  
10 days

Legal entity number

Please pay by  
**14 Feb 2008**

Docket no.	Posting date Postal	Sender's ref. Contract no.	Format	Service Quantity	Weight(kg)	Unit cost (£)	Net value	VAT
	01 Feb 2008			DOOR TO DOOR 828			40.15	E
				828 ITEMS AT 4.850 PENCE				

Total Net 40.15

Total VAT E = exempt 0.00

Total 40.15

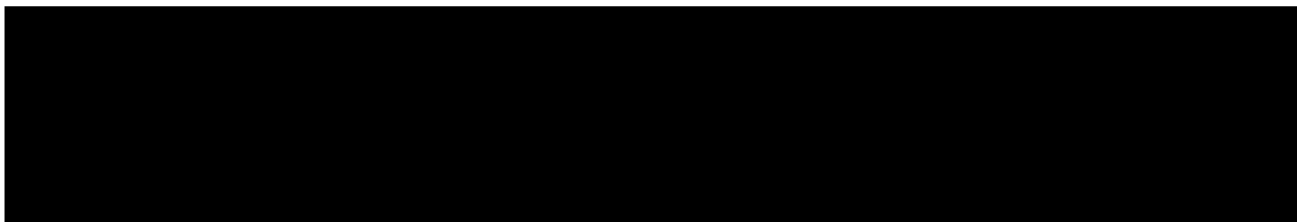
Legal Entity

Account Number

Invoice Date	Invoice Number	Due Date	Amount
04-Feb-08	[REDACTED]	14-Feb-08	40.15
		<b>Total Due</b>	<b>40.15</b>



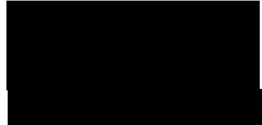
Royal Mail



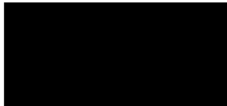
# Invoice

06 JAN 2008

To  
DAVID BURROW MP



Account held at  
DAVID BURROW MP



Customer account number



Legal entity number



Terms  
10 days

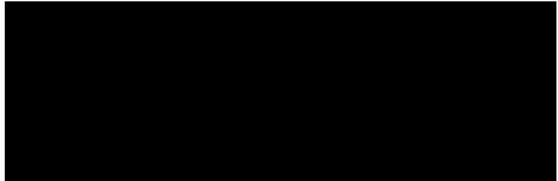
Please pay by  
17 Jan 2008

Docket no.	Posting date Poster	Sender's ref. Contract no.	Format	Service Quantity	Weight(kg)	Unit cost (£)	Net value	VAT
[Redacted]	04 Jan 2008	[Redacted]		DOOR TO DOOR 11,897			577.00	E
							11897 ITEMS AT 4.850 PENCE	

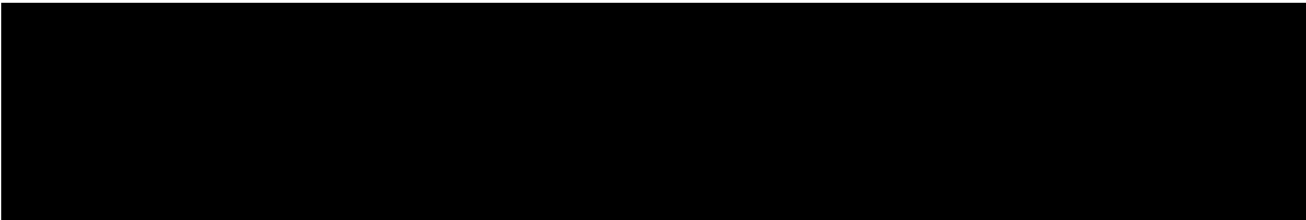
Total Net 577.00

Total VAT E = exempt 0.00

Total 577.00



Royal Mail



# Invoice

To  
DAVID BURROW MP



Account held at  
DAVID BURROW MP



Customer account number



Legal entity number



Terms  
10 days

Please pay by  
**24 Jan 2008**

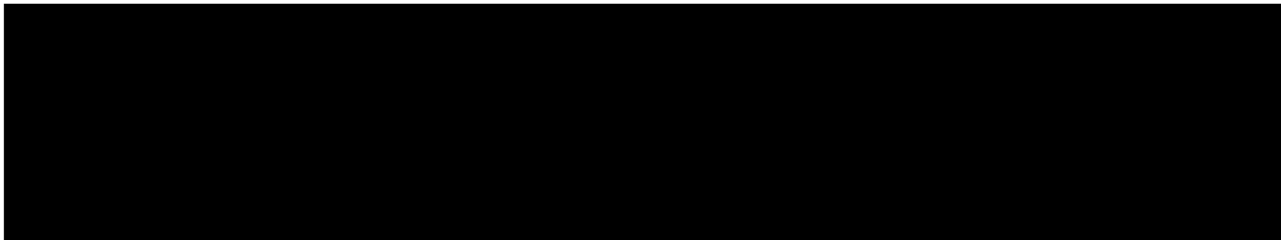
Docket no.	Posting date Poster	Sender's ref. Contract no.	Format	Service Quantity	Weight(kg)	Unit cost (€)	Net value	VAT
[Redacted]	11 Jan 2008	[Redacted]		DOOR TO DOOR 19,776			959.13	E
				19776 ITEMS AT 4.850 PENCE				

Total Net	959.13
Total VAT	E = exempt 0.00
<b>Total</b>	<b>959.13</b>





Royal Mail



To SOUTH RIBBLE LABOUR PARTY

# Invoice

for your reducing credit balance account

Account held at SOUTH RIBBLE LABOUR PARTY

Customer account number

Legal entity number

Terms  
21 days

Please pay by  
**24 Jan 2008**

Docket no.	Posting date Poster	Sender's ref. Contract no.	Format	Service Quantity	Weight(kg)	Unit cost (€)	Net value	VAT
------------	------------------------	-------------------------------	--------	---------------------	------------	---------------	-----------	-----

Opening balance on account 14.50 CR

Payment received - thank you 40.00 CR

10 Nov 2007	RESPONSE SERVICES	1.19	E				
2EB 0	5						
Letter	5 Items	€0.235					
<b>Breakdown w/e 10 Nov 2007</b>	Mon	Tue	Wed	Thu	Fri	Sat	<b>Total</b>
Items @ €0.235	3	0	1	1	0	0	5
<b>Totals</b>	<b>3</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>5</b>

10 Nov 2007	RESPONSE SERVICES	0.47	E				
2EB 0	2						
Letter	2 Items	€0.235					
<b>Breakdown w/e 10 Nov 2007</b>	Mon	Tue	Wed	Thu	Fri	Sat	<b>Total</b>
Items @ €0.235	1	0	1	0	0	0	2
<b>Totals</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>

17 Nov 2007	RESPONSE SERVICES	1.66	E
2EB 0	7		

Amount carried forward to next page 3.32

Amount brought forward

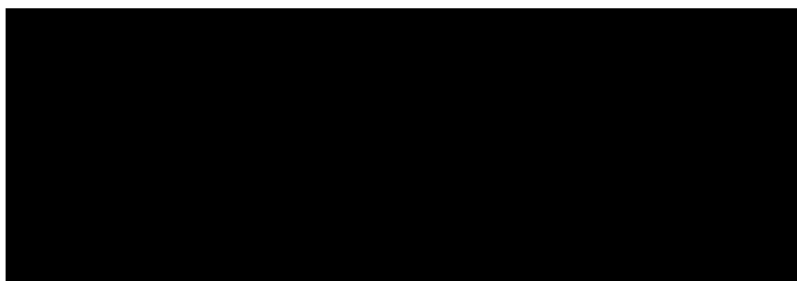
3.32

Docket no.	Posting date	Sender's ref.	Format	Service	Quantity	Weight(kg)	Unit cost (£)	Net value	VAT		
			Letter	6 Items			£0.235				
			Letter	1 Item			£0.235				
									Saturday posting		
	<b>Breakdown w/e 17 Nov 2007</b>			Mon	Tue	Wed	Thu	Fri	Sat	<b>Total</b>	
	Items @ £0.235			1	1	0	2	2	1	7	
	<b>Totals</b>			<b>1</b>	<b>1</b>	<b>0</b>	<b>2</b>	<b>2</b>	<b>1</b>	<b>7</b>	
	17 Nov 2007			<b>RESPONSE SERVICES</b>						4.23	E
				18							
			Letter	16 Items			£0.235				
			Letter	2 Items			£0.235				
										Saturday posting	
	<b>Breakdown w/e 17 Nov 2007</b>			Mon	Tue	Wed	Thu	Fri	Sat	<b>Total</b>	
	Items @ £0.235			0	7	8	1	0	2	18	
	<b>Totals</b>			<b>0</b>	<b>7</b>	<b>8</b>	<b>1</b>	<b>0</b>	<b>2</b>	<b>18</b>	
	24 Nov 2007			<b>RESPONSE SERVICES</b>						0.47	E
				2							
			Letter	1 Item			£0.235				
			Letter	1 Item			£0.235				
										Saturday posting	
	<b>Breakdown w/e 24 Nov 2007</b>			Mon	Tue	Wed	Thu	Fri	Sat	<b>Total</b>	
	Items @ £0.235			0	1	0	0	0	1	2	
	<b>Totals</b>			<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>2</b>	
	01 Dec 2007			<b>RESPONSE SERVICES</b>						3.08	E
				13							
			Letter	12 Items			£0.235				
			Letter	1 Item			£0.235				
										Saturday posting	
	<b>Breakdown w/e 01 Dec 2007</b>			Mon	Tue	Wed	Thu	Fri	Sat	<b>Total</b>	
	Items @ £0.235			3	3	0	1	5	1	13	
	<b>Totals</b>			<b>3</b>	<b>3</b>	<b>0</b>	<b>1</b>	<b>5</b>	<b>1</b>	<b>13</b>	
	01 Dec 2007			<b>RESPONSE SERVICES</b>						5.64	E
				24							
			Letter	23 Items			£0.235				
			Letter	1 Item			£0.235				
										Saturday posting	
	<b>Breakdown w/e 01 Dec 2007</b>			Mon	Tue	Wed	Thu	Fri	Sat	<b>Total</b>	
	Items @ £0.235			6	10	0	0	7	1	24	
	<b>Totals</b>			<b>6</b>	<b>10</b>	<b>0</b>	<b>0</b>	<b>7</b>	<b>1</b>	<b>24</b>	
	08 Dec 2007			<b>RESPONSE SERVICES</b>						2.14	E
				9							
			Letter	8 Items			£0.235				
			Letter	1 Item			£0.235				
										Saturday posting	
	<b>Breakdown w/e 08 Dec 2007</b>			Mon	Tue	Wed	Thu	Fri	Sat	<b>Total</b>	
	Items @ £0.235			3	2	1	1	1	1	9	
	<b>Totals</b>			<b>3</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>9</b>	
	15 Dec 2007			<b>RESPONSE SERVICES</b>						0.72	E
				3							
			Letter	3 Items			£0.235				
	<b>Breakdown w/e 15 Dec 2007</b>			Mon	Tue	Wed	Thu	Fri	Sat	<b>Total</b>	
	Items @ £0.235			1	1	1	0	0	0	3	
	<b>Totals</b>			<b>1</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3</b>	
	15 Dec 2007			<b>RESPONSE SERVICES</b>						2.12	E
				9							
			Letter	9 Items			£0.235				
	<b>Breakdown w/e 15 Dec 2007</b>			Mon	Tue	Wed	Thu	Fri	Sat	<b>Total</b>	
	Items @ £0.235			0	2	5	1	1	0	9	
	<b>Totals</b>			<b>0</b>	<b>2</b>	<b>5</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>9</b>	
	15 Dec 2007			<b>RESPONSE SERVICES</b>						1.88	E
				8							
			Letter	7 Items			£0.235				
			Letter	1 Item			£0.235				
										Saturday posting	
	<b>Breakdown w/e 15 Dec 2007</b>			Mon	Tue	Wed	Thu	Fri	Sat	<b>Total</b>	
	Items @ £0.235			1	2	1	2	1	1	8	
	<b>Totals</b>			<b>1</b>	<b>2</b>	<b>1</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>8</b>	
	22 Dec 2007			<b>RESPONSE SERVICES</b>						0.72	E
				3							
			Letter	2 Items			£0.235				
			Letter	1 Item			£0.235				
										Saturday posting	
	<b>Breakdown w/e 22 Dec 2007</b>			Mon	Tue	Wed	Thu	Fri	Sat	<b>Total</b>	
	Items @ £0.235			0	1	1	0	0	1	3	
	<b>Totals</b>			<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>3</b>	

Amount carried forward to next page

24.32





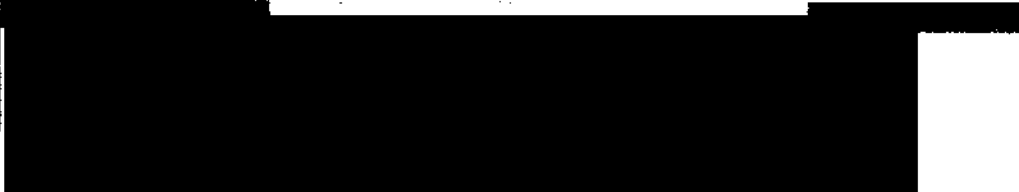
Docket no.	Posting date Poster	Sender's ref. Contract no.	Format	Service Quantity	Weight (kg)	Unit cost (€)	Net value	VAT		
	22 Dec 2007			RESPONSE SERVICES			1.65	E		
		0		7						
			Letter	4 Items		£0.235				
			Letter	3 Items		£0.235				
	<b>Breakdown w/e 22 Dec 2007</b>			Mon	Tue	Wed	Thu	Fri	Sat	<b>Total</b>
	Items @ £0.235			0	4	0	0	0	3	7
	<b>Totals</b>			0	4	0	0	0	3	7
	09 Dec 2007			RESPONSE SERVICES LICENCE			70.55	E		
		0		1						

Total Net	96.52
Total VAT	E = exempt 0.00
<b>Total</b>	<b>96.52</b>
Including this usage your balance is now	42.02 DR
<b>To maintain your credit balance please pay</b>	<b>82.02</b>

Legal Entity

Account Number

Invoice Date	Invoice Number	Due Date	Amount
14-Jan-08	[REDACTED]	24-Jan-08	959.13
		<b>Total Due</b>	<b>959.13</b>



**Invoice**

David Borrow MP

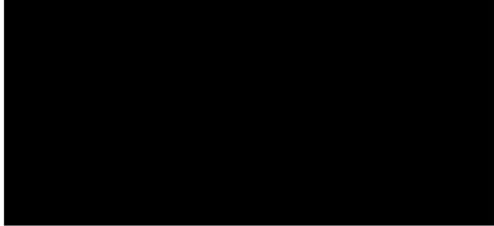


**Invoice No.** [Redacted]  
**Invoice/Tax Date** 31/01/2008  
**Cust. Order No.**  
**Account Ref.** [Redacted]

**Quantity Details**

1.00 Re: Parliamentary Report Leaflets - printing of additional 4K copies

<b>Unit Price</b>	<b>Net</b>	<b>VAT Rate</b>	<b>VAT</b>
80.00	80.00	0.00	0.00



**Total Net Amount 80.00**

**Total VAT Amount 0.00**

**Invoice Total 80.00**

**Invoice Terms: 30 Days**



**Communications Allowance**  
**Member's reimbursement form**

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**Your details**

Name in CAPITAL LETTERS

DAVID BARNOW

Constituency

SOUTH RIBBLE

Office use only

Costs

**Claim details**

You can only claim for  costs you have actually paid.

Please ensure  you attach all receipts or invoices for items of £250 and above.

Period of claim from 01/12/07 to 13/12/07 Allowance year 07/08

Description of service or goods

Amount

Stamps	£ 1008 : 00 p
Wirel News Cyp - edent chstph	£ 182 : 21 p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p

Office use only

Allow. / Exp. Type (cat5)

Total

£ 1090 : 21 p

**Authorisation and declaration**

I claim in the [redacted] ed wholly, exclusively and necessarily

Signature

MP

Date 15/12/07

**Data protection**

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**Send your completed form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

**Office use only**

Initials / Date

Input subtotals per Cat 5

Validation completed

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£ 1190.21
£

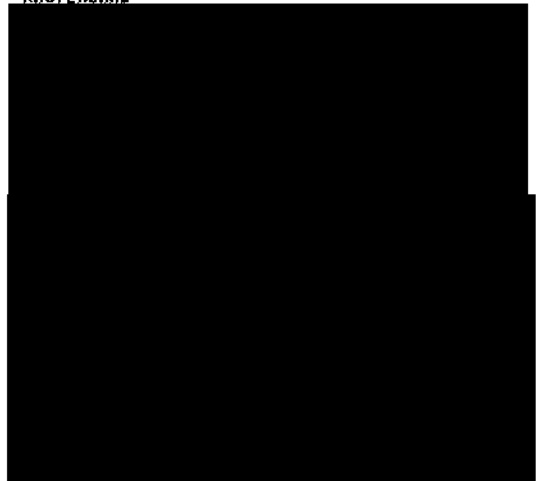
**Comments**



2nd class stamp		
4200 0	0.24	1008.00
TOTAL DUE TO POST OFFICE		1008.00
Mastercard	FROM CUSTOMER	1008.00
BALANCE		0.00

Payment Retail

MASTERCARD



## LEAFLET DISTRIBUTION ORDER FORM

BUSINESS NAME	David Banow MP	CLIENT Ref No.	
ADDRESS	[REDACTED]	LEAFLET NAME	David Banow MP
		SIZE OF ITEM:	A3 A4 <input checked="" type="radio"/> A5 A6
		OTHER	
POST CODE		QUANTITY FOR DISTRIBUTION	8615
Tel No.		SPECIAL INSTRUCTIONS	
ORDERED BY			
DISTRIBUTION DATE		DISTRIBUTION RATE £	18 per 1000
DISTRIBUTION AREAS		PRINTING COSTS AT 0% VAT £	
		PREPARATION COSTS + VAT £	
		DISTRIBUTION COSTS £	155.07
		OTHER CHARGES	
		VAT @ 1.75%	
		TOTAL AMOUNT DUE £	182.21
		METHOD OF PAYMENT	Mthly <input checked="" type="radio"/> Pre Payment
		LEAFLET REQUIRED BY	[REDACTED]

Thank you for your instruction to deliver the leaflet as detailed above. Would you please check the details carefully and sign and return the second part of this acknowledgement form. Terms and conditions are printed overleaf

PLEASE CALL FOR INSERT DELIVERY ADDRESS



# Communications Allowance

## Direct payment of suppliers

Comms2

page 1 of 2

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

### Your details

Name in CAPITAL LETTERS

DAVID BORROW ✓

Constituency

SOUTH RIBBLE

### Claim details

You can only request  
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from 01/11/07

to 15/12/07

Allowance year

07/08

Suppliers

Amount

Public Enquiry - calendars

£ 794 : 91 p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

### Authorisation and declaration

- I declare that the above is a true and correct account of the expenditure in respect of costs incurred wholly, or in part, for the purpose of my Parliamentary duties.

Signature

MP

Date

15/12/07



**Data protection**

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**Send your completed  
form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

**Office use only**

Initials / Date

Validation  
completed

Comments



David Borrow MP



## Invoice

Invoice No.



Invoice/Tax Date

14/11/2007

Cust. Order No.

Account Ref.



### Quantity Details

	Disc%	Disc Amount	Net	VAT Rate	VAT
1.00 Leaflets - 2008 Surgery Details 2pp A5 Colour 15K	0.00	0.00	725.00	0.00	0.00
1.00 Delivery Scale D	0.00	0.00	59.50	17.50	10.41



**Total Net Amount** 784.50

**Total VAT Amount** 10.41

**Invoice Terms: 30 Days**

**Invoice Total** 794.91





Communications Allowance
Direct payment of suppliers

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

DAVID BORNOW

Constituency

SOUTH RIBBLE

Claim details

You can only request Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim from 31/12/07 to 15/07/08 Allowance year 07/08

Suppliers

Amount

Public Enquiry

£ 3260.34 p

Office use only

Table with 2 columns: Suppliers, Amount. Includes multiple rows for other suppliers and amounts.

Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, exclusive of other Parliamentary duties.

Signature

MP

Date

10/07/08

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**Send your completed form to** Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

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**Office use only**

Initials / Date

Validation  
completed**Comments**

**Invoice**

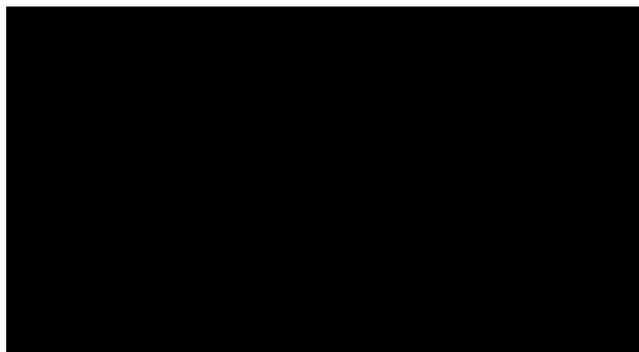
Page 1

David Borrow MP  
**Invoice No.** **Invoice/Tax Date**

31/12/2007

**Cust. Order No.****Account Ref.** **Quantity Details**

	<b>Unit Price</b>	<b>Net</b>	<b>VAT Rate</b>	<b>VAT</b>
1.00 Printing of 40K 4pp Parliamentary Report Leaflets	2,565.00	2,565.00	17.50	448.88
1.00 Delivery	209.75	209.75	17.50	36.71

**Total Net Amount** 2,774.75**Total VAT Amount** 485.59**Invoice Total** 3,260.34**Invoice Terms: 30 Days**  




Communications Allowance  
Member's reimbursement form

23 JAN 2008

When to use this form  Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form  For details of costs you can claim for please refer to booklet on Communications Allowance.  
 If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

DAVID BORROW

Constituency

SOUTH DORSET

Office use only

Costs

Claim details

You can only claim for  costs you have actually paid.

Please ensure  you attach all receipts or invoices for items of £250 and above.

Period of claim from 31 / 12 / 07 to 15 / 01 / 08 Allowance year 07 / 08

Description of service or goods

Amount

Office use only

Allow / Exp Type (cat5)

Royal Mail - double duty

£ 114.85 p

Post Office - stamps

£ 1008.00 p

£ 510.00 p

£ 38.08 p

£ : 60 p

£ : p

£ : p

Total

£ 1671.23 p

Authorisation and declaration

I claim in the [redacted] which I incurred wholly, exclusively and necessarily on my Parliamentary duties.

Signature

MP

Date

16/01/08

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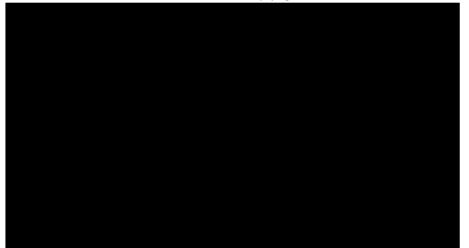
Initials / Date

Input subtotals per Cat 5

Validation completed



**Comments**



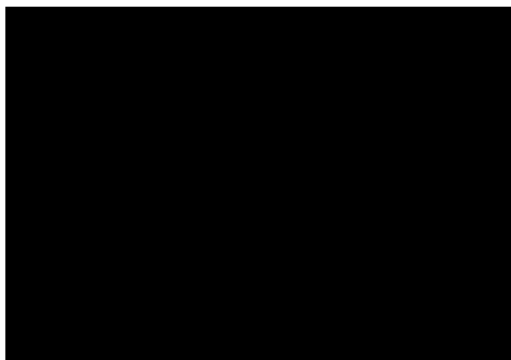
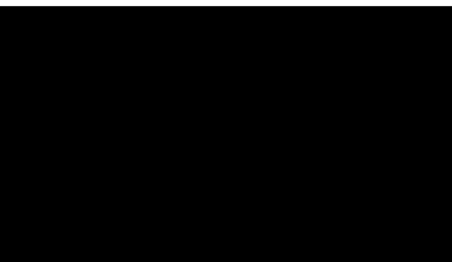
S/a 1stx100  
 15 3 34.00 510.00  
 TOTAL DUE TO POST OFFICE 510.00  
 Mastercard FROM CUSTOMER 510.00  
 BALANCE 0.00

2nd Class LgLetter £0.60  
 Receipt £0.00  
 Total Cost of Services £0.60

SAS bk 1st x 12  
 1 @ 4.00 4.00  
 S/a 1stx100  
 1 @ 34.00 34.00  
 TOTAL DUE TO POST OFFICE 38.00  
 Cash FROM CUSTOMER 38.00  
 BALANCE 0.00

Payment Retail  
 MASTERCARD

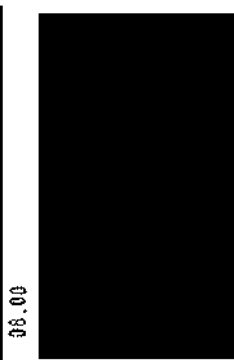
Amount: £510.00



Thank You



24.00 1000.00  
 3 POST OFFICE 1000.00  
 FROM CUSTOMER 1000.00  
 0.00



00.00





# Invoice

To  
DAVID BURROW MP



Account held at  
DAVID BURROW MP



Customer account number



Legal entity number

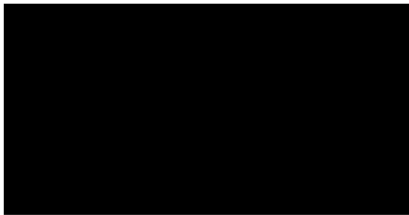


Terms  
10 days

Please pay by  
**10 Jan 2008**

Docket no.	Posting date Poster	Sender's ref. Contract no.	Format	Service Quantity	Weight(kg)	Unit cost ( £ )	Net value
[Redacted]	28 Dec 2007	[Redacted]	[Redacted]	DOOR TO DOOR 2,362			114.55
2362 ITEMS AT 4.850 PENCE							

Total Net	114.55
Total VAT	£ = exempt 0.00
<b>Total</b>	<b>114.55</b>





Member's reimbursement form

When to use this form

Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

27 MAR 2008

About filling in this form

For details of costs you can claim for please refer to booklet on Communications Allowance. If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

DAVID BORNOW

Constituency

SOUTH RUTHVEN

Office use only

Cost:

Claim details

You can only claim for costs you have actually paid.

Please ensure you attach all receipts or invoices for items of £250 and above.

Period of claim from 01/03/08 to 17/03/08 Allowance year 07/08

Description of service or goods	Amount
Wind Up Cup - duty of 1st Deputy	£ 217 : 64 p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p

Office use only

Total

£217 - 64 p

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in my Parliamentary duties.

Signature

MP

Date

17/3/08

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**Office use only**

Initials / Date

Input subtotals per Cat 5

Validation completed

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	£
	£

**Comments**

ABC  
AUDIT BUREAU  
CIRCULATION

leaflets

getting the  
message home

VFD  
VERIFIED FREE DISTRIBUTION

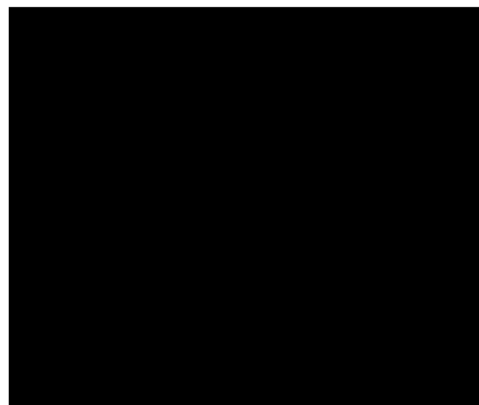
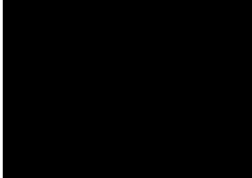
## LEAFLET DISTRIBUTION ORDER FORM

BUSINESS NAME	David Bonow MP	CLIENT Ref No.	
ADDRESS	[REDACTED]	LEAFLET NAME	David Bonow MP
		SIZE OF ITEM:	(A3) A4 A5 A6
		OTHER	[REDACTED]
POST CODE	[REDACTED]	QUANTITY FOR DISTRIBUTION	8615
Tei No.	[REDACTED]	SPECIAL INSTRUCTIONS	[REDACTED]
ORDERED BY	[REDACTED]	DISTRIBUTION RATE £	21.50 per 1000
DISTRIBUTION I	[REDACTED]	PRINTING COSTS AT 0% VAT £	
DISTRIBUTION A	[REDACTED]	PREPARATION COSTS + VAT £	
		DISTRIBUTION COSTS £	185.22
		OTHER CHARGES	
		VAT @ 17.5%	
		TOTAL AMOUNT DUE £	217.64
		METHOD OF PAYMENT	Mthly (A) Pre Payment
		LEAFLET REQUIRED BY	[REDACTED]

Thank you for your instruction to deliver the leaflet as detailed above. Would you please check the details carefully and sign and return the second part of this acknowledgement form. Terms and conditions are printed overleaf

sharplesgroup

David Borrow MP



STATEMENT

Page: 1

Date	inv/cred no	Details	Invoice	Credit	Balance
03/12/2007		Goods/Services	£ 52.88	£	£ 52.88

